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| Title of Report: | Correspondence |
| Committee Report Submitted To: | Council Meeting |
| Date of Meeting: | 6 August 2024 |
| For Decision or For Information | For Decision |
| To be discussed In Committee | No |

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|--|--|
| Linkage to Council Strategy (2021-25) | |
| Strategic Theme | Cohesive Leadership |
| Outcome | Council operates as one effective and efficient corporate unit with a common purpose and culture |
| Lead Officer | Director of Corporate Services |

| | |
|------------------------------------|---------------|
| Budgetary Considerations | |
| Cost of Proposal | N/A |
| Included in Current Year Estimates | YES/NO |
| Capital/Revenue | N/A |
| Code | N/A |
| Staffing Costs | N/A |

| | |
|----------------------------------|---------------|
| Legal Considerations | |
| Input of Legal Services Required | YES/NO |
| Legal Opinion Obtained | YES/NO |

| | | | |
|-------------------------------|--|--------|-------|
| Screening Requirements | Required for new or revised Policies, Plans, Strategies or Service Delivery Proposals. | | |
| Section 75 Screening | Screening Completed: | Yes/No | Date: |
| | EQIA Required and Completed: | Yes/No | Date: |
| Rural Needs Assessment (RNA) | Screening Completed | Yes/No | Date: |
| | RNA Required and Completed: | Yes/No | Date: |
| | DPIA Required and Completed: | Yes/No | Date: |
| Data Protection Impact | Screening Completed: | Yes/No | Date: |

| | | | |
|----------------------|--|--|--|
| Assessment (DPIA) | | | |
|----------------------|--|--|--|

1.0 Purpose of Report

1.1 The purpose of the report is to present correspondence for Members' consideration.

2.0 The following correspondence has been received:

2.1 Ron Bailey, Electrical Safety First and Researcher for Lord Foster, 28th June 2024 (copy attached, Appendix 1)

2.2 Extract

... Lord Foster and Electrical Safety First, with cross-party support, are promoting the attached Bill [see Appendix 1] to ensure greater safety in the use and disposal of lithium batteries. They aim to get it into law as soon as possible when parliament reconvenes.

As the attached logos show, we have the support of many national organisations, including the National Fire Chiefs Council, most County Fire and Rescue Services, the Association of Ambulance Chief Executives, the Royal Society for the Prevention of Accidents, and the Royal Society for Public Health. In addition, two coroners have called for the law to be tightened to ensure greater safety.

We are now contacting local authorities, and it would be a great boost if your council supported this campaign.

3.0 Grainia Long, Chief Executive, Housing Executive, 28th June 2024 (copy attached, Appendix 2)

3.1 Extract

I can confirm that I will be attending the meeting, scheduled for Tuesday 3 December 2024, along with Mark Alexander, Causeway Area Manager to present our annual Housing Investment Plan and to discuss the matters raised at your meeting.

In the interim, please be assured that we do recognise the growing pressures on temporary accommodation within the Borough. ...

In the last 6 months (1 December 2023 – 31 May 2024) the local Housing Solutions team have made 82 temporary accommodation placements within the Causeway Coast and Glens Borough.

You can have my assurance that we are actively attempting to increase the temporary accommodation stock within the Causeway Coast and Glens Borough and this work will continue.

I look forward to meeting the full Council on 3 December 2024 to discuss these issues, and am at your convenience in advance of that date.

4.0 Councillor Lilian Seenoi Barr, Mayor, Derry City and Strabane District Council, 15th July 2024 (copy attached, Appendix 3)

4.1 The letter referred to correspondence sent on 9 May 2024, to which the Council awaits a response.

4.2 Extract

At a Meeting of Derry City and Strabane District Council held on 24 April 2024, the following Motion was passed:

That this Council acknowledges the unacceptable waiting times for autism assessments in the North of Ireland, causing significant hardship and developmental delays.

Council recognises that early intervention is critical for developing key skills in children with autism, yet the backlog hinders timely support, impacting individual potential and straining educational and healthcare services.

Council resolve to formally write to the Minister of Education and the Minister for Health to urgently develop and present a comprehensive business case outlining specific, actionable strategies to address and resolve this backlog including a detailed analysis of its impacts, clear reduction targets, proposed measures for ongoing assessments, and the necessary financial and staffing resources.

This plan should involve and support families throughout the process.

Council demands immediate action and insists on a collaborative effort among the Minister for Health, Minister for Education, and Minister for Finance, together with key stakeholders to develop a detailed report on the business case and action plan, including a clear implementation timeline, within this mandate period to immediately address and resolve the existing backlog.

Council will seek collaboration from ALL NI councils to support this call pledging to facilitate and support the development of the business case and action plan.

I would appreciate your consideration in this important matter and would be grateful for a response at your earliest opportunity.

5.0 Martina Moore, Department of Health, ICS NI – Request for local Government representatives to be members of Area Integrated Partnership Boards, 29th July 2024 (copy attached, Appendix 4)

5.1 Extract

You will be aware of the work underway on the development and implementation of the Integrated Care System for Northern Ireland (ICS NI). As outlined in our correspondence of 28 June, it has been agreed that council representation on AIPBs will be undertaken by local councillors. I am therefore writing to advise that the Department of Health is now seeking to secure one local government representative from each relevant council within each shadow AIPB area. This process is being undertaken to identify local councillors for all five shadow AIPB areas, regardless of the phased timing of their establishment. The Department is seeking a single councillor nomination from each relevant Council in the AIPB area, as shown below:

Belfast AIPB – Belfast City Council; Lisburn and Castlereagh City Council

Northern AIPB – Antrim and Newtownabbey Borough Council, Causeway Coast and Glens District Council, Mid and East Antrim Borough Council, Mid Ulster District Council.

South Eastern AIPB – Ards and North Down Borough Council, Lisburn and Castlereagh City Council, Newry Mourne and Down District Council.

Southern AIPB – Armagh City, Banbridge and Craigavon Borough Council, Mid Ulster District Council, Newry Mourne and Down District Council.

Western AIPB – Causeway Coast and Glens District Council, Derry City and Strabane District Council, Fermanagh and Omagh District Council.

The attached information pack provides further detail for prospective applicants on the expression of interest process, and applications can be completed online via the following link: ICS NI - Area Integrated Partnership Boards - Local Government representative - Expression of Interest - NI Direct - Citizen Space. Hard copies of the application form and equality monitoring form can be provided on request by contacting aipb@hscni.net

Applications must be submitted by 5pm on 23 August 2024 and will be considered by a panel consisting of representation from the Department,

NILGA, and an independent lay person.

I would be grateful if you could arrange for the attached information to be circulated amongst your Council members.

Thank you for your assistance in this matter and if you have any queries, please do not hesitate to contact me.

6.0 Gary Curran, Director Engineering & Sustainability, NI Water, 30th July 2024 (copy attached, Appendix 5)

6.1 Extract

Re: NI Water Economic Constraints

We are writing to inform you that NI Water has received its budget allocation for the 2024/25 financial year, together with an indication of a likely capital budget through to 2026/27 and beyond. The current budget allocation means there is limited ability to increase capacity to accommodate new connections in areas that are currently constrained by a lack of wastewater capacity.

Based upon enquiries from customers and discussions with stakeholders, NI Water are aware of approximately 37,000 units across Northern Ireland that may want to connect to the wastewater system over the next number of years. We have completed an assessment of the 37,000 units and estimate that approaching 18,000 units may still be able to connect to the wastewater system, with the majority requiring a developer funded zero detriment solution such as storm water offsetting, as long as this option remains viable.

The remaining 19,000 units are constrained by existing NI Water assets that are currently high polluting. These units are also currently outside the scope of developer funded solutions and would require a full capital upgrade before further new connections can be made to the wastewater system. These units include homes in private and social ownership schemes, commercial and public buildings. The current budget allocation means that at present, NI Water will not be able to make the necessary investments to enable connections for these units. In a scenario where NI Water's PC21 programme was fully funded, it would still only be possible to address 4,500 of these 19,000 units, as the solution to the capacity constraints will take several fully funded Price Control periods to resolve.

Northern Ireland Water is a trademark of Northern Ireland Water Limited, incorporated in Northern Ireland, Registered Number: NI054463, Registered Office: Westland House, Old Westland Road, Belfast, BT14 6TE. I appreciate this information will be unwelcome, and NI Water are aware that

this may have implications not only for planning applications that are currently within the system but may also impact the Council aspirations within your Local Development Plan.

However, we would like to take this opportunity to inform the Council of the communications that are taking place. Currently Senior Managers within NI Water Developer Services are engaging with the top 20 key developers whose development proposals will be most impacted by these constraints and the communications will shortly be rolled out to smaller developers as well as developers' agents.

We will continue to work closely with the Council Planning and LDP teams to provide the Council with as much information as possible regarding these constraints and the effect on proposed investments.

7.0 Recommendation

It is recommended that Council consider the correspondence.

From: "BAILEY, Ron" <[REDACTED]@parliament.uk>

Date: 28/06/2024 13:25 (GMT+00:00)

To: David Jackson <[REDACTED]@causewaycoastandglens.gov.uk>

Subject: Request for Support for Bill on the Safety of Lithium Ion Batteries

Dear Mr Jackson,

I am writing to ask Causeway Coast & Glens Borough Council to support our campaign to improve the safety of lithium batteries (used in e-bike and e-scooters) and their disposal.

Let me begin by introducing myself. I am the researcher for Lord (Don) Foster (hence my email address), who has been campaigning on this issue in the House of Lords. I am also the parliamentary advisor to Electrical Safety First, a UK Charity dedicated to reducing the deaths and injuries caused by electricity.

As you will probably know, lithium battery fires are on the increase – there have been over 1000 in the past few years, nearly 200 injuries, and over a dozen fatalities. Homes have been destroyed. The cost to the UK runs into £billions. You will doubtless know of examples in your area. Electrical Safety First's [Interactive Map](#) tracks the number of known fires across the UK.

Lord Foster and Electrical Safety First, with cross-party support, are promoting the attached Bill (a summary of which is included at the end of this email) to ensure greater safety in the use and disposal of lithium batteries. They aim to get it into law as soon as possible when parliament reconvenes.

As the [attached logos show](#), we have the support of many national organisations, including the National Fire Chiefs Council, most County Fire and Rescue Services, the Association of Ambulance Chief Executives, the Royal Society for the Prevention of Accidents, and the Royal Society for Public Health. In addition, two coroners have called for the law to be tightened to ensure greater safety.

We are now contacting local authorities, and it would be a great boost if your council supported this campaign.

Proposed Legislation:

Clause 1 would require third party *independent* approval-testing for e-bikes, e-scooters and their batteries before entering the UK market.

Clause 2: incidents of fires and harmful fumes resulting from lithium-ion batteries in waste vehicles and landfills are increasing. There are reportedly more than 200 landfill fires annually, making up 48 percent of all fires, costing £158 million and contributing significantly to pollution. This clause requires the government to establish regulations for the safe disposal of used lithium-ion batteries.

Clause 3 addresses specific fire concerns, ensuring safer access, charging, and storage of lithium-ion batteries. While an outright ban is suggested by some, conversion kits remain a financially practical solution, especially for gig economy workers reliant on sustainable transportation. Implementing a standardised approach to kits could establish design and installation controls, mitigating foreseeable risks.

Please do get in touch if you require any further information, more information on the bill is [available here](#).

I look forward to hearing from you,

Yours sincerely,

Ron Bailey

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Causeway Coast and Glens Borough Council processes personal information in compliance with the Data Protection Act 2018. To learn more, you can review our privacy notice at <http://www.causewaycoastandglens.gov.uk/footer-information/privacy-statement>. If you have received this email in error, please contact the sender and securely delete. You must not copy, share or take any further action with the information contained therein without approval. Any opinions expressed are those of the author and do not necessarily represent those of Causeway Coast and Glens Borough Council. Please consider the environment before printing.

Sinéad Duggan
Civic Support Officer
Civic Headquarters, Cloonavin,
66 Portstewart Road
Coleraine BT52 1EY

Via Email: [REDACTED]@causewaycoastandglens.gov.uk

28 June 2024

Dear Ms Duggan

Notice of Motion and adopted resolution correspondence to the Housing Executive

Thank you for your letter dated 14 June 2024 in relation to the Notice of Motion and resolution that was adopted at the Causeway Coast and Glens council meeting held on 4 June 2024.

I can confirm that I will be attending the meeting, scheduled for Tuesday 3 December 2024, along with Mark Alexander, Causeway Area Manager to present our annual Housing Investment Plan and to discuss the matters raised at your meeting.

In the interim, please be assured that we do recognise the growing pressures on temporary accommodation within the Borough. The rise in demand for social housing, and increased numbers of individuals and families who are homeless and require temporary accommodation, has been unprecedented in recent times. These pressures are not just being experienced in the Causeway Coast and Glens area but throughout Great Britain, and the Republic of Ireland.

New social homes help alleviate housing need across Northern Ireland including within the Causeway Coast and Glens Borough. However, even with continued investment in social and affordable housing, supply is currently not keeping pace with demand.

This means that households are waiting longer for social housing and that more households are having to access temporary housing. There has been significant increase in demand for temporary accommodation at the onset of the Covid-19 pandemic in March 2020, and this level has continued over the last four years.

Factors influencing the demand for temporary accommodation include pressures on the affordable housing market, reductions in the number of properties in the private rented sector, a growth in family breakdowns and an increase in those being found to be statutorily homeless.

In this Borough specifically, factors affecting the availability of temporary accommodation include difficulties in the private rental market within the area, which includes student and holiday accommodation in coastal areas.

We currently have a provision of 89 temporary accommodation units located within the Borough. The majority of those placed in this accommodation are from the Causeway area. We will always attempt to keep a household as close to their areas of support, when considering a temporary accommodation placement.

In the last 6 months (1 December 2023 – 31 May 2024) the local Housing Solutions team have made 82 temporary accommodation placements within the Causeway Coast and Glens Borough.

You can have my assurance that we are actively attempting to increase the temporary accommodation stock within the Causeway Coast and Glens Borough and this work will continue.

I look forward to meeting the full Council on 3 December 2024 to discuss these issues, and am at your convenience in advance of that date.

Yours sincerely,

A black rectangular redaction box covering the signature of Grainia Long.

Grainia Long
Chief Executive



Mayor / Méara
Councillor/ An Comhairleoir
Lilian Seenoi Barr
SDLP

Our Ref: TJ/C216/24

15 July 2024

Dear Chief Executive

Motion of Council: Waiting Times for Autism Assessments – Follow Up

Council previously forwarded you correspondence on the above matter on 9 May 2024 (copy enclosed).

However, Council has not yet received a response. I would therefore appreciate it if you could forward your response at the earliest opportunity.

Yours Sincerely



Councillor Lilian Seenoi Barr
Mayor
Derry City and Strabane District Council

Enc.



Derry City & Strabane
District Council
Comhairle
Chathair Dhoire &
Cheantar an tSratha Báin
Derry Citty & Stràbane
Destrack Council

Mayor's Parlour
Guildhall, Derry BT48 6DQ

Parlús an Mhéara
Halla na Cathrach, Doire, BT48 6DQ

Telephone / Guthán: +44 (28) 7137 6508
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www.derrystrabane.com

f [mayordcsdc](#)
X [@mayordcsdc](#)

COPY CORRESPONDENCE

Our Ref: TJ/C216/24

9 May 2024

Dear Chief Executive

At a Meeting of Derry City and Strabane District Council held on 24 April 2024, the following Motion was passed:

That this Council acknowledges the unacceptable waiting times for autism assessments in the North of Ireland, causing significant hardship and developmental delays.

Council recognises that early intervention is critical for developing key skills in children with autism, yet the backlog hinders timely support, impacting individual potential and straining educational and healthcare services.

Council resolve to formally write to the Minister of Education and the Minister for Health to urgently develop and present a comprehensive business case outlining specific, actionable strategies to address and resolve this backlog including a detailed analysis of its impacts, clear reduction targets, proposed measures for ongoing assessments, and the necessary financial and staffing resources.

This plan should involve and support families throughout the process.

Council demands immediate action and insists on a collaborative effort among the Minister for Health, Minister for Education, and Minister for Finance, together with key stakeholders to develop a detailed report on the business case and action plan, including a clear implementation timeline, within this mandate period to immediately address and resolve the existing backlog.

Council will seek collaboration from ALL NI councils to support this call pledging to facilitate and support the development of the business case and action plan.

I would appreciate your consideration in this important matter and would be grateful for a response at your earliest opportunity.

Yours Sincerely



Councillor Patricia Logue

Mayor

Derry City and Strabane District Council



NI Council Chief Executives
via e-mail

Castle Buildings
Stormont
BELFAST
BT4 3SQ

██████████@health-ni.gov.uk

29 July 2024

Dear Chief Executive

ICS NI – Request for local Government representatives to be members of Area Integrated Partnership Boards

You will be aware of the work underway on the development and implementation of the Integrated Care System for Northern Ireland (ICS NI).

As outlined in our correspondence of 28 June, it has been agreed that council representation on AIPBs will be undertaken by local councillors. I am therefore writing to advise that the Department of Health is now seeking to secure one local government representative from each relevant council within each shadow AIPB area. This process is being undertaken to identify local councillors for all five shadow AIPB areas, regardless of the phased timing of their establishment.

The Department is seeking a single councillor nomination from each relevant Council in the AIPB area, as shown below:

Belfast AIPB – Belfast City Council; Lisburn and Castlereagh City Council

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Southern AIPB – Armagh City, Banbridge and Craigavon Borough Council, Mid Ulster District Council, Newry Mourne and Down District Council.

Western AIPB – Causeway Coast and Glens District Council, Derry City and Strabane District Council, Fermanagh and Omagh District Council.

The attached **information pack** provides further detail for prospective applicants on the expression of interest process, and applications can be completed online via the following link: [ICS NI - Area Integrated Partnership Boards - Local Government representative - Expression of Interest - NI Direct - Citizen Space](#). Hard copies of the **application form** and **equality monitoring form** can be provided on request by contacting aipb@hscni.net.

Applications must be submitted by **5pm** on **23 August 2024** and will be considered by a panel consisting of representation from the Department, NILGA, and an independent lay person.

I would be grateful if you could arrange for the attached information to be circulated amongst your Council members.

Thank you for your assistance in this matter and if you have any queries, please do not hesitate to contact me.

Yours sincerely

A solid black rectangular box used to redact the signature of Martina Moore.

Martina Moore

Director, ICS NI Programme

Enc

Integrated Care System NI

Area Integrated Partnership Board Local Government Representative Information Pack

July 2024

SECTION 1 – BACKGROUND INFORMATION

- 1.1. The Department of Health is inviting interest for members for each of its **shadow Area Integrated Partnership Boards** that are to be established as part of the **Integrated Care System for Northern Ireland (ICS NI)**.
- 1.2. ICS NI is the new [framework](#) for planning health and social care services in Northern Ireland. It is a single planning system that will help us to improve the health and wellbeing of our population and address demand by:
 - placing a focus on people keeping well in the first instance, providing timely, co-ordinated care when they are not, and supporting people to self-care when appropriate; and
 - ensuring we are maximising the resource we have available to deliver the best outcomes for our population, optimising our effectiveness and efficiency and reducing duplication.

The objective is to **improve health and wellbeing outcomes** and **reduce health inequalities** through collaboration and partnership working.

- 1.3. It recognises that the solutions to the many challenges and issues facing our system cannot be found in traditional ways of working but require a more agile and innovative approach, and they cannot be found by working in isolation. It provides the mechanism to bring together the constituent parts of the HSC system and those wider partners involved in improving the health and wellbeing of our population to work together to find solutions.
- 1.4. The ICS NI model is outcomes-based and underpinned by a population health approach, that is; looking at the entire life course from prevention, through to early intervention, treatment, aftercare and eventually end of life care.
- 1.5. ICS NI is a new way of working in terms of planning care and services in Northern Ireland. Within the model there are 3 core aspects:
 - working locally in partnership with others to identify local needs, agree priorities, and identify what collective action should be taken to effect change with a focus on prevention, early intervention and community health and well-being. To support this, we will establish five **Area Integrated Partnership Boards (AIPBs)**,
 - working regionally in partnership with others to support the work of AIPBs, identify areas for regional collaboration where this would bring the greatest benefit to the whole NI population, and support shared learning. A **Regional ICS Partnership Forum** will be established to lead this approach, and
 - applying this integrated approach in practice, with the **Strategic Planning and Performance Group (SPPG)** and **Public Health Agency (PHA)** planning care and services across the system, informed by local and regional collaboration.
- 1.6. In undertaking their responsibilities for service planning, SPPG and PHA will adopt an evidence-based and outcomes-focused decision-making approach, inclusive of the input from across the system, networks, communities, and service users, in line with the underlying principle of integration.

- 1.7. Work is currently underway to stand up ICS NI in shadow form from Autumn 2024 to allow for a period of learning and refinement. This will involve a phased approach, with work progressing on the establishment of the Regional ICS Partnership Forum as well as shadow Area Integrated Partnership Boards (AIPBs) in the following areas:
- Southern (transitioning from Test status);
 - South-Eastern; and
 - Western.
- The Belfast and Northern shadow AIPBs will be stood up in due course.
- 1.8. Further information about ICS NI can be accessed here: [Integrated Care System NI](#).

SECTION 2 – ROLE OF THE SHADOW AIPB

- 2.1 The shadow AIPB is one component of the overall model and provides a way to bring together a wide range of partners with a responsibility and/or interest in the health and wellbeing of the local population.
- 2.2 The shadow AIPB enables all partners to work together to tackle the challenges being faced in their local area, drawing together their collective skills, resources and capabilities to develop plans that will deliver improved health and wellbeing outcomes, support sustainability, and ultimately reduce health inequalities. The shadow AIPB will be expected to undertake a population health approach with a focus on **prevention, early intervention and community health and wellbeing**.
- 2.3 There will be five shadow AIPBs established across NI which will be geographically coterminous with each of the Health and Social Care Trusts and intersect with boundaries of the 11 Councils.
- 2.4 Each shadow AIPB is a **planning body** for its geographical area with responsibility for:
- identifying the health and social care needs of their local population supported by a population needs assessment and an ongoing relationship with local communities and networks;
 - agreeing on the priorities from the identified need, aligned under a Strategic Outcomes Framework;
 - developing a plan to meet those needs; and
 - taking action within the resources available to support delivery of the plan.
- 2.5 Shadow AIPB priorities will be determined in line with the identified needs of their local population, and they must operate in line with the overarching strategic direction set by the Minister and the Department. To further support this, the Regional ICS Partnership Forum (RICSPF) will provide shadow AIPBs with guiding planning assumptions to support their work and clarify key strategic priority areas that they should reflect in their local planning approaches.

- 2.6 It is critically important that AIPBs are able to draw on the knowledge, experience and expertise of a broad range of clinicians, professionals, networks, organisations and other bodies when undertaking their work. AIPBs will engage and include these individuals and groups as required. Importantly, AIPBs will work with existing partnerships and networks to support alignment and remove duplication.
- 2.7 AIPBs will not commission services and their remit does not extend to making decisions about changing clinical and acute services. Such decisions remain the remit of health and social care bodies, in line with any relevant Departmental and Ministerial direction, as well as with the engagement and involvement of key stakeholders.
- 2.8 AIPBs do not hold specified budgets, rather they focus on how the available resources that their respective sectors and organisations are being used in terms of wider public health, prevention, and early intervention, working collectively to ensure that they are being utilised in the best possible way to achieve the best outcomes for their population.
- 2.9 In time, AIPBs will be established in statute in line with the duty set out at Section 15B of the [Health and Social Care \(Reform\) Act 2009](#). Until such time as the regulations are brought before the Assembly, AIPBs are to be established in shadow form. This means that shadow AIPBs will be established in line with the proposed procedures for the statutory AIPBs and will accordingly undertake their intended role. This will allow the regulations to be informed by any relevant learning from the shadow period. Roll-out of shadow AIPBs commenced from April 2024 with the selection and induction of members, with the shadow AIPBs being established on a phased basis from September 2024 onwards.

Shadow AIPB Membership

- 2.10 The membership of each shadow AIPB will include representation from across organisations and sectors who have a role and/or interest in the health and social wellbeing of the population of Northern Ireland. It includes representation from across the HSC Trusts, Primary Care – GPs and Pharmacists, as well as local councils, the voluntary and community sectors, and service users, and carers.
- 2.11 Each shadow AIPB will also have Strategic Partners: one Public Health Agency (PHA) representative and one Strategic Planning & Performance Group (SPPG) representative. The Strategic Partners' role is to co-ordinate the administrative and analytical support and ensure AIPBs make the necessary connections with the wider system to support partnerships undertaking their work.
- 2.12 The SPPG Strategic Partner will also undertake responsibility to ensure alignment and linkages are made to the relevant Community Planning Partnerships (CPP) in the AIPB area. The role of the CPP and its processes and structures is recognised as the over-arching mechanism to address the wider determinants of health, with AIPBs supporting this work through creating the

space and opportunity for more in-depth exploration of health needs and challenges, focusing on more health-related opportunities and solutions. Consequently, the SPPG Strategic Partner to the AIPB will sit on both and make the appropriate linkages.

SECTION 3 – ROLE OF LOCAL GOVERNMENT REPRESENTATIVES

- 3.1 Evidence shows that health and wellbeing, and health inequalities, are shaped by many factors, including age, family, community, workplace, beliefs and traditions, economics, and physical and social environments.
- 3.2 It suggests that, while health and clinical services contribute 20% to improving health outcomes, the population's health is to a much larger extent affected by the economic and social factors (40%) and environmental factors (10%) in which people live and related lifestyle and health behaviours (30%).
- 3.3 There is also a robust and compelling evidence base to support Community Development as an effective approach in tackling health inequalities¹. *Making Life Better* and *Delivering Together* acknowledge this and identify it as a key approach within health and social care to reduce health inequalities.
- 3.4 Local Government representatives are responsible for making decisions on behalf of the local community and Councils undertake a range of roles and responsibilities on behalf of their local population and communities. They provide services and programmes which look to improve the quality of life of their citizens – from improving wellbeing, supporting sustainable economic development to improving the lived environment and neighbourhoods and to facilitate and lead on Community Planning.
- 3.5 As such their responsibilities extend across areas that contribute directly to the improved health and wellbeing of their communities. From sports, leisure services and recreational facilities, to parks, open spaces, playgrounds and community centres, economic development, and neighbourhood renewal.
- 3.6 Councils sit at the heart of their communities. They provide access to a wealth of data, information and expertise on the needs of those communities, the challenges, opportunities, and what is currently being done, or is being planned, to meet those needs across the wider determinants of health.
- 3.7 Connecting the work of Councils, and the impacts they can have on the wider determinants of health, with that of shadow AIPBs will help to support improved health and wellbeing outcomes for individuals and communities.
- 3.8 In turn, representation on shadow AIPBs will help to ensure that the scope of Council's responsibilities is fully considered and taken account of where relevant to shadow AIPB discussions and proposals.
- 3.9 Representatives will help enable synergy between the work of the shadow AIPB and that of the Council, helping to identify where there is potential for alignment and complimentary actions and to achieve better coordination of activity.

¹ CDHN Fact sheet on Health Inequalities: [Layout 1 \(cdhn.org\)](#)

3.10 At all times, the work of the shadow AIPB will take cognisance of the statutory remit and responsibilities of Councils, including the priorities and actions detailed in Council corporate plans or statements. Shadow AIPBs will also ensure any relevant need for Councils to secure wider input, or approvals in line with their existing statutory and organisational governance arrangements, is taken into account and accommodated.

SECTION 4 – KEY RESPONSIBILITIES

- 4.1 Represent and act on behalf of the local community in the Council area with a commitment to link with relevant Council employees, networks, partnerships, or other groups where relevant to support the work of the shadow AIPB.
- 4.2 To contribute to the creation of a compelling vision for the future health and wellbeing of the local population, with a particular focus on identifying opportunities for synergy with Council plans and activities.
- 4.3 To communicate this vision within their organisation.

Understanding Need

- 4.4 To contribute to the development of a collective understanding of the health and wellbeing needs of the local population utilising available population health data and local intelligence from all relevant partner organisations.
- 4.5 To provide and share intelligence and information relevant to the work of the shadow AIPB that has been specifically gathered, collated, or shared by the Council.
- 4.6 Help inform avenues for community engagement and support the shadow AIPB with wider engagement.
- 4.7 To support the collection of local intelligence and sharing of examples of good practice that complement the shadow AIPBs understanding of local need in their identification of priorities.

Agreeing Priorities

- 4.8 Through analysis of the needs assessment, and in conjunction with the Strategic Outcomes Framework and guidance from the Regional ICS Partnership Forum, agree the priority areas on which the shadow AIPB will focus.
- 4.9 Identify key linkages with relevant Council plans and opportunities for alignment.

Planning

- 4.10 Contribute to the development of local Area Plans to address the identified priorities based on a shared understanding of the local population and how people live their lives.
- 4.11 Consideration of all available financial and performance information, and pertinent issues and challenges, to make informed plans and recommendations – members are responsible for contributing such information from the Council perspective where relevant and/or appropriate.
- 4.12 Work closely with the Strategic Partners to support co-ordination of the Council contribution to plans, identifying where they are best positioned to lead on delivery against agreed objectives and working to remove any duplication.

4.13 To explore the use and contribution of resources, if appropriate, from the Council to advance shared goals and outcomes in Area plans.

4.14 Support co-production and co-design of shadow AIPB plans.

4.15 Contribute to Task & Finish groups where required to develop local plans.

Connecting with Communities

4.16 To actively contribute to and support direct engagement with local communities, building on existing infrastructure and local arrangements – identifying opportunities for a joined-up approach to community engagement. This will evolve and develop over time.

4.17 To foster and enable communication, engagement, and active participation of local communities with the planning of actions to improve health and social wellbeing and reduce health inequalities.

Effective Leadership

4.18 To be a source of leadership and expertise representing the local community and the Council within the shadow AIPB.

4.19 To engage with and communicate the views of the local community and Council effectively and efficiently as possible to the shadow AIPB.

4.20 Support the building of relationships and trust between shadow AIPB leaders and the Council, encouraging shared responsibility and accountability for collective gains and risks.

Collaborative Working

4.21 To adhere to the principles of parity and inclusion between partners acknowledging the skills, experience and value that each partner can bring.

4.22 To agree clear and transparent ways of working together, having a mutual understanding of each other's existing governance arrangements and structures, ensuring shadow AIPB members are kept informed of relevant changes and pressures across the organisation.

4.23 To work collectively to identify, remove or avoid duplication, ensuring the most efficient use of available resources.

4.24 Identify and promote best practice and learning between partners, encouraging flexibility, agility and innovation to collectively meet and address challenges.

Commitment to Meetings

4.25 To demonstrate commitment to the shadow AIPB structure, through regular attendance at Board meetings and be fully engaged in two-way communication with own sector and the shadow AIPB to facilitate the development of a comprehensive plan.

4.26 To support, lead and participate in shared learning events and keep up to date with issues relevant to the work of the shadow AIPB.

4.27 To ensure adherence to the confidential nature of information shared for the purpose of the shadow AIPB members role.

4.28 To promote the shadow AIPB's role in the community it serves.

SECTION 5 – ROLE PROFILE

Training

5.1 Appropriate induction training will be provided on commencement of the appointment to the shadow AIPB. Further refresher training will be delivered where required. This requirement will be an expected commitment additional to the commitment detailed at paragraph 5.3.

Period of Appointment

5.2 It is expected that a shadow AIPB member will undertake a term of four years pending regulations approval.²

Time Commitment

5.3 The implementation of ICS NI is an evolving and maturing process. Shadow AIPB members will typically be required to commit one day per month to attendance at shadow AIPB meetings. There may be a requirement for further work outside of meetings for reading of papers, preview of presentations, or involvement in workshops for the development of plans.

Expense Claims

5.4 This is **not** a remunerated position. Payments are covered under the Departmental circular [HSC \(F\) 14 2024](#) which lays out what can be claimed and the appropriate rates.

5.1 The member Claim Form will be provided electronically on appointment to the AIPB. For further information relating to allowances, please contact aipb@hscni.net.

² Members should note that AIPBs will ultimately be subject to statutory regulations, which will provide further detail upon legislative provision. Prior to this, any membership is based solely on shadow arrangements until formal legislation is enacted.

SECTION 6 – SELECTION PROCESS AND CRITERIA

Selection Process

- 6.1 Applications are required to be submitted for the position which will be considered by a panel consisting of representation from the Department, NILGA, and an independent lay person. The selection process may be extended to include an interview, by the same panel, depending on the number of applications received. If required, it is anticipated that interviews will be conducted week commencing 2 September 2024. Successful applicants will be notified by the Department.
- 6.2 The Panel reserves the right to revert to Councils, if required, to support diversity and representation in terms of shadow AIPB membership with regards to e.g. geographical representation, demographics, political representation etc.
- 6.3 Applications can be completed online. If required, hard copies of the application form and equality monitoring form can be provided on request by contacting aipb@hscni.net.
- 6.4 Applications must be submitted by **5pm on 23 August 2024**.

Eligibility Criteria

- 6.5 Councillors must be serving on a local Council within the area of the AIPB as of July 2024.
- 6.6 Applicants must not be employed by the Department of Health, a health and social care body or a health service body.

Essential Criteria

- 6.7 Applicants must ensure they demonstrate that they have met the criteria. This needs to be clearly detailed otherwise they will not be considered for the role.
- Broad understanding of current health and social care structures and services and appreciation of key issues affecting population health and social wellbeing,
 - Experience in working effectively with a broad range of stakeholders from across the statutory and voluntary/community sectors, as well as with local communities, to achieve agreed objectives in a challenging and changing environment, and
 - Demonstration of effective listening and communication skills – including negotiation and influencing skills, and interpersonal communication.

AIPB and Council Area

- 6.8 A small number of electoral areas within the 11 Councils straddle the geographic areas of two AIPBs. Prospective applicants are asked to consider the information below (illustrated in **Appendix 1**, Local Government Districts and Health and Social Care Trusts). The Department is seeking a **single** Councillor nomination from **each** relevant Council in the AIPB area.

Belfast AIPB – Belfast City Council; Lisburn and Castlereagh City Council

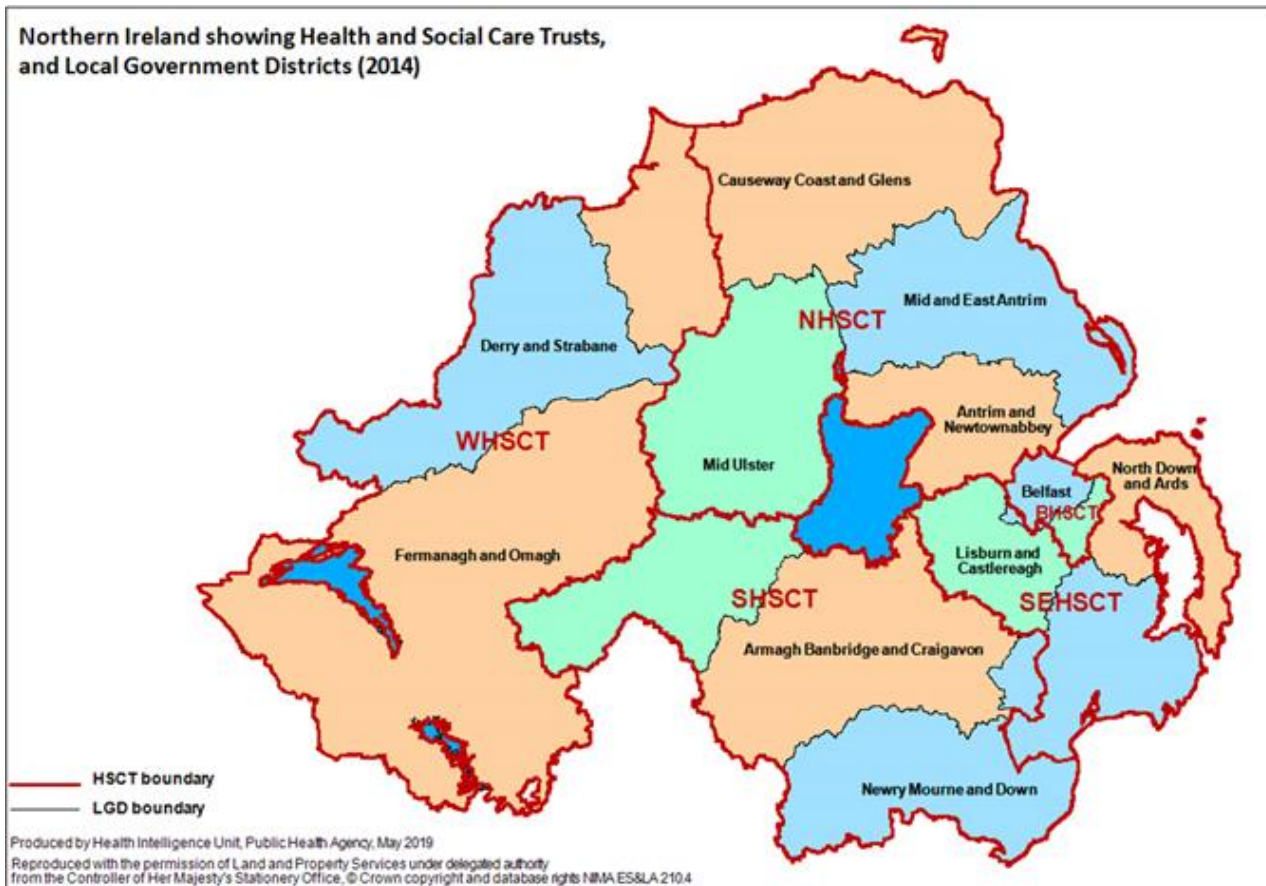
Northern AIPB – Antrim and Newtownabbey Borough Council, Causeway Coast and Glens District Council, Mid and East Antrim Borough Council, Mid Ulster District Council.

South Eastern AIPB – Ards and North Down Borough Council, Lisburn and Castlereagh City Council, Newry Mourne and Down District Council.

Southern AIPB – Armagh City, Banbridge and Craigavon Borough Council, Mid Ulster District Council, Newry Mourne and Down District Council

Western AIPB – Causeway Coast and Glens District Council, Derry City and Strabane District Council, Fermanagh and Omagh District Council.

Northern Ireland showing Health and Social Care Trusts, and Local Government Districts (2014)



Northern Ireland Water

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www.niwater.com

Tel: 0345 7440088



Mr David Jackson
Chief Executive Officer
Causeway Coast & Glens Borough Council
Cloonavin
66 Portstewart Road
Coleraine
BT52 1EY

30th July 2024

Email: [REDACTED]@causewaycoastandglens.gov.uk

Dear Mr Jackson

Re: NI Water Economic Constraints

We are writing to inform you that NI Water has received its budget allocation for the 2024/25 financial year, together with an indication of a likely capital budget through to 2026/27 and beyond. The current budget allocation means there is limited ability to increase capacity to accommodate new connections in areas that are currently constrained by a lack of wastewater capacity.

Based upon enquiries from customers and discussions with stakeholders, NI Water are aware of approximately 37,000 units across Northern Ireland that may want to connect to the wastewater system over the next number of years. We have completed an assessment of the 37,000 units and estimate that approaching 18,000 units may still be able to connect to the wastewater system, with the majority requiring a developer funded zero detriment solution such as storm water offsetting, as long as this option remains viable.

The remaining 19,000 units are constrained by existing NI Water assets that are currently high polluting. These units are also currently outside the scope of developer funded solutions and would require a full capital upgrade before further new connections can be made to the wastewater system. These units include homes in private and social ownership schemes, commercial and public buildings. The current budget allocation means that at present, NI Water will not be able to make the necessary investments to enable connections for these units. In a scenario where NI Water's PC21 programme was fully funded, it would still only be possible to address 4,500 of these 19,000 units, as the solution to the capacity constraints will take several fully funded Price Control periods to resolve.

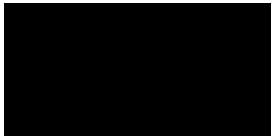


I appreciate this information will be unwelcome, and NI Water are aware that this may have implications not only for planning applications that are currently within the system but may also impact the Council aspirations within your Local Development Plan.

However, we would like to take this opportunity to inform the Council of the communications that are taking place. Currently Senior Managers within NI Water Developer Services are engaging with the top 20 key developers whose development proposals will be most impacted by these constraints and the communications will shortly be rolled out to smaller developers as well as developers' agents.

We will continue to work closely with the Council Planning and LDP teams to provide the Council with as much information as possible regarding these constraints and the effect on proposed investments.

Yours sincerely



Gary Curran
Director Engineering & Sustainability

