

<b>BUS SHELTER INSTALLATION</b>	<b>6<sup>th</sup> February 2018</b>
<b>TO: ENVIRONMENTAL SERVICES COMMITTEE</b>	
<b>FOR DECISION</b>	

<b>Linkage to Council Strategy (2015-19)</b>	
<b>Strategic Theme</b>	Innovation & Transformation
<b>Outcome</b>	The Council will continuously examine and work with other agencies to provide services in more accessible and efficient ways
<b>Lead Officer</b>	Head of Estates
<b>Cost: (If applicable)</b>	Nil

## Background

Historically Council provided bus shelters at its own cost subject to a need being identified and following consultation with other agencies. In 2015 CCG Council implemented its own harmonisation guidelines and procedures for dealing with bus shelter requests. A change by Translink has now opened another avenue for funding of bus shelter provision and installation.

## Detail

Translink will now consider requests for bus shelters at recognised bus stops. If a request is received and a need identified, funding will be sought by Translink from Department for Infrastructure for the purchase and installation. Funding will be at the discretion of the Department for Infrastructure and is not guaranteed. If the request is successful Translink will be responsible for the installation and ongoing maintenance.

Should funding not be forthcoming Council can revert to its own guidelines and procedures. Council can still procure and install at its own cost.

Note that Translink apply more stringent criteria when assessing need. Three criteria are used and are listed below with CC&GBC criteria for comparison.

Translink		CC&GBC	
1. Weekday	50+no. to include 20no. child/OAP	Urban	7.00-8.30am 8no. Daily 15no.
2. Community Size	500no. to include 100no. concession	Rural	7.00-8.30am 5no. Daily 10no.
3. Site suitability		Site suitability	

## **Recommendation**

Option A: It is recommended that Council initially pass all bus shelter requests to Translink for their consideration. Only if request is turned down by Translink (does not satisfy their criteria or funding not available) should Council then consider implementing its own policy.

Option B: Council abolish its own guidelines and refer all requests to Translink.