

LICENSING WORKING GROUP TERMS OF REFERENCE	2nd February 2016
To: ENVIRONMENTAL SERVICES COMMITTEE	
For Decision	

Linkage to Council Strategy (2015-19)	
Strategic Theme	Transition and Transformation
Outcome	Successful implementation of the convergence plan
Lead Officer	Aidan McPeake
Cost: (If applicable)	n/a

1.0 Background

Council's Environmental Services directorate includes waste management operations, environmental health, building control, estate management and capital project delivery.

The Licensing Working Group is comprised of 16 elected members from the Environmental Services Committee.

The work of the Licensing working group is as follows:-

- i) To provide strategic direction to Environmental Services and Senior Management;
- ii) To advise on Licensing policy;
- iii) To bring recommendations in relation to Licensing issues to Council for decision.

1.1 Proposal

It is proposed that the meetings are held every 3 months. Additional meetings can be called on an ad-hoc basis with the consent of the Chair.

The meetings will be arranged and facilitated by the Director of Environmental Services.

Meetings will take place in the Council Chamber Cloonavin after the Environmental Services Committee.

The Chair shall present action minutes of the Working Group to the Environmental Services Committee.

1.2 Recommendation

It is recommended that the Terms of Reference are adopted.