

Grant Funding Programmes 2017-18	8th November 2016
To: Leisure and Development Committee For Decision	

Linkage to Council Strategy (2015-19)	
Strategic Theme	Building Prosperity Cohesive Community
Outcome	
Lead Officer	Funding Unit Manager
Cost: (If applicable)	Subject to 17 / 18 Rate Setting Process

The purpose of this report is to recommend the annual grant funding programmes to Council for the 2017-18 period.

Background

In the period 1st April 2016 – 30th September 2016, Causeway Coast and Glens Borough Council delivered 10 grant funding programmes providing grant-aid to 223 projects totalling £728,208.95. The breakdown is as follows:

	Grant Programme	No of Projects	Amount Awarded
1	Building a United Community Fund	8	£10,928.55
2	Community Development Support Grant	52	£91,016.00
3	Community Festivals Fund	57	£70,049.00
4	Culture Arts and Heritage Grant Scheme	15	£13,185.00
5	Tourism Large Events Fund	13	£264,623.00
6	Tourism Small Events Fund	3	£12,900.00
7	Policing and Community Safety Grant Scheme	12	£62,323.40
8	Queen's Birthday Fund Grant Scheme	28	£6,720.00
9	Social Inclusion Grants	34	£16,464.00
10	Capital Grants Programme	1	£180,000.00
	TOTALS	223	£728,208.95

Grant Programmes for 2017-18

An elected member's funding workshop was held on 13th October 2016, following which this report is presented to Council outlining the programmes for the year ahead along with eligibility and assessment criteria. The Funding Unit have prepared a summary document of all Council Grant Funding Programmes for 2017-18. This document is attached as Annex A.

	Grant Programme	Intervention Rate %	Min / Max Award
1	Building a United Community Fund (BUCF)	100%	Max of £1,500
2	Community Development Support Grant	75%	Max of £2,000 for groups with premises, max of £1,000 for groups without premises
3	Community Festivals Fund	75%	Awards of £500, £1,500 & £5,000
4	Social Inclusion Grants	85%	Max of £500
5	Culture, Arts and Heritage Grant Scheme	75%	Max of £1,000
6	Individual Artists Bursary Scheme	75%	Max of £200
7	Youth Creative Skills Bursary Scheme	75%	Max of £200
8	Tourism Large Events Funding	50%	Max of £100,000
9	Tourism Small Events Funding	50%	Max of £7,500
10	Policing and Community Safety Grants	100%	To be agreed by PCSP Board
11	Capital Grants Programme	50%	Min of £30,000
12	Sports Development Programme	TBC	TBC
13	Landfill Communities Fund	75%	Max of £30,000 for community grants

Along with the summary document, programme guidance notes have been developed for each grant programme providing information on who can apply, how to apply, the assessment process, the appeals process and who to contact for application support. Applications will open at the end of November 2016 / start of December 2016 and a series of information roadshows have been scheduled to take place throughout the Borough.

Timeframe:

Date	Activity
Week beginning 28 th November 2016	Advertising and promotion
28 th November 2016	Funding Roadshows: 2.00pm - Large Committee Room, Cloonavin, Coleraine 7.00pm - Meeting Room. Joey Dunlop Centre, Ballymoney
29 th November 2016	Funding Roadshows: 2.00pm - Danny Boy Auditorium, Roe Valley Arts Centre, Limavady 7.00pm - Mayor's Parlour, Sheskburn House, Ballycastle
1 st December 2016	Open for applications
End of January 2017	Close for applications
28 th February 2017	Tourism Grants go to Council for approval
28 th March 2017	Community Grants go to Council for approval
June 2017 & December 2017	Programmes 1,5,6 and 7 are Rolling Programmes and will remain open throughout the year. Progress reports will be brought to Council bi-annually

Recommendation:

Council approve the 13 Grant Funding Programmes as outlined above and detailed in Annex A for the period 2017-18, and proceed with advertising and promotion of the Grant Funding Programmes.

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Grant Programmes 2017-2018

Summary Document

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Introduction to Causeway Coast and Glens Borough Council Grants Programmes:

This is a summary document providing information, guidance and support on Causeway Coast and Glens Borough Council's grant funding programmes for the period 2017/18. Contained in this document you will find information on how to apply, what types of funding are available for the coming year, whether or not you are eligible to apply, information on how your application will be assessed and where to go for advice and support.

If you are intending to apply for one of the Council grants you are strongly advised to read the individual guidance notes which are available for each grant programme – they will provide a broader overview of the individual fund you are applying to as well as providing in depth support on how to answer the specific questions and precise information on what is eligible and what is not eligible when developing your budget.

The general purpose of all our Grants Funds is to help pay for projects that match our targets. In each financial year there is a call for applications, followed by a series of grant funding roadshows where potential applicants will have an opportunity to meet with Council officers and discuss their project prior to application. The roadshows for the 2017/18 grant programmes are scheduled to take place as follows:

- 2.00pm, 28th November, Large Committee Room, Cloonavin, Coleraine
- 7.00pm, 28th November, Meeting Room. Joey Dunlop Centre, Ballymoney
- 2.00pm, 29th November, Danny Boy Auditorium, Roe Valley Arts Centre, Limavady
- 7.00pm, 29th November, Mayor's Parlour, Sheskburn House, Ballycastle

Grant Programmes 2017/18

The Grant Funding Programmes available for the 2017/18 period are as follows:

1. Culture Arts & Heritage (Maximum amount available £1,000)
2. Culture Arts & Heritage - Individual Artists Bursary Scheme (Maximum amount available £200)
3. Culture, Arts & Heritage - Youth Creative Skills Bursary Scheme (Maximum amount available £200)
4. Building a United Community Fund (Maximum amount available £1,500)
5. Community Development Support Grant (Maximum grant amount for groups with premises £2,000; maximum grant amount for groups without premises - £1,000)
6. Community Festival Fund (Awards of up to £500, £1,500 and £5,000 available in 3 different categories)
7. Social Inclusion Grant (Maximum amount available £500)
8. Tourism Large Events Fund (Maximum available - £100,000)
9. Tourism Small Events Fund (Maximum available - £7,500)
10. Capital Grants Programme (Awards over £30,000)
11. Sports Development grants (TBC)
12. Landfill Communities Fund (Maximum available £30,000)
(Expression of Interest only, full application to Ulster Wildlife Trust).

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You cannot apply to more than one fund for the same project. If you are applying for more than one of our grants, the projects you are applying for must be different from each other.

Each grant fund is limited. Even if an application scores highly, we cannot guarantee all or any of the funding.

Who can apply?

To be eligible for grant-aid, you will have to show that your organisation is a bona fide organisation that is well run and that it:

- Has a properly adopted “Governing Document” such as a constitution or memorandum and articles of association which clearly show that it is non-profit making and taking.
- Is open, accountable and representative of the geographical area in which it serves.
- Be based in the Causeway Coast and Glens Borough Council area or have their main activities based in the Causeway Coast and Glens Council area.

How to Apply:

Applications to Council for grant aid should be made via the Councils online funding hub www.causewaycoastandglens.gov.uk

Hard copies of the application forms and guidance notes can be made available upon request. Please contact the Central Funding Unit to request hard copies on 028 7034 7234.

Our grant programmes have been designed to make the application process as easy and straightforward as possible.

The application process is in 2 parts:

Part A is eligibility and this part of the application form is the same for all Council Grant Funding Programmes. This section gathers information about how your organisation is set up and managed.

Part B is where you fill in your project details, and this part of the application is specific to the grant programme you are applying to. If you are applying for multiple grants, section A need only be completed once, whereas a section B must be completed for each grant you are applying for.

If you applied for a grant in the 2016/17 period you will be able to copy information from previous applications into a new application. Previous applications made via Council's online hub can be cloned. It is then up to you to adapt the application and make any changes required for your new application. Unless your constitution / governing documents have changed you need not resubmit these to Council. You are however required to submit your latest accounts.

Eligible costs

The list below only includes elements which are common to Council's Grant Programmes.

- A proportion of core running costs (part payment of salaries, heat and light, insurance, rent or premises costs, office costs, etc.).

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- Programme or activity costs which are directly relevant to the application.
- Travel and transport costs.
- Hire or purchase of equipment for meeting project needs
- Venue hire (excluding hire of groups own premises)
- Technical assistance.
- Training or facilitation costs.
- Festivals and events.
- Capital costs.
- Best practice visits.
- Publicity, marketing.
- Catering (a limit may be placed on the level of funding allowed towards hospitality and catering/ refreshments)

What we don't fund

Some exclusions will initially apply, unless specifically allowed for within specific funding programmes:

- Individuals, unless within a bursary framework.
- Businesses and for-profit organisations where funding would contravene local government, State Aid rules or other legislation.
- Projects or activities which are delivered outside of the Council area and DO NOT meet the needs within the area.
- Activities which are discriminatory, political, or are classed as proselytizing in nature.
- General appeals.
- Those organisations who have substantial, demonstrable, unrestricted reserves.
- Costs that can be claimed back from elsewhere e.g. VAT.
- Costs that are not auditable e.g. cash payments unsupported by an approved petty cash system.
- Costs towards banking charges and / or repayment of debt.
- Payments made to individual members of the applicant group or organisation who have a pecuniary interest.
- Retrospective costs e.g. activities completed or costs incurred before the agreement of funding.
- Programmes or activities which are considered the core activity of national or regional government, Government Departments or arms-length body, such as health or education.
- Gifts and prizes.

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Applications that are not complete or do not provide a detailed project budget are also not eligible.

We are unlikely to fund an organisation that is in poor financial health or cannot show effective financial control.

As well as the above, your project or organisation must also meet the specific eligibility for any of the grants applied for. (This information is shown in the eligibility section of your application form, and detailed in the programme specific guidance notes).

Assessment process:

Every grant application that we receive will be assessed for the following:

- to ensure that the application is eligible, and
- for reassurance of each organisation's capability to deliver the proposal, and
- how well the proposal meets the programme specific criteria and contributes to Council's Strategic Priorities

The assessment framework for each grant programme is detailed in the appendix tables at the back of this summary document.

What happens next?

If an application is successful, Council will issue a letter of offer which is a legal agreement with the organisation to deliver on the proposals outlined in the application form.

Your organisation will be invited to training that will explain the processes and procedures for submitting a grant claim, marketing and promotion, monitoring and evaluation requirements and the process of verification. The training is a good way to establish the working relationship between Grant recipients and Council Officers, so that should the applicant have any support needs, the Council can respond in an appropriate and timely manner.

All Council funding is paid retrospectively. We may make an advance payment of 50% of your grant when we receive your signed letter of offer along with an upfront claim form and evidence that an advance payments is required (bank statement). The balance of your grant aid will be paid upon satisfactory completion of your project and once we have verified your project expenditure. We may retain 5% of your grant-aid until all monitoring and evaluation forms are completed and submitted.

If you are unable to agree with any of these requirements, it is unlikely that your group will receive funding from Causeway Coast and Glens Borough Council.

Appeals Process

If you are unhappy with the funding decision made, you may appeal against the decision. The purpose of this is to ensure that the decisions taken and procedures followed by assessment panels and Committees for individual applications are applied fairly and consistently.

The Review will provide an independent process through which an applicant will have the opportunity to demonstrate to the Review Panel that either:

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- the outcome was unreasonable or
- that the proper procedures were not followed

Appeals on any other grounds will not be considered.

Equal Opportunities Monitoring

We must promote equal opportunities. We must also promote good relations between people of different religious belief, political opinion or racial group. All applicants must complete the Equal Opportunities Monitoring Questionnaire. We will treat as anonymous all of the information you provide in this questionnaire. We do not consider it in the assessment of your application. Please complete the section on “your beneficiaries” for each grant you are applying for.

Name of the Programme	Culture Arts & Heritage				
Overview	<p>Organisations applying for funding from the Culture, Arts and Heritage Grant Scheme will have to demonstrate how their organisation contributes to any one of the following Culture, Arts and Heritage Aims identified in the Causeway Coast and Glens Borough Council's Culture, Arts and Heritage Strategy 2016-2021.</p> <ul style="list-style-type: none"> • Enhancing Our Cultural Venues and Assets – To use our landscape and our cultural assets and activities to enable opportunities for both local people and visitors to participate in Culture, Arts and Heritage in the area. • Investing in Creative learning and Skills Development –To support the creative development our young people and our creative practitioners through training, skills development and providing opportunities to showcase work • History, Heritage and Cultural Tourism –To promote a sense of pride, identity and deeper understanding of our area by bringing together the many stories, histories, identities and languages which are present in the area 				
Assessment & Scoring	Criteria	Score out of 10	Weighting	Possible Score	
	1 – Clear and concise evidence of a developed project with a Culture, Arts and Heritage ethos		X 2	20	
	2 – Clear and realistic objectives set for the project		X 1	10	
	3 – A clear understanding of how the project objectives link to the Culture, Arts and Heritage aims and can help work towards these.		X 3	30	
	4 - Extent of ability, skills and experience of the group which enables them to deliver the project		X 1	10	
	5 – A clear understanding of how the project will address specific Culture Arts and Heritage needs in your area and how you know this		X 1	10	
	6 – Detailed explanation of planned promotion of project		X 1	10	
	7 - Monitoring and Evaluation		X 1	10	
				100	
	Applications must score 65% in order to avail of funding.				
Grant Amount	Grants are available for a maximum of 75% of the total project costs i.e. if your project has a total budget of £1,000, you can only apply for £750 of grant funding - Maximum amount available £1,000				
Responsible Service Area	Community & Culture				
Contact information for applicant support purpose	<p>Applications may be discussed with officers within the Cultural Arts and Heritage Service Unit before submitting your application:</p> <p>Helen Perry 028 7034 7209 helen.perry@causewaycoastandglens.gov.uk Elaine Gaston 028 2076 2225 elaine.gaston@causewaycoastandglens.gov.uk Geraldine Smyth 028 7776 0304 geraldine.smyth@causewaycoastandglens.gov.uk</p>				

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Name of the Programme	Individual Artists Bursary Scheme 2017-18 (Creative Skills Development)														
Overview	<p>This bursary scheme links to Strategic Theme 2 in the Cultural Strategy - Investing in creative learning & skills development: <i>To support the creative development of our young people and creative practitioners through training, skills development and providing opportunities to showcase work</i></p> <p>Applicants must be able to:</p> <ul style="list-style-type: none"> • Clearly show what the training or development opportunity is by producing a course programme, details of facilitators etc. • Demonstrate a quality professional practice (e.g. of published works, exhibitions etc.) • Have sufficient experience in their creative art form - please provide an up to date CV and artist's statement with your application. Emerging artists who do not meet these criteria must provide two references from established artists in their field. • Demonstrate how the training or development opportunity will be of benefit to them 														
Assessment & Scoring	<table border="1"> <thead> <tr> <th data-bbox="325 763 898 824">Criteria</th> <th data-bbox="906 763 1353 824">Assessment</th> <th data-bbox="1361 763 1481 824">Pass /Fail</th> </tr> </thead> <tbody> <tr> <td data-bbox="325 831 898 965">Q1 Describe the training or development opportunity for which you are applying for assistance</td> <td data-bbox="906 831 1353 965">Has the applicant provided details of a bona fide course (brochure, leaflet, flier, website advert)</td> <td data-bbox="1361 831 1481 965"></td> </tr> <tr> <td data-bbox="325 972 898 1167">Q2 Demonstrate a quality, professional practice. Emerging artists who do not meet these criteria must provide two references from established artists in their field.</td> <td data-bbox="906 972 1353 1167">Evidence of experience/track record in this field. (Provide an up to date CV and artist's statement with your application, examples of work e.g. slides, publications).</td> <td data-bbox="1361 972 1481 1167"></td> </tr> <tr> <td data-bbox="325 1173 898 1301">Q3 Describe how the training/development opportunity for which you are applying for assistance, will be of benefit to you.</td> <td data-bbox="906 1173 1353 1301">Will the opportunity enhance/develop the applicants skills in this art form</td> <td data-bbox="1361 1173 1481 1301"></td> </tr> </tbody> </table>			Criteria	Assessment	Pass /Fail	Q1 Describe the training or development opportunity for which you are applying for assistance	Has the applicant provided details of a bona fide course (brochure, leaflet, flier, website advert)		Q2 Demonstrate a quality, professional practice. Emerging artists who do not meet these criteria must provide two references from established artists in their field.	Evidence of experience/track record in this field. (Provide an up to date CV and artist's statement with your application, examples of work e.g. slides, publications).		Q3 Describe how the training/development opportunity for which you are applying for assistance, will be of benefit to you.	Will the opportunity enhance/develop the applicants skills in this art form	
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Q3 Describe how the training/development opportunity for which you are applying for assistance, will be of benefit to you.	Will the opportunity enhance/develop the applicants skills in this art form														
Grant Amount	<p>An award will be up to 75% of the total cost of the training, up to a maximum of £200. Please note that this award is means tested (For discussion).</p>														
Responsible Service Area	Community & Culture														
Contact information for applicant support purpose	<p>Applications may be discussed with officers within the Cultural Services Unit of the Council listed below:</p> <p>Desima Connolly 028 7776 0650 Desima.Connolly@rvacc.co.uk</p> <p>Geraldine Smyth 028 7776 0304 geraldine.smyth@causewaycoastandglens.gov.uk</p> <p>Elaine Gaston 028 2076 2225 elaine.gaston@causewaycoastandglens.gov.uk</p>														

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Name of the Programme	Youth Creative Skills Bursary Scheme 2017-18		
Overview	<p>This bursary scheme links to Strategic Theme 2 in the Cultural Strategy - Investing in creative learning & skills development: <i>To support the creative development of our young people and creative practitioners through training, skills development and providing opportunities to showcase work</i></p> <p>Applicants must be able to:</p> <ul style="list-style-type: none"> • Clearly show what the training or development opportunity is by producing a course programme, details of facilitators etc. • Demonstrate a commitment to the creative art form to which they are requesting the bursary • Show sufficient experience in the creative art form • Demonstrate how the training or development opportunity will be of benefit to them • 		
Assessment & Scoring	Criteria	Assessment	Pass/fail
	Q1 Description of the training or development opportunity for which you are applying for assistance	Has the applicant provided details of a bona fide course (brochure, leaflet, flier, website advert)	
	Q2 Applicants commitment to the creative art form for which you are requesting your bursary.	Evidence of experience/track record in this field	
	Q3 How the training/development opportunity for which you are applying for assistance, will be of benefit to you.	Will the opportunity enhance/develop the applicants skills in this art form	
Grant Amount	An award will be up to 75% of the total cost of the training, up to a maximum of £200. Please note that this award is means tested.		
Responsible Service Area	Community & Culture		
Contact information for applicant support purpose	<p>Applications may be discussed with officers within the Cultural Services Unit of the Council listed below:</p> <p>Desima Connolly 028 7776 0650 Desima.Connolly@crvacc.co.uk</p> <p>Geraldine Smyth 028 7776 0304 geraldine.smyth@causewaycoastandglens.gov.uk</p>		

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Name of the Programme	Building A United Community Fund				
Overview	<p>Organisations applying for funding from the Building a United Community Fund will have to demonstrate how their organisation contributes to the Good Relations Aims identified in the Causeway Coast and Glens Council Good Relations Strategy 2014-2017. These aims are directed by a government strategy published in May 2013 entitled “Together: Building a United Community”. (TBAUC)</p> <ul style="list-style-type: none"> • Our Children and Young people – To continue to improve attitudes amongst our young people and to build a community where they can play a full and active role in building good relations. • Our Shared Community – To create a community where division does not restrict the life opportunities of individuals and where all areas are open and accessible to everyone • Our Safe Community – To create a community where everyone feels safe in moving around and where life choices are not inhibited by fears around safety • Our Cultural Expression – To create a community which promotes mutual respect and understanding, is strengthened by its diversity, and where cultural expression is celebrated and embraced 				
Assessment & Scoring		Criteria	Score out of a possible 5 (must achieve min of 3 points)	Pass/Fail	
	Q2	Clear and concise evidence of a developed project with a Good Relations ethos			
	Q3	Clear and realistic objectives set for the project			
	Q4	A clear understanding of how the project objectives link to the Good Relations aims and can help work towards these.			
	<p>Assessment & Scoring If your application scores a minimum of 3 points out of a possible 5 in each of the above 3 questions it will progress to full assessment and scoring. All questions will be scored out of 10 and weighting will be applied as detailed below:</p>				
		Criteria	Score out of a possible 10	Weighting	Possible Score
	Q5	Extent of awareness and evidence base of specific Good Relations needs in the area		X2	20
	Q6	A clear understanding of how the project will address specific Good Relations needs in the area.		X2	20
	Q7	Robust system to measure baseline before project and change after completion of project.		X1	10
	Q8	Demonstrates willingness to work on a collaborative basis to find solutions to locally identified issues.		X2	20
Q9,11	Proactive promotion of community cohesion, ensuring that the whole community can be involved		X2	20	
Q12	Wide reaching promotion of the project		X1	10	

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	Applications must score 65% in order to avail of funding.				
Grant Amount	Up to 100% of total project costs will be available for eligible projects - maximum amount available £1,500				
Responsible Service Area	Community & Culture				
Contact information for applicant support purpose	Applications may be discussed with officers within the Good Relations Unit before submitting your application:				
	Johnny Donaghy	028 2766 0294	jonnydonaghy@casuewaycoastandglens.gov.uk		
	Joy Wisener	028 7034 7034	joywisener@casuewaycoastandglens.gov.uk		

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Name of the Programme	Community Development Support Grant																																																															
Overview	<p>The Community Development Support Grant Programme will provide grants to support, promote and develop the capacity of communities across Causeway Coast and Glens Borough Council by providing financial assistance towards running costs of core community development organisations.</p> <p>All organisations funded through the Community Development Support Grant Scheme must demonstrate how their project contributes towards addressing the issues in their area. Organisations will be asked to report back on how effective their project has been in meeting these needs.</p>																																																															
Assessment & Scoring	<table border="1"> <thead> <tr> <th></th> <th>Criteria</th> <th>Score out of 10</th> <th>Weighting</th> <th>Possible Score</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Range of services and activities provided for the benefit of local community</td> <td></td> <td>X2</td> <td>20</td> </tr> <tr> <td>2</td> <td>Clear and realistic outcomes set for incoming year</td> <td></td> <td>X1</td> <td>10</td> </tr> <tr> <td>3</td> <td>Extent of awareness and understanding of specific needs of community</td> <td></td> <td>X1</td> <td>10</td> </tr> <tr> <td>4</td> <td>Targeted area of benefit in relation to deprivation measures</td> <td></td> <td>X3</td> <td>30</td> </tr> <tr> <td>5</td> <td>Engagement in capacity building for group members and wider community</td> <td></td> <td>X2</td> <td>20</td> </tr> <tr> <td>6</td> <td>Promotion of social inclusion</td> <td></td> <td>X2</td> <td>20</td> </tr> <tr> <td>7</td> <td>Promotion of partnership working with others</td> <td></td> <td>X2</td> <td>20</td> </tr> <tr> <td></td> <td>Extent of volunteer base involved in group activities</td> <td></td> <td>X1</td> <td>10</td> </tr> <tr> <td>8</td> <td>Demonstration of value for money and realistic budget</td> <td></td> <td>X2</td> <td>20</td> </tr> <tr> <td>9</td> <td>Demonstration of ability to lever other additional funding</td> <td></td> <td>X2</td> <td>20</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td>180</td> </tr> </tbody> </table> <p>Applications must score 65% in order to avail of funding.</p>					Criteria	Score out of 10	Weighting	Possible Score	1	Range of services and activities provided for the benefit of local community		X2	20	2	Clear and realistic outcomes set for incoming year		X1	10	3	Extent of awareness and understanding of specific needs of community		X1	10	4	Targeted area of benefit in relation to deprivation measures		X3	30	5	Engagement in capacity building for group members and wider community		X2	20	6	Promotion of social inclusion		X2	20	7	Promotion of partnership working with others		X2	20		Extent of volunteer base involved in group activities		X1	10	8	Demonstration of value for money and realistic budget		X2	20	9	Demonstration of ability to lever other additional funding		X2	20					180
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Grant Amount	<p>Community Development groups with premises - maximum grant amount £2,000</p> <p>Community Development groups without premises- maximum grant amount £1,000</p> <p>(Up to 75% of total costs can be applied for)</p>																																																															
Responsible Service Area	Community & Culture																																																															
Contact information for applicant support purpose	<p>Applications may be discussed with officers within the Community Development Support Team before submitting your application:</p> <p>Louise Scullion 028 7034 7032 louise.scullion@causewaycoastandglens.gov.uk</p>																																																															

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Name of the Programme	Community Festival Fund			
Overview	<p>CFF was established in recognition of the positive contribution that festivals can make to communities and to the local economy. The main purpose of Causeway Coast & Glens Borough Council's Community Festivals Fund is 'to enable communities to enhance their quality of life through participation/engagement in culture, arts and leisure activities.' (<i>Department of Culture, Arts and Leisure (DCAL) Community Festivals Fund Revised Policy and Guidance Framework October 2015</i>).</p> <p>A key priority in 2017-18 will be to improve the capacity and sustainability of community festivals within the Borough. The fund will enable organisations to celebrate their unique cultural and community identity, to promote diversity and to strengthen good community relations within and between communities.</p>			
Assessment & Scoring	Criteria	Score out of 10	Weighting	Possible Score
	Q1. Strong community participation		X1	10
	Q2. Opportunities for people to improve their personal skills or receive training relevant to the project		X1	10
	Q3. Improve community relations		X1	10
	Q4. Target social exclusion and /or poverty; address rural isolation issues where applicable		X2	20
	Q5. Promote equality of opportunity for all		X1	10
	Q6. Demonstrate value for money		X1	10
	Q7. Attract visitors to the area		X1	10
	Q8. Provide opportunities to develop the festival		X1	10
	Q9. Encourage a 'sense of place' through connecting the community with, and effectively using, public places and the local built environment.		X1	10
				100
Applications must score 65% in order to avail of funding.				
Grant Amount	Community Festival Fund Grant Programme		Maximum Grant Amount	
	1. One day community fun day type events. Events must be programmed to be of at least 5 hours duration and include a range of activities to suit all sections of the community.		Up to £500	
	2. Festival events lasting 2 consecutive days or more. Each of the days of the festival must include a range of activities to suit all sections of the community and be programmed to be at least 5 hours duration.		Up to £1,500	
	3. Festivals lasting 3 consecutive days or more and anticipated to attract at least 1,000 participants. Each of the days of the festival must include a range of activities to suit all sections of the community		Up to £5,000	

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	and be programmed to be at least 5 hours duration.	
Responsible Service Area	Community & Culture	
Contact information for applicant support purpose	Applications may be discussed with officers within the Community Development Support Team before submitting your application: Louise Scullion 028 7034 7032 louise.scullion@causewaycoastandglens.gov.uk	

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Name of the Programme	Social Inclusion Grant																																			
Overview	<p>All organisations funded through the Social Inclusion Grant Scheme must demonstrate how their project contributes towards addressing the issues in their area. Organisations will be asked to report back on how effective their project has been in meeting these needs.</p> <p>Social inclusion is about involving everyone within a community and making sure that everyone has the opportunity to participate in society. People can feel excluded or isolated for a number of reasons e.g. older people, people on low incomes, people living in isolated rural areas, people with a disability.</p> <p>You should consider how you will target those people who are socially isolated within your community and how best to promote your activities in order to ensure that those who will most benefit are aware of the activities.</p>																																			
Assessment & Scoring	<table border="1"> <thead> <tr> <th>Criteria</th> <th>Score out of 10</th> <th>Weighting</th> <th>Possible Score</th> </tr> </thead> <tbody> <tr> <td>Range and quality of project activities</td> <td></td> <td>X2</td> <td>20</td> </tr> <tr> <td>Number and type of beneficiaries</td> <td></td> <td>X2</td> <td>20</td> </tr> <tr> <td>Area deprivation score</td> <td></td> <td>X1</td> <td>10</td> </tr> <tr> <td>How well the project promotes and addresses social inclusion</td> <td></td> <td>X3</td> <td>30</td> </tr> <tr> <td>Value for money</td> <td></td> <td>X1</td> <td>10</td> </tr> <tr> <td>Match funding/fundraising</td> <td></td> <td>X1</td> <td>10</td> </tr> <tr> <td></td> <td></td> <td></td> <td>100</td> </tr> </tbody> </table> <p>Applications must score 65% in order to avail of funding.</p>				Criteria	Score out of 10	Weighting	Possible Score	Range and quality of project activities		X2	20	Number and type of beneficiaries		X2	20	Area deprivation score		X1	10	How well the project promotes and addresses social inclusion		X3	30	Value for money		X1	10	Match funding/fundraising		X1	10				100
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Grant Amount	Applicants can apply for grants of up to 85% of costs, towards project revenue costs. Maximum amount - £500																																			
Responsible Service Area	Community & Culture																																			
Contact information for applicant support purpose	<p>Applications may be discussed with officers within the Community Development Support Team before submitting your application:</p> <p>Catherine Farrimond 0287776 0311 catherine.farrimond@causewaycoastandglens.gov.uk</p>																																			

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Name of the Programme	Tourism Large Events Fund			
Overview	<p>The Tourism and Recreation Large Events Fund will offer financial support to eligible events taking place between 1 April 2017 and 31 March 2018.</p> <p>Events must satisfy the parameters below to apply for the Large Tourism and Recreation Events Fund</p> <ul style="list-style-type: none"> • Events with an overall budget in excess of £15,000 • Total visitor numbers greater than 2,000 • The event must take place over at least 2 days with overnight stays, events must have a start and end date and run for consecutive days. (The event must last for a minimum of 5 hours on each day). • Event must demonstrate economic benefits for the area. • Grants from £7,500 upwards. (Max amounts of grant aid will be £100,000; excluding VAT) • Events must demonstrate how they will promote Causeway Coast and Glens Borough Council area. Include details within your marketing plan • In-kind support / Volunteer time must not be included in the budget 			
Assessment & Scoring	Criteria	Score out of 10	Weighting	Possible Score
	Q1. Event Management		X 2	20
	Q2. Realistic budget		X 1	10
	Q3. Economic impact / Financial Return on Investment		X 3	30
	Q4. Media impact and marketing activity		X 2	20
	Q5. Ability to extend the current tourist season between the months of October – March Ability to extend the current tourist season between the months of October – March		X 0.5	5
	Q6. Provides opportunities and has a plan in place to develop the event		X1	10
	Q7. Other economic benefit e.g. benefits to local trade for example using local suppliers		X0.5	5
				100
Applications must score 65% in order to avail of funding.				
Grant Amount	Up to 50% of total project costs of the event- maximum available - £100,000			
Responsible Service Area	Tourism and Recreation			
Contact information for applicant support purpose	<p>Applications may be discussed with officers within the Tourism Events Team before submitting your application:</p> <p>Christine McKee 0287034 7208 christine.mckee@causewaycoastandglens.gov.uk</p> <p>Paul Gallagher 0287034 7220 paul.gallagher@causewaycoastandglens.gov.uk</p> <p>Tracy Freeman 0287034 7233 tracy.freeman@causewaycoastandglens.gov.uk</p>			

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Name of the Programme	Tourism Small Events Fund			
Overview	<p>The Tourism and Recreation Small Events Fund will offer financial support to eligible events taking place between 1st April 2017 and 31st March 2018.</p> <p>Events must satisfy the parameters below to apply for the Small Tourism and Recreation Events Fund:</p> <ul style="list-style-type: none"> • Events with an overall total budget of £15,000 or less. • Total visitor numbers greater than 1,000. • The event must take place over at least 2 days with overnight stays, events must have a start and end date and run for consecutive days. (The event must last for a minimum of 5 hours on each day). • Events must demonstrate economic benefits for the area. • Grants available up to a maximum of £7,500 (excluding VAT). • Events must demonstrate how they will promote Causeway Coast and Glens Borough Council area. Include details within your marketing. • In-kind support / Volunteer time must not be included in the budget. 			
Assessment & Scoring	Criteria	Score out of 10	Weighting	Possible Score
	Q1. Event Management		X 2	20
	Q2. Realistic budget		X 1	10
	Q3. Economic impact / Financial Return on Investment		X 3	30
	Q4. Media impact and marketing activity		X 2	20
	Q5. Ability to extend the current tourist season between the months of October – March Ability to extend the current tourist season between the months of October – March		X 0.5	5
	Q6. Provides opportunities and has a plan in place to develop the event		X1	10
	Q7. Other economic benefit e.g. benefits to local trade for example using local suppliers		X0.5	5
				100
Applications must score 65% in order to avail of funding.				
Grant Amount	Up to 50% of total project costs of the event- maximum available - £7,500			
Responsible Service Area	Tourism and Recreation			
Contact information for applicant support purpose	<p>Applications may be discussed with officers within the Tourism Events Team before submitting your application:</p> <p>Christine McKee 0287034 7208 christine.mckee@causewaycoastandglens.gov.uk</p> <p>Paul Gallagher 0287034 7220 paul.gallagher@causewaycoastandglens.gov.uk</p> <p>Tracy Freeman 0287034 7233 tracy.freeman@causewaycoastandglens.gov.uk</p>			
Name of the	Capital Grants Programme			

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Programme					
Overview	The Capital Grants Fund is available to local sports and community organisations who wish to request support towards the development of new or the enhancement of existing facilities to meet unmet need.				
	To support external infrastructure projects that are aligned to Council's aims and objectives.				
	To support external infrastructure projects that require additional capital funding to achieve completion				
Assessment & Scoring		Criterion	Score (0-10)	Weight	Max Points Available
	1	Compliance with good governance practices		x 1	10
	2	Alignment with Council's programmes and activities		X 2	20
	3	Providing community or sporting access to facilities in areas of relevant need (as defined in the relevant Council strategies, for example Council's Health & Wellbeing Strategy)		X 3	30
	4	Demonstration that the project has local support		X 2	20
	5	Demonstration that there is unmet demand that can be met by the investment OR even if an existing facility can meet demand, is it of such poor quality (due to design / specification or condition) that it is (or will become) unfit for purpose?		X 4	40
	6	Will the (existing or proposed) facility be more accessible for particular user groups (disabled people etc.) and within reach of adequate catchment?		X 3	30
	7	Will the investment provided by Council achieve value for money in either improved performance of the asset in question or enhanced direct opportunities for the Borough through the provision of a new asset?		X 4	40
	8	Evidence that the investment (in new / improved facilities) will "reach" sufficient numbers of beneficiaries, and what would the per capita subsidy be for those beneficiaries?		X 3	30
	9	Attracting significant external investment to the Borough (The fund will freeze on the day of assessment and at that point projects with the most external funding will score the max 40 points available, the rest will score pro-rata after that)		x 4	40
	10	The percentage of funding required from Council (A higher score will be given to projects requesting a lesser % from Council against the overall project costs)		X2	20
	11	The extent to which the (existing or proposed) facility will deliver against wider criteria including sustaining the tourist economy, meeting needs of temporary / seasonal residents , delivering benefits to the local economy, and meeting regional needs (specialist facilities with greater "reach")? (Up to 2.5 points for each criterion)		X 2	20
12	Can the (existing or proposed) facility increase its amenity value by becoming more universally accessible (club, schools, church and community facilities etc.)?		X 2	20	

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	Applications must score 70% in order to avail of funding.
Grant Amount	Causeway Coast and Glens Borough Council will grant aid up to a maximum of 50% of total evidenced capital project costs. Organisations must match fund the remaining 50% from other sources or from their own resources. (In kind contributions will not be considered).
Responsible Service Area	Leisure & Development Directorate
Contact information for applicant support purpose	Applications must be discussed with officers from the relevant service area before submitting an application: Contact the Funding Unit for advice on the relevant Council Officer: grants@causewaycoastandglens.gov.uk or telephone 0287034 7234

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Name of the Programme	Sports Development Grant	
Overview	<p>The administration of the Sports Development Grant scheme is facilitated through Council's funding Unit. Council will award a grant fund to the Causeway Coast & Glens Sports & Recreation Advisory Committee each year. The Committee will oversee the evaluation and awarding of the grants as per Council's Grant Funding Policy.</p> <p>The fund aims to increase participation in sport and enhance the wellbeing of the citizens of CC&G Borough.</p> <p>The purpose of the grant scheme is:</p> <ul style="list-style-type: none"> • To create increased levels of participation in physical activity, • To create Improved health and well-being and; • To create an enhanced quality of life <p>The Sports Development Grants Programme will provide small grants and bursaries for the development of sport in Amateur sports clubs or individual sports persons participating at Amateur level.</p>	
Assessment & Scoring	Criteria	Pass / Fail
	Organisations / individuals must fulfil minimally one of the following: <ul style="list-style-type: none"> • Be affiliated to the local Area Sports Council. • The club / recipient must be involved in a sport recognised by and affiliated to a National Governing Body. • Reside in the local Sports Council area or be a member of a club within that area. 	
	Further assessment criteria to be agreed with the Causeway Coast & Glens Sports & Recreation Advisory Committee	
	Applications must score 65% in order to avail of funding.	
Grant Amount	TBC	
Responsible Service Area	Sport & Wellbeing	
Contact information for applicant support purpose	<p>Applications may be discussed with officers from the Sports Development unit before submitting your application: Damien McAfee (Sports & Wellbeing Manager) Damien.mcafee@causewaycoastandglens.gov.uk</p>	

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Name of the Programme	Landfill Communities Fund											
Overview	<p>The landfill Communities fund seeks to improve the lives of communities living near landfill sites. Organisations seeking funding from LCF must first submit an expression of interest to Council for consideration before a full application can be invited.</p> <p>Full applications to the fund will be made to the Ulster Wildlife Trust who administer the fund on behalf of Council.</p> <p>Applications are assessed and scored by Ulster Wildlife Trust and the scores are forwarded to Causeway Coast and Glens Borough Council for consideration and formal approval. Once projects are approved by Causeway Coast and Glens Borough Council, Ulster Wildlife Trust register any successful projects with ENTRUST (The Landfill regulator). If projects are not approved by ENTRUST the project will automatically be referred to Council Review Panel. Once projects have been formally registered with ENTRUST, Ulster Wildlife Trust will issue the successful applicant with a Letter of Offer.</p> <p>Project objectives should either be:</p> <ul style="list-style-type: none"> - the provision, maintenance or improvement of a public park or another public amenity - the provision, conservation or enhancement of a natural habitat - the maintenance or recovery of a species in its natural habitat on land or in water - the maintenance, repair or restoration of a building or structure which is a place of religious worship or of historical or architectural interest 											
Assessment & Scoring	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th data-bbox="280 1037 1185 1077">Criteria</th> <th data-bbox="1189 1037 1528 1077">Pass / Fail</th> </tr> </thead> <tbody> <tr> <td data-bbox="280 1081 1185 1115">Project located within 10 miles of a registered landfill site?</td> <td data-bbox="1189 1081 1528 1115"></td> </tr> <tr> <td data-bbox="280 1117 1185 1151">Demonstrate a high positive environmental impact</td> <td data-bbox="1189 1117 1528 1151"></td> </tr> <tr> <td data-bbox="280 1153 1185 1187">Demonstrate a high level of community involvement and support</td> <td data-bbox="1189 1153 1528 1187"></td> </tr> <tr> <td data-bbox="280 1189 1185 1249">Satisfactory public access requirements (open to the public a min of 4 evenings or 2 days a week – equivalent to 104 days a year)</td> <td data-bbox="1189 1189 1528 1249"></td> </tr> </tbody> </table> <p>Applications must score 65% in order to avail of funding.</p>		Criteria	Pass / Fail	Project located within 10 miles of a registered landfill site?		Demonstrate a high positive environmental impact		Demonstrate a high level of community involvement and support		Satisfactory public access requirements (open to the public a min of 4 evenings or 2 days a week – equivalent to 104 days a year)	
Criteria	Pass / Fail											
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Demonstrate a high level of community involvement and support												
Satisfactory public access requirements (open to the public a min of 4 evenings or 2 days a week – equivalent to 104 days a year)												
Grant Amount	75% of total projects costs up to a maximum of £30,000											
Responsible Service Area	Funding Unit											
Contact information for applicant support purpose	<p>Applications may be discussed with staff from the Funding Unit or with staff from the Ulster Wildlife Trust before submitting an application:</p> <p>Contact the following Officers: gabrielle.quinn@causewaycoastandglens.gov.uk or telephone 0287034 7234 nicky.lowry@ulsterwildlife.org</p>											