

Extension of Provision of Employment Agency Services contract from 1st April 2019 to 31st March 2020	19/02/2019
Corporate, Policy and Resources Committee – For decision	

Linkage to Council Strategy (2015-19)	
Strategic Theme	Budgetary Control
Outcome	Contract Compliance & Governance
Lead Officer	Chief Finance Officer
Cost: (If applicable)	Agreed - as set out in Heads of Service budgets

1.1 Background

Council have a legislative duty to comply with European and UK procurement legislation, in particular the Public Contracts Regulations 2015. A procurement exercise for Employment Agency Services was completed in accordance with the legislation, to award a suitable contract to meet Council's requirements.

This report considers the following matter, the extension this contract for a one year period until 31st March 2020.

1.2 Detail

The current contract for the Provision of Employment Agency Services has been in place since spring 2017 with an initial expiry date of 31st March 2018. When set up, the contract facilitated extension options for 2019, 2020, 2021 & 2022 subject to satisfactory performance. Having received no formal indications from Officers that performance has fallen short of the level expected the contract was extended in accordance with its terms and conditions until 31st March 2019.

Council are now approaching the end of that extension period and as no formal indications of sub-standard performance have been raised by Officers there is now an opportunity to maintain the continuity of service provision and extend the contract further until 31st March 2020 in accordance with the contract terms and conditions.

None of the Heads of Service raised issues with how this contract has performed thus far.

1.3 Recommendation

It is recommended that the contract as detailed in 1.2 is extended for a one year period from **1st April 2019 to 31st March 2020**.