

**AUDIT COMMITTEE MEETING WEDNESDAY 14 MARCH 2018**

<b>No</b>	<b>Item</b>	<b>Summary of key Recommendations</b>
<b>2</b>	Declarations of Interest	<b><i>Councillor P McShane Item 13 - Legal Cases Activity</i></b>
<b>3</b>	Minutes of Audit Committee held 13 December 2017	<b><i>Confirmed</i></b>
<b>4</b>	Northern Ireland Audit Office	
	<b>4.1</b> NIAO Causeway Coast and Glens Borough Council Audit Strategy 2017-2018	<b><i>Noted</i></b>
<b>5</b>	Causeway Coast and Glens Borough Council (CC&GBC) Progress Reports	
	<b>5.1</b> Report to Those Charged with Governance 2015-2016 Progress Report	<b><i>Noted</i></b>
	<b>5.2</b> Report to Those Charged with Governance Progress Report as at March 2018	<b><i>Noted</i></b>  <b><i>Progress Report on Organisation Structure be brought to CP&amp;R in April</i></b>
	<b>5.3</b> Request to change the date of audit committee in September 2018 to allow certification of accounts	<b><i>Approve</i></b>  <b><i>Finalised Audit reports to be issued to Members 2 weeks prior to Audit meeting</i></b>
	<b>5.4</b> NIAO Fraud Assessment Questionnaire 2017-18 –completed assessment attached for information	<b><i>Noted</i></b>

<b>No</b>	<b>Item</b>	<b>Summary of key Recommendations</b>
	<b>5.5</b> Managing Fraud Risk in a Changing Environment Self-Assessment Checklist 2017-18	<b>Noted</b>
<b>6</b>	Internal Audit Reports – Causeway Coast and Glens Borough Council In-house	
	<b>6.1</b> Community Facilities	<b>Noted</b>
	<b>6.2</b> Asset Management	<b>Noted</b>
	<b>6.3</b> Tenders and Contracts	<b>Noted</b>
	<b>6.4</b> Creditors	<b>Noted</b>
	<b>6.5</b> Prior year Recommendations	<b>Noted</b>
<b>7</b>	Internal Audit Reports – Moore Stephens	
	<b>7.1</b> Corporate and Business Planning	<b>Noted</b>
	<b>7.2</b> Review of Prior Year Recommendations – Invoicing and Debtor Management	<b>Noted</b>
	<b>7.3</b> Review of Prior Year Recommendations – Business Continuity and Emergency Planning	<b>Noted</b>
	<b>7.4</b> Review of Prior Year Recommendations – ICT	<b>Noted</b>
<b>8</b>	Annual Reports	
	<b>8.1</b> Annual Internal Audit Report 2017/18 and Annual Assurance Report	<b>Noted</b>
	<b>8.2</b> Annual Audit Plan 2018/19	<b>Noted</b>
	<b>8.3</b> Assessing Conformance with Public Sector Internal Audit Standards and the Local Government Applications Note – Internal Audit Self-Assessment Checklist	<b>Noted</b>
	<b>8.4</b> Audit Committee Self-Assessment Checklist	<b>Checklist to be sent to Members</b>
<b>9</b>	Other Reports	
	<b>9.1</b> Absenteeism report (ODHR Q1-Q3 April-December 2017)	<b>Noted</b>
	<b>9.2</b> Corporate Strategy – Annual Review	<b>Noted</b>
<b>10</b>	Matters for Reporting to Partnership Panel	<b>None</b>
<b>11</b>	Correspondence	
	<b>11.1</b> NIAO Notice of Change Letter	<b>Noted</b>

<b>No</b>	<b>Item</b>	<b>Summary of key Recommendations</b>
	<b>11.2</b> Designation of Local Government Auditor	<b><i>Noted</i></b>
<b>12</b>	Risk Management – Risk Registers Update	<b><i>Noted</i></b>
<b>13</b>	Legal Cases Activity	<b><i>Noted</i></b>
<b>14</b>	Whistle Blowing/Fraud Update	<b><i>None</i></b>
<b>15</b>	Any Other Relevant Business	<b><i>None</i></b>