

Title of Report:	Council Constitution - Review and Amendments
Committee Report Submitted To:	Corporate Policy and Resources Committee
Date of Meeting:	24 November 2020
For Decision or For Information	For Decision

Linkage to Council Strategy (2019-23)	
Strategic Theme	Leader and Champion
Outcome	Establish key relationships with strategic partners to deliver our vision for this Council area
Lead Officer	Head of Policy and Community Planning

Budgetary Considerations	
Cost of Proposal	
Included in Current Year Estimates	YES/NO
Capital/Revenue	
Code	
Staffing Costs	

Screening Requirements	Required for new or revised Policies, Plans, Strategies or Service Delivery Proposals.		
Section 75 Screening	Screening Completed:	Yes/No	Date:
	EQIA Required and Completed:	Yes/No	Date:
Rural Needs Assessment (RNA)	Screening Completed	Yes/No	Date:
	RNA Required and Completed:	Yes/No	Date:
Data Protection Impact Assessment (DPIA)	Screening Completed:	Yes/No	Date:
	DPIA Required and Completed:	Yes/No	Date:

1.0 Introduction

- 1.1 A Council is required, under section 2 of the Local Government Act (Northern Ireland) 2014, to prepare and keep up-to-date a Constitution.
- 1.2 Causeway Coast and Glens Borough Council agreed their new Constitution in October 2015. This governs how the Council operates, how decisions are made, and the procedures which are to be followed to ensure efficiency, transparency and accountability to local people. Some of these processes are required by the law, while others are a matter for the Council to choose.
- 1.3 The Council's Constitution is divided into sixteen Articles which set out the basic rules governing the Council's business. More detailed procedures and codes of practice are provided in separate Rules and Protocols at the end of the document.

2.0 Proposed Amendments to Council Constitution

- 2.1 Please see below proposed amendments to the Council Constitution:

Item	Proposed Amendment
Part 2 – Annex 4 Scheme of Delegation	Insert Scheme of Delegation when finalised and approved by Council.
Part 3 – Rules of Procedure 3.5 Financial Procedure Rules	Insert copy of Financial Policy Manual as approved by Finance Committee and Council.
Part 3 – Rules of Procedure (3.4 Standing Orders)	Replace link to Standing Orders with link to revised Standing Orders.
Part 5 – Members Allowance Scheme	Replace Scheme of Allowance Payable to Councillors with revised Scheme of Allowance when finalised and approved by Council.

3.0 Recommendation

It is recommended that the Corporate Policy and Resources Committee recommend to Council approval of the proposed amendments to the Council Constitution as outlined in item 2.1.