



Title of Report:	ANNUAL REMEMBRANCE SERVICES
Committee Report Submitted To:	CORPORATE POLICY & RESOURCES COMMITTEE
Date of Meeting:	17 September 2019
For Decision or For Information	FOR DECISION

Linkage to Council Strategy (2019-23)	
Strategic Theme	Leader and Champion
Outcome	Provide Civic Leadership
Lead Officer	Director of Corporate Services

Budgetary Considerations	
Cost of Proposal	N/A
Included in Current Year Estimates	YES/NO
Capital/Revenue	
Code	
Staffing Costs	

Screening Requirements	Required for new or revised Policies, Plans, Strategies or Service Delivery Proposals.		
Section 75 Screening	Screening Completed:	Yes/No	Date:
	EQIA Required and Completed:	Yes/No	Date:
Rural Needs Assessment (RNA)	Screening Completed	Yes/No	Date:
	RNA Required and Completed:	Yes/No	Date:
Data Protection Impact Assessment (DPIA)	Screening Completed:	Yes/No	Date:
	DPIA Required and Completed:	Yes/No	Date:

1.0 **Background**

The purpose of this report is to consider and agree Council representation at the annual Remembrance Sunday services across the Causeway Coast and Glens Borough Council area (see Appendix 1) and to agree Council's level of support for the Northern Ireland Festival of Remembrance 2019.

1.1 **Council Representation**

At its meeting on 27th October 2015 Council agreed that attendance at Remembrance Services across the Borough would be that:

“The Mayor and Deputy Mayor decide which event they wish to attend on Remembrance Sunday and that the other Elected Members be nominated to represent Council by Party Leads using d'Hondt.”

This process was followed and other Members attended services in the area of their choice. The Chief Executive nominated a Senior Officer to attend each of the services with the nominated Elected Member.

1.2 **Northern Ireland Festival of Remembrance**

The Northern Ireland Festival of Remembrance will take place on Saturday 2nd November at Belfast Waterfront Hall. With 2019 marking the 75th anniversary of D-Day, Council is invited to show its support and appreciation for the Royal British Legion and all who served by placing an advertisement in the official event programme. Suggested donation rates for full-colour advertising in the A4 event programme are as follows:

<i>Advertisement</i>	<i>Cost</i>
<i>Full page outside back cover</i> advert (303mm x 216mm)	<i>£1,200</i>
<i>Full page inside front cover</i> or <i>inside back cover</i> advert (303mm x 216mm)	<i>£1,100</i>
<i>Full page</i> advert (303mm x 216mm)	<i>£1,000</i>
<i>Half page</i> advert (190mm x 133mm)	<i>£500</i>
<i>Quarter page</i> advert (92mm x 133mm)	<i>£300</i>

All profits raised by the Festival and the event programme sponsorship will go directly to the Poppy Appeal.

2.0 Recommendation

As per the decision at the Council Meeting on 27th October 2015, **it is recommended** that the Mayor and Deputy Mayor decide which event they wish to attend on Remembrance Sunday and that the other Elected Members be nominated by Party Leads using d'Hondt.

Lead Officers to accompany the Elected Members will be nominated by the Chief Executive and information in relation to the collection of wreaths and robing will be circulated to members in due course.

Specific details in relation to the Ceremonies and Churches will be circulated as soon as it becomes available.

Agreement is also sought in relation to placing an advert in the event programme for the Northern Ireland Festival of Remembrance 2019 as outlined above.

Appendix 1

Remembrance Sunday – 10th November 2019 - Elected Member Representation

Ceremony	Council Representative	Officer	Church (to be confirmed)
Aghadowey			No official Service
Ballycastle			Holy Trinity Church
Ballymoney			1 st Ballymoney Presbyterian Church
Bushmills			Dunluce Parish Church
Castlerock & Articlave			1st Dunboe Presbyterian Church, Articlave
Coleraine			Killowen Parish Church
Dervock			No official service
Garvagh			St Paul's Church of Ireland
Kilrea			No official Service
Limavady			No official service
Portrush			Portrush Presbyterian Church
Portstewart			Portstewart Presbyterian Church
Rathlin Island			Sunday 17th November 2018 St Thomas' Parish Church