



**COUNCIL MEETING TUESDAY 25 APRIL 2017**

**Table of Adoptions**

<b>No</b>	<b>Item</b>	<b>Summary of key Adoptions</b>
	Letter of Condolence	<i>Agreed</i>
<b>1</b>	The Mayor's Business	<i>Noted</i>
<b>2</b>	Apologies	<i>Alderman S McKillop, Councillors McCorkell, McGlinchey, P McShane and Quigley</i>
<b>3</b>	Declarations of Members' Interests	<i>None</i>
<b>4</b>	Minutes of Council Meeting held Tuesday 28 March 2017	<i>Confirmed</i>
<b>5</b>	Minutes of Planning Committee Meeting held Wednesday 22 March 2017	<i>Confirmed</i>
<b>6</b>	Minutes of Environmental Services Meeting held Tuesday 4 April 2017 <u>Matters Arising</u> <b>6.1</b> Pavement Café Licensing  <b>6.2</b> Affordable Warmth Scheme  <b>6.3</b> Adoption of the Minutes	<i>Amendment lost</i>  <i>Write to the Department</i>  <i>Adopted</i>

<b>7</b>	<p>Minutes of Leisure and Development Committee Meeting held Wednesday 12 April 2017</p> <p><u>Matters Arising</u></p> <p><b>7.1</b> Foyle District Motor Club Beach Race</p> <p><b>7.2</b> Landfill Communities Fund Grant Awards</p> <p><b>7.3</b> Static Caravan New Pitch Process</p> <p><b>7.4</b> Adoption of the Minutes</p>	<p><i>Amendment lost</i></p> <p><i>Provide clarity to Cllr C McShane</i></p> <p><i>Report to be brought to L&amp;D Committee</i></p> <p><i>Adopted</i></p>
<b>8</b>	<p>Minutes of Corporate Policy &amp; Resources Committee</p> <p><u>Matters Arising</u></p> <p><b>8.1.</b> Adoption of the Minutes</p> <p><b>8.2</b> Boundary Signage (agenda item 8.1)</p>	<p><i>Adopted</i></p> <p><i>Resolved – Option 3 for Shape, white background, purple writing ‘Welcome to the Borough of Causeway Coast and Glens. Logo to be put at bottom of the sign</i></p>
<b>9</b>	<p>Matters for Reporting to Partnership Panel (date of next meeting 23 May 2017)</p>	<p><i>None</i></p>
<b>10</b>	<p>Conferences</p>	<p><i>Noted</i></p>
<b>11</b>	<p>Correspondence</p>	<p><i>Noted</i></p>
<b>12</b>	<p>Consultation Schedule</p> <ul style="list-style-type: none"> <li>• Department of Health (England) Consultation re Adrenalin Auto Injectors</li> <li>• Safeguarding Board for Northern Ireland, Consultation on the Safeguarding for Northern Ireland Neglect Strategy</li> <li>• Education Authority Strategic Plan 2017-2027</li> </ul>	<p><i>Noted</i></p>

<p><b>13</b></p>	<p><b>Seal Documents</b></p> <p><b>13.1</b> Grave Registry Certificates, Coleraine, Ballywillan, Agherton and Portstewart Cemeteries (No's 4487-4501 inclusive)</p> <p><b>13.2</b> Grave Registry Certificates, Ballymoney Cemetery (No's 2894-2897 inclusive)</p> <p><b>13.3</b> Grave Registry Certificates, Limavady Cemetery (No's 460-461 inclusive)</p> <p><b>13.4</b> Grave Registry Certificates, Rasharkin (No's 32-33 inclusive)</p> <p><b>13.5</b> Licence Agreement between Causeway Coast and Glens Borough Council and Magherafelt and District Motor Club Ltd</p> <p><b>13.6</b> Lease Renewal – Seafront Exhibition Centre, Ballycastle, County Antrim</p> <p><b>13.7</b> Performance Deed – Causeway Coast and Glens Borough Council and Northern Ireland Environment Agency, Craigahulliar Landfill Site</p> <p><b>13.8</b> Articles of Agreement – Causeway Coast and Glens Borough Council and ENVA Northern Ireland Limited, provision of waste services for the collection, disposal and treatment of engine oil, oily rags, oil filters, vegetable oil, paints, varnishes and used engine oil containers – Tender OJEU Contract Notice Reference Number 2016/S 159-288533</p> <p><b>13.9</b> Articles of Agreement - Causeway Coast Northern Ireland Water, future adoption of sewers, pumping stations, works and accessories</p>	<p><i>Seal affixed</i></p>
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**MINUTES OF THE PROCEEDINGS OF THE MEETING OF THE COUNCIL  
HELD IN CIVIC HEADQUARTERS, COLERAINE ON  
TUESDAY 25 APRIL 2017 AT 7:00PM**

**In the Chair** : The Mayor Alderman Hickey

**Members Present** : Aldermen Campbell, Cole, Finlay, Hillis, King,  
McKeown, Robinson

Councillors Baird, Beattie, Blair, Callan, Chivers,  
Clarke, Deighan, Douglas, Duddy, Fielding,  
Fitzpatrick, Harding, Holmes, Hunter,  
Knight-McQuillan, Loftus, McCandless, McCaul,  
MA McKillop, McLaughlin, McLean, C McShane,  
Mulholland, Nicholl, Stevenson, Watton and Wilson

**Officers Present** : D Jackson, Chief Executive  
M Quinn, Director of Performance  
R Baker, Director of Leisure & Development  
A McPeake, Director of Environmental Services  
D Wright, Chief Finance Officer  
D Hunter, Council Solicitor  
P Thompson, Head of Tourism and Recreation  
E McCaul, Committee & Member Services Officer

**In Attendance** : Press (2 no)

## **CONDOLENCES**

Prior to commencement of Business on the Agenda, the Mayor offered her condolences to Councillor Blair on the death of his brother John.

It was agreed that a letter of condolence would be forwarded to the Blair family on behalf of Council.

## **1 THE MAYOR'S BUSINESS**

The Mayor addressed the meeting:

*'Good evening everyone, and welcome to our monthly full Council meeting.'*

*Since we last convened here, we have had some very interesting arguments in the chamber. This was of course to do with our school visits to the Council offices, where I'm sure I met some Councillors of the future.*

*The young people took on the challenge of a mock debate with great enthusiasm, and I want to thank all those schools who took part. Teachers and pupils found it to be a worthwhile experience, and I hope similar visits becomes an annual part of the Mayor's term in office.*

*A few weeks ago I attended the Ulster in Bloom awards ceremony in Gracehall, Craigavon, where I was privileged to accept Coleraine's award for winning the best Town title. My congratulations go to all involved with this latest success. It takes a lot of hard work to keep our towns looking their best, and I want to commend everyone for their efforts.*

*In other good news for Coleraine, and Ballymoney as well, both areas recently celebrated the completion of Revitalise projects. Our local town centres are extremely important and I hope this funding will give businesses added optimism for the future. My thanks go to everyone involved.*

*Ballymoney recently held its inaugural Spring Fair which proved to be a resounding success. With good weather, and plenty of attractions, thousands turned out to enjoy the festivities. My thanks go to the organisers and supporters, and we look forward to making this a signature event.*

*In the sporting world, I would like to send my good wishes to both Coleraine Football Club and Limavady United who are both currently preparing for Cup Finals. Limavady will compete in the Intermediate Cup on Friday 5<sup>th</sup> May with Coleraine playing in the Irish Cup final on May 6<sup>th</sup>.*

*Ahead of the games, Council offices both here and in Limavady will light up in blue which is a fitting way for us to mark the teams' achievements to date. Good luck to everyone involved and I hope we will be celebrating a double victory.'*

## **2 APOLOGIES**

Apologies were recorded for Alderman S McKillop, Councillors McCorkell, McGlinchey, P McShane and Quigley.

\* Alderman Robinson joined the meeting at 7:05 pm.

### **3 DECLARATIONS OF MEMBERS' INTERESTS**

There were no Declarations of Interest.

### **4 MINUTES OF COUNCIL MEETING HELD TUESDAY 28 MARCH 2017**

**RESOLVED** – that the Minutes of the proceedings of the Council Meeting of Tuesday 28 March 2017 be confirmed as a correct record.

- \* Alderman Finlay, Councillors Beattie, Clarke and Duddy joined the meeting at 7:08 pm.

### **5 MINUTES OF PLANNING COMMITTEE MEETING HELD WEDNESDAY 22 MARCH 2017**

**RESOLVED** – that the Minutes of the proceedings of the Planning Committee of 22 March 2017 be confirmed as a correct record.

### **6 MINUTES OF ENVIRONMENTAL SERVICES COMMITTEE MEETING HELD TUESDAY 4 APRIL 2017**

The Chair, Alderman King presented the minutes of the meeting and proposed their adoption accordingly.

#### **Matters Arising**

#### **6.1 Pavement Café Licensing – Public Consultation Proposed Fee and Duration of Licence (Item 5)**

Councillor Baird voiced her disappointment at the Committee recommendation on proposed fees for pavement café licensing which in her view was a tax on small businesses.

An amendment was proposed by Councillor Baird  
Seconded by Councillor Chivers

- that Council absorb the fee for pavement café licensing.

The Mayor put the amendment to the meeting. 6 Members voted for, 25 Members voted against and 1 Member abstained.

The Mayor declared the amendment lost.

## **6.2 Affordable Warmth Scheme Update (Item 9)**

Councillor Baird referred to budget cuts to Affordable Warmth Scheme which would have impact on the vulnerable, elderly and those with children. She suggested that a robust letter be forwarded to the Department on cuts to the scheme.

## **6.3 Adoption of the Minutes**

**RESOLVED** – that the minutes of the proceedings of the Environmental Services Meeting held Tuesday 4 April 2017 be confirmed as a correct record and the recommendations therein approved.

## **7 MINUTES OF LEISURE & DEVELOPMENT COMMITTEE MEETING HELD TUESDAY 11 APRIL 2017**

The Chair, Councillor Douglas presented the minutes of the meeting and proposed their adoption accordingly.

### **Matters Arising**

#### **7.1 Foyle District Motor Club Beach Race (Item 5)**

Proposed by Councillor Douglas  
Seconded by Councillor Blair

Amendment – that Council permit Foyle District Motor Cycle Club Ltd beach race event to take place on any day but the Sabbath.

The Mayor put the amendment to the meeting. 8 Members voted for, 22 Members voted against and 2 Members abstained.

The Mayor declared the amendment lost.

#### **7.2 Landfill Communities Fund Grant Award Decisions (Item 7)**

The Director of Leisure and Development agreed to respond to Councillor McShane's request for clarity on timeline for funding and on Local Government Authority being able to apply for funding.

\* Alderman McKeown joined the meeting at 7:22 pm.

### **7.3 Static Caravan New Pitch Process (Item 6)**

On the request of Councillor Harding, the Director of Leisure and Development agreed to bring back a report to Leisure and Development Committee on potential for Council to operate a wholly owned Company i.e. independent business for operation of caravan sites.

### **7.4 Adoption of the Minutes**

Proposed by Councillor Douglas  
Seconded by Councillor Clarke and

**RESOLVED** - that the Minutes of the proceedings of the Leisure & Development Committee held Tuesday 11 April 2017 be adopted and the recommendations therein approved.

## **8 MINUTES OF CORPORATE POLICY & RESOURCES COMMITTEE MEETING HELD WEDNESDAY 12 APRIL 2017**

### **8.1 Borough Boundary Signage (Item 6)**

The Chair, Councillor Chivers, presented the minutes of the meeting and proposed their adoption accordingly.

Councillor Knight-McQuillan advised that the minutes were inaccurate in relation to the recording of her agreement to the withdrawal of Councillor McCorkell's proposal. The correction was noted that "Councillor Knight-McQuillan recorded her disappointment that the proposal had been withdrawn".

Councillor Stevenson requested that it be recorded that he was opposed to the Borough name 'Causeway Coast and Glens.'

### **8.2 Land and Property Sub-Committee – Notes of Meeting Held 5 April 2017**

Councillor McShane requested that the time of the Land and Property Sub-Committee be changed to 7.00pm. The Chair clarified that the previous meeting had been held at 6.00pm to facilitate another meeting.

It was agreed that future meetings of the Land and Property Sub-Committee would be held at 7.00pm.



The Director also agreed to circulate a copy of the notes of Land and Property Sub-Committee.

### **8.3 Adoption of the Minutes**

Proposed by Councillor Chivers  
Seconded by Alderman Hillis and

**RESOLVED** – that the Minutes of the proceedings of the Corporate Policy and Resources Committee held 12 April 2017 be adopted and the recommendations therein approved subject to correction noted at 8.1.

### **8.4 Borough Boundary Signage (Agenda Item 8.1)**

A report was circulated to Members on options for Borough Boundary Signage.

There followed a discussion around shape, wording and colour for the signage.

Proposed by Councillor Knight-McQuillan  
Seconded by Councillor Clarke

- that Council agree Option 5.

An amendment was proposed by proposed by Councillor Beattie  
Seconded by Councillor McLaughlin

- that Council agree Option 1.

The amended motion for Option 1 was put to the meeting. 11 Members voted for and 22 Members voted against.

The Mayor declared the amendment lost.

An amendment was proposed by Councillor Harding  
Seconded by Alderman Hillis

- that Council agree to Option 3 for shape, with white background and purple writing. Logo to be put at the narrowest point on the sign to allow for larger lettering for 'Welcome to the Borough of Causeway Coast and Glens.'

The Mayor put the amended motion for Option 3 to the meeting. 19 Members voted for and 12 Members voted against.

The Mayor declared the amendment carried.

## **9 MATTERS FOR REPORTING TO PARTNERSHIP PANEL**

There were no matters for reporting to the local government division of the Partnership Panel.

## **10 CONFERENCES**

Members were provided with details of the following conferences:

- NILGA – Foundations for Innovation; Towards Digital Local Government being held on 25 April 2017 in Craigavon Civic Centre. Cost: Free
- Mna na hEireann 2017 – Celebrating Woman in Modern Ireland being held on 19-20 May 2017 in An Griann, the ICA Headquarters, Termonfeekin, Co Lough. Cost: €180.

**RESOLVED** – to note the conferences report circulated.

## **11 CORRESPONDENCE**

Council was advised of the following correspondence:

- Northern Health and Social Care Trust, Personal and Public Involvement – Annual Report 2016

**RESOLVED** – to note the correspondence.

## **12. CONSULTATION SCHEDULE**

Council was advised of the following consultations:

- Department of Health (England) Consultation re Adrenalin Auto-Injectors – submission by 5 May 2017
- Safeguarding Board for Northern Ireland – Consultation on the Safeguarding for Northern Ireland Neglect Strategy – submission by 9 May 2017
- Education Authority – Strategic Plan 2017-2027 – submission by 12 noon on 30 May 2017.

**RESOLVED** – to note the Consultation Schedule, circulated.

## 13 SEAL DOCUMENTS

Members were advised of the undernoted items for signing and sealing by Council, approval having been previously granted and all necessary legislative requirements being met:

- 13.1 Grave Registry Certificates, Coleraine, Ballywillan, Agherton and Portstewart Cemeteries (No's 4487-4501 inclusive)
- 13.2 Grave Registry Certificates, Ballymoney Cemetery (No's 2894-2897 inclusive)
- 13.3 Grave Registry Certificates, Limavady Cemetery (No's 460-461 inclusive)
- 13.4 Grave Registry Certificates, Rasharkin ( No's 32-33 inclusive)
- 13.5 Licence Agreement between Causeway Coast and Glens Borough Council and Magherafelt and District Motor Club Ltd
- 13.6 Lease Renewal – Seafront Exhibition Centre, Ballycastle, County Antrim
- 13.7 Performance Deed – Causeway Coast and Glens Borough Council and Northern Ireland Environment Agency, Craigahulliar Landfill Site
- 13.8 Articles of Agreement – Causeway Coast and Glens Borough Council and ENVA Northern Ireland Limited, provision of waste services for the collection, disposal and treatment of engine oil, oily rags, oil filters, vegetable oil, paints, varnishes and used engine oil containers – Tender OJEU Contract Notice Reference Number 2016/S 159-288533
- 13.9 Articles of Agreement - Causeway Coast and Glens Borough Council and Northern Ireland Water, future adoption of sewers, pumping stations, works and accessories

Proposed by Councillor Stevenson  
Seconded by Councillor McLean and

**RESOLVED** - that the sealing of documents as listed be approved.

## **MOTION TO PROCEED 'IN COMMITTEE'**

Proposed by Councillor Fitzpatrick  
Seconded by Councillor Knight-McQuillan

**RESOLVED** – that Council proceed to conduct the following business 'In Committee'.

\* Press left the meeting at 8:03 pm

## **14 ORGANISATIONAL STRUCTURE (Item 15 Corporate Policy and Resources Minutes)**

A number of queries were answered on change to job descriptions, reporting lines and impact on salaries.

## **MOTION TO PROCEED 'IN PUBLIC'**

Proposed by Councillor Fitzpatrick  
Seconded by Councillor Wilson and

**RESOLVED** – that Council proceed to conduct the following business 'In Public'.

There being no further business the Mayor thanked everyone for their attendance and the meeting concluded at 8.10pm.

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Mayor