

**COUNCIL MEETING TUESDAY 25 OCTOBER 2016**

**Table of Adoptions**

<b>No</b>	<b>Item</b>	<b>Summary of key Adoptions</b>
<b>3</b>	Declarations of Members' Interests	<i>Councillors Deighan, McLean and Mulholland</i>
<b>4</b>	Deputation – NI Water	<i>Information</i>
<b>5</b>	Minutes of Council Meeting held 27 September 2016	<i>Confirmed</i>
<b>6</b>	Minutes of Planning Committee Meeting held 28 September 2016	<i>Confirmed</i>
<b>7</b>	Minutes of Environmental Services Committee Meeting held 4 October 2016 Matters Arising <b>7.1</b> Extension to existing Car Park Agency Service Agreement (Item 18)	<i>Adopted</i>  <i>Information</i>
<b>8</b>	Refurbishment and Extension to Knock Road Depot	<i>Option 3; to include the necessary requirements to meet changing &amp; toilet facilities for male and female</i>
<b>9</b>	Minutes of Leisure & Development Committee Meeting held 11 October 2016 Matters Arising <b>9.1</b> Ballycastle Sport and leisure facilities update (Item 16)  <b>9.2</b> Grant Funding Policy for 2017/18 (Item 10) <b>9.3</b> Garvagh Mountain Bike trails Progress (Item 9)	<i>Adopted</i>  <i>Defer Councillor P McShane's proposal to the Leisure &amp; Development Committee</i> <i>Information</i>  <i>Information</i>
<b>10</b>	Minutes of Corporate Policy & Resources Committee Meeting held 18 October 2016	<i>Adopted</i>

	<p>Matters Arising</p> <p><b>10.1</b> Set Rate Strike Meeting (Item 6)</p> <p><b>10.2</b> Correspondence – NI Assembly Committee For Finance Call for Evidence: Non-Domestic rating System NI</p> <p><b>10.3</b> Citizens News Sheet</p>	<p style="text-align: right;"><i>Information</i></p> <p style="text-align: center;"><i>Defer to next Corporate Policy &amp; Resources Committee meeting</i></p> <p style="text-align: center;"><i>Defer to a later date; bring firm proposals for a Spring Issue</i></p>
<b>11</b>	Matters for Reporting to Partnership Panel	<i>Agreed</i>
<b>12</b>	<p>Correspondence</p> <ul style="list-style-type: none"> <li>• Department of Finance Strategic Equality Branch – Appointment of Legal Services Oversight Commissioner for Northern Ireland</li> <li>• Consumer Protection Communication Forum: Delivering for Customers</li> <li>• Northern Health and Social Care Trust – Equality News</li> <li>• Northern Ireland Housing Executive – 45 Annual Report</li> </ul>	<i>Noted</i>
<b>13</b>	<p>Consultation Schedule</p> <ul style="list-style-type: none"> <li>• The Local Government (Payment to Councillors) Regulations (Northern Ireland)</li> <li>• Fresh Start Agreement and Changes to the Government Consultation System</li> <li>• Customer Satisfaction Survey</li> <li>• Future Delivery of Electoral Services in Northern Ireland</li> </ul>	<i>Noted</i>
<b>14</b>	<p>Seal Documents</p> <ul style="list-style-type: none"> <li>• Car Agreement – Employee Number 212/2010</li> <li>• Grave Registry Certificates, Coleraine, Ballywillan, Agherton and Portstewart Cemeteries (No's 4419-4421)</li> <li>• Grave Registry Certificates, Ballymoney Cemetery (No's 1499-1503)</li> </ul>	<i>Affix Seal</i>
<b>15</b>	Notice of Motion submitted by Councillors Mulholland, Nicholl and McLaughlin	<i>Refer Corporate Policy &amp; Resources Committee</i>
<b>16</b>	Notice of Motion submitted by Councillor Watton, seconded by Councillor Fitzpatrick	<i>Refer Leisure &amp; Development Committee</i>

**MINUTES OF THE PROCEEDINGS OF THE MEETING OF THE COUNCIL  
HELD IN CIVIC HEADQUARTERS, COLERAINE ON  
TUESDAY 25 OCTOBER 2016 AT 7:00 PM**

- In the Chair** : The Mayor Alderman Hickey
- Members Present** : Aldermen - Campbell, Cole, Finlay, Hillis, King, McKeown and Robinson
- Councillors - Baird, Beattie, Blair, Callan, Chivers, Clarke, Deighan, Douglas, Duddy, Fielding, Fitzpatrick, Harding, Holmes, Hunter, Loftus, McCandless, McCaul, McCorkell, McKillop, Knight-McQuillan, MA, McLaughlin, McLean, McShane, C, McShane P, Mulholland, Nicholl, Quigley, Stevenson, Watton and Wilson
- Officers Present** : M Quinn, Director of Performance  
R Baker, Director of Leisure & Development  
A McPeake, Director of Environmental Services  
D Wright, Chief Finance Officer  
G Doyle, Head of Estates  
P Donaghy, Democratic Services Manager  
S Duggan, Committee and Member Services Officer
- In Attendance** : J Gray, Strategic Programme & Projects Manager  
W McCullough, Head of Leisure, Wellbeing & Sport  
J Welsh, Head of Community & Culture  
P Thompson, Head of Tourism and Recreation
- D Nevin – Head of Customer Service Centre }  
M Cousley – Area Supply Manager (East) – Water } Item 4  
P Davison – Head of Water Capital Procurement } NI Water  
Dr S Blockwell – Head of Strategic Investment Planning}
- Press (1 no)  
Public (10 no)

## **1 THE MAYOR'S BUSINESS**

The Mayor addressed the meeting by providing a snapshot of activities she had attended since the previous Council Meeting as follows:

*'This month we can reflect on a fantastic achievement for our Borough, as Coleraine was named Britain in Bloom's best large town.'*

*I travelled to Birmingham for the awards ceremony and it was a huge honour for us to claim the overall title. The success is testament to the hard work and unwavering commitment of both Council staff and local communities and I would like to congratulate all those who were involved. I held a reception this week for staff, to show Council's thanks and appreciation.*

*Another highlight of the month was the opening of Ronan's Way – a fabulous new scenic walk, which offers breath taking views across Glendun – a stunning part of our Borough. I would like to thank all those who have helped with this project, especially the McAuley family.*

*At this time of year, thoughts turn to the Remembrance period and on Saturday I was invited to attend the launch of the Poppy Appeal in Coleraine. I would like to thank the members of the Royal British Legion for their very warm welcome, and I hope this year's appeal is well supported across the Borough.*

*In sporting terms, we celebrated local talent, commitment and effort with our regional sports awards in Coleraine and Ballymoney. I would like to congratulate all our nominees and winners, who will now go forward to our gala sports awards evening on November 4<sup>th</sup>.*

*I would also like to congratulate St. Aidan's club in Magilligan who became Derry Junior football champions for the first time in 28 years on Sunday. Also on Sunday, Slaughtneil became the first Derry team to win the Ulster Club Hurling title when they beat Loughgiel. Well done to all involved.*

*Special congratulations go to Dunloy who are celebrating a double county championship win for both their minor hurlers and footballers, and to Kilrea on becoming Derry Minor Football Champions.*

*Of course it is impossible for me to mention every sporting success in our Borough, so to anyone I may have missed – well done to you as well*

*On a final note, I would like to offer my sincere condolences to the family of Briege McKeefry, who lost her life following a tragic incident on the family farm near Garvagh.*

*We have a large rural population, and incidents like this impact on us all.*

*As I have said, I would like to state that our thoughts are with the family at this time'.*

## **2. APOLOGIES**

Apologies were recorded for Alderman S McKillop and Councillor McGlinchey.

## **3. DECLARATIONS OF MEMBERS' INTERESTS**

Declarations of Interest were recorded from Councillor Mulholland in Item 7, minute item 11, as an employee of Henderson Group which operates retail stores that are subject to the Council test exercise; Councillor Deighan in Item 7, minute item 20, as working for a company that tenders for waste contracts; Councillor McLean in Item 8 minute item 4, as a trustee of the Independent Loyal Orange Institution whom have declared an Interest in the Edward Street Social Centre.

## **4. DEPUTATION – NI WATER**

The Mayor welcomed the NI Water representatives to the meeting and invited them to present to council.

NI Water representatives thanked Council for the opportunity to present and stated their Vision was to be a valued and trusted provider of one of Northern Irelands most essential services.

The NI Water Strategy focuses on 8 priorities or in effect 8 customer promises illustrating a clear indication of commitment to its customers:

- The Waterbus continues to be extremely popular and is already fully booked for the forthcoming 2016/17 school year, including other visits within the Borough;
- Just over 12,000 pupils visited the bus in total during 2015/16, with 19,000 pupils benefitting from all of NI Water's Education initiatives;
- Launched Smartphone App. for reporting leaks;
- Use Water Wisely – education/Waterbus;
- Bag It & Bin It campaign;
- FOG - Fat Oils & Grease. - If poured down kitchen sinks or drains fats, oil and grease can harden and cause problems in sewers;

Fat blockages result in:

- out of sewer flooding
- bad smells
- rat infestation risks near your home or premises
- NI Water spends Approx. £4M every year clearing blockages. For a business blocking their own drains will result in extra costs in cleaning them up;
- Winter Freeze campaign - pipe protection. Two Simple Steps Insulate Water tanks and pipes Step 2 Check all lagging is secure.

Details were provided of In Construction / Recently Complete Projects:

- Ballycastle WwTW
- WIIM Altnahinch Bushmills
- Ballykelly WWTW
- Ballysally CSO Coleraine
- Glenlough Pumping Station & Pumping Main
- Caugh Hill WTW FAS Storage
- Glenedra Water Intake Refurbishment & Access Road Repair
- Macosquin WwTW PC15

As well as Projects about to start:

- Monaclogh SR Capacity Extension
- Mullans WWTW (Antrim)
- Caugh Hill WTW - Upgrade of Wash Water Treatment Facilities
- Ballintoy WwTW
- Clooney WwPS Upgrade Magilligan
- Benone Upgrade of Vacuum Sewerage Network & Foul Vacuum Station
- Bushmills & Portballintrae Drainage Area Plan Network Improvements
- WIIM Phase 2 Ballinrees Limavady WP

Representatives responded to Elected Member queries and concerns surrounding their respective District Electoral Areas, and advised they would respond directly to specific cases.

The Mayor was delighted to state the 24/7 contact was an excellent service and thanked the representatives for their information.

- \* **Alderman McKeown, Robinson; Councillors Duddy, Hunter and Harding joined the meeting during the presentation.**
- \* **NI Water representatives left the meeting at 7.43 PM.**

**5. MINUTES OF COUNCIL MEETING HELD 27 SEPTEMBER 2016**

**RESOLVED** - that the Minutes of the proceedings of the Council Meeting of Tuesday 27 September 2016 be confirmed as a correct record.

**6. MINUTES OF PLANNING COMMITTEE MEETING HELD 28 SEPTEMBER 2016**

**RESOLVED** - that the Minutes of the proceedings of the Planning Committee of Wednesday 28 September 2016 be confirmed as a correct record.

**7. MINUTES OF ENVIRONMENTAL SERVICES COMMITTEE MEETING HELD 4 OCTOBER 2016**

The Minutes of the Environmental Services committee meeting held 4 October were presented by Councillor Watton.

Proposed by Councillor Watton  
Seconded by Councillor Duddy and

**RESOLVED** – that the Minutes of the proceedings of the Environmental Services Committee held 4 October 2016 be adopted and the recommendations therein approved.

**Matters Arising**

**7.1 Extension to existing Car Park Agency Service Agreement (Item 18)**

Councillor Stevenson sought additional information as to why in 2015 Council considered extending the contract without looking at other options? Councillor Stevenson further sought figures on how much Council gets back and how much Transport NI gains from Council.

The Director stated the tendering process would take in the region of 18 months, and when Council looked at the options Transport NI provided, the timeline for putting in place something new to be potentially ran by a third party for Council was not sufficient. Transport NI would not agree to 1-year service, Council was advised to sign up to a 3-year service; however, a condition has now been built in to opt out earlier, pending any potential tendering process.

The Director advised he would bring the requested figures to the next meeting.

**8. REFURBISHMENT AND EXTENSION TO KNOCK ROAD DEPOT**

A report item was brought to committee, 3rd May 2016 detailing the preferred option for refurbishment/upgrade of Welfare Facilities and Office space at Knock Road Depot at cost of £368,000. This option would have provided a 270m<sup>2</sup> two storey building on existing 135m<sup>2</sup> office site incorporating enhanced office space and storage, refurbished kitchen and changing/showering provision, 1st Aid room, disabled facilities, meeting room and new mechanical and electrical services. Officers were thereafter asked to look at reducing the scope of works and cost.

Various options have been considered and those offering minimum requirements listed:

Option 1 – as above - £368,000 (£127/sqft);

Option 2 – as Option 1 but with reduced footprint (220m<sup>2</sup>) with less storage - £335,000 (£141/sqft);

Option 3 – refurbishment of existing without additional 1st floor but with ground floor extension (155m<sup>2</sup>) - replacing existing Portacabin office -£230,000 (£138/sqft);

Option 4 – as per Option 3 (155m<sup>2</sup>) but using modular building extension - £220,000 (£132/sqft).

Members were advised the existing single storey office block does not comply with current Workplace Health & Safety & Welfare Regulations, namely:

1. Heating and lighting provision poor
2. Sanitary facilities are in need of upgrade/refurbishment and increased to reflect staff numbers
3. There is no disabled access or DDA compliant facilities for staff and visitor use.
4. There are no dedicated 1st Aid facilities
5. Staff canteen lacking in basic amenities
6. Portacabin office in very poor state of repair

Option 2 offers similar facility to Option 1 but with little cost saving. Options 3&4 both offer the same reduced outcome namely:

- a. Refurbished/improved welfare facilities
- b. Office space similar to existing
- c. New disabled facilities
- d. New mechanical and electrical services.

They do not include:

- e. Separate 1st Aid room
- f. Training space



- g. Increased office or storage provision
- h. The locker room will be slightly smaller.

Option 3 & 4 layouts would incorporate the existing office block and extend forwards to replace the existing Portacabin office (see Appendix A, circulated). Option 3 is for cavity wall construction similar to existing office and offers better long term value than Option 4 which, although slightly cheaper, is for a modular building construction with limited lifespan. Option 3 and 4 both address the issues raised by the HSE and comply with Welfare legislation.

Provision has been made for this project in the current year's capital works programme.

**It is recommended** that Council discuss the options with a view to recommending which option should progress to Stage 2 of the Capital Programme Management & Procurement System.

Councillor McLean spoke in support of his preferred options 1 and 3. Councillor McLean urged the Director that the current conditions at the facility were not good and sought reassurance that staff will have temporary suitable accommodation until any works were completed. The Director concurred.

Proposed by Councillor McLean  
Seconded by Alderman Campbell

- Option 1– as above - £368,000 (£127/sqft);

A discussion ensued on issues of unisex and male/female changing and toilet facilities and the outline floor plan illustrated. The Director assured Options 1 and Option 3 met legislative requirements.

Several members including Councillors Beattie, Deighan, Duddy, Knight-McQuillan and Quigley voiced concern that Option 3 would remove the First Aid room and training space and felt the health & safety and welfare, education of staff and facilities may be compromised with the option presented as the Head of Estates had demonstrated a need for the facilities.

Councillor Holmes stated the estimated costs were too high and supported Option 3, however with the inclusion of changing and toilet facilities for both male and female staff. The Head of Estates highlighted a caveat, there would be reduced office space. However, a detailed design plan could be tweaked with the comments and concerns raised by members.

### Amendment

Proposed by Councillor Holmes

Seconded by Councillor Wilson

- Option 3 – refurbishment of existing without additional 1st floor but with ground floor extension (155m<sup>2</sup>) - replacing existing Portacabin office -£230,000 (£138/sqft); to include the necessary requirements to meet changing and toilet facilities for both male and female.

Councillor Stevenson requested a recorded vote.

The Mayor put the amendment to the Council to vote.

21 members voted for, 14 members voted against.

The Mayor declared the amendment carried.

For (21): Alderman Hickey, Hillis, McKeown  
Councillor Baird, Beattie, Chivers, Deighan, Fitzpatrick, Holmes,  
Hunter, Loftus, McCandless, McCaul, McLaughlin, M McKillop, C  
McShane, P McShane, Mulholland, Nicholl, Quigley, Wilson

Against (14): Alderman Campbell, Cole, Finlay, Robinson  
Councillor Blair, Clarke, Douglas, Duddy, Fielding, Harding,  
Knight-McQuillan, McLean, Stevenson, Watton

## **9. MINUTES OF LEISURE & DEVELOPMENT COMMITTEE MEETING HELD 11 OCTOBER 2016**

The Minutes of the Leisure & Development committee meeting held 11 October 2016 were presented by Councillor Douglas.

Proposed by Councillor Douglas  
Seconded by Councillor MA McKillop and

**RESOLVED** – that the Minutes of the proceedings of the Leisure and Development Committee held 11 October 2016 be adopted and the recommendations therein approved.

### **Matters Arising**

#### **9.1 Ballycastle Sport and Leisure Facilities Update (Item 16)**

Councillor P McShane spoke of his dissatisfaction with the information report and commented on a lack of facilities in Ballycastle already

demonstrated and evidenced by Council and officers. Councillor P McShane felt the idea of partnering up with schools was time bound and any negotiations with the private sector were ongoing for four years. A Legacy Moyle Council business case on tourism and leisure provision appeared to have been shelved despite requests to have it brought forward for consideration. Councillor P McShane felt members were not being furnished with all the information they should have forthcoming from Ballycastle.

Councillor Baird sought an holistic and strategic, rather than piecemeal approach to sport and leisure facilities in Ballycastle in a fair and equitable manner.

Proposed by Councillor P McShane  
Seconded by Councillor C McShane

- that the Economic Driver and Tourism Leisure Facility Report that was produced by Moyle District Council be brought before this Council to consider; in addition a community consultation event be organised for Ballycastle following a full presentation to this Council of that report.

The Director of Leisure & Development outlined the approach taken with Council since March 2016 and further advised a range of options and Economic Appraisal based on objective information to deliver opportunities for Ballycastle, would be presented at a future date.

Councillor Duddy felt that all similar reports prepared by legacy councils relating to capital projects should be brought forward for discussion so that Council is fully aware of what was planned by legacy councils.

At the request of Councillor Baird, the Mayor granted a recess from 9.10 PM - 9.15 PM.

#### Amendment

Proposed by Councillor Baird  
Seconded by Councillor MA McKillop

- To defer Councillor P McShane's proposal to the Leisure & Development Committee for consideration.

Councillor Duddy requested a recorded vote.

The Mayor put the amendment to the Council to vote.

19 members voted for.

19 members voted against.

The Mayor applied her casting vote in favour and declared the amendment carried.

For: Alderman Hickey, Hillis, King, McKeown,  
(19) Councillors Baird, Beattie, Blair, Callan, Deighan, Douglas,  
Fitzpatrick, Harding, Holmes, Hunter, Loftus, McCandless, MA  
McKillop, Quigley, Wilson

Against: Alderman Campbell, Cole, Finlay, Robinson  
(19) Councillors Chivers, Clarke, Duddy, Fielding, Knight-McQuillan,  
McCaul, McCorkell, Mclaughlin, McLean, C McShane, P  
McShane, Mulholland, Nicholl, Stevenson, Watton

**RESOLVED** – to refer Councillor P McShane’s proposal to the Leisure & Development Committee for consideration:

*‘The Economic Driver and Tourism Leisure Facility Report that was produced by Moyle District Council be brought before this Council to consider; in addition a community consultation event be organised for Ballycastle following a full presentation to this Council of that report’.*

- \* **Councillor Callan joined the meeting during consideration of the above matter.**

### **9.2 Grant Funding Policy for 2017/18 (Item 10)**

Councillor Clarke queried the status of the Capital Projects Grant Fund, as there was no information on Council’s website. The Director advised the fund was open and would be advertised as soon as possible.

### **9.3 Garvagh Mountain Bike Trails Progress (Item 9)**

Councillor C McShane welcomed the Garvagh Mountain Bike trails and queried the status of Ballycastle Forest, Glenariff Forest Park and Ballypatrick Forest in terms of their Mountain bike trails and various other proposals which had full Green Book Appraisals.

The Director stated that due to Council’s decision not to undertake operational responsibility for Glenariff Forest Park and Touring Caravan site, involvement past Phase 1 and discussions with Forestry Service was no longer progressing.

## **10. MINUTES OF CORPORATE POLICY & RESOURCES COMMITTEE MEETING HELD 18 OCTOBER 2016**

The Minutes of the Corporate Policy & Resources committee meeting held 18 October 2016 were presented by Councillor Chivers.

Proposed by Councillor Chivers  
Seconded by Councillor Duddy and

**RESOLVED** – that the Minutes of the proceedings of the Corporate Policy & Resources Committee held 18 October 2016 be adopted and the recommendations therein approved.

### **Matters Arising**

#### **10.1 Set Rate Strike Meeting (Item 6)**

Councillor McCandless sought a review of Council and the way services are organised and delivered and welcomed setting up efficiency meetings for member involvement.

Councillor Clarke requested that Elected Members be furnished with Management Accounts as soon as possible. The Chief Finance Officer advised Q1 and Q2 Management Accounts would be circulated.

#### **10.2 Correspondence – NI Assembly, Committee for Finance, Call for Evidence: Non-Domestic Rating System in Northern Ireland**

The Chief Finance Officer advised the Finance Committee had enquired as to the deadline Council sought in relation to its input into the Call for Evidence. The Chief Finance Officer suggested a draft response be tabled at the next committee meeting at which point, consultation with local businesses and Chambers of Commerce would have taken place. The response would be issued at the end of November.

Proposed by Councillor Callan  
Seconded by Alderman Finlay

**RESOLVED** – to defer a draft response to the next Corporate Policy & Resources committee meeting before submission to the Committee for Finance.

#### **10.3 Citizens' News Sheet**

The Corporate Policy and Resources Committee agreed to recommend that Council supports the Notice of Motion - "*Causeway Coast and Glens Borough Council covers a large geographic area with disparate communities at its heart. The Reform of Local Government has integrated*

*the work of four Districts into one large organisation and as such it is important to ensure that our citizens are kept fully informed of Council business and events in the area. In order to ensure good communication with our electorate we propose that Council produce two news sheets annually to be distributed to each household in the Borough.*

*We further propose that the news sheets are distributed in conjunction with bin collection similar to the methodology employed by the former Legacy Councils. This will ensure the news is delivered in an effective and cost efficient manner”.*

The aims and objectives of the newsletter are as follows:-

- Communicate Council’s key messages;
- Provide information and inform citizens about Council’s work;
- Deliver regular updates on Council’s front-line services;
- Consult and engage with citizens on current and new initiatives;
- Encourage feedback from our citizens;
- Promote Council’s services and events.

Council was asked to consider the suggestions and costings and a name for the newsletter.

The name of the former publications by the legacy Councils were as follows:-

- Moyle – Moyle Matters
- Limavady – Roe Valley Update
- Ballymoney – Ballymoney Bulletin

In the interim it is suggested that for the first edition the title is

“Causeway Coast and Glens Borough Council - A Newsletter for Citizens”

This will allow the first edition to be produced and distributed before Christmas.

Frequency: Twice per annum - Issue 1 – end November 2016 and Issue 2 - May 2017

Costs per issue: £5,000 print, & £5,000 delivery (delivery to be provided by Royal Mail)

Suggested Content: At its meeting, the Corporate Policy and Resources committee put forward topics for inclusion in the first edition:

- Message from Mayor;
- Borough Information - Councillors names and contact details, map of area;
- Refuse Collection, calendar blue/black bin, what goes into each, recycling information;

Christmas and New Year Bin Collections and arrangements.

In addition the following topics are also put forward for Council's consideration

Information on how to access timetable of Council Meetings, Agendas and Papers;

What Council does/What Council doesn't do, provide details for Council and non-council contacts;

Opening times and contact details for Council facilities including Amenity Sites, Leisure Centres, Registration Services;

"What's on" section to cover events;

Funding information and contact details;

Update on Capital Projects – Diversity Park, EI Schemes, Dungiven and Ballymoney;

Comments, Complaints, Compliments – How to make comment/complaint.

Prior to distribution of the first edition, a copy of the newsletter would be circulated to elected members.

For future editions, it is envisaged that a draft version of the newsletter is presented for committee's consideration and recommendation to council, in advance of distribution.

**It is recommended** that Council considers the above information and agrees the Name for the Newsletter, Frequency of distribution, Cost and delivery and Suggested content.

Proposed by Councillor C McShane

Seconded by Councillor Baird

- that Council progress the news sheet and agrees the Name for the Newsletter, Frequency of distribution, Cost and delivery and content.

Amendment

Proposed by Councillor Clarke

Seconded by Councillor Harding

- that consideration is deferred to a later date; to bring back firm proposals for a Spring Issue.

The Mayor put the amendment to the Council to vote.

20 members voted for.

11 members voted against.

The Mayor declared the amendment carried.

## 11. MATTERS FOR REPORTING TO PARTNERSHIP PANEL – DATE OF NEXT MEETING 31 JANUARY 2017

The Partnership Panel report was circulated detailing the following committee recommendations:

Planning Committee, 28 September 2016– that the matter of issues/concerns raised by Council in relation to Historic Environment Division and Listing of Buildings is not given any merit within their determination.

Corporate Policy & Resources Committee, 18 October 2016 – that the matter of the short notice given to councils to respond to consultations; namely the Northern Ireland Assembly, Committee for Finance Call For Evidence: Non-Domestic Rating System in Northern Ireland, correspondence dated 10 October 2016 with responses due by 31 October 2016.

Referring to the Transfer of Car Parks from Department to local councils, Alderman Finlay reported that the response given at the Partnership Panel meeting was that if Councils had not been satisfied with the condition of the carparks at the point of transfer, the agreements should not have been signed. Alderman Finlay enquired if at the time of signing the transfer agreements, were the carparks in a satisfactory condition.

Alderman Finlay reminded members that submissions to the Partnership Panel should be strategic.

Councillor Stevenson raised the issue of Council carrying out grass cutting services on behalf of the Department, however, Council had not been paid for 2015/16.

**RESOLVED** – to approve the Partnership Panel report for submission.

## 12. CORRESPONDENCE

Members were advised of the following correspondence:

- Department of Finance Strategic Equality Branch – Appointment of Legal Services Oversight Commissioner for Northern Ireland;
- Consumer Protection Communication Forum: Delivering for Customers;
- Northern Health and Social Care Trust – Equality News;
- Northern Ireland Housing Executive – 45<sup>th</sup> Annual Report.

**RESOLVED** – to note the items of correspondence, circulated:



### **13. CONSULTATION SCHEDULE**

Members were advised of the following consultations:

- The Local Government (Payment to Councillors) Regulations (Northern Ireland);
- Fresh Start Agreement and Changes to the Government Consultation System;
- Customer Satisfaction Survey;
- Future Delivery of Electoral Services in Northern Ireland.

**RESOVLED** – to note the Consultation schedule.

### **14. SEAL DOCUMENTS**

Members were advised of the undernoted items for signing and sealing by Council, approval having been previously granted and all necessary legislative requirements being met:-

- Car Agreement – Employee Number 212/2010;
- Grave Registry Certificates, Coleraine, Ballywillan, Agherton And Portstewart Cemeteries (NO'S 4419-4421);
- Grave Registry Certificates, Ballymoney Cemetery (No's 1499-1503).

Proposed by Councillor Stevenson  
Seconded by Councillor McLean and

**RESOLVED** - that the sealing of documents, as listed, be approved.

### **15. NOTICE OF MOTION SUBMITTED BY COUNCILLORS MULHOLLAND, NICHOLL AND MCLAUGHLIN**

“That, in order to increase our accessibility and accountability to the public, the relevant officers of this council investigate the cost implications of video recording and online streaming of the monthly full council meetings and bring options for its implementation back to council for its members' consideration”.

In accordance with Standing Order 15.1 (6) the Motion was referred without discussion to the Corporate Policy and Resources Committee.

### **16. NOTICE OF MOTION SUBMITTED BY COUNCILLORS WATTON, SECONDED BY COUNCILLOR FITZPATRICK**

“That this Council considers financially supporting the Community Rescue Service on an annual basis. This group is saving lives in the Borough and deserves as much consideration as other Council supported organisations”.

In accordance with Standing Order 15.1 (6) the Motion was referred without discussion to the Leisure & Development Committee.

There being no further business the Mayor thanked everyone for their attendance and the meeting concluded at 10.10 PM.

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Mayor

Unconfirmed