



**LAND AND PROPERTY SUB-COMMITTEE MEETING  
WEDNESDAY 1 JUNE 2022**

<b>No</b>	<b>Item</b>	<b>Summary of Key Recommendations</b>
<b>1.</b>	Apologies	<b><i>Alderman Hillis</i></b>
<b>2.</b>	Declarations of Interest	<b><i>Alderman Knight McQuillan</i></b>
<b>3.</b>	Minutes of Previous Meeting held on 11 May 2022	<b><i>Taken as read and signed as correct</i></b>
	<b><i>'In Committee' Items 4 - 8 Inclusive</i></b>	
<b>4.</b>	Requests for Use of Council Land	
<b>4.1</b>	Report on Requests to Use Council Land	<b><i>Approve</i></b>
<b>4.1.1</b>	Reference 148/21, Burnfoot Football Pitch	<b><i>Approve</i></b>
<b>4.1.2</b>	Reference 19/22, the field to the back of Mosside Community Centre	<b><i>Approve</i></b>
<b>4.1.3</b>	Reference 35/22 Car park at Harpur's Hill community centre	<b><i>Approve</i></b>
<b>4.1.4</b>	Reference 17/22, Joey Dunlop Leisure Centre side car park and the Riverside Park, Ballymoney	<b><i>Approve; charge a fee of £50</i></b>
<b>4.1.5</b>	Reference 28/22, the playing fields at Rasharkin	<b><i>Approve</i></b>
<b>4.1.6</b>	Reference 160/21, Whiterocks Beach	<b><i>Approve</i></b>
<b>4.1.7</b>	Reference 33/22, Portballintrae Village Hall Carpark	<b><i>Approve</i></b>
<b>4.2</b>	Retrospective Applications	<p><b><i>To recommend to Council</i></b></p> <p><b><i>That the fee for request Reference 132/21 is waived;</i></b></p> <p><b><i>That the fee for request Reference 72/21 remain as is;</i></b></p> <p><b><i>That the fee for request Reference 80/21 remain as is;</i></b></p>

		<b><i>That Council note request Reference 06/22, 33/22, 150/22, 40/22</i></b>
<b>5</b>	Requests to Purchase/Dispose of Council Land/Property	<b><i>Nil</i></b>
<b>6.</b>	Leases and Licenses	<b><i>Nil</i></b>
<b>7.</b>	Legal Issues	<b><i>Nil</i></b>
<b>8.</b>	Correspondence	
<b>8.1</b>	Lands at Ardreagh Road, Aghadowey – Correspondence from Aghadowey Rural Kinship	<b><i>To recommend that the Land and Property Sub Committee hold a Site Visit before fencing the boundary of the site</i></b>
<b>8.2</b>	Correspondence from Portrush Heritage Group	<b><i>Information</i></b>

**MINUTES OF THE MEETING OF THE  
LAND AND PROPERTY SUB-COMMITTEE  
HELD VIA VIDEO-CONFERENCE ON  
WEDNESDAY 1 JUNE 2022 AT 7PM**

- Chair:** Alderman Knight-McQuillan (R)  
Councillor McGurk (R) (Item 8.1)
- Present:** Alderman Baird (R), Fielding (R)  
Councillors Beattie (R), McGurk (R), McLean (R),  
C McShane (R)
- Officers Present:** P Donaghy, Democratic and Central Services Manager (R)  
J Mills, Land and Property Solicitor (R)  
J Drillingcourt, Assistant Land and Property Officer (R)  
W Hall, Asset Realisation Officer (R)  
J Keen, Committee & Member Services Officer (R)

**Key** (R) = Remote attendance

**1. APOLOGIES**

Apologies were recorded for Alderman Hillis.

**2. DECLARATIONS OF INTEREST**

Alderman Knight McQuillan declared an interest in Item 8.1 Lands at Ardreagh Road, Aghadowey – Correspondence from Aghadowey Rural Kinship.  
Alderman Knight McQuillan, having declared an interest, did not participate in the Item.

\* **Councillor C McShane joined the meeting remotely at 7:02pm.**

**3. MINUTES OF PREVIOUS MEETING HELD ON 11 MAY 2022**

**AGREED** – that the Minutes of the Land and Property Sub Committee meeting held Wednesday 11 May 2022 were taken as read and signed as correct.

**MOTION TO PROCEED ‘IN COMMITTEE’**

Proposed by Councillor McGurk  
Seconded by Councillor C McShane and

**AGREED** – to recommend that Council move ‘*In Committee*’.

***The information contained in the following item is restricted in accordance with Parts 1, 2 and 3 of Schedule 6 of the Local Government Act (Northern Ireland) 2014***

\* **Councillor McLean joined the meeting remotely at 7:05pm.**

#### **4. REQUESTS FOR USE OF COUNCIL LAND**

##### **Report on Requests to Use Council Land**

Confidential report previously circulated presented by the Democratic and Central Services Manager.

##### **Requests to Use Council Land**

There are 7 new requests for the Sub-Committee to consider. The requests are summarised in the table below with further detail provided at Appendix 1 (circulated).

Further information including maps and photographs will be made available at the meeting.

There are 7 retrospective events for the Sub-Committee to note. The report is attached at Appendix 2 (circulated).

##### **Issues for Consideration**

The following factors should be taken into account when considering each request:-

- 2.1 Right of way issues
- 2.2 Setting precedent
- 2.3 Impact on Council's strategy
- 2.4 Valuation
- 2.5 Long term impact on Council's asset
- 2.6 Legal implications
- 2.7 Health and Safety, Insurance, Risk Assessments and Event Management Plans

##### **Recommendation**

**It is recommended** that the requests listed at Appendix 1 (circulated) are considered and recommendation made.

**It is recommended** that the requests at Appendix 2 (circulated) are noted.

##### Requests to Use Council Land

#### **4.1.1 Reference 148/21**

**Date** 4 June 2022

**Location** Burnfoot Football Pitch

**Detail** A request from Drumrane Orange Community to use Council land at Burnfoot football pitch for a Jubilee family fun day on the 4 June 2022.

**Officer Recommendation** For Decision

Proposed by Alderman Baird

Seconded by Councillor McGurk and

**AGREED** - to recommend that Council approve request reference 148/21, to use Council land at Burnfoot football pitch for a Jubilee family fun day

#### **4.1.2 Reference 19/22**

**Date** 5 June 2022

**Location** The field to the back of Mosside Community Centre

**Detail** A request from Mosside Community Association to use Council land at the field to the back of Mosside Community Centre for the Queens Jubilee Celebration Day on the 4 June 2022.

**Officer Recommendation** For Decision

Proposed by Alderman Baird

Seconded by Councillor McGurk and

**AGREED** - to recommend that Council approve request reference 19/22, to use Council land at the field to the back of Mosside Community Centre for the Queens Jubilee Celebration Day.

#### **4.1.3 Reference 35/22**

**Date** 5 June 2022

**Location** Car park at Harpur's Hill community centre

**Detail** A request from Cross Glebe Community Association to use Council land at the car park at Harpur's Hill community centre for The Big Jubilee Lunch on the 5 June 2022.

**Officer Recommendation** For Decision

Proposed by Alderman Baird

Seconded by Councillor McGurk and

**AGREED** - to recommend that Council approve request reference 35/22, to use Council land at the car park at Harpur's Hill community centre for The Big Jubilee Lunch

#### **4.1.4 Reference 17/22**

**Date** 5 June 2022

**Location** Joey Dunlop Leisure Centre side car park and the Riverside Park, Ballymoney

**Detail** A request from the Riada Triathlon Club to use the Joey Dunlop Leisure Centre side car park and Riverside Park, Ballymoney, to aid their Triathlon event on the 5 June 2022.

**Officer Recommendation** For Decision

The Democratic and Central Services Manager advised this was a commercial event where attendees will be charged a fee, that similar events were charged at a reduced fee of £50 and suggested the same fee be applied to this event.

Proposed by Alderman Baird  
Seconded by Councillor McGurk and

**AGREED** - to recommend that Council approve request reference 17/22, to use the Joey Dunlop Leisure Centre side car park and Riverside Park, Ballymoney, to aid their Triathlon event and charge a fee of £50.

#### **4.1.5 Reference 28/22**

**Date** 18 June 2022

**Location** The playing fields at Rasharkin

**Detail** A request from Rasharkin Community Association to use Council land at the playing fields at Rasharkin for a community fun day on the 18 June 2022.

**Officer Recommendation** For Decision

Proposed by Alderman Baird  
Seconded by Councillor McGurk and

**AGREED** - to recommend that Council approve request reference 28/22, to use Council land at the playing fields at Rasharkin for a community fun day.

#### **4.1.6 Reference 160/21**

**Date** 29 June 2022

**Location** Whiterocks Beach

**Detail** A request to use Council land for a wedding ceremony at Whiterocks Beach on the 29 June 2022.

**Officer Recommendation** For Decision

Proposed by Alderman Baird  
Seconded by Councillor McGurk and

**AGREED** - to recommend that Council approve request reference 160/21, to use Council land for a wedding ceremony at Whiterocks Beach.

#### **4.1.7 Reference 33/22**

**Date** 1 July 2022

**Location** Portballintrae Village Hall Carpark

**Detail** A request to use Council land at Portballintrae Village Hall Carpark to place a catering van for a family reunion on the 1 July 2022.

**Officer Recommendation** For Decision

The Democratic and Central Services Manager advised the request had been withdrawn due to the catering van no longer being used, as this was a free carpark there was no longer a requirement for the Land and Property Sub Committee to consider.

## **4.2 Retrospective Approvals**

<b>Reference</b>	<b>Detail of Request</b>
132/21 <b>Already approved via L&amp;P April 2022 Listed again for decision on fee</b>	A request from Merlin Productions to use Council land at Ballycastle Harbour, Downhill Beach and Castlerock Beach, to film for the NI Tourist Board /Tourism NI Campaign on the 22 and 30 March 2022.
72/21 <b>Already approved via L&amp;P September 2021 Listed again for decision on fee</b>	A request from BBC Northern Ireland to use Council land at Downhill Beach to film for BBC One NI series 'Barra's Wild Days Out' on the 17 August 2021.
80/21 <b>Already approved via L&amp;P October 2021 Listed again for decision on fee</b>	A request from BBC Northern Ireland to use Council land at Rathlin Island to film for BBC One NI series 'Barra's Wild Days Out' on the 4 September 2021. An extension of ref: 72/21. 10am to 4.30pm / 5 in attendance.
06/22	A request from Clean Slate TV to use Council land outside Portrush Lifeboat Station to film for 'Paula McIntyre's Hamely Kitchen' 12 April 2022.
33/22	A request from Clean Slate TV to use Council land at Garvagh forest and Downhill beach for television series for BBC NI Paula McIntyre's Hamely Kitchen on the 15 May 2022.
150/21	A request from DoubleBand Films to use Council land at Benone Strand for documentary filming on the 16 May 2022.
40/22	A request from CPL Productions to use Council land for filming purposes at Ramore Head and East Strand Promenade, Portrush, on the 25 May 2022, and White Rocks Beach on the 26 May 2022.

The Democratic and Central Services Manager advised Applicants associated with request References 132/21, 72/21 and 80/21 had each queried the fee applied and that a decision was required from the Land and Property Sub Committee regarding how to proceed.

Discussion on options for proceeding ensued.

During debate Alderman Baird proposed the fee for all 3 requests was waived as they were all promoting the North Coast. The Chair ruled that proposal did not stand as it did not receive a seconder.

Proposed by Councillor McGurk  
Seconded by Councillor McLean

- To recommend to Council that the fee for request Reference 132/21 is waived on the basis that the filming was for Tourism NI a body with whom Council works to promote tourism to the Borough; the fee for request

reference 72/21 remain as is; the fee for request reference 80/21 remain as is.

The Chair put the motion to the vote.  
5 Members voted For; 1 Member voted Against; 0 Members Abstained.  
The Chair declared the motion carried.

**AGREED** – to recommend that Council note request References 06/22, 33/22, 150/21 and 40/22.

## **5. REQUESTS TO PURCHASE/DISPOSE OF COUNCIL LAND/PROPERTY**

There were no requests to purchase/dispose of Council Land/Property.

## **6. LEASES AND LICENSES**

There were no leases and licences.

## **7. LEGAL ISSUES**

There were no legal issues

## **8. CORRESPONDENCE**

Having declared an interest, the Chair, Alderman Knight-McQuillan, vacated the Chair for the duration of the following Item.

Vice Chair, Councillor McGurk, assumed the Chair for the duration of the Item.

### **8.1 Lands at Ardreagh Road, Aghadowey – Correspondence from Aghadowey Rural Kinship**

#### **Purpose of Report**

The purpose of the report is to present correspondence for Members' consideration.

The following is listed:

**Aghadowey Rural Kinship** (dated 10 May 2022) (circulated)

#### **Recommendation**

**It is recommended** that Council consider the correspondence.

The Asset Realisation Officer provided further information to provide context to the site referred to.

Further discussion ensued giving consideration to the historical value of the site and the practicalities of securing the boundaries. The Democratic and Central Services Manager confirmed process would be followed including obtaining legal advice.



Proposed by Alderman Fielding  
Seconded by Alderman Baird and

**AGREED** - To recommend to Council that the Land and Property Sub Committee hold a Site Visit before fencing the boundary of the site.

The Land and Property Solicitor provided legal opinion surrounding site boundaries.

Vice Chair, Councillor McGurk, vacated the Chair.

Alderman Knight-McQuillan assumed the Chair for the remaining business.

## **8.2 Correspondence from Portrush Heritage Group (L&P SC 220511 – Item 5.1)**

Correspondence, previously circulated, presented by the Democratic and Central Services Manager.

The Democratic and Central Services Manager advised the correspondence was tabled for information.

The Asset Realisation Officer noted that clarification was required on some of the detail cited within the correspondence but this could be addressed by Historical Environment Division when the application was being considered.

**AGREED** - To recommend that Council note the correspondence.

### **MOTION TO PROCEED ‘IN PUBLIC’**

Proposed by Alderman Fielding  
Seconded by Councillor McGurk and

**AGREED** – that Council move ‘*Public*’.

There being no further business, the Chair thanked everyone for their attendance and the meeting closed at 7:39pm.

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Chair