

**ENVIRONMENTAL SERVICES COMMITTEE MEETING
TUESDAY 5 DECEMBER 2017**

Table of Recommendations

No	Item	Summary of Key Recommendations
4	Licensing Report Items for Decision	<i>Grant</i>
5	Affordable Warmth Scheme - Consultation - Changes to the Affordable Warmth Scheme	<i>Approve Consultation response and submit</i>
6	Licensing Report for information	<i>Information</i>
7	Household and Municipal Waste Recycling / Northern Ireland Landfill Allowance Scheme	<i>Information</i>
8	Welfare Reform Information Leaflet	<i>Information</i>
9	Carbon Monoxide Awareness Campaign	<i>Information</i>
10	Change Order of Business	<i>Agreed</i>
11	Any Other Relevant Business (notified in accordance with Standing Order 12 <u>Councillor Mark Fielding</u> 11.1 To consider installing appropriate signage for the control of dogs on the Promenade in Castlerock	<i>Investigate Add information to Council's website</i>
	11.2 Request from Keep Northern Ireland Beautiful charity to make a presentation to Environment Services Committee.	<i>Invite to Committee meeting</i>
	<u>Councillor Ian Stevenson</u> 11.3 Having recently had a matter reported re feral cats, what is the council policy re	

	feral cats which are causing an Environmental nuisance to home owners?	<i>Advised to refer matter to Head of Health and Built Environment</i>
12	Provision of Waste Services for the Collection and Recycling of Tyres and Rims	<i>Approve, award tender to R4 Limited.</i>
13	Replacement of Dunluce Avenue Toilet Block, Portrush	<i>Approve progression to Stage 3; appoint OB Construction for the sum of £222,318.47 (excl VAT) subject to granting Planning Consent</i>
14	Led Lamp Replacements	<i>Approve progression to Stage 3; award contract to Little Electrical in the sum of £132,860.68</i>
15	North West Region Waste Management Group Joint Committee Minutes	<i>Information</i>

**MINUTES OF THE PROCEEDINGS OF THE MEETING OF THE
ENVIRONMENTAL SERVICES COMMITTEE
IN CIVIC HEADQUARTERS, COLERAINE ON
TUESDAY 5 DECEMBER 2017 AT 7:00 PM**

In the Chair: Councillor McLean

Members Present: Alderman Cole, King
Councillors Chivers, Douglas, Fielding, Holmes,
Hunter, Loftus, MA McKillop, Mulholland, Watton,
Wilson and Stevenson

Officers Present: A McPeake, Director of Environmental Services
B Edgar, Head of Health & Built Environment
S Duggan, Committee and Member Services Officer

In Attendance: Press (1 No)

SUBSTITUTION

Alderman Cole replaced Councillor Callan for the transaction of business for the evening.

1. APOLOGIES

Apologies were recorded for Alderman Campbell and Councillor McCaul.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

**3. MINUTES OF ENVIRONMENTAL SERVICES COMMITTEE MEETING
HELD ON 7 NOVEMBER 2017**

The Chair advised the Minutes of the above meeting were adopted at the Council meeting held 28 November 2017.

4. LICENSING REPORT ITEMS FOR DECISION

Report circulated.

**The Local Government Miscellaneous Provisions (NI) Order 1985
Entertainment Licences**

4.1 Grant of Annual Indoor Entertainments Licence

Licence No: EL153
Premises: Bush House, 72 Main Street, Bushmills
Application: Grant of annual indoor entertainments licence for Bush House

Days and times on which it is applied to provide entertainment:

Monday - Saturday 11:30hrs - 23:30hrs
Sunday 12:30hrs – 22:30hrs

Representations: No objections
PSNI and NIFRS: Awaiting response

It is recommended to Grant an Annual Indoor Entertainments Licence subject to compliance with any recommendations of the Councils licensing department inclusive of the following special conditions:

- 1) No representations
- 2) No objections from PSNI or NIFRS

4.2 Grant of Annual Indoor Entertainments Licence

Licence No: EL307
Premises: The Dolphin, 23 Gortnahey Road, Dungiven
Application: Grant of an annual indoor entertainment licence for The Dolphin Bar

Days and times on which it is applied to provide entertainment:

Monday – Saturday 11:00hrs – 01:00hrs
Sunday 12:00hrs – Midnight

Representations: No objections
PSNI and NIFRS: No objections

It is recommended to Grant an Annual Indoor Entertainments Licence subject to compliance with any recommendations of the Councils licensing section.

4.3 Grant of Annual Indoor Entertainments Licence

Licence No: EL308
Premises: Donegal Charlies, 84 Main Street, Dungiven

Application: Grant of an annual indoor entertainment licence for Donegal Charlies

Days and times on which it is applied to provide entertainment:

Monday – Saturday 11:30hrs – 01:00hrs
Sunday 12:30hrs – Midnight

Representations: No objections

PSNI and NIFRS: No objections

It is recommended to Grant an Annual Indoor Entertainments Licence subject to compliance with any recommendations of the Councils licensing section.

4.4 Grant of Annual Indoor Entertainments Licence

Licence No: EL309

Premises: St Finlough's Parochial Centre, Loughermore Road, Ballykelly

Application: Grant of an annual indoor entertainment licence for St Finlough's Parochial Centre

Days and times on which it is applied to provide entertainment:

Monday – Saturday 11:30hrs – 01:00hrs
Sunday 12:30hrs – Midnight

Representations: No objections

PSNI and NIFRS: No objections

It is recommended to Grant an Annual Indoor Entertainments Licence subject to compliance with any recommendations of the Councils licensing section.

4.5 Grant of Annual Indoor Entertainments Licence

Licence No: EL310

Premises: Bob's Bar, 401 Seacoast Road, Limavady

Application: Grant of an annual indoor entertainment licence for Bobs Bar

Days and times on which it is applied to provide entertainment:

Monday – Saturday 11:30hrs – 01:00hrs
Sunday 12:30hrs – Midnight

Representations: Close on 8th December 2017

PSNI and NIFRS: Awaiting response

It is recommended to Grant an Annual Indoor Entertainments Licence subject to compliance with any recommendations of the Councils licensing section inclusive of the following special conditions.

- 1) No representations from members of the Public
- 2) No objections from PSNI or NIFRS

4.6 Grant of Annual Indoor Entertainments Licence

Licence No: EL311
Premises: Scotch House, 51 Main Street, Bushmills, BT57 8QD
Application: Grant of annual entertainments licence for Scotch House
Days and times on which it is applied to provide entertainment:
Monday - Saturday 11:30hrs - 11:00hrs
Sunday 12:30hrs – 22:00hrs
Representations: 28 days Finish on 19 December 2017
PSNI and NIFRS: Awaiting response

It is recommended to Grant an Annual Indoor Entertainments Licence subject to compliance with any recommendations of the Councils licensing department inclusive of the following special conditions:

- 1) No representations
- 2) No objections from PSNI or NIFRS

Marriage (NI) Order 2003 Temporary Approval of Place as a Venue for Civil Marriage

4.7 Grant of Temporary Civil Marriage Licence

Unique Reference Number: TMA 003
Premises: Downhill Beach

Application has been received for the Temporary Approval of Downhill Beach as a place for a Civil Marriage to be solemnised.

Date of Temporary Approval: 22nd December 2017
Representations: Close on 5th December 2017
PSNI and NIFRS: Awaiting response from PSNI
No objections from NIFRS

It is recommended to Grant Temporary Approval for the above premises as a place of Civil Marriage, subject to compliance with any recommendations of the Councils licensing section inclusive of the following special conditions

- i) No representations from members of the public
- ii) No objections from PSNI

AGREED – to recommend that Council approve the recommendations at Item 4.1- Item 4.7 inclusive as outlined above.

5. AFFORDABLE WARMTH SCHEME – CONSULTATION CHANGES TO THE AFFORDABLE WARMTH SCHEME

Report circulated.

The Department for Communities has published a consultation paper entitled “Changes to the Affordable Warmth Scheme”. The document outlines proposals for changes which were a result of a review of the Scheme following its first full year of operation. The Department has also published an Equality Impact Assessment (EQIA) screen of the proposals.

The consultation document and EQIA screen are available at www.communities-ni.gov.uk/consultations/changes-affordable-warmth-scheme. Copies of the consultation pack, including copies in alternative formats (on request) are available by emailing AWSConsultation@communities-ni.gov.uk or telephoning 02890515220.

The consultation period runs from 13 November 2017 to 16 February 2018.

Four changes have been proposed and these are as follows:

- The Department proposes that one installer, managing the installation of all measures to the household, becomes the preferred delivery method.
- The Department proposes to raise the income threshold to £23,000 for households with more than one person and reducing it to £18,000 for all single person households.
- The Department proposes that Disability Living Allowance, Attendance Allowance, Personal Independence Payment and Carer’s Allowance are removed from the calculation of income for the Affordable Warmth Scheme.
- The Department proposes the removal of age-related and disability-related eligibility criteria from the boiler replacement element of the Affordable Warmth Scheme.

The Affordable Warmth team have considered the impact of these changes and have included the proposed response in Appendix 1 (circulated) for Members’ consideration.

It is recommended that the Consultation response as found at Appendix 1 be submitted on behalf of Causeway Coast and Glens Borough Council to the Department of Communities.

Proposed by Councillor Stevenson
Seconded by Councillor MA McKillop and

AGREED – to recommend that Council approve the Consultation response as found at Appendix 1 (circulated) be submitted on behalf of Causeway Coast and Glens Borough Council to the Department of Communities.

6 LICENSING REPORT FOR INFORMATION

Information report circulated.

6.1 Local Government (Miscellaneous Provisions) (NI) Order 1985 Entertainment Licences

The undernoted applications for an entertainment licence have been received, acknowledged and processed during the report period.

Unique Reference Number	Name of Premises
EL183	Giants Causeway Visitors Centre
EL255	Ballyweaney Presbyterian Church Hall
EL015	Brown Trout Golf & Country Club

6.2 Prohibition or Restriction of Public Roads: Special Events

During the report period two Orders have been made using the powers under Article 8A of Schedule 3A to, the Road Traffic Regulation (Northern Ireland) Order 1997 to facilitate Christmas Light Switch on Events in Ballymoney and Limavady.

A further four applications for Road Closure Orders to facilitate special events being held on the public road have been received, acknowledged and are currently being processed.

6.3 Publication of Council's Dog Statistical Returns on Department of Agriculture, Environment and Rural Affairs Website

Council has received notification from Department of Agriculture, Environment and Rural Affairs of their intention to publish Councils' dog statistical returns on the Department's website and to include a link to returns on the NI Direct Website.

The Dogs (Northern Ireland) Order 1983 requires Councils to provide information on a quarterly basis to the Department. The Department and Councils deal with a range of requests for dog related information for example correspondence cases, Assembly questions, media requests and Freedom of Information requests. It is anticipated that providing direct access to this information will reduce the volume of dog related statistical requests made to the Department and Council.

The information will be freely available at the following website address
<https://www.daera-ni.gov.uk/publications/council-dog-summary-statistics-201718>

6.4 Evaluation of The Licensing of Pavement Cafes Act (Northern Ireland) 2014

Council are in receipt of correspondence from the Department of Communities, who wish to evaluate the legislation regarding pavement cafes and the implementation of this legislation by District Councils since its introduction in October 2016. A copy of the response to be forwarded on behalf of Causeway Coast and Glens Borough Council was circulated. This highlights to the Department that there has been significant difficulty in implementing this legislation throughout Northern Ireland due to the significant concerns of disabled groups as there is a lack of consistent guidance with respect to minimum pavement widths to ensure that any implications for pedestrians and public safety issues are properly taken into account when considering an application for a Pavement Café Licence.

6.5 Dogs (NI) Order 1983 Outcome of Legal Proceedings

6.5.1 LC1104963

Offences: Breach of Control conditions (keeping dogs on a leashes and having dogs muzzled in public) contrary to Article 30F of the Dogs (NI) Order 1983

Results:

Fine:	£200
Legal Costs:	£ 50
Court Costs:	£ 16

Background:

Control conditions had been placed by Council on two Presa Canario Dogs to ensure they were kept on leashes and muzzled when in public. These conditions were breached and as a consequence resulted in injuries being sustained by a member of the public who had encountered the dogs whilst utilising the public footpath.

6.5.2 LC1104172

Offences: Keeping of an Unlicensed Dog contrary to Article 17(1) (a) of The Dogs (NI) Order 1983

Results:

Fine:	£75
Legal Costs:	£50
Court Costs:	£20

Background:

The owner had been made aware of the legal requirement to licence their dog but had not done so. In accordance with Council enforcement policy a fixed penalty notice was issued. This remained unpaid so legal proceedings were instigated.

6.5.3 LC1105035

Offences: Keeping of an Unlicensed Dog contrary to Article 17(1) (a) of The Dogs (NI) Order 1983

Results: Fine: £100
Legal Costs: £ 50
Court Costs: £ 23

Background:

The owner had been made aware of the legal requirement to licence their dog but had not done so. In accordance with Council enforcement policy a fixed penalty notice was issued. This remained unpaid so legal proceedings were instigated.

6.5.4 LC1104357

Offences: Keeping of an Unlicensed Dog contrary to Article 17(1)(a) of The Dogs (NI) Order 1983

Results: Fine: £100
Legal Costs: £ 50
Court Costs: £ 28

Background:

The owner had been made aware of the legal requirement to licence their dog but had not done so. In accordance with Council enforcement policy a fixed penalty notice was issued. This remained unpaid so legal proceedings were instigated.

6.5.5 LC1104987

Offences: Keeping of an Unlicensed Dog contrary to Article 17(1)(a) of The Dogs (NI) Order 1983

Results: Fine: £100
Legal Costs: £ 50
Court Costs: £ 20

Background:

The owner had been made aware of the legal requirement to licence their dog but had not done so. In accordance with Council enforcement policy a fixed penalty notice was issued. This remained unpaid so legal proceedings were instigated.

6.5.6 LC1104937

Offences: Keeping of an Unlicensed Dog contrary to Article 17(1)(a) of The Dogs (NI) Order 1983

Results: Fine: £150

Legal Costs: £ 50
 Court Costs: £ 17

Background:

The owner had been made aware of the legal requirement to licence their dog but had not done so. In accordance with Council enforcement policy a fixed penalty notice was issued. This remained unpaid so legal proceedings were instigated.

6.6 Licensing (Northern Ireland) Order 1996 Liquor Licence

The undernoted applications for grant, renewal, transfer or grant of an occasional Intoxicating Liquor Licence have been received and acknowledged to Court Service during the report period.

<u>Name and Address of Premises</u>	<u>Date and Time</u>	<u>Type of Liquor Licence</u>
Function Room, The Royal British Legion, 6 Beresford Road, Coleraine, BT52 1HE	7 th November 2017 between the hours of 8pm and 11:59pm	Occasional Licence
Function Room, The Royal British Legion, 6 Beresford Road, Coleraine, BT52 1HE	12 th November 2017 between the hours of 1pm and 11pm	Occasional Licence
169 Hillside Road Armoy Ballymoney BT53 8RH	n/a	Amended Transfer of Licence
Cloughmills Community Centre 5a Loughill Road Cloughmills	25 th November 2017 between the hours of 7pm and 1am	Occasional Licence
The Point Bar 107 Point Road Doaghs Lower Magilligan Limavady	n/a	Provisional Grant of Licence
Banters Bar 22 Linenhall Street Limavady	n/a	Renewal of Licence
48 Main Street Limavady	n/a	Provisional Grant of Licence

7 HOUSEHOLD AND MUNICIPAL WASTE RECYCLING/NORTHERN IRELAND LANDFILL ALLOWANCE SCHEME

Information report circulated.

The undernoted information outlines the annual recycling (including compost) rates achieved by council since its inception.

Percentage of household waste arisings sent for recycling (including composting):-

2015-16 38.76%
2016-17 42.28%

Percentage of local authority collected municipal waste arisings sent for recycling (including composting):-

2015-16 39.10%
2016-17 42.48%

Council continues to make progress towards the EU statutory recycling target of 50% by 2020 as noted in the revised Northern Ireland Waste Management Strategy entitled 'Delivering Resource Efficiency' published in 2013 that sets the policy framework for the management of waste in Northern Ireland.

Northern Ireland Landfill Allowance Scheme

The Landfill Allowance Scheme (NI) Regulations (2004) (NILAS) sets targets by allocating annual limits on the amount of biodegradable local authority collected municipal waste (BLACMW) which can be landfilled by a district council. The Regulations place a statutory responsibility on district councils, in each scheme year, to landfill no more than the quantity of BLACMW for which they allowances.

The following table summarises council allocated allowances and utilisation:-

Year	Allocated Allowances (t)	Allowance Utilised (t)	Utilisation (%)
2015-16	21,494	17,553	81.67
2016-17	20,386	18,996	93.18

The NILAS allocations for the next three scheme years are 19,278 tonnes (2017/18), 18,170 tonnes (2018/19) and 17,062 tonnes (2019/20).

The EU Landfill Directive obligates Member States to reduce their biodegradable municipal waste to landfill to 75% of 1995 baseline levels by 2020.

In response to comments raised, the Director of Environmental Services advised it was anticipated that Council would reach its targets by 2020 following Council's roll out of brown bins from April 2018. A media campaign will accompany the introduction of the brown bins, leading on reducing the amount of food waste thrown away.

8. WELFARE REFORM INFORMATION LEAFLET

Information report and leaflet circulated.

As the first Borough to experience the introduction and impacts of Welfare Reform Council Officers have produced an information leaflet to support future

claimants. This leaflet provides practical guidance to prepare for Welfare Reform and also contains information regarding relevant support services for those affected within our Borough.

This Department would like to thank; Council's Community Development Officer's, Citizens Advice Causeway and Limavady Community Development Initiative for their support with this area of work.

9. CARBON MONOXIDE AWARENESS CAMPAIGN

Information report circulated.

November was Carbon Monoxide Awareness Month, and the Environmental Services Directorate in conjunction with the Public Health Agency supported the campaign to take steps to minimize the risk of CO poisoning by issuing the press release below via the Councils PR section.

Carbon Monoxide can kill and in the winter months, when people use their heating appliances more frequently, there are often more poisoning incidents.

10. CHANGE OF ORDER OF BUSINESS

AGREED – to Change The Order of Business, to receive Any Other Relevant Business next, in the order of proceedings for the evening.

11. ANY OTHER RELEVANT BUSINESS (NOTIFIED IN ACCORDANCE WITH STANDING ORDER 12 (O))

In accordance with Standing Order 12 (o) the following Elected Members gave notice of items to be raised under Any Other Relevant Business.

Councillor Mark Fielding

11.1 To consider installing appropriate signage for the control of dogs on the Promenade in Castlerock

The Head of Health and Built Environment advised there was a Dog Control Order on Castlerock Beach from June to September. Dogs are required to be on a lead on shared cycle paths, the Head of Health & Built Environment undertook to review the signage to investigate if there was reason to extend it and an assurance was given that information would be made prominent on Council's website.

11.2 Request from Keep Northern Ireland Beautiful charity to make a presentation to Environment Services Committee.

AGREED – to recommend that Council accept the request from Keep Northern Ireland Beautiful charity to make a presentation to the Environmental Services Committee.

Councillor Ian Stevenson

11.3 Having recently had a matter reported re feral cats, what is the council policy re feral cats which are causing an environmental nuisance to home owners?

The Head of Health and Built Environment advised Council was unaware of a Policy locally nor regionally. Complaints regarding feral cats may be dealt with on an individual case by case basis and advised Councillor Stevenson the complainant may make contact with the Head of Health and Built Environment to progress the matter.

MOTION TO PROCEED 'IN COMMITTEE'

Proposed by Councillor McKillop
Seconded by Alderman King and

AGREED – that the Committee proceed to conduct the following business 'In Committee'.

* **Press left the meeting at 7.26 PM.**

12. PROVISION OF WASTE SERVICES FOR THE COLLECTION AND RECYCLING OF TYRES AND RIMS

Confidential report circulated.

The purpose of the procurement was to ensure that suitably qualified providers were invited to tender for the provision of waste services for the collection and recycling of tyres and rims. Invitation to tender issued by North West Region Waste Management Group (NWRWMG) on behalf of its constituent councils.

The initial contract period will be 3 years. This duration may be extended at the sole discretion of the council by a further 1 year plus 1 year giving a possible total of 2 years extension to the contract period. The contracting authority is Causeway Coast and Glens Borough Council.

It is recommended that Council approves the recommendation made by the Joint Committee of NWRWMG and award the tender to R4 Limited.

Proposed by Councillor Hunter
Seconded by Councillor Wilson and

AGREED – to recommend that Council approves the recommendation made by the Joint Committee of NWRWVG and award the tender to R4 Limited.

13. REPLACEMENT OF DUNLUCE AVENUE TOILET BLOCK, PORTRUSH

Confidential report circulated.

The purpose of the report was to request permission to progress this project to Stage 3 of the Capital Programme Management System (Appointment of a Contractor and Construction of the Works).

Recommendation

Members are asked to approve progression of this project to Stage 3 of the Capital Programme Management System and the appointment of OB Construction to carry out the works for the Tendered Sum of £222,318.47 (excl. VAT) (subject to granting of Planning Consent).

Proposed by Councillor Fielding
Seconded by Councillor Stevenson and

AGREED – to recommend that Council approve progression of this project to Stage 3 of the Capital Programme Management System and the appointment of OB Construction to carry out the works for the Tendered Sum of £222,318.47 (excl. VAT) (subject to granting of Planning Consent).

14. LED LAMP REPLACEMENTS

Confidential report circulated.

The purpose of this report was to request permission to progress the project to Stage 3 of the Capital Programme Management System (Appointment of a Contractor and Construction of the Works).

It is recommended the Committee approve;
Progression of this project to Stage 3 of the Capital Programme Management System (Appointment of a Contractor and construction of the works) and award the contract to Little Electrical in the sum of £132,860.68 (Note: £15,000 to be reclaimed via the Energia Grant Programme).

Proposed by Councillor Stevenson
Seconded by Councillor Holmes and

AGREED – to recommend that Council approve Progression of this project to Stage 3 of the Capital Programme Management System (Appointment of a Contractor and construction of the works) and award the contract to Little Electrical in the sum of £132,860.68 (Note: £15,000 to be reclaimed via the Energia Grant Programme).

15. NORTH WEST REGION WASTE MANAGEMENT GROUP JOINT COMMITTEE MINUTES

Confidential report circulated for information.

The minutes from the North West Region Waste Management Group were circulated:

- Minutes of Joint Committee Annual General Meeting dated 14th June 2017
- Minutes of Joint Committee meeting dated 14th June 2017
- Minutes of Joint Committee meeting dated 13th September 2017
- Minutes of Joint Committee meeting dated 18th October 2017

MOTION TO PROCEED 'IN PUBLIC'

AGREED – that the Committee proceed to conduct the following business 'In Public'.

There being no further business the Chair thanked everyone for their attendance and the meeting concluded at **7.31 pm.**

Chair