



## Commercial Services – General Privacy Notice

You can find out more about us at [www.causewaycoastandglens.gov.uk](http://www.causewaycoastandglens.gov.uk)

**Data Controller Name:** Causeway Coast and Glens Borough Council  
**Address:** 66 Portstewart Road, Coleraine, BT52 1EY.  
**Telephone:** 028 7034 7034  
**E-mail:** [info@causewaycoastandglens.gov.uk](mailto:info@causewaycoastandglens.gov.uk)

Causeway Coast and Glens Borough Council is the Data Controller under the General Data Protection Regulation (GDPR) for the personal data it gathers for the purposes of verifying and ensuring compliance with requirements under food, health and safety, consumer protection, tobacco control and smoke free legislation.

You are providing your personal data to the Council whose lawful basis for processing is for the performance of a task carried out in the public interest or in the exercise of its statutory duties.

The personal data may be shared internally within the Council with staff who are involved in providing this service and, where necessary, between internal departments with the purpose of supporting an effective delivery of service.

It may also be shared with or disclosed to any other statutory body or agencies to comply with our statutory duties or where a data sharing agreement is in place with a third party.

Your personal data will not be shared or disclosed to any other organisation without your consent, unless the law permits or places an obligation on Council to do so.

The personal data is held and stored by the Council in a safe and secure manner and in compliance with Data Protection legislation and in line with the Council's Records Retention and Disposal Schedule.

Council's full privacy statement is available on our website at the link below <https://www.causewaycoastandglens.gov.uk/footer-information/privacy-statement>

If you have any queries regarding the processing of your personal data ***please contact Council's Data Protection Officer:***

Telephone: 028 7034 7034

Email: [DPO@causewaycoastandglens.gov.uk](mailto:DPO@causewaycoastandglens.gov.uk)