

**COUNCIL MEETING TUESDAY 28 JUNE 2016**

**Table of Adoptions**

<b>No</b>	<b>Item</b>	<b>Summary of key Adoptions</b>
4.	Minutes of the Council Meeting, 24 May 2016	<i>Confirmed</i>
5.	Minutes of the Planning Committee, 25 May 2016	<i>Confirmed</i>
6.	Minutes of Annual Meeting, 6 June 2016	<i>Confirmed</i>
7.	Minutes of Environmental Services Committee, 7 June 2016	<i>Adopted, subject to the withdrawal of the Item 'Outdoor Concert, Dunluce Castle'</i>
8.	Minutes of Audit Committee, 8 June 2016	<i>Confirmed</i>
9.	Minutes of Special Council Meeting 13 June 2016	<i>Confirmed</i>
10.	Minutes of the Leisure & Development Committee, 14 June 2016	<i>Adopted (excluding Enterprise Zone branding update Item)</i>
11.	Minutes of the Corporate Policy & Resources Committee, 21 June 2016	<i>Adopted</i>
12.	Draft Programme for Government Framework – NILGA Response	<i>Draft response endorsed</i>
14.	Appointment of Public Analyst	<i>Agreed</i>
15.	Correspondence <ul style="list-style-type: none"> <li>• Elected Member Development Steering Group – Wednesday 18th May 2016 at 2.30pm;</li> <li>• Translink – Passenger Notice – Coleraine To Belfast 218 Direct Services.</li> </ul>	<i>Noted</i>

<b>16.</b>	<p>Consultation Schedule</p> <ul style="list-style-type: none"> <li>• A Consultation and Equality Impact Assessment on the development of Ophthalmic Clinical Centres in Northern, Southern and South Eastern Local Commissioning Group/Trust areas</li> <li>• Draft Programme for Government Framework 2016-2021</li> <li>• Inner Walled City Public Realm – Public Consultation</li> </ul>	<i>Noted</i>
<b>17.</b>	<p>Seal Documents</p> <ul style="list-style-type: none"> <li>• Licence Agreement between Causeway Coast and Glens Borough Council and Brenda Caher, lease of lands known as Shorebird barbeque area;</li> <li>• Grant of Easement for Foul Sewerage Pipe, 17 O’Cahan Place, Dungiven - Folio LY12550;</li> <li>• Grave Registry Certificates Limavady (No’s 439 – 443);</li> <li>• Grave Registry Certificates, Coleraine, Ballywillan, Agherton and Portstewart Cemeteries (No’s 4374-4380);</li> <li>• Grave Registry Certificates, Ballymoney Cemetery (No’s 1489-1492);</li> <li>• Causeway Coast and Glens Borough Council Barclays Bank PLC Amended Deed relating to a Local Council Bond Certificate Number LOBO 02/10 accepted on 1 April 2010 and drawn down on 8 April 2010.</li> </ul>	<i>Seal affixed</i>
<b>18.</b>	<p>Notice of Motion Submitted by Councillor Wilson, seconded by Councillor Callan</p>	<i>Referred Leisure and Development Committee</i>
<b>19</b>	<p>Minutes of Leisure &amp; Development Committee 14 June 2016 – Enterprise Zone Branding Update</p>	<i>Branding options agreed</i>
<b>20</b>	<p>Decision of Council 28 July 2015 – Flag Flying Policy on Council Buildings</p>	<i>Notice of Motion withdrawn</i>

**MINUTES OF THE PROCEEDINGS OF THE MEETING OF THE COUNCIL  
HELD IN CIVIC HEADQUARTERS, COLERAINE ON  
TUESDAY 28 JUNE 2016 AT 7:00 PM**

- In the Chair** : The Mayor Alderman Hickey
- Members Present** : Aldermen - Campbell, Cole, Finlay, Hillis, McKeown,  
McKillop S and Robinson
- Councillors - Baird, Beattie, Blair, Callan, Clarke, Deighan,  
Douglas, Duddy, Fielding, Fitzpatrick, Harding, Holmes,  
Hunter, Knight-McQuillan, Loftus, McCandless, McCaul,  
McCorkell, McGlinchey, McKillop, McLean, McShane, C,  
Nicholl, Quigley, Stevenson, Watton and Wilson
- Officers Present** : D Jackson, Chief Executive  
M Quinn, Director of Performance  
R Baker, Director of Leisure & Development  
A McPeake, Director of Environmental Services  
D Wright, Chief Finance Officer  
E Kirk, Council Solicitor  
P Donaghy, Democratic Services Manager  
S Duggan, Committee and Member Services Officer
- In Attendance** : J Gray, Strategic Programme & Projects Manager  
W McCullough, Head of Leisure, Wellbeing & Sport  
J Richardson, Head of Infrastructure  
P McColgan, Head of ICT
- Press (3no.)

**1 THE MAYOR'S BUSINESS**

**CONGRATULATIONS**

The Mayor congratulated the Council team who completed the 4 Peaks Challenge, raising funds for Cancer Focus NI.

The Mayor commended both the NI and ROI Football Teams and their supporters as wonderful ambassadors during the UEFA Euro 2016 whom endeared themselves to the host Country and others so well.

## **HM THE QUEEN AND HRH THE DUKE OF EDINBURGH ROYAL VISIT**

The Mayor referred to the Royal Visit which had taken place on 28 June to the Borough and spoke of the honour in hosting Her Majesty The Queen and His Royal Highness the Duke of Edinburgh. The Royal Couple visited The Giant's Causeway, had lunch at Royal Portrush Golf Club and took the Steam train to officially open the new train platform at Bellarena. On behalf of all who attended the Mayor thanked the Chief Executive, Directors and all other supporting staff for their hard work which had resulted in the event passing off flawlessly. The Mayor informed Council that Her Majesty and His Royal Highness had thoroughly enjoyed their trip to the Borough.

### **2 APOLOGIES**

Alderman King, Councillor Chivers, McGuigan and P McShane.

### **3 DECLARATIONS OF INTEREST**

There were no declarations of interest.

### **4 MINUTES OF COUNCIL MEETING, 24 MAY 2016**

Moved by Councillor Fitzpatrick  
Seconded by Councillor Loftus and

**RESOLVED** - that the Minutes of the proceedings of the Council Meeting of Tuesday 24 May be confirmed as a correct record, subject to it being noted that Councillor McLean had submitted an apology.

### **5 MINUTES OF PLANNING COMMITTEE, 25 MAY 2016**

**RESOLVED** - that the Minutes of the proceedings of the Planning Committee of Wednesday 25 May 2016 be confirmed as a correct record.

### **6 MINUTES OF ANNUAL MEETING, 6 JUNE 2016**

Moved by Councillor Loftus  
Seconded by Councillor Stevenson and

**RESOLVED** – that the Minutes of the proceedings of the Annual Meeting held 6 June 2016 be confirmed as a correct record.

The Chief Executive advised that representatives of external Bodies not already approved by Council should contact Democratic Services. These can be

presented for future consideration. The Chief Executive advised that, to date, appointments to external bodies have been made using rolling d'hondt.

## **7 MINUTES OF ENVIRONMENTAL SERVICES COMMITTEE, 7 JUNE 2016**

The Minutes of the Environmental Services committee meeting held 7 June 2016 were presented by Councillor Watton.

### **MATTERS ARISING**

#### **7.1 NOTICE OF MOTION SUBMITTED BY ALDERMAN MCKILLOP (Item 13)**

The Director of Leisure and Development advised the appointment of a Town/Village Manger would provide outputs to be achieved in relation to a review of town centre requirements, including car parking.

#### **7.2 FESTIVAL LIGHTING UPGRADE IMPROVEMENTS (Item 10)**

The Director of Environmental Services agreed to review lighting at Ballymoney Town Hall.

#### **7.3 ADOPTION OF THE MINUTES**

Moved by Councillor Watton  
Seconded by Councillor Fitzpatrick and

**RESOLVED** - that the Minutes of the proceedings of the Environmental Services Committee of Tuesday 3 May 2016 be approved and adopted, subject to the withdrawal of the Item 'Outdoor Concert, Dunluce Castle'.

- \* **Councillor Douglas arrived at the meeting at 7.11pm.**
- \* **Alderman Robinson arrived at the meeting at 7.13pm.**

## **8 MINUTES OF AUDIT COMMITTEE, 8 JUNE 2016**

The Minutes of the Audit Committee meeting held 8 June 2016 were presented by Councillor C McShane.

The Chief Finance Officer advised the Accounts were still being finalised and the Reserves balance would be available within the next few days.

Moved by Councillor C McShane  
Seconded by Councillor Baird and

**RESOLVED** – that the Minutes of the Audit Committee of Wednesday 25th May 2016 be confirmed as a correct record.

\* **Councillor MA McKillop arrived at the meeting at 7.15pm.**

**9 MINUTES OF SPECIAL COUNCIL MEETING, 13 JUNE 2016**

Moved by Councillor Beattie  
Seconded by Councillor MA McKillop and

**RESOLVED** - that the Minutes of the Special Council Meeting of 13 June 2016 be confirmed as a correct record.

The summary of the presentations, previously circulated, were noted.

**10 MINUTES OF LEISURE & DEVELOPMENT COMMITTEE, 14 JUNE 2016**

The Minutes of the Leisure & Development Committee held 14 June 2016 were presented by Councillor Douglas.

Moved by Councillor Douglas  
Seconded by Councillor MA McKillop and

**RESOLVED** - that the Minutes of the proceedings of the Leisure & Development Committee of Tuesday 14<sup>th</sup> June 2016 be approved and adopted (excluding Item 14, Enterprise Zone Branding Update).

Council agreed to deal with item 14 of the Leisure and Development Committee minutes in-committee later in the meeting.

**11 MINUTES OF THE CORPORATE POLICY & RESOURCES COMMITTEE, 21 JUNE 2016**

The Minutes of the Corporate Policy & Resources Committee held 21 June 2016 were presented by Councillor Duddy.

Moved by Councillor Duddy  
Seconded by Councillor Stevenson and

**RESOLVED** – that the Minutes of the Corporate Policy & Resources Committee, 21 June 2016 be approved and adopted.

\* **Alderman McKeown and Councillor Hunter arrived at the meeting at 7.30pm during consideration of the above item.**

**12 DRAFT PROGRAMME FOR GOVERNMENT FRAMEWORK – NILGA RESPONSE**

Following NILGA's Executive Meeting on 10th June, NILGA provided a Framework Guidance Response for Council's consideration, previously circulated.

Moved by Councillor Duddy  
Seconded by Alderman Robinson and

**RESOLVED** – that Council approve NILGA's Framework Guidance Response.

### **13 ORDER OF BUSINESS**

**RESOLVED** – to change the Order of Business, to receive confidential items at the end of the meeting.

### **14 APPOINTMENT OF PUBLIC ANALYST**

Following a tendering exercise conducted by Armagh, Craigavon and Banbridge Borough Council on behalf of all 11 Councils, The Chief Environmental Health Officers' Group have reported that the contract to provide Public Analyst Services for the 11 Councils has been awarded to Public Analyst Scientific Services Limited.

Article 27 (1) of the Food Safety (NI) Order 1991 requires that the Council appoint one or more persons (Public Analyst(s)) to act as Analyst(s) within the district of the Council.

Furthermore the Framework Agreement\* (Chapter 2, para 12.8), states that Causeway Coast and Glens Borough Council shall ensure that a Food Analyst is appointed to carry out examinations and analyses of food samples. In making these appointments, all relevant legal requirements and Codes of Practice shall be satisfied.

The qualifications required by Analysts are set out in the Food Safety (Sampling and Qualifications) Regulations (NI) 2013. The Environmental Health Department is satisfied that the following persons, who are employed by Public Analyst Scientific Services, fulfil the requirements of the Regulations for appointment as Public Analysts on behalf of the Council.

Mr Ronald Anthony Ennion BSc, MChemA, CChem, FRSC, MIFST  
Mr Alan Thomas Richards BSc, MChemA, CChem, FRSC  
Ms Watney Elizabeth Moran MSc, MChemA, CChem, FRSC  
Mr Duncan Kenelm Arthur BSc, MChemA, CChem, MRSC  
Mr Nigel Kenneth Payne MSc, MChemA, CChem, MRSC  
Ms Joanne Hubbard BSc, MChemA, CChem, MRSC

Mr Kevin Wardle MSc, MChemA, CChem, MRSC  
Mr Jeremy Paul Wootten MA, MChemA, CChem, MRSC

### **Recommendation**

It is recommended that that the above persons are appointed as Public Analysts to the Council under Article 27 (1) of the Food Safety (NI) Order 1991.

Moved by Councillor Duddy  
Seconded by Councillor Loftus and

**RESOLVED** - that the above persons are appointed as Public Analysts to the Council under Article 27 (1) of the Food Safety (NI) Order 1991.

## **15 CORRESPONDENCE**

Members were advised of the following correspondence:

- Elected Member Development Steering Group – Wednesday 18th May 2016 at 2.30pm;
- Translink – Passenger Notice – Coleraine To Belfast 218 Direct Services.

**RESOLVED** – to note the Correspondence.

## **16 CONSULTATION SCHEDULE**

Members were advised of the following consultation documents:

- A Consultation and Equality Impact Assessment on the development of Ophthalmic Clinical Centres in Northern, Southern and South Eastern Local Commissioning Group/Trust areas;
- Draft Programme for Government Framework 2016-2021;
- Inner Walled City Public Realm – Public Consultation.

**RESOLVED** – to note the Consultation Schedule.

## **17 SEAL DOCUMENTS**

Members were advised of the undernoted items for signing and sealing by Council, approval having been previously granted and all necessary legislative requirements being met:-



- Licence Agreement between Causeway Coast and Glens Borough Council and Brenda Caher, lease of lands known as Shorebird barbeque area;
- Grant of Easement for Foul Sewerage Pipe, 17 O’Cahan Place, Dungiven - Folio LY12550;
- Grave Registry Certificates Limavady (No’s 439 – 443);
- Grave Registry Certificates, Coleraine, Balllywillan, Agherton and Portstewart Cemeteries (No’s 4374-4380);
- Grave Registry Certificates, Ballymoney Cemetery (No’s 1489-1492);
- Causeway Coast and Glens Borough Council Barclays Bank PLC Amended Deed relating to a Local Council Bond Certificate Number LOBO 02/10 accepted on 1 April 2010 and drawn down on 8 April 2010.

Moved by Councillor Stevenson

Seconded by Councillor McLean and

**RESOLVED** - that the sealing of documents, as listed, be approved.

**18 NOTICE OF MOTION SUBMITTED BY COUNCILLOR WILSON AND COUNCILLOR CALLAN**

In accordance with the Notice on the Agenda, Councillor Wilson proposed:

‘That Causeway Coast and Glens Borough Council open a permanent Motorcycle Road Racing museum in place of the current museum situated in Ballymoney.

The excitement of motorcycle road racing should be celebrated in a permanent display of trophies, leathers, helmets and memorabilia from famous riders past and present.

Ballymoney is the obvious location to share some of the fascinating stories of the motorcycle riders who have competed on public roads at the North West 200, Ulster Grand Prix, Isle of Man TT and other famous races.

The museum exhibitions should focus on the success of our local riders and the road racing circuits which have provided such memorable races for many people for over a century’.

The motion was seconded by Councillor Callan.

In accordance with Standing Order 15.1 (6) the Motion was referred without discussion to the Leisure and Development Committee.

**MOTION TO PROCEED ‘IN COMMITTEE’**

Moved by Alderman Cole  
Seconded by Councillor Knight-McQuillan and

**RESOLVED** - that the Council proceeds to conduct the following business '**In Committee**'.

## **19 LEISURE & DEVELOPMENT COMMITTEE MINUTES**

### **MATTERS ARISING**

#### **19.1 ENTERPRISE ZONE BRANDING UPDATE (Item 21)**

Amendment

Moved by Councillor Clarke  
Seconded by Councillor Stevenson

that Council approve 'Atlantic Link', (Enterprise Campus).

The Mayor declared a recess from 7.43 PM - 7.54 PM

The amendment was expanded to facilitate a need in the case of an infringement during the copyright search.

Moved by Councillor Clarke  
Seconded by Councillor Holmes and

**RESOLVED** - that Council approve 'Atlantic Link', (Enterprise Campus), fallback position 'Atlantic Gate' (Enterprise Campus), and then 'Atlantic' (Enterprise Campus)

## **20 DECISION OF COUNCIL 28 JULY 2015 – FLAG FLYING POLICY ON COUNCIL BUILDINGS**

Alderman Hillis, obtaining the consent of the seconder, Councillor Callan and the meeting, withdrew his Notice of Motion.

The Chief Executive confirmed that Council's position would revert to the position agreed at the Governance Committee, ratified by Shadow Council February 2014.

### **MOTION TO PROCEED 'OUT OF COMMITTEE'**

Moved by Councillor Fitzpatrick  
Seconded by Councillor Beattie and

**RESOLVED** - that the Council proceeds to conduct any remaining business 'In Public'.

There being no further business the Mayor thanked everyone for their attendance and the meeting concluded at 8.00 PM

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Mayor