



**CORPORATE POLICY AND RESOURCES COMMITTEE MEETING
TUESDAY 28 MARCH 2023**

No	Item	Summary of Key Recommendations
1.	Apologies	Councillor Storey
2.	Declarations of Interest	None
3.	Minutes of Corporate Policy and Resources Committee Meeting held 28 February 2023	Confirmed as a correct record
4.	Minutes of the Coronation Sub-Committee meeting held Wednesday 15 March 2023	To recommend that the Minutes of the Coronation Sub-Committee meeting held Wednesday 15 March 2023 are adopted and recommendations therein approved; and note the reduction in Community Grant Funding to £15,000 with £300 for each successful applicant.
5.	Conferences	
5.1	National Association of Councillors, “Leadership and Change in Local Enterprise” – A Participative Workshop	Noted
5.2	National Association of Councillors Learning Weekend, Mental Health & Wellbeing	Noted
6.	Consultations	None
7.	Correspondence	
7.1	David Forsey, ABF The Soldiers’ Charity, dated 12 January 2023	To recommend that Alderman S McKillop attend the Musical Tribute to HM Queen Elizabeth II –

		Waterfront Hall, 15 April 2023 in her capacity as Veterans Champion
8.	Matters for Reporting to the Partnership Panel	None
9.	Notice of Motion proposed by Councillor Nicholl and seconded by Councillor C McShane (referred from Council Meeting 7 March 2023)	To recommend that Council Support The Notice of Motion
10.	Any Other Relevant Business (notified in accordance with Standing Order 12(o))	
10.1	Citizens Newsletter (Alderman Fielding)	Information
	<i>In Committee (Items 11-12.1 inclusive)</i>	
11.	Virus Protection – trend XDR Tender Evaluation Report	To recommend that Council progress with Trend Micro for Anti-Virus and Firewall Protection - Tender C - £21,636
12.	Minutes of the Land and Property Sub Committee meeting held Monday 20 March 2023	To recommend that the Minutes of the Land and Property sub Committee meeting held 20 March 2023 are adopted and recommendations therein approved.
12.1	Request to use Council Land - Lough Foyle Ferry Service	To recommend Option 1 - Grant the licence from April to September 2023 for the use of Magilligan Slipway by Frazer Foyle Holdings Limited (Ref 146/22), subject to a commercial valuation, and consent from both The Honourable Irish Society and The Crown Estates; To include a Turnover Rent of 0.5% of

		<i>turnover to The Crown Estates</i>
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**MINUTES OF THE PROCEEDINGS OF THE MEETING OF THE
CORPORATE POLICY & RESOURCES COMMITTEE
HELD IN THE COUNCIL CHAMBER, CIVIC HEADQUARTERS,
AND VIA VIDEO-CONFERENCE ON
TUESDAY 28 MARCH 2023 AT 7.00PM**

- In the Chair:** Councillor C McShane (C) (Items 1-9 & 10-12.1 ,
Councillor Beattie (R) Item 9
- Present:** Alderman Baird (R), Fielding (C), Hillis (C),
Knight-McQuillan (R/C), S McKillop (R), McLean (R)
Councillor Beattie (R), Bateson (R), Dallat O'Driscoll (R),
Nicholl (R), Wilson (R)
- Officers Present:** M Quinn, Director of Corporate Services (C) (Items 1-11)
A McPeake, Director of Environmental Services (C) (Item
12)
P Donaghy, Democratic and Central Services Manager (R)
D Hunter, ICT Infrastructure Manager
I Owens, Committee and Member Services Officer (C)
- In Attendance:** A Lennox, Mobile Operations Officer (C)
C Thompson, ICT Officer (C)
- Press (1 No.) (R) (1 No.) (C)
- Key:** (C) Attended in the Chamber
(R) Attended Remotely

The Chair advised Committee of its obligations and protocol whilst the meeting was being audio recorded, and with the remote meetings protocol.

The Director of Corporate Services undertook a roll call of committee members present.

1. APOLOGIES

Apologies were recorded for Councillor Storey.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

**3. MINUTES OF CORPORATE POLICY AND RESOURCES COMMITTEE
MEETING HELD TUESDAY 28 FEBRUARY 2023**

Copy previously circulated.

AGREED - The Minutes of the Corporate Policy and Resources Committee meeting held Tuesday 28 February 2023, as amended, were confirmed as a correct record.

- * **Councillor Bateson joined the meeting at 7.05 pm.**
- * **Alderman Knight-McQuillan joined the meeting in the Chamber at 7.10pm, having previously attended remotely.**

4. MINUTES OF THE CORONATION SUB-COMMITTEE MEETING HELD WEDNESDAY 15 MARCH 2023

Copy, previously circulated.

The Director of Corporate Services provided an update in terms of the funding. Since the Sub-Committee meeting on 15th March, the Director contacted the Department for Culture, Media & Sport (DCMS), and registered Council's interest in the £35K funding and also sought confirmation regarding the use of £35K. The Democratic and Central Services Manager has acknowledged Council's interest in the funding and confirmed that the £35K could only be used for the erection, use and removal of the large screen only, and further confirmed that it could not be used for Community Grants. Council have £15,000 in Estimates 23/24 for the event, therefore subject to Members decision, this could be allocated to Community Grant Funding. Members had suggested £20k at the Sub-Committee meeting, but due to clarification received from DCMS, Council budget of £15k is the maximum amount available. Discussion ensued regarding the level of funding of £15k which would allow for a maximum amount of applications (50 at £300)

Proposed by Alderman S McKillop
Seconded by Alderman Knight-McQuillan and

AGREED – to recommend that the Minutes of the Coronation Sub-Committee meeting held Wednesday 15 March 2023 are adopted and recommendations therein approved; and note the reduction in Community Grant Funding to £15,000 with £300 for each successful applicant.

5. CONFERENCES

Report, previously circulated, was presented by the Director of Corporate Services.

Purpose of report

The purpose of the report is to inform Elected Members of conferences and courses they may wish to attend.

Elected Members should contact Democratic Services to register interest.

5.1 National Association of Councillors, “Leadership and Change in Local Enterprise” – A Participative Workshop

Date: Thursday 23 March 2023
Venue: Lakewood Suite, Craigavon Civic Centre, Craigavon BT64 1AL
Delegate Fee: Free

The workshop will gather, present and report on insights from speakers, panellists and attendees which will enable new enterprise opportunities in policy & practice, aligned to the newly elected councils in May 2023.

5.2 National Association of Councillors Learning Weekend, Mental Health & Wellbeing

Date: 14th – 16th April 2023
Venue: The Royal Hotel, Scarborough
Delegate Fee: £350 plus VAT, Accommodation is available for delegates at the Conference Hotel at the special NAC Conference Delegate rate of £85 plus VAT per night.

This conference will look at ways local authorities can help their own staff, councillors, individuals and groups to combat the effects of poor mental health. This event will provide opportunities to hear quality speakers, participate in Q&A sessions and contribute to conference workshops. The conference will benefit elected members from every tier of local government.

Recommendation

It is recommended that Corporate Policy & Resources Committee consider the Conferences listed.

Committee NOTED the Conferences.

6. CONSULTATIONS

There were no Consultative documents.

7. CORRESPONDENCE

Report, previously circulated presented by the Director of Corporate Services.

Purpose of Report

The purpose of the report is to present correspondence for Members' consideration.

The following correspondence has been received:

7.1 David Forsey, ABF The Soldiers' Charity, dated 12 January 2023

Re: Musical Tribute to HM Queen Elizabeth II – Waterfront Hall, 15 April 2023

The Hon Regional President, The Viscount Brookeborough KG, would like to inform you of our Tribute Concert at the Waterfront Hall, Belfast, featuring the Band, Bugles, Pipes and Drums of the Royal Irish Regiment. It will take place on the evening of Saturday 15th April 2023, as a commemoration of Her Majesty's long reign, through the medium of music and to raise funds for soldiers, ex-soldiers and their families in times of need.

Councillors and staff are invited to attend to support the charity. VIP tickets cost £65 and allow the holders to relax in a VIP lounge with drinks and nibbles as part of the ticket price, both before the show and during the interval. VIP seating is also included for the performance.

It is recommended that Council consider the correspondence.

Alderman S McKillop advised she wished to attend the event as the Veterans' Champion.

Proposed by Alderman Knight-McQuillan

Seconded by Alderman Fielding and

AGREED - to recommend that Alderman S McKillop attend the Musical Tribute to HM Queen Elizabeth II – Waterfront Hall, 15 April 2023 in her capacity as Veterans Champion.

8. MATTERS FOR REPORTING TO THE PARTNERSHIP PANEL

There were no matters for reporting to the Partnership Panel.

Chair vacated the Chair.

*** Vice-Chair, Councillor Beattie presided remotely at 7.15 pm**

9. NOTICE OF MOTION PROPOSED BY COUNCILLOR NICHOLL AND SECONDED BY COUNCILLOR C MCSHANE (REFERRED FROM COUNCIL MEETING 7 MARCH 2023)

I would like to put forward this motion for the next full council meeting as a follow up to my 2015/16 motion as mentioned below.

In 2015/16 I had a motion in relation to defibrillators, so this is an update to that motion that was passed then, with an added request to establish a fund for community / sports organisations to apply to. The British Heart Foundation can part-fund equipment, so I believe it is worth us exploring if we could establish a

fund that would support this. I think this might have been established at one time in other Councils too.

"That this Council agrees to: Review and where appropriate, remedy its provision of defibrillators across its entire public estate to ensure no gaps exist in adequate service provision. This needs to include our leisure facilities, Council offices, Community centres and areas of high public footfall; Undertake a programme of training for staff who have daily contact with the public in the use of Defibrillators and CPR; and to explore establishing a fund for groups to apply to from across Causeway Coast and Glens to support funding this equipment in their communities."

Chair, Councillor Beattie, invited Councillor Nicholl to speak on the Notice of Motion.

Councillor Nicholl said the Notice of Motion was self-explanatory and spoke of his recent need to use the equipment which he said was invaluable. Councillor Nicholl said these should be provided and readily available in the Community and sought the support of Elected Members in relation to this Notice of Motion.

The Vice-Chair invited Councillor C McShane to speak on the Notice of Motion.

Councillor C McShane said she had strongly campaigned for this in the Glens District Electoral Area and referred to a similar Notice of Motion brought around 2019. Councillor C McShane said that she was aware that some of the equipment in the borough was not fit for purpose either because of needing repairs or batteries and that there should be a schedule of updates/repairs undertaken by trained staff. Councillor C McShane said that the British Heart Foundation had co-funded some equipment and suggested that Council consider a Community fund for provision of equipment with a view to sourcing match funding.

Alderman Hillis said from a Party prospective he welcomed enhanced life saving equipment provision but spoke of the need for it to be fit for purpose.

Alderman McLean suggested that a Champion be appointed on Council sites to undertake weekly checks of equipment and sought information on the current provision of equipment in Council buildings. Alderman McLean said there could be no excuse for out of date equipment and said it was essential for each machine to be registered on the circuit.

Councillor C McShane advised Elected Members that an important part of the criteria for applying for funding was having a Champion and registering equipment on circuit and wished to see the matter being reinforced and implemented.

The Director of Corporate Services advised that currently equipment was located within Civic Buildings and Leisure Centres but would get further details of current compliment within Council.

The Chair invited Councillor Nicholl to sum up the Notice of Motion. Councillor Nicholl welcomed Elected Members support and said he looked forward to the outworkings of the Notice of Motion.

AGREED – to recommend that Council support The Notice of Motion.

The Director of Corporate Services advised that a report would be brought to the a future Corporate Policy and Resources Committee meeting.

Vice Chair, Councillor Beattie left the position of Chair.

Chair, Councillor C McShane presided for the remainder of the meeting from 7.30pm.

ORDER OF BUSINESS

The Chair ruled the AORB would be considered next on the Agenda and '*In Public*'.

10. ANY OTHER RELEVANT BUSINESS (NOTIFIED IN ACCORDANCE WITH STANDING ORDER 12(O))

(i) Citizens Newsletter (Alderman Fielding)

Update on AORB on Citizens Newsletter - raised at Corporate Policy Resources Committee of 28th February 2023

Alderman Fielding said he wished to have an update since the matter was raised at the last Corporate Policy and Resources Committee meeting and that he had been approached by a number of householders who had not taken receipt of the Newsletter, that there was clearly an issue.

The Director of Corporate Services advised the distributor, in conjunction with Royal Mail, were investigating and had been provided with postcode detail.

The Director of Corporate Services advised a response would be brought to the next Corporate Policy and Resources Committee.

MOTION TO PROCEED 'IN COMMITTEE'

Proposed by Alderman Hillis
Seconded by Alderman Knight McQuillan and

AGREED – to recommend that Corporate Policy and Resources Committee move ‘*In Committee*’.

The information contained in the following items is restricted in accordance with Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014.

- * **Press and Public were disconnected from the meeting at 7.58pm**

ORDER OF BUSINESS

The Chair ruled the Addendum would be considered next on the Agenda and ‘*In Committee*’.

11. VIRUS PROTECTION – TREND XDR TENDER EVALUATION REPORT

Confidential report, previously circulated, was presented by the Director of Corporate Services.

Purpose of Report

To inform members of the committee of a procurement exercise conducted to engage with suppliers of virus protection and firewall service.

Background

A tender exercise was conducted to engage with a supplier of virus and firewall protection as the previous contract expires 31st March 2023.

The tender exercise was run from 6th March to 20th March via email competition. Four suitably qualified suppliers were asked to tender a rate for supply.

All four invited suppliers submitted rates for annual supply, all submissions were checked for completeness and compliance with the requirements of the tender before being assessed in accordance with the scoring criteria which was value for money, all responses were assessed by the ICT Infrastructure Manager to ensure compliance with the specification required.

Tender C - Trend Micro was assessed as the best option for council at this time

Financials

Summary of costs received by four suppliers

Solution	One-time Cost	Recurring Annual Cost
Tender A	£23,000	£99,350
Tender B	-	£60,000 (approx.)
Tender C	-	£21,636
Tender D	£65,165	£59,385

Recommendation

It is recommended that Council progress with Tender C - Trend Micro for Anti-Virus and Firewall Protection.

The Director of Corporate Services advised that the ICT Infrastructure Manager was on the call to answer any questions.

Proposed by Alderman Hillis
Seconded by Alderman Knight-McQuillan and

AGREED - to recommend that Council progress with Trend Micro for Anti-Virus and Firewall Protection - Tender C - £21,636.

- * **The Director of Corporate Services left the meeting at 7.35 pm.**
- * **The Director of Environmental Services presided for the remainder of the meeting**

12. MINUTES OF THE LAND AND PROPERTY SUB COMMITTEE MEETING HELD MONDAY 20 MARCH 2023

Copy minutes previously circulated.

Proposed by Alderman Knight-McQuillan
Seconded by Alderman Fielding and

AGREED – to recommend that the Minutes of the Land and Property sub Committee meeting held 20 March 2023 are adopted and recommendations therein approved.

12.1 Request to use Council Land - Lough Foyle Ferry Service

Confidential report, previously circulated, was presented by the Director of Environmental Services.

Purpose of Report

The Land and Property section has received a request from Frazer Foyle Holdings Limited (Re 146/22) to use Council land at Magilligan Point Slipway for the 2023 Lough Foyle Ferry Service season, from April to September 2023, daily from 9am to 8.15pm. The Lough Foyle Ferry operates a cross border car vehicular service from Magilligan Point to Greencastle, Co. Donegal (Ariel image of Magilligan slip way and requested lease area found at Appendix 1).

Confidential detail was provided within the report.

Options

Option 1

Grant the licence from April to September 2023 for the use of Magilligan Slipway by Frazer Foyle Holdings Limited (Ref 146/22), subject to a commercial

valuation, and consent from both The Honourable Irish Society and The Crown Estates.

Option 2

Refuse the request from Frazer Foyle Holdings Limited (Ref No 146/22) for the use of Magilligan Slipway from April to September 2023 and uphold the previous Council decision of 6th October 2020.

Recommendation

It is recommended that the Committee consider the two options presented at 5.1 and 5.2 of the report.

Alderman Knight-McQuillan said that waiving the fee was not an option as it could be September before a Ministerial decision was available.

Alderman Hillis referred to the benefits to tourism and local people but did not want the proposal to come at a cost to ratepayers and felt that the matter should have been brought through the Land and Property Sub Committee.

The Chair advised that due process had been followed, as due to the tight timescale the Chair of Land and Property Sub Committee and Chair of Corporate Policy and Resources had agreed for the matter to be considered at this meeting.

Councillor Nicholl said this was an opportunity to enhance the gateway into and across the islands and referred to the success of the Ulster Way and Atlantic Way.

Proposed by Alderman Knight-McQuillan
Seconded by Alderman Hillis and

AGREED – to recommend Option 1 - Grant the licence from April to September 2023 for the use of Magilligan Slipway by Frazer Foyle Holdings Limited (Ref 146/22), subject to a commercial valuation, and consent from both The Honourable Irish Society and The Crown Estates; To include a Turnover Rent of 0.5% of turnover to The Crown Estates.

MOTION TO PROCEED ‘IN PUBLIC’

Proposed by Alderman Knight-McQuillan
Seconded by Alderman Hillis

RESOLVED – that Council move *‘In Public’*

There being no further business the Chair thanked everyone for their attendance and the meeting concluded at 7.50 pm.

Chair

