



11 June 2020

Notice is hereby given that a meeting of the Causeway Coast and Glens Borough Council **Audit Committee**, will be held in the **Council Chamber, Civic Headquarters**, 66 Portstewart Road, Coleraine, BT52 1EY **(and via Video Conference)** on **Wednesday 17 June 2020** at **7pm**.

Committee Members: *Alderman Robinson, McKeown and S McKillop; Councillors Anderson, Beattie, Holmes (Vice Chair), Mc Laughlin, McMullan, McQuillan, P McShane, Mulholland, Peacock, Quigley, Schenning, Wallace (Chair) and Watton*

Circulation: All Members (40)

A G E N D A

1. Apologies
2. Declarations of Interest
3. Minutes of Audit Committee Meeting 11 March 2020 (summary attached)
4. Northern Ireland Audit Office (NIAO)
 - 4.1 NIAO Causeway Coast and Glens Borough Council Audit Strategy 2019-2020 (attached)
5. Internal Audit (Causeway Coast and Glens Borough Council)
 - 5.1 Annual Internal Audit Plan – 2020/2021 Quarterly Plan (report attached)
 - 5.2 Annual Internal Audit Report 2019/20, and Annual Assurance Report (report attached)

Questionnaires completed:

- 5.3 NIAO Fraud Assessment Questionnaire 2019-20 –completed assessment (report available on request)
- 5.4 Managing Fraud Risk in a Changing Environment Self-Assessment Checklist 2019-20 (report available on request)

- 5.5 Proper Arrangements Questionnaire (report available on request)
- 6. Internal Audit Reports (Moore Stephens)
 - 6.1 Income and Debtors (report attached)
 - 6.2 Leisure Services (report attached)
 - 6.3 Review of the Prior Year Recommendations – 2016/17, 2017/18, 2018/19 (report attached)
 - 6.4 Assessing Conformance with Public Sector Internal Audit Standards and the Local Government Application Note - Internal Audit Self-Assessment Checklist 2019/20 has been completed (report available on request)
- 7. Report to Those Charged With Governance - Progress report June 2020 (report attached)
- 8. Direct Award Contracts (report attached)
- 9. Absence Report Months 1-12 2019/2020 (report attached)
- 10. Performance
 - 10.1 Update on 2019/20 Performance Improvement Plan Quarter 3 (report attached)
- 11. Matters for Reporting to Partnership Panel

IN COMMITTEE (ITEMS 12 – 14 INCLUSIVE)

- 12. Corporate Risk Review with Corporate Risk Matrix (report attached)
- 13. Legal Cases Activity (report attached)
- 14. Whistle Blowing /Fraud (verbal update)
- 15. Any Other Relevant Business (notified in accordance with Standing Order 12(o))
- 16. Date of Next Meeting - Wednesday 9 September 2020

D H Jackson
Chief Executive
Causeway Coast and Glens Borough Council