

<b>Community Planning – Draft Delivery Plan</b>	<b>19 June 2018</b>
<b>Corporate Policy and Resources Committee</b>	<b>For Information</b>

<b>Linkage to Council Strategy (2015-19)</b>	
<b>Strategic Theme</b>	Leader and Champion
<b>Outcome</b>	Establish key relationships with strategic partners to deliver our vision for this Council area
<b>Lead Officer</b>	Head of Policy and Community Planning
<b>Cost: (If applicable)</b>	

## **1.0 Introduction**

- 1.1 The Community Plan is a long term plan (from 2017 to 2030) based on sound, robust evidence with a focus on improving social, economic and environmental well-being and contributing to sustainable development.
- 1.2 The Community Plan is a strategic planning tool for the Causeway Coast and Glens area and it will be the key over-arching framework for partnerships and initiatives in the Council area. It is not seen as an additional or parallel process to structures already in place.
- 1.3 Phase 1 of the process was the development of a Strategic Framework for the Community Plan. This document was finalised in April 2017 and officially launched in June 2017. It outlines the high level outcomes identified for the Causeway Coast and Glens area based on an extensive public consultation process and a statistical analysis of the area

## **2.0 Development of a Delivery Plan**

- 2.1 Phase 2 of the community planning process was the development of a comprehensive Delivery Plan which would put in place practical actions and activities to achieve the outcomes identified in the Strategic Framework.
- 2.2 Four Delivery Design Groups took this work forward with each Group linked to specific high level outcomes within the Strategic Framework document as follows:
- Economic, Education and Tourism
  - Environment and Infrastructure

- Health and Well-being
- Community Safety and Community

2.3 Each Group met on a number of occasions and subsequently provided the following information for inclusion in a draft Delivery Plan:

- Actions aligned to the outcomes and indicators of the Community Plan;
- Implementation milestones and target dates;
- Relevant linkages cross-cutting the Community Plan;
- Action Lead/Organisation for each action;
- Key partners to work in collaboration on the delivery actions;
- Performance measures for each of the actions.

2.4 The draft Delivery Plan was completed in November 2017 and was presented to the Community Planning Strategic Partnership and action leads at a workshop held on 6<sup>th</sup> December 2017. This facilitated workshop session gave the strategic partners and action leads the opportunity to discuss the positive aspects of the draft plan and identify any gaps or missing partners for the various projects.

### **3.0 Finalising the Delivery Plan**

3.1 The Strategic Partnership agreed that an eight week process of community engagement and feedback would be undertaken on the draft Delivery Plan before it was given final endorsement by the Strategic Partnership.

3.2 This community engagement and feedback process ran from March 2018 to May 2018 and it included a series of roadshows around the Causeway Coast and Glens area. Feedback from the community on the draft Delivery Plan was very positive with any points raised with regard to proposed actions forwarded to the relevant Action Lead for consideration. No major changes were subsequently identified with regard to the Delivery Plan.

3.3 The Strategic Partnership endorsed the Delivery Plan at its meeting on 6<sup>th</sup> June 2018 and the Plan will now be launched and published in hard copy and on the Council website.

### **4.0 Monitoring and Reporting**

4.1 Phase 3 of the community planning process puts in place mechanisms to monitoring and report on progress. The Department for Communities have set up a Working Group to develop guidance on monitoring and reporting mechanisms and draft guidance has been prepared but has yet to be finalised. It is hoped that this guidance will be available by the end of the summer.

4.2 In the meantime it was agreed that an interim monitoring and reporting mechanism would be developed and implemented in relation to the 44 actions

within the Causeway Coast and Glens Delivery Plan. This took the form of a one page report card which Action Leads were asked to complete in order to provide a progress update to the Strategic Partnership at its meeting on 6<sup>th</sup> June.

- 4.3 An Action Steering Group has also been established and its role will be to regularly assess progress on the 44 actions within the Delivery Plan and to oversee the process. This Action Steering Group comprises the Chair and Vice Chair of the Community Planning Strategic Partnership and the Leads of the former Delivery Design Groups, supported by the Community Planning Team. The Steering Group will report directly to the Community Planning Strategic Partnership.
- 4.4 The Strategic Partnership previously met on a monthly basis but with the implementation of the Delivery Plan the number of meetings have now been reduced to one per quarter. The focus of the Partnership meetings from now on will be monitoring progress of the Delivery Plan.