

**ENVIRONMENTAL SERVICES COMMITTEE MEETING  
TUESDAY 13 DECEMBER 2022**

**Table of Recommendations**

<b>No</b>	<b>Item</b>	<b>Summary of key Recommendations</b>
1.	Apologies	<b><i>that Environmental Services Committee proceed with the meeting without the audio recording.</i></b>  <b><i>Councillors Callaghan, McGlinchey</i></b>
2.	Declarations of Interest	<b><i>Nil</i></b>
3.	Minutes of Environmental Services Committee meeting held 8 November 2022	<b><i>Confirmed as a correct record</i></b>
4.	Entertainment Licensing	<b><i>to recommend that Council grant an annual entertainments licence subject to compliance with any recommendations of the Council's Licensing Section and the absence of any representations/objections</i></b>
5.	Road Name Change Request – Hillside Road Garvagh to Chapel Lane Garvagh	<b><i>to recommend that Council approve the request for a road name change from Hillside Road, Garvagh to Chapel Lane, Garvagh</i></b>
6.	Consultation on proposed changes to the Food Law Code of Practice (NI) in relation to the new Food Standards Delivery Model	<b><i>to recommend that Council endorse and submit the response</i></b>
7.	Net Zero Building Adaption Surveys	<b><i>to recommend to Council that a report is brought</i></b>

No	Item	Summary of key Recommendations
		<i>back to the Environmental Services Committee with more detail of what the £70,000 is being spent on</i>
	<b>For Information (Items 8-16)</b>	
8.	Public App for reporting dog fouling and litter	<b>Noted</b>
9.	Entertainment Licence Fees 2023 to 2024	<i>to recommend that Council notes the return to normal renewal fees for Entertainments Licences as determined by DfC</i>
10	Entertainment Licence Renewals	<b>Note</b>
11.	Amusement Permit Licence Renewal	<b>Information</b>
12.	Approval of Premises as a Venue for Civil Marriage	<b>Information</b>
13.	Approval of Premises as a Venue for Civil Partnership	<b>Information</b>
14.	Petroleum Spirit Licence Renewal	<b>Information</b>
15.	Society Lottery Registrations	<b>Information</b>
16.	Northern Ireland Local Authority Collected Municipal Waste Management Statistics Annual Report 2021-22	<b>Note</b>
17.	Matters for Reporting to Partnership Panel	<b>Nil</b>
18.	Consultations	<b>Nil</b>
19.	Correspondence	<b>Nil</b>
20.	Any Other Relevant Business (notified in accordance with Standing Order 12 (0))	
(i)	Update on the Depot strategy (Alderman McQuillan)	<b>Information</b>
(ii)	Update on the second street trading pitch in Castlerock (Alderman McQuillan)	<i>to recommend that Council proceed with using the picnic area near the toilets</i>

No	Item	Summary of key Recommendations
		<i>as a second street trading pitch in Castlerock.</i>
	<b>'In Committee' (items 21-27 inclusive)</b>	
21.	At Risk of Redundancy Report	<i>to recommend that Council considers the information presented within the report and, in line with both statutory requirements and Council agreed procedures, approves the redundancy payment for this employee on the basis that such payments will only be made in the event that no suitable alternative employment is secured for this employee by their anticipated termination date of 10.01.2023.</i>
22.	Harbours & Marinas – Capital Infrastructure Repair to Footbridge linking Kerr Street to Portrush Harbour	<i>to recommend that Council grant permission for officers to progress to Stage 1 of the procurement gateway at the expense listed above - which will allow a feasibility &amp; scoping study to be undertaken, together with all necessary supporting specialist surveys.</i>
23.	Harbours & Marinas – Capital Infrastructure Works Electrical Controlled Barrier Installation for Operational and H&S requirements at Ballycastle Harbour. Approval of competitive tendered figure by supplier	<i>to recommend that Council approve for the said capital works detailed under point 3.1 to be undertaken, and that Messrs. Rainey Services of 30 Drummuck Road, Maghera, BT46 5ES be appointed to supply and install such services/works noted under 3.1, at the competitive tendered value</i>

No	Item	Summary of key Recommendations
		<b>of £16,548.00 + VAT</b>
24.	Harbours & Marinas – Capital Infrastructure Essential H&S dredge at Portrush, Ballycastle & Ballintoy Harbours	<b><i>to recommend that Council approve the project to progress to Stage 2 of the procurement gateway; to authorise the necessary specification and subsequent competitive tendering process, to dredge the areas of the harbours identified. The results of the tender shall be brought back to members for further consideration to progress to stage 3 of the procurement gateway</i></b>
25.	Harbours & Marinas Maintenance seabed levelling at Council Harbours & Marinas	<b><i>to recommend that a report is brought back to Environmental Services Committee detailing the costs of the tender exercise and also completing the work in-house</i></b>
26.	Period 7 – ES Management Accounts and Financial Position 2022/23	<b><i>Information</i></b>
27.	Any Other Relevant Business (notified in accordance with Standing Order 12 (0))	
(i)	Recommended for Confidential Consideration Pavement Café Licenses (Councillor Wallace)	<b><i>to recommend to Council that a report is brought to Environmental Services Committee providing full details regarding the pursuance of licences currently underway, how public space is defined, how charges are calculated and that pursuance of Pavement Café Licences will not be pursued until the report is brought back.</i></b>

**MINUTES OF THE PROCEEDINGS OF THE MEETING OF  
THE ENVIRONMENTAL SERVICES COMMITTEE HELD  
IN THE COUNCIL CHAMBER, CIVIC HEADQUARTERS AND VIA VIDEO  
CONFERENCE, ON  
TUESDAY 13 DECEMBER 2022 AT 7:00 PM**

**In the Chair:** Councillor McAuley (C)

**Members Present:** Alderman Boyle (R), Fielding (R), McLean (R),  
A McQuillan (C); Councillors Beattie (R), Holmes (R),  
Hunter (R), McGurk (R), MA McKillop (R), C McQuillan  
(R), Nicholl (R), Wallace (C), Wilson (R)

**Officers Present:** A McPeake, Director of Environmental Services (C)  
P Donaghy, Democratic and Central Services Manager (R)  
G Doyle, Head of Estates (R)  
S McAfee, Temporary Head of Health and Built Environment (R)  
J Richardson, Head of Capital Works, Energy and Infrastructure (R)  
D Wright, Chief Finance Officer (R)  
J Keen, Committee & Member Services Officer (C)

**In Attendance:** Press (1 no.) (R)

**Key:** (C) Attended in the Chamber  
(R) Attended Remotely

The Director of Environmental Services undertook a roll call.

The Chair opened the meeting and extended a welcome to members of the press and public in attendance and provided guidance in relation to Council's Remote Meetings Protocol and audio recordings.

The Chair advised Committee Members that, due to technical difficulties, the meeting was not being audio recorded and asked if Committee Members wished to proceed without the audio recording.

**It was Agreed** – that Environmental Services Committee proceed with the meeting without the audio recording.

\* **An audio recording of this meeting is not available, due to technical reasons.**

**1. APOLOGIES**

Apologies were recorded for Councillors Callaghan and McGlinchey.

**2. DECLARATIONS OF INTEREST**

There were no declarations of Interest.

**3. MINUTES OF ENVIRONMENTAL SERVICES COMMITTEE MEETING HELD 8 NOVEMBER 2022**

Summary, previously circulated.

**AGREED** – to recommend that the Minutes of the Environmental Services Committee meeting held 8 November 2022 were confirmed as a correct record.

**4. ENTERTAINMENT LICENSING**

Report, previously circulated, presented by the Director of Environmental Services.

**Entertainments Licence**

**Ref:** EL420

**Premises:** The Orangery, 15g Dowland Road, Limavady BT49 0HP

**Application:** Grant of an occasional (14 unspecified days within 12 months) indoor entertainments licence

**Days and times on which it is applied to provide entertainment:**

Monday to Sunday: 10:00 hrs to 01:00 hrs

**Representations:** Public consultation ends 29th November 2022

**PSNI and NIFRS:** Awaiting responses from PSNI and NIFRS

**Recommendation:**

It is recommended to grant an annual entertainments licence subject to compliance with any recommendations of the Council's Licensing Section and the absence of any representations/objections.

Proposed by Alderman Boyle

Seconded by Councillor MA McKillop and

**AGREED** – to recommend that Council grant an annual entertainments licence subject to compliance with any recommendations of the Council's Licensing Section and the absence of any representations/objections

**5. ROAD NAME CHANGE REQUEST – HILLSIDE ROAD GARVAGH TO CHAPEL LANE GARVAGH**

Report, previously circulated, presented by the Director of Environmental Services.

**Purpose of Report**

The purpose of this report is for members to consider a request for a change in road name from Hillside Road, Garvagh to Chapel Lane, Garvagh.

## **Background**

Correspondence was received on 25<sup>th</sup> February 2022 requesting the road name Hillside Road, Garvagh be changed to Chapel Lane, Garvagh (redacted letter attached as Appendix A) (circulated). The correspondence included signatures supporting the request, appearing to be from one member of each residency on the road.

In accordance with the Renaming or Re-numbering Procedure detailed in Section 4.3 of Councils Street Naming & Property Numbering Policy and Procedures (attached as Appendix B) (circulated) the following steps were carried out to investigate the request and assess the level of support among residents.

- Names of all residents on the street were collated from the NI Electoral Register. The Register contained thirty-six residents with addresses on Hillside Road, Garvagh.
- A questionnaire was issued to each of the thirty-six residents to establish support for the name change (Appendix C) (circulated). The questionnaire also explained the potential financial consequences of any change.
- All respondents replied with thirty-five of the respondents agreeing to the name change and one respondent disagreed.
- The Policy threshold of at least 66% of those in agreement was achieved therefore Council were permitted to further determine the request.

## **Considerations for Council**

The Policy requires Council to take cognisance of all respondents on the street and to only permit a name change when there is significant reason to do so. In this respect -

- All residents are not in favour of the proposed name change.
- Ordinance Survey maps dated 1952-1967 indicate the road name as Hillside Road (Appendix D) (circulated).
- Health and Built Environment holds no records of Royal Mail delivery issues at Hillside Road.
- Health and Built Environment holds no records of emergency service response issues at Hillside Road.
- Health and Built Environment hold no records of complaints from residents relating to address issues.
- Land and Property Services Pointer database does not hold any record of another Chapel Lane Road name in the Borough.
- Land and Property Services Rates Department do not hold any record of another Chapel Lane Road name in the Borough.
- Royal Mail do not hold any record of another Chapel Lane Road name in the Borough.

- Grove Road Garvagh, located within the general locality also appears to be colloquially known as Chapel Lane (Appendix E - Planning Service data) (circulated).

In summary not all residents are in favour of changing the road name. A road name change would require a change to all official records relating to all properties and land on the road. Residents would be required to change all legal documentation related to their address some of which may incur charges e.g. property deeds, mortgage/loans, driving licence, bank details, utility bills etc.

No issues with emergency services response or Royal Mail delivery have been identified however there is a nearby road which also appears to be colloquially known as Chapel Lane which potentially could lead to confusion in the future. Members particular attention is drawn to Appendix I (pages 16 -18) (circulated) of the policy which states the following (extract):

### **Naming Streets and Buildings**

- a) *New street names should not duplicate any similar name already in use in the District or neighbouring Districts.*
- (i) *Avoid having two phonetically similar names within a postal area and, if possible, within a District, e.g. Churchill Road and Birch Hill Road.*
- (iv) *Renaming or Renumbering Streets and Buildings*

*Renaming/renumbering existing streets and buildings is normally only considered when changes occur which give rise (or are likely to give rise) to delivery of similar problems for the occupiers, Post Office, Emergency Services etc. There is no express provision for this under the legislation and thus any such proposal would be carried out in consultation with all parties affected by the changes.*

### **Recommendation**

**It is recommended** is that members make a recommendation to Council that Council do not approve the request for a road name change from Hillside Road, Garvagh to Chapel Lane, Garvagh as there is no significant reason to do so.

In response to questions the Director of Environmental Services confirmed that 1 resident out of 36 was not in favour to change the name of the road and the questionnaire issued to residents outlined costs associated with changing the name of the road, exact costs were not provided as these would vary per household.

Proposed by Councillor Nicholl  
Seconded by Councillor McGurk and

**AGREED** – to recommend that Council approve the request for a road name change from Hillside Road, Garvagh to Chapel Lane, Garvagh



Councillor McGurk spoke in support of renaming the road as this was a request from the residents and she stated there were no prescribed reasons why road names are changed.

## 6. **CONSULTATION ON PROPOSED CHANGES TO THE FOOD LAW CODE OF PRACTICE (NI) IN RELATION TO THE NEW FOOD STANDARDS DELIVERY MODEL**

Report, previously circulated, presented by the Director of Environmental Services.

### **Purpose of Report**

The purpose of this report is to provide a Causeway Coast and Glens Borough Council response to the consultation.

### **Background**

The Food Law Code of Practice (NI) (the Code) is issued under Article 39 of The Food Safety (Northern Ireland) Order 1991, written by the Food Standards Agency (FSA) and issued by the Department of Health (DOH). It sets out how District Councils should carry out official controls and other official activities in order to enforce the requirements of food law.

The FSA is proposing to introduce a new Food Standards Delivery Model for the delivery of food standards official controls for District Councils. Food Standards is *the legal requirements covering the quality, composition, labelling, and presentation of food*. The new model is designed to address the shortcomings in the current approach, namely that it is no longer fit for purpose and that it fails to support District Councils in targeting resources at the areas of greatest risk in the food chain.

The new delivery model has been developed to allow District Councils flexibility to better target resources at food businesses presenting the greatest risk and has been piloted in seven District Councils including one in Northern Ireland. The pilot results showed that the new approach is effective.

The key proposals include:

- the modernisation of the approach to food standards delivery specified within the Code, in particular the incorporation of a new Food Standards Intervention Rating Scheme, and a Decision Matrix to determine the appropriate frequency of Official Controls based on the risk posed by a food business; and
- changes to sections of the Code relating to the delivery of interventions and enforcement to support the principles of the new food standards delivery model.

The full consultation pack including a draft of the new revised Food Law Code of Practice can be found at the link below:

<https://www.food.gov.uk/news-alerts/consultations/consultation-on-proposed-changes-to-the-food-law-code-of-practice-northern-ireland-in-relation-to-a-new-food-standards-delivery>

Attached as Appendix 1 (circulated) is a suggested response to the consultation. The closing date for submission of responses to the FSA is 9 January 2023.

### **Recommendation**

**It is recommended** that Council endorses and submits the response.

In response to questions from Elected Members the Director of Environmental Services advised that the proposed changes to the Food Law Code of Practice (NI) came from the Food Standards Agency in relation to the order and it has been issued by the Department for Health.

In response to questions, the Head of Health and Built Environment advised the changes were UK wide, it has been issued on the mainland to ensure resources are being targeted. The changes have not come from Europe.

Proposed by Councillor Nicholl  
Seconded by Councillor McGurk and

**AGREED** – to recommend that Council endorse and submit the response.

## **7. NET ZERO BUILDING ADAPTION SURVEYS**

Report, previously circulated, presented by the Director of Environmental Services.

### **Purpose of Report**

This Council report is to request Members permission for officers to proceed to carry out detailed Net Zero (NZ) surveys of our existing estates in order that we understand the challenges of our current asset baseline performance and to assess the adaption future costs to enhance the fabrics and M&E services in each building to meet the new 2050 operational Net Zero standard.

Two pilot surveys are recommended to be undertaken at an estimated cost of £70k –for the surveys, and to subsequently produce the adaption recommendations with the associated budget analysis for Council consideration.

### **Pilot Recommendations**

Pilot 1: Representing a complex Council asset – Joey Dunlop Leisure Centre - £50k

Pilot 2: Representing a typical Council small to medium sized atypical asset, less complex – Millburn Community Centre - £20K

This limited pilot investigations of initially two assets, shall achieve two objectives

- a to gain a detailed insight to the challenges (financial and technical) of typical buildings within our estate – which can be then extrapolated to approximate the overall challenge across our building's asset portfolio
- b to learn from the pilot assessments to improved upon the methodology of any future analysis, which will be needed at a later date.

### **Background**

It is estimated by UK Gov that 80% of the UK's buildings in 2050 are already standing today and this presents another additional challenge to also now commence upgrading and investing in carbon reducing technologies to enhance the fabrics and M&E services in our existing Estates.

### **Recommendation**

It is recommended that Members grant officers permission to commence the surveys at a cost of £70,000.

Once the NZ surveys and adaption specification recommendations have been completed, officers will bring back these findings for Members for further considerations.

During discussion concern was raised regarding the cost of the two surveys proposed. Consideration was also given to finding cheaper methods of conducting the surveys including sharing the cost with other Councils.

In response to questions, the Head of Capital Works, Energy and Infrastructure advised the scale and scope of the task was sizeable, the survey will provide a comprehensive list of what is required, the data produced from the survey is required in order to move forward and the cost good value for money. The Head of Capital Works, Energy and Infrastructure stated the cost of the survey includes testing the buildings identified in the report and the design element which will list and rate the actions and systems in place to reach net zero. The Head of Capital Works, Energy and Infrastructure confirmed the task will not be completed by Council staff and that it was not simply a paper exercise.

Proposed by Alderman McLean  
Seconded by Alderman A McQuillan and

**AGREED** – to recommend to Council that a report is brought back to the Environmental Services Committee with more detail of what the £70,000 is being spent on.

The Chair advised the following Items were for information.

## **8. PUBLIC APP FOR REPORTING DOG FOULING AND LITTER**

Report, previously circulated.

## **Purpose of Report**

The purpose of this report is to update members on the purchase of a reporting app for the public to report any instances of dog fouling, littering or fly tipping to Environmental Health.

## **Background**

Members of the WISE Elected Member Working Group previously expressed a desire to make the reporting of environmental crime such as dog fouling, littering and fly tipping more accessible to the public and Officers were asked to investigate the use of “apps” for this purpose.

Following a review of relevant apps and a 4 week trial of one reporting app Council recently subscribed to the Reportable App from RHE Global for a period of 12 months.

The Reportable App enables anyone to easily report environmental crime to Council. The app allows photographs of the issue and comments to be submitted to the Enforcement Team for investigation. The location of the litter or dog fouling will automatically be given a Global Positioning Systems grid reference (GPS) to exactly and accurately provide the location of the material. This will be of benefit to investigating officers and will also be of use for referrals to Operations or Northern Ireland Environment Agency (NIEA) for clean up of the locations. This will be especially useful in remote locations where no specific address can be provided.

The app will be available to download for free at Google Play and Apple App Store. Further information on the app and how to download it will shortly be provided on Councils website. Council will also issue a press release to highlight the launch of the app.

Further information on the Reportable App can be found at the video link below which provides a walkthrough of the app.

<https://www.youtube.com/watch?v=Lhc2XW7NnRA>

It is anticipated that the effectiveness of this app including rates of use will be re-evaluated in 12 months’ time to decide if the licence should be renewed or not.

## **Recommendation**

**It is recommended** that the Environmental Services Committee notes the above information.

**AGREED** – to recommend that Council notes the above information.

## **9. ENTERTAINMENT LICENCE FEES 2023 TO 2024**

Report, previously circulated.

## **Purpose of Report**

The purpose of this report is to provide members with an update on the determination by the Department for Communities (DfC) regarding fees for Entertainment Licences for the duration of the 2023/2024 financial year.

## **Background**

Under Article 3 and Schedule 1 of the Local Government (Miscellaneous Provisions) (Northern Ireland) Order 1985, as amended by Article 52 of the Local Government (Miscellaneous Provisions) (Northern Ireland) Order 1992, certain specified entertainment shall not be provided at places, except, and in accordance with, the terms, conditions and restrictions that are included in entertainment licences granted by district councils. The legislation also requires that any application for the grant, renewal, transfer or variation of an entertainment shall be accompanied by fee as the DfC may from time to time determine.

In April 2022 the Minister for Communities continued the scheme of a nominal fee of £1 for renewal applications only, for all categories of entertainments licence to alleviate the hardship being experienced by the hospitality industry as a result of COVID-19 restrictions, the reduction to remain in place for the duration of the 2022/2023 financial year.

DfC has recently written to Councils to advise of their determination on entertainment license fees during 2023/24. A copy of the letter dated 15 November 2022 is attached as appendix 1 (circulated).

DfC stated that the reduced licence fees have undoubtedly helped ease some of the financial burden for businesses in the hospitality industry, however, with the removal of all remaining COVID-19 restrictions earlier this year, licence holders will by April 2023 have had a year to get back on a normal trading footing. The DfC is of the view that there is no need to continue with this easement beyond the end of the 2022/23 financial year and therefore with effect from 6 April 2023 fees for renewal entertainment licences will revert to pre-April 2021 levels.

## **Recommendation**

**It is recommended** that Council notes the return to normal renewal fees for Entertainments Licences as determined by DfC.

**AGREED** – to recommend that Council notes the return to normal renewal fees for Entertainments Licences as determined by DfC

## **10. ENTERTAINMENT LICENCE RENEWALS**

Report, previously circulated.

### **LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) (NI) ORDER 1985**

### **ENTERTAINMENT LICENCES**

The undernoted applications for an entertainments licence have been received, acknowledged and processed during the report period.

<b>Unique Ref. No.</b>	<b>Name of Premises</b>
EL257	St Patrick's Parochial Hall
EL158	Ballycastle Golf Club
EL154	Billy Church Hall
EL044	Garvagh Community Building
EL393	Coleraine Grammar School (Castlerock Road)
EL034	Diamond & Octagon (Delegated Authority)
EL048	Mary Pats Bar
EL021	The Newbridge
EL007	Golf Links Hotel
EL098	Rathmore Golf Club
EL239	Rasharkin Presbyterian Church Hall (Delegated Authority)
EL162	Causeway Hotel
EL092	Royal Court Hotel
EL310	Blazin Saddles (Bob's Bar) (Delegated Authority)
EL004	Agherton Parish Centre
EL032	Coronation Sports & Social Club
EL355	St Aidan's Parish Hall
EL304	Fullerton Arms
EL419	Native Seafood and Scrان
EL102	Ulster University Students Union Coleraine
EL288	Dunluce Parish Centre
EL221	Ballymacconnelly Hall
EL033	Cromore Halt
EL017	Bushtown Hotel
EL340	St Canice's GAC Social Club
EL133	Potters Snooker & Pool Club
EL216	Finvoy Presbyterian Church Hall
EL207	Garryduff Presbyterian Church Hall

## 11. AMUSEMENT PERMIT LICENCE RENEWAL

Report, previously circulated.

### **THE BETTING, GAMING, LOTTERIES AND AMUSEMENTS (NI) ORDER 1985**

#### **RENEWAL OF AN AMUSEMENT PERMIT**

The undernoted applications for renewal of an amusement permit have been received and processed during the report period.

<b>Licence No:</b>	<b>Name of Premises</b>
AP011	Potters Snooker & Pool Club

## 12. APPROVAL OF PREMISES AS A VENUE FOR CIVIL MARRIAGE

Report, previously circulated.

### MARRIAGE REGULATIONS (NI) 2003

### THE MARRIAGE (NI) ORDER 2003

Approval of premises as a venue for Civil Marriage.

The undernoted applications for renewal as an approved place for Civil Marriage were received, acknowledged and processed during the report period.

Unique Reference Number	Premises Name	Approval Type
MA034	The Old Church Centre	Civil Marriage Place Approval

## 13. APPROVAL OF PREMISES AS A VENUE FOR CIVIL PARTNERSHIP

Report, previously circulated.

### THE CIVIL PARTNERSHIP REGULATION (NI) 2005

### THE CIVIL PARTNERSHIP ACT 2004

Approval of premises as a venue for Civil Partnership.

The undernoted applications for renewal as an approved place for Civil Partnership were received, acknowledged and processed during the report period.

Unique Reference Number	Premises Name	Approval Type
CP034	The Old Church Centre	Civil Partnership Place Approval

## 14. PETROLEUM SPIRIT LICENCE RENEWAL

Report, previously circulated.

### PETROLEUM (REGULATION) ACTS 1929 AND 1937

### PETROLEUM SPIRIT LICENCES

The undernoted applications for renewal of petroleum spirit licence have been received, acknowledged and processed during the report period.

<b>Licence No:</b>	<b>Name of Premises</b>
PL017	Sainsburys Petrol Station

## 15. SOCIETY LOTTERY REGISTRATIONS

Report, previously circulated.

### THE BETTING, GAMING, LOTTERIES AND AMUSEMENTS (NI) ORDER 1985

#### REGISTRATION OF A SOCIETY

The undernoted applications for society lottery registrations have been received, acknowledged and processed during the report period.

<b>Registration No:</b>	<b>Name of Society</b>
SL039	The Irish Society Parents and Friends Association (Delegated Authority)

## 16. NORTHERN IRELAND LOCAL AUTHORITY COLLECTED MUNICIPAL WASTE MANAGEMENT STATISTICS ANNUAL REPORT 2021-22

Report, previously circulated.

#### Purpose of Report

The purpose of this report is to advise Members on the publication of the Northern Ireland Local Authority Collected Municipal Waste Management Statistics Annual Report on 1<sup>st</sup> December 2022 by the Department of Agriculture, Environment and Rural Affairs (DAERA) for the April 2021 to March 2022 reporting period.

#### Background

DAERA produce an annual publication which reports finalised and validated information on the key measurements of local authority collected municipal and household waste for councils and waste management groups in Northern Ireland.

#### Information

Finalised and validated statistics for council recycling performance in 2021-22 as follows.

Household waste sent for preparing for reuse, dry recycling and composting in 2021-22 was 52.3%. The Northern Ireland average was 50.1%. Council ranked 4<sup>th</sup> out of the 11 local authorities for this NI key performance indicator.

In the corresponding period 2020-21, household waste sent for preparing for reuse, dry recycling and composting was 53.9%. In 2021-22, eight local authorities reported a drop in their household waste recycling rate.



The household waste recycling rate consists of household waste composting rate of 26.5% (NI average 26.6%), household waste dry recycling rate of 25.4% (NI average 23.2%) and household waste reuse rate of 0.3% (NI average 0.3%). Household waste dry recycling rate ranked 3<sup>rd</sup> out of the 11 local authorities.

Local authority collected (LAC) municipal waste recycled was 48.2%. Northern Ireland average was 49.7%.

Waste from households (WfH) preparing for reuse, recycling and composting rate was 47.6%. Northern Ireland average was 48.4%. The WfH recycling rate is a statistical measure to provide a harmonised UK indicator with a comparable calculation in England, Scotland, Wales and Northern Ireland.

### **Recommendation**

**It is recommended** that the Environmental Services Committee note the information on the Northern Ireland Local Authority Collected Municipal Waste Management Statistics for 2021-22 issued by DAERA.

The report was NOTED.

## **17. MATTERS FOR REPORTING TO PARTNERSHIP PANEL**

There were no matters to report to the Partnership Panel

## **18. CONSULTATIONS**

There were no consultations

## **19. CORRESPONDENCE**

There was no correspondence

## **CHANGE OF ORDER OF BUSINESS**

The Chair advised he would take the first two items of Any Other Relevant Business next on the Agenda and leave the final one as a confidential consideration as the *'In committee'* Items at the end.

## **20. ANY OTHER RELEVANT BUSINESS (NOTIFIED IN ACCORDANCE WITH STANDING ORDER 12 (0))**

**(i) Update on Depot Strategy (Alderman A McQuillan).**

*Could I have an update on the Depot strategy please?*

The Director of Environmental Services advised that limited progress had been made in relation to the Depot Strategy, that a tendering process was required to be completed to proceed at a cost of £10,000 to £15,000. This was likely to be completed in the next financial year not in the budget for this year.

In response to questions, the Director of Environmental Services advised that the money for the net zero building adaptation surveys can be capitalised, in order to do this there would need to be a capital project at the end and if not, transfers back to being a Reserve cost. The cost would be for the lifespan of the equipment used that is the capitalisation.

**(ii) Update on the second street trading pitch in Castlerock (Alderman A McQuillan)**

*Could I have an update on the second street trading pitch in Castlerock please?*

The Director of Environmental Services advised that 3 locations had been identified for the second trading pitch in Castlerock

1. At the picnic benches near the toilet block. Concerns were raised by the Outdoor Recreation Team.
2. On the beach laneway. This would require Planning Permission
3. Using another car parking space. This does not require planning permission and Council can proceed with haste with this option.

Proposed by Alderman A McQuillan  
Seconded by Councillor Holmes and

**AGREED** – to recommend that Council proceed with using the picnic area near the toilets as a second street trading pitch in Castlerock.

**MOTION TO PROCEED ‘IN COMMITTEE’**

Proposed by Alderman A McQuillan  
Seconded by Councillor Wallace and

**AGREED** – to recommend that Council move ‘In Committee’.

\* **Press were disconnected from the meeting at 8.00pm.**

**21. AT RISK OF REDUNDANCY REPORT**

Confidential report, previously circulated, presented by the Director of Environmental Services.

### **Purpose of Report**

The purpose of this report is to provide members with information relating to an employee who is currently At Risk of Redundancy within the Council and, in the event that no suitable alternative employment is found and accepted by the employee, to seek approval for payment of the related statutory and Council-agreed redundancy payments [as outlined within the Report].

### **Recommendation(s)**

**It is recommended** that Council considers the information presented within the report and, in line with both statutory requirements and Council agreed procedures, approves the redundancy payment for this employee on the basis that such payments will only be made in the event that no suitable alternative employment is secured for this employee by their anticipated termination date of 10.01.2023.

In response to questions, the Director of Environmental Services provided detail on the breakdown of the redundancy payment and confirmed there was a legal obligation for the redundancy payment. The Director of Environmental Services clarified job descriptions had been updated in line with restructuring within the Directorate.

Proposed by Councillor Holmes  
Seconded by Alderman Boyle and

**AGREED** – to recommend that Council approve the information presented within the report and, in line with both statutory requirements and Council agreed procedures, approves the redundancy payment for this employee on the basis that such payments will only be made in the event that no suitable alternative employment is secured for this employee by their anticipated termination date of 10.01.2023.

## **22. HARBOURS & MARINAS – CAPITAL INFRASTRUCTURE REPAIR TO FOOTBRIDGE LINKING KERR STREET TO PORTRUSH HARBOUR**

Confidential report, previously circulated, presented by the Director of Environmental Services.

### **Purpose of Report**

The purpose of this report is to request Members approval to grant officers permission to carry out a feasibility and scoping study on the historical footbridge linking Kerr Street to Portrush Harbour. (advancing to stage 1 of the procurement gateway).

The said bridge is of historical significance, with same being listed under HED legislation, and allows pedestrians to access the Harbour safely off Kerr Street.

### **Recommendation**

**It is recommended** that Members grant permission for officers to progress to Stage 1 of the procurement gateway at the expense listed above - which will

allow a feasibility & scoping study to be undertaken, together with all necessary supporting specialist surveys.

Note:

The findings of the feasibility study, together with the resultant technical solution and estimated costs shall be brought back to Members for consideration thereafter and to seek approval to proceed to stage 2 of the procurement gateway at that point.

Proposed by Alderman Fielding  
Seconded by Councillor Hunter and

**AGREED** – to recommend that Council grant permission for officers to progress to Stage 1 of the procurement gateway at the expense listed above - which will allow a feasibility & scoping study to be undertaken, together with all necessary supporting specialist surveys.

**23. HARBOURS & MARINAS – CAPITAL INFRASTRUCTURE WORKS  
ELECTRICAL CONTROLLED BARRIER INSTALLATION FOR  
OPERATIONAL AND H&S REQUIREMENTS AT BALLYCASTLE HARBOUR.  
APPROVAL OF COMPETITIVE TENDERED FIGURE BY SUPPLIER**

Confidential report, previously circulated, presented by the Director of Environmental Services.

**Purpose of Report**

The purpose of this report is to request that Members consider and approve the appointment of Messrs. Rainey Services to provide and install a new electronically operated access barrier at Ballycastle Harbour, to replace the sub-standard 'manual' gate currently in place.

**Recommendation**

**It is recommended** that Members approve for the said capital works detailed under point 3.1 to be undertaken, and that Messrs. Rainey Services of 30 Drummuck Road, Maghera, BT46 5ES be appointed to supply and install such services/works noted under 3.1, at the competitive tendered value of £16,548.00 + VAT.

In response to questions, the Director of Environmental Services advised the cost of the barrier was due to it being a dual barrier and double the width.

Proposed by Councillor MA McKillop  
Seconded by Councillor Nicholl and

**AGREED** – to recommend that Council approve for the said capital works detailed under point 3.1 to be undertaken, and that Messrs. Rainey Services of 30 Drummuck Road, Maghera, BT46 5ES be appointed to supply and install such services/works noted under 3.1, at the competitive tendered value of £16,548.00 + VAT.

**24. HARBOURS & MARINAS – CAPITAL INFRASTRUCTURE  
ESSENTIAL H&S DREDGE AT PORTRUSH, BALLYCASTLE & BALLINTOY  
HARBOURS**

Confidential report, previously circulated, presented by the Director of Environmental Services.

**Purpose of Report**

The purpose of this report is to request that Members consider and grant officer approval to commence stage 2 of the procurement gateway to complete a specification and a competitive tendering process to address '*Essential H&S dredging at Ballycastle, Portrush & Ballintoy Harbours*',

In addition to the above progress stage major capital scheme, a separate report is with Members seeking approval for officers to have delegated authority and enable procurement of seabed levelling works (known as plough dredging) to reduce siltation at Portrush & Ballycastle Harbours. This will aid in reducing the effects of the significant siltation that has occurred.

**Recommendation**

**It is recommended** that Members approve the project to progress to Stage 2 of the procurement gateway; to authorise the necessary specification and subsequent competitive tendering process, to dredge the areas of the harbours identified. The results of the tender shall be brought back to members for further consideration to progress to stage 3 of the procurement gateway.

Proposed by Councillor Hunter  
Seconded by Councillor MA McKillop and

**AGREED** – to recommend that Council approve the project to progress to Stage 2 of the procurement gateway; to authorise the necessary specification and subsequent competitive tendering process, to dredge the areas of the harbours identified. The results of the tender shall be brought back to members for further consideration to progress to stage 3 of the procurement gateway

**25. HARBOURS & MARINAS  
MAINTENANCE SEABED LEVELLING AT COUNCIL HARBOURS &  
MARINAS**

Confidential report, previously circulated, presented by the Director of Environmental Services.

**Purpose of Report**

The purpose of this report is to request that Members consider and grant officers permission to publicly tender maintenance dredging for a period of 5 years – to allow immediate reactive management of operational seabed levels during this period.

**Recommendation**

It is recommended that Members grant offers permission to publicly tender maintenance dredging for a period of 5 years. Note - The results of the tender shall be brought back to Members for consideration and subsequent permission to award the contract for the 5-year period.

Councillor Holmes expressed concern regarding the cost of this tendering exercise, stating savings could be made if completed in-house.

Councillor Nicholl gave consideration to tenders such as this being in line with the 4-year Council Term, making it easier to run and to help with budgeting.

Proposed by Councillor Holmes  
Seconded by Councillor Nicholl

**AGREED** – to recommend to Council that a report is brought back to Environmental Services Committee detailing the costs of the tender exercise and also completing the work in-house.

**26. PERIOD 7 – ES MANAGEMENT ACCOUNTS AND FINANCIAL POSITION 2022/23**

Confidential report, previously circulated, presented by the Director of Environmental Services.

**Purpose of Report**

The purpose of this report to provide Members with information on the current financial position of Environmental Services Directorate at the end of Period 7.

**Recommendation**

Members are requested to note the paper.

**AGREED** – to recommend that Council note the paper.

**27. ANY OTHER RELEVANT BUSINESS (NOTIFIED IN ACCORDANCE WITH STANDING ORDER 12 (0))**

**(i) Pavement Café Licenses Councillor Wallace**

*Please provide details on the number of businesses on Private Land who have been successfully pursued for a Pavement Café License or are in the process of being pursued*

In response to Councillor Wallace presenting the item of Any Other Relevant Business, the Director of Environmental Services advised of the number of businesses operating on private land, that they had all been corresponded with and are going through the process of licencing. The Director of Environmental Services advised a report could be brought back to Committee with more detail.

In response to questions, the Director of Environmental Services confirmed pursuance of the licencing can be paused until a report was brought to

Committee. The Director of Environmental Services referred to legislation which relates to licencing.

Alderman A McQuillan expressed concern regarding pursuing businesses for licences given the current economic climate and proposed that pursuance of the Pavement Café licences does not go any further.

The Director of Environmental Services made Alderman A McQuillan aware that this was going against Legislation. Alderman A McQuillan stated it had been done previously.

In response to further questions from Elected Members, the Head of Health and Built Environment advised that Council were following Legislation and guidelines from the Department for Communities in relation to pursuing Pavement Café licences, clarifying the purpose of Pavement Café Licences and that there was no exemption for who owns the land – public or private ownership.

Proposed by Councillor Wallace  
Seconded by Alderman McLean

**AGREED** – to recommend to Council that a report is brought to Environmental Services Committee providing full details regarding the pursuance of licences currently underway, how public space is defined, how charges are calculated and that pursuance of Pavement Café Licences will not be pursued until the report is brought back.

#### **MOTION TO PROCEED ‘*IN PUBLIC*’**

Proposed by Councillor Wallace  
Seconded by Alderman A McQuillan

**AGREED** – to recommend that Council move ‘*In Public*’.

There being no further business the Chair thanked everyone for their attendance and the meeting concluded at 8.40pm.

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Chair