

Causeway Coast & Glens Shadow Council

To: Shadow Council

Financial Arrangements

Date 26/03/2015

For Decision

1.0 Reporting to Council

Linkage to Corporate Plan	
Strategic Priority	Continuity of service
Objective	Financial procedures
Lead Officer	David Wright
Cost: (If applicable)	

1.1 Background

From 1 April 2015 Causeway Coast and Glens District Council becomes the legally employing body for staff and suppliers/contractors. With that in mind authority needs to be delegated to staff to enable Council to pay staff and suppliers in a timely fashion.

1.2 Detail

Both Council staff and suppliers are paid on a weekly basis meaning that Council approval will not be physically possible for each and every payment run. At present this authority is delegated to the senior finance officer to make those payments and report to Council in arrears. Causeway Coast and Glens District would need to replicate this arrangement in order to allow for continuity of service. It should be noted that detailed financial procedures will be drawn up in the next few months taking into account all the variations in operations across the legacy councils and where possible harmonizing these arrangements or replacing them where more appropriate. These arrangements will come before Council as they are developed.

1.3 Recommendation

It is recommended that the Causeway Coast and Glens District Council delegates authority to the Chief Finance Officer (Lead Finance Officer to proxy in the interim) to make payments to staff and suppliers as necessary and report these payments to Council retrospectively.