

# Causeway Coast & Glens Shadow Council

Shadow Council Meeting Thursday 25<sup>th</sup> September 2014

## Key Decisions

No	Item	
5.	Minutes of Shadow Council Meeting 28 <sup>th</sup> August 2014	<i>Confirmed</i>
6.	Minutes of Organisation Development Committee Meeting 21 <sup>st</sup> August 2014	<i>Adopted</i>
	6.1 Selection Procedure for the Appointment of Directors	<i>Agreed 4 Members</i>
7.	Minutes of Transferring Functions & Group Committee 4 <sup>th</sup> September 2014	<i>Adopted</i>
8.	Corporate Policy & Resources Committee 11 <sup>th</sup> September 2014	
	8.1 Special Responsibility Allowances	<i>Motion lost</i>
	8.2 Financial Governance – Procurement policy	<i>Include social clauses</i>
	8.3 Adoption of Minutes	<i>Adopted</i>
9.	Notice of Motion – Councillor Quigley	<i>Deferred Governance Committee</i>
10.	Capital Project Approval Juniper Hill Caravan Site Infrastructure Upgrade Works	<i>Option D approved</i>

## Shadow Council

Minutes of the Meeting of Causeway Coast & Glens Shadow Council held in the Council Chamber, Coleraine Borough Council on Thursday 25<sup>th</sup> September 2014 at 7.00pm

In the Chair: Councillor J Finlay, Presiding Councillor

Present: Councillors Baird, Beattie, Blair, Callan, Campbell, Chivers, Clarke, Cole, Duddy, Fielding, Fitzpatrick, Harding, Hickey, Hillis, Holmes, Hunter, King, Knight-McQuillan, Loftus, McCandless, McCaul, McCorkell, McGuigan, McKillop MA, McKillop S, McLean, McShane C, McShane P, Mulholland, Mullan, Nicholl, Quigley, Robinson, Stevenson, Watton, Wilson

In attendance: Mr D Jackson, Chief Executive Designate  
Mrs E Beattie, Head of Policy  
Mr S McMaw, Head of Convergence  
Mr D Wright, Lead Officer Finance  
Mr P McColgan, Lead Officer ICT  
Mr R Baker, Lead Leisure & Development  
Ms S Kelly, Lead Officer Organisation Development  
Mr A McPeake, Lead Officer Environmental Services  
Mrs P McLaughlin, Committee Administrator  
Mrs Denise Dickson, Area Planning Manager

Mr D McCallan, Chief Executive NILGA (Items 1-3)  
V Richmond  
Public x 3  
Press x 2

### 1. Condolences

The Presiding Councillor, on behalf of the Shadow Council, extended condolences to Councillor Hickey on the recent death of her brother.

### 2. Apologies

Councillor Douglas and Councillor McGlinchey

### 3. Declarations of Interest

There were no declarations of interest recorded.

### 4. Presentation – NILGA

The Presiding Councillor welcomed the Chief Executive of Northern Ireland Local Government Association (NILGA) to the meeting and invited him to give his presentation.

Following his presentation Mr McCallan responded to a question from Councillor Cole regarding NILGA's contribution to the transfer of powers to local government, outlining NILGA's work on legislation, lobbying and working with partners, and input into the Councillors' Code of Conduct.

\*Mr McCallan left the meeting at 7.25pm

#### **4. Minutes of Shadow Council Meeting 28<sup>th</sup> August 2014**

It was proposed by Councillor Duddy, seconded by Councillor Fitzpatrick and **AGREED: that the minutes of the Shadow Council Meeting held on 28<sup>th</sup> August 2014 be confirmed as a correct record.**

Matters arising:

##### **5.1 Capital Programme (SC04 3.2)**

Councillor Mullan advised that he had initially raised the issue referred to in this part of the minutes.

#### **6. Minutes of Organisation Development Committee Meeting 21<sup>st</sup> August 2014**

Councillor Loftus presented the minutes of the meeting.

It was proposed by Councillor Loftus, seconded by Councillor Campbell and **AGREED: that the minutes of Organisation Development Committee held on 28<sup>th</sup> August 2014 be adopted and the recommendations contained therein approved.**

Matters arising:

##### **6.1 Selection Procedure for the Appointment of Directors (OD140921.6)**

It was proposed by Councillor Hickey, seconded by Councillor Hillis: **that Councillor Loftus sits on the Interview Panel.**

It was proposed by Councillor Chivers, seconded by Councillor McCaul: **that Councillor Nicholl sits on the Interview Panel.**

It was proposed by Councillor Duddy, seconded by Councillor McLean: **that Councillor Finlay sits on the Interview Panel.**

Councillor McShane proposed that Council agree 3 nominations and one reserve.

Councillor Holmes proposed, seconded by Councillor Hillis that Councillor King be appointed reserve.

Councillor Harding proposed an amendment, seconded by Councillor Baird: that the Interview Panel comprises the 4 councillors nominated.

The Presiding Councillor put the amended proposal to the meeting which was AGREED.

## **7. Minutes of Transferring Functions & Group Committee 4<sup>th</sup> September 2014**

Councillor Mullan presented the minutes of the meeting.

It was proposed by Councillor Mullan, seconded by Councillor Baird and AGREED: **that the minutes of the Transferring Functions & Group Committee meeting held on 4<sup>th</sup> September 2014 be adopted and the recommendations contained therein approved.**

**Matters arising:**

### **7.1 Interim Work Plan for tackling Area Based Deprivation**

Expressing disappointment about the recent uncertainty regarding the transfer of functions from the Department for Social Development (DSD) to local councils, Councillor Duddy proposed, seconded by Councillor Holmes and AGREED: **that the Shadow Council leaves the position as is and reviews in Autumn 2015 to consider extending the function to the top 20% of deprived areas.**

## **8. Corporate Policy & Resources Committee 11<sup>th</sup> September 2014**

Councillor Harding presented the minutes of the meeting.

### **8.1 Special Responsibility Allowances (CP& R 140911.5)**

Councillor Clarke advised the DUP party group view was that Special Responsibility Allowances should not extend to Party Leads as these positions are chosen by and to serve their Party and that if a Member is the only member of their Party on Council then that creates an anomaly and the Member cannot be considered a Party Lead.

Councillor Clarke proposed, seconded by Councillor Knight McQuillan **that Council approves Option E with the amendment to the option that Party Lead allowances are not paid.**

Councillor McShane reiterated Sinn Fein's opposition to any allowances being paid to Party Leads.

The Presiding Councillor put Councilor Clarke's motion to the vote. A recorded vote was taken.

FOR: Councillors Campbell, Clarke, Cole, Duddy, Fielding, Finlay, Knight-McQuillan, McCorkell, McLean, Robinson, Stevenson, Watton (12)

AGAINST: Councillors Baird, Beattie, Callan, Harding, Hickey, Hillis, Holmes, Hunter, King, Loftus, McCandless, McKeown, McKillop MA, McShane P, Mullan, Quigley, Wilson (17)

ABSTENTIONS: Councillors Blair, Chivers, Fitzpatrick, McCaul, McGuigan, McKillop S, McShane C, Mulholland, Nicholl (9)

The Presiding Officer declared the motion lost.

## **8.2 Financial Governance – Procurement Policy (CP&R 140911.6)**

Councillor Cara McShane proposed, seconded by Councillor Duddy and AGREED: **that Council includes social clauses in its Procurement Policy as standard.**

## **8.3 Adoption of minutes**

It was proposed by Councillor Harding, seconded by Councillor Wilson and AGREED: **that the minutes of the Corporate Policy & Resources Committee meeting held on 11<sup>th</sup> September 2014 be adopted and the recommendations contained therein approved.**

## **9. Notice of Motion – Councillor Quigley**

Members agreed to take the Notice of Motion before consideration of the Capital Project item.

Councillor Quigley proposed the following in accordance with the notice given:

*“That this council condemns the horrendous crimes of human trafficking and modern day slavery taking place across Northern Ireland; calling on citizens in this council to be vigilant against perpetrators of these crimes and to be aware of the reality of human trafficking. That the council fully endorses the approach taken in the Human Trafficking and Exploitation Bill, which is currently being considered by the Northern Ireland Assembly, to tackling these crimes.”*

The motion was seconded by Councillor Fitzpatrick.

The Presiding Councillor advised that, in accordance with Standing Orders, the motion would be deferred without discussion to the Governance Committee.

Councillor S McKillop requested that the motion be amended to include the words: *‘that this Council also calls for the National Crime Agency in Northern Ireland to deal with this matter.’*

The Presiding Councillor reminded the Member that Standing Orders did not permit for discussion or amendment and that the Motion would be deferred without discussion to

the Governance Committee. Councillor Watton queried the decision but on further explanation Councillor McKillop and Councillor Watton accepted the decision.

## **10. Capital Project Approval Juniper Hill Caravan Site Infrastructure Upgrade Works**

The Lead Officer Leisure & Development presented the report.

It was proposed by Councillor Duddy, seconded by Councillor Harding and **AGREED: that Council move into committee to discuss the item.**

\*Members of the press and public left the meeting during discussion of the item.

The Lead Officer Leisure & Development presented the report, previously circulated, attached Appendix 1.

*On 24<sup>th</sup> July 2014, Shadow Council approved the use of Staged Gateway Points ("go/no-go points") for all future Capital Projects:*

*Stage 1. Scoping, Feasibility & Outline Business Case (1% of total costs).*

*Stage 2. Procurement & Final Business Case (3% of total costs).*

*Stage 3. Operations Contract & Management (110% of total costs).*

*Stage 4. Operational management (Revenue costs).*

*On the 24 July 2014, Shadow Council approved the progression of the Juniper Hill Infrastructure Works, specifically to undertake and complete Stage 2.*

*The purpose of this report is to present the Final Business Case to Shadow Council following the procurement process, which allows detailed options and associated costs to be considered.*

A summary of the options presented to Council for approval was presented as part of the report tabled and previously circulated.

Description of Services	Est. Cost (000)	Option A	Option B	Option C	Option D
Excavation of site for all work	£100	x	x	x	x
Land Drainage (All of Site)	£200	x	x	x	x
Caravan Rainwater Drainage (Gullies)	£100		x	x	x
Storm Drains (Main Roadways)	£50	x	x	x	x
Grey Water Drainage Network	£40	x	x	x	x
Touring Van Grey Water Discharge Pit	£30		x	x	x
Touring Site Toilets Water Mains	£20		x	x	x
Touring Site Fresh Water Ring Main	£25		x	x	x
16A Electrical Cabling System	£450	x	x		
32A Electrical Cabling System	£625			x	x
Electrical Distribution Systems	£450	x	x	x	x
Electrical Transformer Upgrade	£100			x	x
Street Lighting Main Junctions	£50	x	x	x	x
Street Lighting Pathways (Sensor operated)	£25		x	x	x
Entrance Barrier Alterations	£15				x
Disabled Access (Office and Rec Hall)	£10				x
CCTV System Upgrade	£20				x
WiFi System Upgrade	£25				x
50KW Solar PV Installation (Cost Neutral - NIROC Scheme 5yr ROI)	£65			x	x
Annual Maintenance and Other Savings		£19,000	£25,000	£45,000	50,000
Estimated Capital Cost of Options		<b>£1.34M</b>	<b>£1.52M</b>	<b>£1.88M</b>	<b>£1.95M</b>

Due to the following considerations;

- The necessity to comply with electrical safety regulations and keep the site open.
- The one-time opportunity to carry out the non-essential works at substantially reduced cost.
- The opportunities to make operational revenue savings from the non-essential works.
- The improvements to the services and levels of amenity from the non-essential works.
- The extent of the net benefits available in return for a difference in simple Return on Investment of 1 year of operation.

It is recommended that Shadow Council decide to implement Option D as representing overall best value for money.

Approval of an option will allow officers to refine the schedule of works and final capital costs to deliver a final tender report in October 2014.

It was proposed by Councillor Fitzpatrick, seconded by Councillor Clarke and AGREED: **to implement Option D as representing overall best value for money.**

The meeting closed at 8.05pm