



Environmental Services Committee Tuesday 1st March 2016

Table of Key Recommendations

No	Item	Recommendation
3.	Minutes of Previous Meeting held 2 nd February 2016	<i>Confirmed</i>
4.	Licensing Report 4.1, 4.2, 4.3 Grant of Occasional Licence 4.4 Grant of Entertainment Licence 4.5 Mobile Street Trading Licence 4.6 Civil Marriages & Civil Partnerships Applications	<i>Granted Granted Refused Noted</i>
5.	Mobile Heat Storage Scheme (Initial Phase of District Heating System)	<i>Approve</i>
6.	Upgrades to Off-Street Car Parks (Transferred by Transport NI)	<i>Approve</i>
7.	Affordable Warmth Scheme Update	<i>Noted Write to Department regarding performance</i>
8.	Homeowner Flood Protection Grant Scheme	<i>Noted</i>
9.	Dogs (Northern Ireland) Order 1983 as Amended Affect of the Commencement of the Welfare Reform (NI) Order 2015	<i>Noted</i>
10.	Air Pollution in Northern Ireland 2014	<i>Noted</i>
11.	Licensing Items for Information 11.1 Applications for Entertainment Licence 11.2 Licensing (NI) Order 1996 Liquor Licence 11.3 Applications for Transfer of Licence 11.4 Applications for Grant of Licence 11.5 Application for Petroleum Spirit Licence	<i>Noted</i>

	11.6 Application for Renewal of Gaming Machine Certificate 11.7 Application for Renewal of Bingo Club Licence 11.8 Applications for Renewal of Stationary Street Trading Licence 11.9 Application for Renewal of a Mobile Street Trading Licence	
12.	Matters for Reporting to Partnership Panel	<i>Nil</i>
13.	Any Other Relevant Business 13.1 Request that Community Groups in Dungiven be given the use of a few flower beds over the Easter period this year to plant in commemoration of the 100 th anniversary of the Easter Rising 13.2 Car cruises over the Easter weekend 13.3 St Patrick's Day and Easter weekend deployment of enforcement officers 13.4 3 weekly bin collections 13.5 Reduced hours at Civic Amenity Sites	<i>Deferred</i> <i>For information</i> <i>For information</i> <i>For information</i> <i>For information</i>
14.	Camus Lane, Castleroe	<i>Noted</i>
15.	North West Region Waste Management Group Minutes	<i>Noted</i>

Environmental Services Committee

Minutes of the Meeting of Causeway Coast and Glens Borough Council Environmental Services Committee, held in Council Chamber, Civic Headquarters, Coleraine on Tuesday 1st March at 7.00 pm.

In the Chair: Councillor Fielding

Members present: Alderman Campbell, Cole, King, Mullan
Councillor Baird, Chivers, Douglas, Duddy, Holmes, MA McKillop,
McCaul, McLean, Watton

In attendance: A McPeake, Director of Environmental Services
B Edgar, Head of Health & Built Environment
C McNally, Senior Environmental Health Officer
A Finney, Committee and Member Services Officer

Also in Attendance: Press (3 No.)
Public (15 No.)

1. Apologies

Apologies were received from Councillor Hunter and Councillor Mulholland.

2. Declarations of Interest

There were no declarations of interest.

3. Minutes of Environmental Services Committee Meeting held on 2nd February 2016

The minutes of the meeting held on 2nd February 2016 and ratified by Council on 23rd February 2016, were confirmed as a correct record.

4. Licensing Report

The Director of Environmental Services delivered the report, circulated and summarised as undernoted;

4.1 Grant of Occasional Licence

Premises: ***Coleraine Grammar School, Lodge Road, Coleraine***

Applicant: [REDACTED]

Application: *Grant of an occasional entertainment licence for Assembly Hall*

Days and times on which it is applied to provide entertainment:

Monday – Saturday 11.30am – Midnight

Representations: *Closing 3rd March 2016*

PSNI and NIFRS: *Awaiting response*

It was recommended to grant an Occasional Entertainment Licence subject to compliance with any recommendations of the Councils licensing department inclusive of the following special conditions:

- 1) No representations*
- 2) No objections from PSNI or NIFRS*
- 3) All requirements as contained within Nightsafe Coleraine Code of Best Practice 2012.*

All door supervisors employed must be licensed with a scheme recognised by Causeway Coast and Glens Borough Council.

It was proposed by Alderman King seconded by Councillor MA McKillop and AGREED: to recommend that Council grant an Occasional Entertainment Licence subject to compliance with any recommendations of the Councils licensing department inclusive of the special conditions listed above.

4.2 Grant of Occasional Licence

Premises: *Marquee adjacent to Glebe House, 27 Dunderg Road, Macosquin, Coleraine*

Applicant: [REDACTED]

Application: *Grant of an occasional entertainment licence for a Marquee adjacent to Glebe House, Macosquin, Coleraine.*

Days and times on which it is applied to provide entertainment:

Friday 29th April 19:00 – 01:00

Saturday 30th April 14:00 – 01:00

Sunday 1st May 14:00 – 23:00

Representations: Closing 14th March 2016

PSNI and NIFRS: Awaiting response

It was recommended to grant an Occasional Entertainment Licence subject to compliance with any recommendations of the Councils licensing department inclusive of the following special conditions:

- 1) No representations**
- 2) No objections from PSNI or NIFRS**
- 3) All requirements as contained within Nightsafe Coleraine Code of Best Practice 2012.**

All door supervisors employed must be licensed with a scheme recognised by Causeway Coast and Glens Borough Council.

It was proposed by Alderman King seconded by Councillor MA McKillop and AGREED: to recommend that Council grant an Occasional Entertainment Licence subject to compliance with any recommendations of the Councils licensing department inclusive of the special conditions listed above.

4.3 Grant of Occasional Licence

Premises: St Mary's Parish Hall, Cullycapple Road, Aghadowey, Coleraine

Applicant: [REDACTED]

Application: Grant of an occasional entertainment licence for St Mary's Parish Hall, Cullycapple Road, Aghadowey, Coleraine

Days and times on which it is applied to provide entertainment:

Monday – Friday 12:00 – 01:00

Sunday 12:00 – Midnight

Representations: Closing 8th March 2016

PSNI and NIFRS: Awaiting response

It was recommended to grant an Occasional Entertainment Licence subject to compliance with any recommendations of the Councils licensing department inclusive of the following special conditions:

- 1) No representations**

- 2) *No objections from PSNI or NIFRS*
- 3) *All requirements as contained within Nightsafe Coleraine Code of Best Practice 2012.*

All door supervisors employed must be licensed with a scheme recognised by Causeway Coast and Glens Borough Council.

It was proposed by Alderman King seconded by Councillor MA McKillop and AGREED: **to recommend that Council grant an Occasional Entertainment Licence subject to compliance with any recommendations of the Councils licensing department inclusive of the special conditions listed above.**

4.4 Grant of Entertainment Licence

Premises: Don Gio's, 9-13 Causeway Street, Portrush

Applicant:

[REDACTED]

Application: Grant of an entertainment licence for Don Gio's, 9-13 Causeway Street, Portrush

Days and times on which it is applied to provide entertainment:

Monday – Sunday 17:30 – Midnight

Representations: Closed 9th February 2016

PSNI and NIFRS: Awaiting response

It is recommended to grant an Entertainment Licence subject to compliance with any recommendations of the Councils licensing department inclusive of the following special conditions:

- 1) *No representations*
- 2) *No objections from PSNI or NIFRS*
- 3) *All requirements as contained within Nightsafe Coleraine Code of Best Practice 2012.*

All door supervisors employed must be licensed with a scheme recognised by Causeway Coast and Glens Borough Council.

It was proposed by Alderman King seconded by Councillor MA McKillop and AGREED: **to recommend that Council grants an Entertainment Licence subject to compliance with any recommendations of the Councils licensing department inclusive of the special conditions listed above.**

4.5 Mobile Street Trading Licence

An application have been received for the grant of a TEMPORARY STREET TRADING LICENCE for Sunday 27th March 2016 between the hours of 09:00 – 21:00 in Lansdowne Car Park Portrush. The details of the applicant are listed below for consideration.

	Application	Applicant	Reg No	Commodity
1.	GRANT	[REDACTED]	[REDACTED]	Hot Food

It is recommended that Council refuse the grant of a Temporary Street Trading licence as detailed as there are sufficient traders trading in the street, or at premises adjoining it, in the articles, things or services in which the applicant wishes to trade (Council have issued 3 stationary street Trading licences for this location of which one is for Hot food).

In response to a Member's query, the Director of Environmental Services clarified that the applicant would have an opportunity to apply for a street trading licence next year through an application and auction process.

It was proposed by Alderman King seconded by Councillor MA McKillop and AGREED: **to recommend that Council refuse the grant of a Temporary Street Trading licence as detailed as there are sufficient traders trading in the street, or at premises adjoining it, in the articles, things or services in which the applicant wishes to trade (Council have issued 3 stationary street Trading licences for this location of which one is for Hot food).**

4.6 Civil Marriages and Civil Partnerships Applications

The undernoted application for approval of civil partnerships has been received, acknowledged and processed during the report period.

<u>Applicant</u>	<u>Name of Premises</u>
[REDACTED]	The Causeway Hotel

Members noted the report.

5. Mobile Heat Storage Scheme (Initial Phase of District Heating System)

The Director of Environmental Services delivered the report, circulated as undernoted;

The purpose of this report is to provide information to Council on a new European Union Funding Opportunity and to seek Councils approval to submit an application to the fund.

The European Commission recently announced a new competitive fund – the Urban Innovative Actions Programme. This fund has been established to test new innovative approaches to the challenges faced by urban areas / cities. Whilst research on urban issues is well developed, the potential solutions are not always put into practice, one of the reasons being that a reluctance to use taxpayer’s money to fund ideas that are totally new and innovative.

The aim of the fund is to generate knowledge of what works in addressing urban problems so as to upscale solutions across the EU. The total budget available over the period 2015-2020 is €372m with a maximum award of €5m per project, a co-financing rate of 80% and a maximum project duration of 3 years.

The four topics of the call are:

- **Jobs and skills in the local economy**
- **Urban poverty with a focus on deprived neighbourhoods**
- **Integration of migrants and refugees**
- **Energy transition (our interest for Council)**

The eligible authorities are urban authorities belonging to an urban area of more than 50,000 inhabitants.

Causeway Coast and Glens Borough Council has renewable energy as one of its core economic drivers. The strategic context is to create a new sustainable energy framework and investment platform. Council understand the significance of energy supply and costs to local businesses as well as the significance of Energy to attracting Investment into the region. Our Infrastructure Team have a well-developed Energy Management Strategy that aligns renewable and innovative energy projects with delivering sustainable solutions for the Council over the medium to long term. This is a great opportunity for funding that is aligned with Council Strategy.

Council are already engaged in developing a Strategic Business Case for a SMART Grid and have already completed a robust study thoroughly researching and identifying a commercially viable Renewable Energy Hub Project. This also included involvement of Energy Storage Solutions culminating in the future establishment of a specific Localised Microgrid.

The project is designed as a first step in moving towards a large demonstrator project in the future. It is a pilot district energy system utilising heat trucks delivering heat from the Craigahullier landfill gas engine to Council leisure centres and some large industrial customers and possibly one of the large housing estates in Coleraine. This would be a transitional step to those heat customers switching over to a district heating pipe if one is constructed in the future as part of Councils Microgrid / Smartgrid proposition).

Industry in Northern Ireland simultaneously suffers from the second highest electricity prices in Europe and excessive grid connection costs, which put the Province at an economic disadvantage relative to the competing regions of GB and the Republic of Ireland.

- ***The concept of Micro-Grid is unproven in the UK.***
- ***Initial Capital Costs are high***
- ***State Aid considerations***
- ***Large scale efficient energy storage is emerging but as yet unproven at scale***
- ***Co-ordination of a critical mass of medium and large private and public electricity and heat users***
- ***Complexity and lack of experience operating the Single Electricity Market***
- ***Lack of a Change Champion***

If successful, subject to business case, the initiative would provide the Causeway area with cheaper heat and power and thereby help to attract new businesses to locate in the borough. As a pilot the District Heating Trucks Project will help test the feasibility for the larger scale project whilst at the same time generate local interest and support in a larger scale demonstration project for the linking of housing estates, industrial estates and commercial / public sector sites.

The project will be able to provide many benefits which are not presently available to the energy customer base in the area.

Sufficient data is not currently available to produce a benefit cost ratio and business case. When details become available, the proposal will be scrutinised by our Energy Officer and then be presented to Council for recommendation to take the proposal to the next stage.

It is recommended that Council approve the application to the European Commission under the Urban Innovative Actions Programme for a pilot District Energy Project utilising gas from the Craighullier landfill gas engine.

In response to Members' queries, the Director of Environmental Services clarified that there is no detailed information at present regarding costs, however initial costs would be officer time to complete the application. If Council was successful in the application process, further information will be brought in front of members on the benefit cost ratio and on which housing estates would benefit best from the project. The Director added should the funding be drawn down there would be no cost implication to Council.

It was proposed by Councillor Baird seconded by Councillor Duddy and AGREED: **to recommend that Council approve the application to the European Commission under the Urban Innovative Actions Programme for a pilot District Energy Project utilising gas from the Craighullier landfill gas engine.**

6. Upgrades to Off-Street Car Parks (Transferred by Transport NI)

The Director of Environmental Services delivered the report, circulated as undernoted;

The purpose of this Report is to request permission to progress to Stage 2 of the Capital Programme Management System (development of detailed designs and Specifications and progression of procurement process)

Members will be aware on the 1st April 2015, thirty seven off-street car parks transferred to Causeway Coast and Glens Borough Council from Transport NI under the provision of Transfer of Designated Off-Street Car Parks, Assets and Liabilities Scheme 2015.

Prior to the Transfer, Transport NI had committed to carry out public liability inspections and complete remedial works to arising defects.

In recent months, Council Officers have commissioned a defects survey and condition report of all transferred car parks to gain an appreciation of their current status and to implement a planned maintenance programme to ensure car park surfaces are at an acceptable standard.

On completion of this defects survey each car park was given a priority ranking based on their condition and footfall with budget costs prepared for remedial works. In most cases the repair works will consist of kerb modifications, scarifying, resurfacing and relining.

The following car parks have been identified as requiring the most immediate attention;

- ***The Mall, Coleraine***
- ***Abbey Street, Coleraine***

In an effort to maximise the use of the budget of £150,000.00 as included within the Capital Programme, officers will consider options to target the worst affected areas of the above car parks which may consist of a combination of full / partial repairs to the car parks.

The high use of these car parks and their importance to traders will also be considered, and it will therefore be necessary to carefully plan the works to cause the minimum amount of inconvenience.

It is recommended the Environmental Services Committee approve progression of this project to Stage 2 of the Capital Programme Management System by developing detailed designs and Specifications and progression of the procurement process.

Discussion was held on the condition of the car parks when transferred to Council, the reports produced by officers and consultation with TransportNI on the matter. The Director of Environmental Services clarified the budget allocated for resurfacing and maintenance (transferred from the department), income generated and ongoing maintenance costs. Officer reports on the condition of the transferred car parks will be brought back to members. Concern was also expressed regarding liability if the necessary work was not carried out.

In response to Members' queries, the Director of Environmental Services advised that a report on car park charges will be brought to the next committee meeting. It will include a review of free car parking during the Christmas period. A report on the strategy will be brought in due course. He also advised that a redesign of The Mall and Abbey Street car parks will be considered.

It was proposed by Councillor Duddy seconded by Alderman King and AGREED: **to recommend the Environmental Services Committee approve progression of this project to Stage 2 of the Capital Programme Management System by developing detailed designs and Specifications and progression of the procurement process.**

7. Affordable Warmth Scheme Update

The Director of Environmental Services delivered the report for information, circulated as undernoted;

As part of the implementation arrangements agreed with the DSD a list of 10,706 targeted addresses were forwarded to Council with the aim of identifying a minimum of 1,000 eligible properties during the 2015-2016 period that met the agreed criteria (total household income under £20,000 per annum including all benefits).

By the end of October 2015 Council Officers had met and exceeded this SLA target with 1,536 referrals being exported to the NIHE for processing. DSD and NIHE subsequently raised concerns with Councils in relation to the high volume of referrals being made to the NIHE by Councils and the ability to maintain reasonable processing times.

The available budget in 2015-2016 was also a concern for the DSD and NIHE as the cost of improvements within households was significantly higher than predicted and that the average grants being awarded in the Causeway Coast and Glens Borough Council was higher than across the rest of the province.

The Number of referrals being made to the NIHE by Causeway Coast and Glens Borough Council Officers was of particular concern to the DSD and NIHE. At a DSD monitoring meeting held on the 22 October 2015 Councils were requested to participate in the piloting of a new enhanced role, where Councils would take on the responsibility completing the second stage of the application process

and gather evidence of income, occupancy and ownership on behalf of the NIHE, thereby improving processing times for applicants. It was stated at this meeting that no new referrals would be accepted into the scheme unless they met the original criteria and the following:

- No existing heating system in the property**
- A leak is present in the heating system**
- The heating system is broken beyond repair.**

On the 17 November 2015 the NIHE returned 242 referrals Causeway Coast and Glens Borough Council to be processed under the 'enhanced role'. Officers began processing these referrals under this 'enhanced role' on the 14 December 2015 following training on the process.

On the 15 February 2016 Council had completed 71 referrals under the enhanced role and returned them to the NIHE for processing (55 referrals had either already been contacted by the NIHE, had an income over £20,000 pa or did not wish to proceed).

According to information provided by the NIHE as of the 11 December 2015 the Affordable warmth Scheme has assisted 241 households within the Causeway Coast and Glens Borough Council area (15.7% of the 1,536 properties referred to the NIHE by Council). The attached table at Appendix II is indicative of the NIHE position at this date across Northern Ireland.

A meeting was held with officers from Derry City and Strabane District Council and Causeway Coast & Glens Council, DSD and NIHE on 13th January 2016 during which DSD expressed uncertainty in relation to the available budget for the 2 Councils concerned in 2016-17, although it was felt that the Affordable Warmth Scheme would continue into 2016-17 in some form. However given the high number of referrals made into the Scheme and the backlog of applications awaiting approval by NIHE in the Western Area Grants Office, DSD advised that both the available finance and the number of referrals into the scheme is likely to be re-profiled. This could inevitably have substantial consequences for Council.

Council received £153,000 in 2015-16 to administer the Affordable Warmth Scheme, however as referred to above there is no certainty at this stage as to what, if any, funding will be awarded to Council for 2016-17 and DSD was unable to provide any clarity as to when such information would be made available. In addition there are 290 self-referral properties within the Council area that are awaiting visits from the Affordable Warmth Team but due to the embargo on referring new cases to NIHE (except on an urgent basis) Council officers cannot give any certainty to these applicants as to when they can reasonably expect a visit to take place.

DSD intend to undertake a review of the first year of the Affordable Warmth Scheme commencing in April 2016. The five main areas of the review will be:-

- **Examine scheme performance in 2015-16;**
- **Review the scheme qualifying conditions;**
- **Consider process effectiveness and efficiency;**
- **Assess effectiveness of delivery arrangements, including the potential for single installation provision; and**
- **Explore the effectiveness of the targeting model. Planning for this review has now commenced and DSD will be engaging with key stakeholders.**

NB. Please note not all referrals were eligible for the Affordable Warmth Scheme with some household incomes over £20,000 per annum and others had all measures already in place.

In response to Members' queries the Head of Health and Built Environment clarified that the Department for Social Development is responsible for the publicity of the Affordable Warmth Scheme. Members were informed, if they so wished, they could meet with the Head of Health and Built Environment to discuss the scheme and meet the Affordable Warmth Scheme Team.

Concern was expressed by some members on the low percentage of households assisted by the scheme out of the total number referred. Concern was also expressed on the possible impact the re-profiling of the scheme will have. Discussion continued and information was provided on other available schemes funded by the Public Health Agency.

It was proposed by Councillor Baird, seconded by Councillor McCaul: **to recommend that Council writes to the Department for Social Development regarding its view that it is not satisfied with the performance.**

The Chair put the motion to the vote, 13 Members voted for, 0 Members voted against. The Chair declared the motion carried.

8. Homeowner Flood Protection Grant Scheme

The Director of Environmental Services delivered the report for information, circulated as undernoted;

The Department of Agriculture and Rural Development have recently launched the above scheme, designed to encourage owners of residential properties that have flooded before and/or are located within known flood prone areas, to modify their homes to make them more resistant to flooding. The grant scheme is specifically aimed at residential properties that have flooded internally in the past and continue to be exposed to frequent flooding. Those eligible will receive a 90% grant towards the cost of installing protection measures such as door

barriers, air brick covers, non-return drainage outlets and water proofing walls, up to a maximum amount of £10,000.

Correspondence has been issued to each of the claimants within the Borough (legacy Councils) that have been affected by flooding previously.

More information is available via the following link <http://www.nidirect.gov.uk/flooding-in-your-area>. Application packs may be downloaded from the DARD website www.dardni.gov.uk.

Members noted the report.

9. Dogs (Northern Ireland) Order 1983 as Amended Affect of the Commencement of the Welfare Reform (NI) Order 2015

The Director of Environmental Services delivered the report for information, circulated as undernoted;

The first commencement order of the Welfare Reform (Northern Ireland) Order 2015 came into effect on the 17th February 2016 which extended the range of income related benefits which attract a reduced dog licence fee. These eligible benefits are detailed below:-

- 1. Universal Credit under the Welfare Reform (NI) Order 2015***
- 2. State Pension Credit under the State Revision Credit Act (NI) 2002***
- 3. Income Support under Section 123 of the Social Security Contributions and Benefits (NI) Act 1992***
- 4. Housing Benefit under Section 129 of the Social Security Contributions and Benefits (NI) Act 1992***
- 5. Income-based Jobseekers Allowance under the Jobseekers (NI) Order 1995***
- 6. Income-related Employment and Support Allowance under the Welfare Reform Act (NI) 2007***
- 7. Working Tax Credit under the Tax Credits Act 2002***

Members are asked to note that this may reduce the level of income received from this source during the incoming financial year as a result of this legislative change.

Members noted the report.

10. Air Pollution in Northern Ireland 2014

The Director of Environmental Services delivered the report for information, circulated as undernoted;

The Department of the Environment has recently published its annual report on Air Quality in Northern Ireland. It contains key results of air quality monitoring

throughout the region during 2014. It covers spatial patterns in pollution and focuses on air quality and health. It also provides information on how to protect and improve the air in our region and where to find more information.

Air quality in Northern Ireland has improved substantially in recent decades. In particular concentrations of sulphur dioxide, a pollutant associated with coal and oil combustion have declined significantly in the past 20 years. The full report together with other information may be found at www.airqualityni.co.uk.

Members noted the report.

11. Licensing Items for Information

The Director of Environmental Services delivered the report for information, circulated and summarised as undernoted;

11.1 LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) (NI) ORDER 1985 ENTERTAINMENT LICENCES

The undernoted applications for entertainment licences have been received, acknowledged and processed during the report period.

<u>Applicant</u>	<u>Name of Premises</u>
[REDACTED]	<i>Trinity Presbyterian Church Hall</i>
[REDACTED]	<i>First Ballymoney Presbyterian Church Hall</i>
[REDACTED]	<i>Rafters Snooker Club</i>
[REDACTED]	<i>The Robinson Hall, Kilraughts Presbyterian Church Hall</i>
[REDACTED]	<i>Portrush Royal British Legion, 21 Dunluce Avenue Portrush</i>
[REDACTED]	<i>Heckler's Bar, 81 Craigmore Road, Ringsend</i>
[REDACTED]	<i>Montra Club, 18 The Rope Walk, Coleraine</i>
[REDACTED]	<i>Potters Snooker & Pool Club, 76 Long Commons, Coleraine, BT52 1LJ</i>
[REDACTED]	<i>Dunluce Presbyterian Church Hall, 23 Priestland Road, Bushmills, BT57 8XB</i>
[REDACTED]	<i>Captains Bar, 8 Lower Captain Street, Coleraine</i>
[REDACTED]	<i>Royal Portrush Golf Club, Dunluce Road, Portrush</i>

<u>Applicant</u>	<u>Name of Premises</u>
[REDACTED]	Crusoes Coffee Shop, 1st Floor, 29 Sea Road, Castlerock
[REDACTED]	The Anchor Bar, 86/87 The Promenade, Portstewart
[REDACTED]	Garvagh Sports and Social Club, 95A Main Street, Garvagh

11.2 LICENSING (NORTHERN IRELAND) ORDER 1996 LIQUOR LICENCE

The undernoted application for transfer of a licence has been received, acknowledged and responded to without objection during the report period.

<u>Applicant</u>	<u>Purpose</u>	<u>Date</u>
[REDACTED]	Occasional Licence – Annual Ballymoney Drama Festival, Old Council Chamber, Town Hall, Ballymoney, 29th February – 4th March (7.00pm – 11.30pm) and 5th March (7.00pm – 1.30am)	25th January 2016
Anzac Bar, Market Street, Ballycastle	Occasional Licence	27th February 2016 8.00pm to 1.00am

11.3 TRANSFER OF LICENCE

The undernoted applications for transfer of licence have been received, acknowledged and responded to without objection during the report period.

<u>Applicant</u>	<u>Purpose</u>
[REDACTED]	Transfer of licence at The Central Bar, 58-60 Main Street, Garvagh
[REDACTED]	Transfer of licence at 81 The Promenade, Portstewart

11.4 GRANT OF LICENCE

The undernoted applications for grant of licence have been received, acknowledged and responded to without objection during the report period

<u>Applicant</u>	<u>Purpose</u>
[REDACTED]	Provisional Grant of a licence at 26 Main Street, Dunloy
[REDACTED]	Provisional Grant of a licence at 7 Ann Street, Ballycastle

<u>Applicant</u>	<u>Purpose</u>
[REDACTED]	Grant of a licence at The Cranagh, 78 Portstewart Road, Coleraine

**11.5 PETROLEUM (REGULATION) ACTS (NI) 1929 AND 1937
PETROLEUM SPIRIT LICENCE**

The undernoted application for petroleum spirit licence has been received, acknowledged and processed during the report period.

<u>Applicant</u>	<u>Name of Premises</u>
[REDACTED]	Bushview Filling Station

**11.6 BETTING, GAMING, LOTTERIES AND AMUSEMENTS (NI) ORDER 1985
GAMING MACHINE CERTIFICATE**

The undernoted application for renewal of a Gaming Machine Certificate has been received, acknowledged and responded to without objection during the report period.

<u>Applicant</u>	<u>Purpose</u>	<u>Date</u>
[REDACTED]	Occasional Licence – Renewal of Gaming Machine Certificate – Rafters Snooker Club	2 nd February 2016

**11.7 BETTING, GAMING, LOTTERIES AND AMUSEMENTS (NI) ORDER 1985
BINGO CLUB LICENCE**

The undernoted application for renewal of a Bingo Club Licence has been received, acknowledged and responded to without objection during the report period.

<u>Applicant</u>	<u>Purpose</u>	<u>Date</u>
[REDACTED]	Renewal of Bingo Club Licence – Lucky's Bingo	10 th February 2016

**11.8 RENEWAL OF STATIONARY STREET TRADING LICENCES – SST
800292/2015/SST 800291/2015**

The Department received applications from licensed traders for the renewal of their current street trading licences that expired on 31 December 2015.

Details of the applications are as follows:

Applicant:	[REDACTED]
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	[REDACTED]
Proposed Days & Times of Trading:	Wednesday 09:00am – 5:00pm
Location of Trading:	Between 28-38 Catherine Street, Limavady
Nature of goods to be sold:	Fresh Fish

Applicant:	[REDACTED]
Proposed Days & Times of Trading:	Monday – Saturday inclusive 09:00am – 5:00pm
Location of Trading:	Between 28-38 Catherine Street, Limavady
Nature of goods to be sold:	Nursery Produce, Potatoes and Eggs

Having considered the above criteria under the legislation and in accordance with delegated powers the street trading licences has been renewed, subject to conditions.

11.9 RENEWAL OF A MOBILE STREET TRADING LICENCE – MST 800449/2016

The Department received an application from a licensed trader for the renewal of his current street trading licence that expired on 31 January 2016.

Details of the application are as follows:

Applicant:	[REDACTED]
Proposed Days & Times of Trading:	Monday – Sunday (inclusive) 09:00am – 11:00pm
Location of Trading:	Causeway Coast and Glens Borough Council area
Nature of goods to be sold:	Ice Cream, Minerals and Confectionery

Having considered the above criteria under the legislation and in accordance with delegated powers the street trading licence has been renewed, subject to conditions.

Members noted the report.

12. Matters for Reporting to Partnership Panel

Alderman Cole commented on the response he had received regarding Japanese Knotweed.

There were no matters for reporting to the Partnership Panel.

13. Any Other Relevant Business (notified in accordance with Standing Order 12 (o))

13.1 Request for Use of Flower Beds to Plant in Commemoration of 100th Anniversary of Easter Rising

Councillor McCaul provided information on the request by community groups seeking permission to use four flower beds on Chapel Road, Dungiven over the Easter period this year to plant flowers in an arrangement 1, 9, 1, 6 in commemoration of the 100th anniversary of the Easter Rising. There would be no cost to Council and the flower beds would be returned to their original state.

It was proposed by Councillor McCaul, seconded by Councillor Chivers: **to recommend that Council permit the request that community groups in Dungiven be given the use of a few flower beds over the Easter period this year to plant in commemoration of the 100th anniversary of the Easter Rising.**

An amendment was proposed by Councillor Duddy, seconded by Alderman Cole: **to defer the decision to the Council meeting and that a drawing of what is being proposed be provided.**

Following a brief discussion, the Chair put the amendment to the vote, 7 Members voted for, 4 Members voted against and there were 3 abstentions. The Chair declared the amendment carried.

13.2 Car Cruises over the Easter Weekend

Councillor Duddy requested an update on any discussions held with PSNI and the car cruise group and what action will be taken in relation to the car cruises over Easter weekend. The Director of Environmental Services advised that two meetings had taken place with PSNI and contact has also been made with the organisers of the car cruises. Information was provided on plans to date and it is hoped that a satisfactory conclusion will be reached. Elected Members will be kept updated on the matter.

13.3 St Patrick's Day and Easter Weekend Deployment of Enforcement Officers

In response to Councillor Duddy, the Director of Environmental Services advised that there were no plans to deploy any additional enforcement officers on St Patrick's Day and that three officers would be deployed during Easter weekend. There has been discussions with PSNI and none with the community groups.

13.4 3 Weekly Bin Collections

Councillor Duddy advised that the issue of 3 weekly bin collections has been raised to him by the press and his constituents. There is a fear this will be implemented and a concern regarding the black bin collection.

The Director of Environmental Services responded that options on bin collections will be brought to Elected Members to consider at the next working group meeting.

The enforcement of dog fouling offences was also raised. The Chair advised that this issue could be brought up at the next meeting.

13.5 Reduced Hours at Civic Amenity Sites

In response to Councillor Duddy, the Director of Environmental Services advised that a re-design of the service will be considered in 9-12 months' time. Until then there are no plans to change the hours at Civic Amenity Sites.

14. Camus Lane, Castleroe

Referring to Standing Order 10, Councillor Duddy raised a point of order. Councillor Duddy requested an explanation into the need for Item 14 to go into committee. Reference was also made to the Local Government Act. Councillor Duddy stated that the public present are fully aware of what has occurred and there would not be a breach of any confidentiality, he believed they could stay. The Director of Environmental Services stated that it was for legal reasons and the item had previously been held in committee. Councillor Duddy responded by saying he believed the matter had moved on and proposed, seconded by Councillor Watton: **that the item be held out of committee.**

Further discussion was held with some Elected Members commenting on the matter.

The Chair put the motion to the vote, 5 Members voted for, 8 Members voted against and there was 1 abstention. The Chair declared the motion lost.

Alderman King proposed seconded by Councillor Baird and AGREED: **that the meeting be continued 'In Committee'.**

Councillor McCaul asked that it be noted a gentleman leaving the Chamber pointed the finger at him and said that he would remember him when he saw him again. Councillor McCaul did not know the gentleman and did not speak on the item.

The Director of Environmental Services delivered the report for information, as previously circulated. Officers then responded to members' queries and further information was requested.

It was proposed by Councillor Holmes, seconded by Councillor Baird: **that the Committee releases a statement explaining reasons why meetings go into committee.**

Referring to the motion to release a statement, the Director of Environmental Services advised he was expecting media requests surrounding the item and that there was no issue in stating the reasons why meetings go into committee.

Following further discussion, Councillor Holmes withdrew his proposal. Councillor Holmes asked that his disappointment in the behaviour before the meeting moved into committee be noted.

15. North West Region Waste Management Group Minutes

The Director of Environmental Services delivered the report for information, previously circulated.

Members noted the report.

Alderman King proposed seconded by Councillor Baird and AGREED: **that the meeting be continued 'Out of Committee'.**

This being all the business the meeting closed at 21:48pm.