

**COUNCIL MEETING TUESDAY 26 JULY 2016**

**Table of Adoptions**

<b>No</b>	<b>Item</b>	<b>Summary of key Adoptions</b>
4.	Minutes of the Council Meeting, 28 June 2016	<i>Confirmed</i>
5.	Minutes of Predetermination Planning Committee Meeting, 22 June 2016	<i>Confirmed</i>
6.	Minutes of Planning Committee Meeting, 22 June 2016	<i>Confirmed</i>
7.	Conference Report	<i>Noted</i>
8.	Leisure and Development Reports  8.1 PCSP Local Policing Plan 2016/2017 8.2 Cultural Services – ‘Sam Henry: connecting with the past, collecting for the future	<i>For Information For Information</i>
9.	Matters for Reporting to Partnership Panel	<i>Noted next Partnership Meeting scheduled for 12 October 2016</i>
10.	Correspondence  • Transport NI – Disabled Parking Bay outside Mathewson Chemist, 51-53 Queen Street, Ballymoney  • Somme/Guillemont Tour 2016	<i>Ballymoney Elected Members to meet with Transport NI to discuss proposals for disabled parking bay  Approved attendance by the Mayor and Deputy Mayor</i>
11.	Consultation Schedule  • Deduction Orders Against Joint Accounts	<i>Noted</i>

	<ul style="list-style-type: none"> <li>Proposals to Approve the Revised Approved Code of Practice</li> <li>Draft Northern Ireland Human Trafficking and Modern Slavery Strategy 2016/17</li> <li>Safefood Disability Action Plan</li> </ul>	
<b>12.</b>	<p>Seal Documents</p> <p>12.1 Car Loan – Employee Ref 122/2023</p> <p>12.2 RNLI Lease, Bannmouth, Castlerock</p> <p>12.3 Benone Bistro Agreement</p> <p>12.4 Grave Registry Certificates Limavady (No's 444 – 446)</p> <p>12.5 Grave Registry Certificates Coleraine, Ballywillan, Agherton and Portstewart (No's 4831 - 4391)</p> <p>12.6 Grave Registry Certificates Ballymoney (No's 1493)</p> <p>12.7 Articles of Agreement – Causeway Coast and Glens Borough Council and The Contractor for a) Collection and Processing of Household WEEE and b) Collection and Processing of Waste Batteries and Accumulators</p>	<i>Seal Affixed</i>
<b>13.</b>	<p>Environmental Services Reports</p> <p>13.1 Essential External Facade Works to Portrush Town Hall</p> <p>13.2 Upgrades to Off-Street Car Parks, Abbey Street &amp; Mall</p> <p>13.3 Clarification on Cemetery Rules</p>	<p><i>Approve</i></p> <p><i>Approve</i></p> <p><i>Defer for legal opinion</i></p>
<b>14.</b>	<p>Leisure and Development Report</p> <p>14.1 Portrush Environmental Improvement Scheme</p>	<i>Approve</i>

**MINUTES OF THE PROCEEDINGS OF THE MEETING OF THE COUNCIL  
HELD IN CIVIC HEADQUARTERS, COLERAINE ON  
TUESDAY 26 JULY 2016 AT 7:00 PM**

**In the Chair** : The Mayor Alderman Hickey

**Members Present** : Aldermen - Campbell, Cole, Hillis, King, McKeown and Robinson

Councillors - Baird, Beattie, Blair, Chivers, Deighan, Douglas, Fielding, Fitzpatrick, Harding, Hunter, Loftus, McCaul, McGlinchey, McGuigan, McKillop M A, McShane C, McShane P, Mulholland, Nicholl, Stevenson, Watton and Wilson

**Officers Present** : D Jackson, Chief Executive  
M Quinn, Director of Performance  
A McPeake, Director of Environmental Services  
D Wright, Chief Finance Officer  
E Kirk, Council Solicitor  
P Beattie, Head of Prosperity and Place  
P Donaghy, Democratic Services Manager  
E McCaul, Committee and Member Services Officer

Press (2no.)

## **1 THE MAYOR'S BUSINESS**

The Mayor – Alderman Hickey welcomed those within the Chamber to the July Monthly Meeting of Council.

The Mayor voiced her delight at being able to report that it had just been confirmed that Portstewart Golf Club would host the Irish Open in 2017. She indicated that the 2012 Irish Open held in Royal Portrush had acted as a catalyst for investment in the area and this was not just good news for Portstewart but for the whole of the Causeway Coast and Glens Borough and Northern Ireland.

Furthermore, she added that it gave her great pleasure to announce the confirmation of the Enterprise Zone in Coleraine, the first in Northern Ireland and now that legislation was in place, enhanced capital allowances to new investors to the site were being offered.

On behalf of Elected Members, the Mayor paid tribute to the Chief Executive, Directors and staff who had worked hard to bring the good news stories to fruition.

The Mayor encouraged Elected Members to get their communities to support events and festivals being held throughout the Borough in the forthcoming weeks and months.

## **2 APOLOGIES**

Aldermen Finlay and McKillop S; Councillors Callan, Clarke, Duddy, Holmes, McLean, Knight-McQuillan, McCandless, McCorkell, and Quigley.

## **3 DECLARATIONS OF INTEREST**

There were no declarations of interest.

## **4 MINUTES OF COUNCIL MEETING HELD 28 JUNE 2016**

Moved by Councillor Baird  
Seconded by Councillor Fitzpatrick and

**RESOLVED** - that the Minutes of the proceedings of the Council Meeting of Tuesday 24 June 2016 be confirmed as a correct record.

## **5 MINUTES OF PREDETERMINATION PLANNING COMMITTEE MEETING HELD 22 JUNE 2016**

**RESOLVED** - that the Minutes of the proceedings of the Predetermination Planning Committee of Wednesday 22 June 2016 be confirmed as a correct record.

## **6 MINUTES OF PLANNING COMMITTEE MEETING HELD 22 JUNE 2016**

**RESOLVED** – that the Minutes of the proceedings of the Planning Committee Meeting held 22 June 2016 be confirmed as a correct record.

## **7 CONFERENCE REPORT**

Members received a report outlining details of APSE Annual Seminar, incorporating the APSE Service Awards being held in Millennium Forum on 7 – 8 September 2016 at a cost of £559 + VAT for full seminar.

It was confirmed that the 2016/17 conference budget was £8,000, given each Member an allowance of £200.

There were no nominations to attend the APSE Annual Seminar and Service Awards.

## **8 LEISURE AND DEVELOPMENT REPORTS**

### **8.1 Policing and Community Safety Partnership - Local Policing Plan 2016-2017**

A report and plan was circulated to provide members with information regarding the Causeway Coast and Glens Local Policing Plan for 2016-2017.

It was noted that local priorities within the plan were to reduce levels of drug activity, reduce the levels of antisocial behaviour and to reduce crime, particularly the number of domestic burglary. The PSNI will deliver services in partnership with the Policing and Community Safety Partnership.

The report was noted.

### **8.2 Cultural Services – Sam Henry: Connecting with the past, collecting for the future**

A report previously circulated advised Members that Council had been awarded £77,150 from Esmée Fairbairn Collections Fund for a three year project to work with the Sam Henry collection held in Coleraine Museum.

The Sam Henry Project was one of 7 successful bids (only one from Northern Ireland) out of 75 applications from across the UK. The project will fully reveal the collection and use it to inspire local communities to develop a new collection of cultural identity. Agreed actions include documentation, digital archiving, developing two travelling exhibitions co-curated with local community groups and the creation of new material for the collection.

The report was noted.

## **9 MATTERS FOR REPORTING TO PARTNERSHIP PANEL**

The Chief Executive confirmed that the next Partnership Panel meeting was scheduled to be held on 12 October 2016.

## **10 CORRESPONDENCE**

Members were advised of the following correspondence:

### **10.1 Translink – Disabled Parking Bay Outside Mathewson Chemist, 51-53 Queen Street, Ballymoney**

**AGREED** – that Ballymoney Elected Members would meet with Transport NI (Road Service) to discuss location for disabled parking bay in Ballymoney.

- 10.2 Equality Scheme Consultation Arrangements
- 10.3 Annual Report of the Assembly Ombudsman/Commissioner for Complaints for the 2015-16 Year
- 10.4 Somme/Guillemont Tour 2016

**AGREED** – that the Mayor and Deputy Mayor would attend the Somme/Guillemont Tour 2016.

- 10.5 Letter from Buckingham Palace

**RESOLVED** – to note the other items of correspondence.

## 11 CONSULTATION SCHEDULE

Members were advised of the following consultation documents:

- 11.1 Deduction Orders Against Joint Accounts
- 11.2 Proposals to Approve the Revised Approved Code of Practice
- 11.3 Draft Northern Ireland Human Trafficking and Modern Slavery Strategy 2016/17
- 11.4 Safefood Disability Action Plan

**RESOLVED** – to note the Consultation Schedule.

## 12 SEAL DOCUMENTS

Members were advised of the undernoted items for signing and sealing by Council, approval having been previously granted and all necessary legislative requirements being met:-

- 12.1 Car Loan – Agreement to Advance the Purchase of Car – employee ref 122/2013
- 12.2 RNLI Lease Bannmouth, Castlerock
- 12.3 Benone Bistro Agreement
- 12.4 Grave Registry Certificates Limavady (No's 444 – 446)
- 12.5 Grave Registry Certificates, Coleraine, Ballywillan, Agherton and Portstewart Cemeteries (No's 4381-4391)
- 12.6 Grave Registry Certificates, Ballymoney Cemetery (No 1493)
- 12.7 Articles of Agreement – Causeway Coast and Glens Borough Council and The Contractor for collection and processing of Household WEEE and collection and processing of waste batteries and accumulators.

Moved by Councillor McLean  
Seconded by Councillor Fitzpatrick and

**AGREED** - that the sealing of documents as listed be approved.

Prior to moving into committee, it was queried why agenda item 13.3 was to be discussed in committee. The Chief Executive confirmed that this was for legal reasons.

- \* Councillor Douglas left the Chamber at 7.38pm.

### **MOTION TO PROCEED 'IN COMMITTEE'**

Moved by Councillor McKillop M A  
Seconded by Councillor Baird and

**AGREED** - that the Council proceeds to conduct the following business '**In Committee**'.

Members of the press left the meeting.

## **13 ENVIRONMENTAL SERVICES REPORTS**

### **13.1 Essential External Facade Works to Portrush Town Hall**

The Director of Environmental Services presented a report previously circulated with a Tender Report to request permission to progress the above project to Stage 3 of the Capital Programme Management System.

The report outlined that A 2-Stage Tender Process was conducted, whereby expressions of interest were publicly advertised in local papers for receipt of tender documents. 21 Companies expressed an interest, with 6 no. subsequent tender submissions having been received prior to closing date and time.

- \* Councillor McGlinchey left the Chamber at 7.55pm.

The 2-Stage tender process consisting of Pass / Fail Quality, and 100% cost.

Of the 6 no.tender bids received, 5 no.bids fulfilled quality requirements, with the Most Economically Advantageous Tenderer being that of Messrs. Louerne Construction Limited, who achieved a Pass within our Quality assessment, and achieved a 100% rating on costs.

**It was recommended** - that Members approve progression of this project to Stage 3 of the Capital Programme Management System and appoint

Messrs. Louerne Construction Limited to carry out the said works for the Tendered Sum.

- \* Councillor Douglas returned to the Chamber at 8.02pm.

The Chief Executive and Director of Environmental Services responded to a number of queries on conservation of the building, environmental impact, long term spend and annual maintenance costs.

- \* Councillor McGlinchey returned to the Chamber at 8.04pm.

Proposed by: Alderman Hillis  
Seconded by Alderman King and

**AGREED** – to approve progression of this project to Stage 3 of the Capital Programme Management System and appoint Messrs. Louerne Construction Limited to carry out the said works for the Tendered Sum.

### **13.2 Upgrades to Off-Street Car Parks, Abbey Street & Mall**

Members reviewed a tender report to request permission to progress the above project to Stage 3 of the Capital Programme Management System (appointment of a contractor and construction of the works)

The report outlined background information and detailed design and procurement of the contractor.

**It was recommended** – that Council approve progression of the project to Stage 3 of the Capital Programme Management System and appoint Patrick Bradley Ltd to carry out the works for the Tendered Sum.

Proposed by Councillor Baird  
Seconded by Alderman King and

**AGREED** – to approve progression of the project to Stage 3 of the Capital Programme Management System and appoint Patrick Bradley Ltd to carry out the works for the Tendered Sum.

### **13.3 Clarification on Cemetery Rules**

It was agreed that clarification on cemetery rules would be deferred until legal opinion was obtained.

## **14 LEISURE AND DEVELOPMENT REPORT**

### **14.1 Portrush Environmental Improvement Scheme**

A report was circulated the purpose of which was to seek Members approval to proceed with the appointment of an Integrated Consultancy



Team to advise Council through the proposed Portrush Environmental Improvement Scheme project.

**It was recommended** – that Council accept the tender from Aecom Infrastructure and Environment UK Ltd submitted to the Pan Government Collaborative Integrated Consultant Team Framework Agreement 2013 (Reference: 211/12R) Secondary Competition for the Portrush Environment Improvement Scheme project.

Proposed by Councillor Fitzpatrick  
Second by Councillor McShane and

**AGREED** - that Council accept the tender from Aecom Infrastructure and Environment UK Ltd submitted to the Pan Government Collaborative Integrated Consultant Team Framework Agreement 2013 (Reference: 211/12R) Secondary Competition for the Portrush Environment Improvement Scheme project.

#### **MOTION TO PROCEED ‘OUT OF COMMITTEE’**

Moved by Councillor Fitzpatrick  
Seconded by Councillor Beattie and

**RESOLVED** - that the Council proceeds to conduct any remaining business ‘**In Public**’.

There being no further business the Mayor thanked everyone for their attendance, including a visitor from Limerick - Adrian Hogan who was seated in the viewing gallery during the meeting.

The meeting concluded at 8.15pm.

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Mayor