

Data Sharing Agreement – Civil Service Pensions	16/08/2016
Corporate, Policy and Resources Committee – For decision	

Linkage to Council Strategy (2015-19)	
Strategic Theme	Innovation and Transformation
Outcome	Compliance and Governance
Lead Officer	Chief Finance Officer
Cost: (If applicable)	N/A

Background

Staff who have transferred into Council at 1 April 2015 continue to have their pensions administered by Civil Service Pensions (CSP).

Detail

Under Data Protection legislation the necessary sharing of information between Council needs to be done in a controlled manner and to this end the attached proposed data sharing agreement has been put forward by CSP. This agreement sets out the parameters on which data will be shared, how it is to be shared, who is responsible for the data, how the data can be used, how the data is to be stored and how it is to be disposed of or returned upon termination of the agreement. The attached agreement has not yet been examined in detail by council officers therefore any proposed amendments will be tabled on the night of the committee meeting. It is necessary to take this approach due to the deadline date of 26th August 2016 for returning to CSP.

Recommendations

It is recommended (subject to any amendments being suggested) that Council approve the signing of the data sharing agreement with Civil Service Pensions.