

3 December 2020

Notice is hereby given that a meeting of the Causeway Coast and Glens Borough Council **Audit Committee**, will be held in the **Council Chamber, Civic Headquarters**, 66 Portstewart Road, Coleraine, BT52 1EY (**via Video Conference**) on **Wednesday 9 December 2020** at **7pm**.

**Committee Members:** *Alderman Robinson, McKeown and S McKillop; Councillors Anderson, Beattie, Dallat O'Driscoll, Holmes (Vice Chair), MA McKillop, McLaughlin, McMullan, McQuillan, P McShane, Peacock, Schenning, Wallace (Chair), Watton and L Mitchell*

Circulation: All Members (40) and Ind Member

## **A G E N D A**

1. Apologies
2. Declarations of Interest
3. Minutes of Audit Committee Meeting 9 September 2020 (summary attached)
4. Northern Ireland Audit Office (NIAO)
  - 4.1 Draft Report to those charged with Governance (to follow)
5. Internal Audit (Causeway Coast and Glens Borough Council)
  - 5.1 Quarter 3 Internal Audit Plan 2020-21 (report to follow)
  - 5.2 Appointment of Raising Concerns Champions (attached)
  - 5.3 Raising Concerns Report and Policy (report attached)
6. Internal Audit (Moore NI)
  - 6.1 Corporate Health & Safety (report attached)
  - 6.2 Performance Improvement 2018/19 (report attached)
  - 6.3 Human Resources – Use of Agency Staff (report attached)

7. Direct Award Contracts (report attached)
8. Report to Those Charged with Governance - Progress report December 2020 (report attached)
9. Absence Report Months 1-6 2020/2021 (report attached)
10. Matters for Reporting to Partnership Panel
11. Correspondence
  - 11.1 NIAO Procurement Fraud Guide (attached)
  - 11.2 DFC Ministerial Direction re Extraordinary Audit (attached)

**IN COMMITTEE (ITEMS 12 – 14 INCLUSIVE)**

12. Corporate Risk Review with Corporate Risk Matrix (report attached)
13. Legal Cases Activity (report attached)
14. Whistle Blowing /Fraud (verbal update)
15. Any Other Relevant Business (notified in accordance with Standing Order 12(o))
16. Date of Next Meeting - Wednesday 10 March 2021

D H Jackson  
Chief Executive  
Causeway Coast and Glens Borough Council