

**ENVIRONMENTAL SERVICES COMMITTEE MEETING
TUESDAY 10 SEPTEMBER 2024**

Table of Recommendations

No	Item	Summary of key Recommendations
1.	Apologies	<i>Alderman Hunter Councillor C Archibald, McQuillan, Mairs</i>
2.	Declarations of Interest	<i>None</i>
3.	Minutes of previous meeting held Tuesday 11 June 2024	<i>Confirmed as a correct record</i>
4.	Consultation on Policy Proposals to Underpin a New Public Health Bill	<i>To recommend to Council that the decision to approve the response to the consultation is deferred to the Council Meeting on 1 October 2024 so all Elected Members can review the response and make a decision</i>
5.	Update to Enforcement Section of Council's Litter Strategy 2022 to 2026	<i>To recommend that Council defer approval of the updated Enforcement Section of Council's Litter Strategy for one month to consider what additional key performance indicators and additional actions can be added to the Strategy and then be brought back to the Environmental Services Committee in October</i>

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		2024 with the updates for approval
6.	Review of Building Control Non-Statutory Fees and Proposed Increase	To recommend that Council increase in the Non-Statutory Charges as detailed in Table 1 with effect from 1st October 2024.
7.	Small Business Research Initiative (Phase 2) – Role of persuasive technologies in increasing recycling	To recommend that Council note the opportunity to participate in the Small Business Research Initiative (Phase 2) involving the role of persuasive technologies in increasing recycling.
8.	Cinema Licence Renewals	Noted
9.	Entertainment Licence Renewals	Noted
10.	Licences & Registrations Issued Under Delegated Authority	Noted
11.	Petroleum Spirit Licence Renewals	Noted
12.	Update on use of new provisions to deal with illegal deposition of waste (fly tipping)	To recommend that Council note the content of this report
13.	Period 3 ES Management Accounts and Financial Positions 2024/25	To recommend that Council note the paper
14.	Drinking Water Quality Report for Northern Ireland 2023	To recommend that Council note the report.
15.	Review of Waste Management in Northern Ireland (NI Audit Office)	To recommend that Council note the Northern Ireland Audit Office Review of Waste Management in Northern Ireland.
16.	Matters for Reporting to Partnership Panel	Nil

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17.	Consultations	<i>Nil</i>								
18.	Correspondence	To recommend that Council note the correspondence								
	'IN COMMITTEE' (Items 19 – 25 inclusive)									
19.	Houses in Multiple Occupancy Review of Licence Scheme Charges and Proposed Increase in Licence fee from 1st October 2024	<p>to recommend to Council</p> <p>(i) the increase of the HMO licence application fee to £45, the maximum permissible under the 2019 Regulations.</p> <p>(ii) the increase costs of varying an HMO licence as follows –</p> <table border="0" data-bbox="1023 981 1390 1272"> <thead> <tr> <th data-bbox="1023 981 1086 1014">Item</th> <th data-bbox="1086 981 1134 1014">Cost</th> </tr> </thead> <tbody> <tr> <td data-bbox="1023 1014 1134 1093">Addition of a new managing agent.</td> <td data-bbox="1134 1014 1214 1093">£225</td> </tr> <tr> <td data-bbox="1023 1093 1134 1193">Addition of a new occupant</td> <td data-bbox="1134 1093 1214 1193">£225 for each new occupant</td> </tr> <tr> <td data-bbox="1023 1193 1134 1272">+ £100 inspection fee (per visit)</td> <td data-bbox="1134 1193 1214 1272"></td> </tr> </tbody> </table> <p>(iii) that the Council notes that the Chair of SOLACE will write to the DfC Permanent Secretary regarding the risk being carried by Councils and the need to bring forward legislation on this matter within the current mandate.</p>	Item	Cost	Addition of a new managing agent.	£225	Addition of a new occupant	£225 for each new occupant	+ £100 inspection fee (per visit)	
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Addition of a new managing agent.	£225									
Addition of a new occupant	£225 for each new occupant									
+ £100 inspection fee (per visit)										
20.	Options to Increase Enforcement Capacity for Environmental Crime	To recommend that Council authorise a procurement process but do not authorise the appointment of a private contractor, that it comes back to the Environmental Services Committee to scrutinise								

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		<p>and to ensure Committee are happy with what is in the contract. The information to include background checks on the private contractors and there should be a good balance between enforcement on Council land and private land. Any tender specification and subsequent contract includes enforcement in all areas of the Borough and all types of litter enforcement to which the Litter (NI) Order 1994 applies, including land in private ownership.</p>
21.	Local Air Quality Management Grant 24-25	<p>To recommend that Council authorise commencement of the necessary procurement processes, including approval to tender, for air quality equipment and services as per the grant award as well as for temporary air quality monitors should further grant funding be made available later in 2024-25.</p>
22.	Annual Procurement of Plants	<p>To recommend that Council approve the annual procurement of plants to be planted by Council across Causeway Coast and Glens Borough using the publicly advertised tender process on councils tendering platform.</p>
23.	Festive Light Upgrades and Repairs	<p>To recommend to Council Option 4.2 -</p>

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		<p>Carry out substantive refurbishment of existing motifs in Ballymoney and procurement of new motifs for Kilrea for Christmas 2024 at a total cost of £60,081.20, use any salvageable fixtures and fittings from these locations to augment displays elsewhere and recover some monies through disposal of the remaining existing fixtures and fittings through auction, in conjunction with repairs to existing systems in the nine remaining settlements at a total cost of £63,959.04.</p> <p>Procurement to be carried out using the Direct Award Contract method with Festive Lighting Company Ltd and that the Director of Environmental Services provides a timeline of events so Members can be confident all is in place on time for the Christmas lights switch on</p>
24.	Street Trading Licence Renewals	Noted
25.	Legal Advice on Powers to Rename Roads	To recommend that Council consider the above information.
26.	Any Other Relevant Business (notified in accordance with Standing Order 12 (0))	
26.1	Bylaws in Waterfoot Carpark (Councillor MA McKillop)	Information
26.2	Dalriada Pier (Councillor MA McKillop)	Information
26.3	Portstewart Harbour	Information

No	Item	Summary of key Recommendations
	(Alderman Fielding)	
26.4	Dog Fouling Signs (Alderman Fielding)	<i>Information</i>

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