

Report of Elected Member Development Steering Group of Causeway Cost and Glens Borough Council held on Wednesday 31 January 2018 in Council Offices, Coleraine

Attendees	Members:	Councillors Baird (Chair), Beattie, Nicholl and Stevenson
	Officers:	P Donaghy, Democratic & Central Services Manager; S Duggan, Civic Support Officer
In Attendance	D McCallan	and F Douglas, NILGA

AGENDA	MATTERS AGREED	ACTIONS & RESPONSIBILITY
1	APOLOGIES	
	Nil	
2	DECLARATIONS OF INTEREST	
	Nil	
3	ELECTED MEMBER DEVELOPMENT UPDATE	
	The Chair invited D McCallan to present to Committee on the Regional Programme for Elected Member Development (attached as Appendix A).	

	F Douglas presented the NILGA Regional Programme Model Timetable. The Chair invited the Democratic & Central Services Manager to provide an update (attached as Appendix B). * NILGA reps left the meeting.	
4	CORRESPONDENCE (NILGA)	
	The Democratic & Central Services Manager invited the Steering Group to nominate on NILGA's Regional Elected Member Development Working Group. Proposed by Councillor Baird Seconded by Councillor Beattie and AGREED – to recommend that Committee nominate Councillor Nicholl to NILGA's Regional Elected Member Development Working Group.	P Donaghy
5	DATE OF NEXT MEETING	
	Wednesday 18th April 2018, 5.30PM, Civic Headquarters	S Duggan

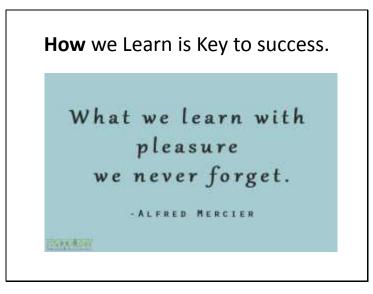
This being all the business the meeting closed at 8.15PM.



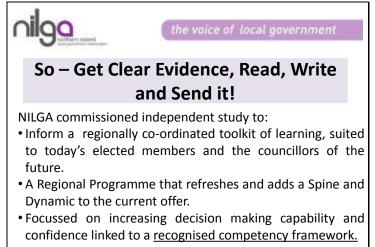
Regional Programme for Elected Member Development

Derek Mc Callan 31st January 2018

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The 21 st Century Councillor
The modern councillor is 'steward, advocate, orchestrator, sense maker, buffer, catalyst and entrepreneur' and requires a skill set which is not addressed through current provision in terms of learning and development.
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Confidence. Competence.
Clear Support for:
 Programmes linked to the strategic role delivered locally and sub regionally
Addressing overlap of core skills/knowledge based across
councils.'Place leadership' Programmes with light touch
accreditation.

• Further provision on land use planning to build councillors confidence and competence in decision making.

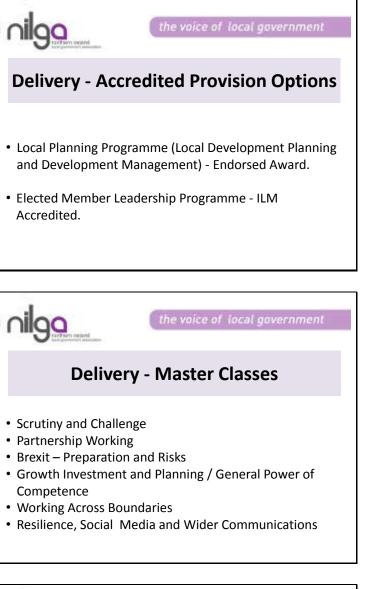
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Confidence and Competence Cont'd
Collaborative and partnership based workshops on issues of strategic concern (Brexit, Welfare Reform, Community Planning; Shared Services).
VFM and quality provision achieved through collaboration-Shared Services culture now developing.
Coaching and or mentoring on a regional basis.
Cultural shift from design & list series of training courses to Learning and Development vision and ethos.

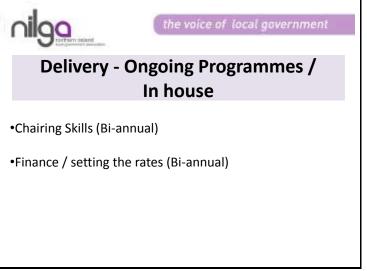
• E-learning supported where relevant and counterbalanced by collegiate learning.



Recommendations Cont'd

- Areas of duplication and common interest procured by NILGA to achieve VFM and quality assurance with delivery.
- Provision of vocational and academic accreditation focussed on place/people leadership within the political context.
- Flexible in terms of delivery methods and not assessed through a high level of written assessment.
- Regional workshops and master classes supplemented with a mentoring programme.













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Induction for New Councillors

On-line resources and generic sessions delivered by experienced councillors on:

- the role of the councillor,
- the concept of the 21st Century Councillor,
- the relationship between local government and central government, the Executive and PfG and on the other statutory agencies councils interface with.



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Induction for Returning Councillors

One off sessions sign posting councillors to the resources available to them and providing an overview on current strategic issues for Northern Ireland.

Appendix A

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UPDATE TO ELECTED MEMBER DEVELOPMENT STEERING GROUP WEDNESDAY 31ST JANUARY 2018

1. Update on actions to date 2017/18

The Steering Group was established by Council to progress the achievement of Elected Member Development Charter.

Progress in 2017/18 (to date) in terms of the objectives of the Steering Group:

Objective	Action	Status
To establish priorities	Members' Training Needs Analysis	Complete
for the Learning and	completed.	
Development of		
Members		
To maintain and	Implementation of Council's Training	
encourage	Programme Action Plan.	
commitment to the		
continuous learning	Part 1 – develop scheme of support for	To be
and development of all	Members to pursue accredited academic	commenced
Members	courses.	
	Part 2 – Source training provision for four	Complete
	top training priorities 2017/18 and offer to	Part 2 Phase 1
	Members.	and 2
		Complete
	Part 3 – Design personal development	Part 3 Phase 1
	menu, source modules and offer topics to	and 2
	members for delivery in 2017/18	-
To ensure that	Training Needs identified by Members.	Complete
Member Learning and	Action Plan and Training Plan with	
Development is	associated costs agreed by Council.	
Member led.		
	Steering Group to meet regularly.	Ongoing

Objective	Action	Status
To ensure and	All Members are regularly informed of	Ongoing
promote accessibility	training opportunities and tailored	
for all Members to	solutions to suit Members' needs and	
Learning and	commitments are offered where possible.	
Development		
opportunities		
To approve the annual	Strategy to be developed.	Ongoing
and subsequent		
amendments to the		
Elected Member		
Continuous		
Development Strategy		
and Implementation		
Plan		
To assess and	Policy to be developed.	Ongoing
approve the		
application of the		
Member Learning and		
Development Policy		
To review the	Review by end of Council term	Not
effectiveness of		commenced
Member Learning and		
Development to		
identify positive impact		
To provide updates to	Notes of Steering Group Meetings	Ongoing
Council and raise	reported through Corporate Policy and	
pertinent issues on	Resources Committee and to Council.	
learning and		
development matters		
To strive for best	Achieve Charter accreditation.	Ongoing
practice and be a		
leading Council in the		
area of Member		
Learning and		
Development		
Identify budget	Budget agreed to end of Council's term	Complete
	2019.	

2. Next steps

- Develop scheme of support for Members to pursue accredited academic courses (including accredited training offered by NILGA).
- Develop Phase 3 of corporate training priorities as identified by Members in the Training Needs Analysis and source training provision for training priorities 2018/19 and offer to Members.
- Design personal development menu Phase 2, source modules and offer topics to members for delivery in 2018/19.
- Develop and approve Member Learning and Development Policy.
- Prepare personal development plans for each member and agree content.
- Liaise with NILGA in achievement of Charter status and regional training programme.