

**CORONATION SUB-COMMITTEE MEETING  
TUESDAY 28 MAY 2024**

<b>No</b>	<b>Item</b>	<b>Summary of Key Recommendations</b>
<b>1.</b>	Apologies	<b>Councillor McCully</b>
<b>2.</b>	Declarations of Interest	<b>None</b>
<b>3.</b>	Minutes of the Coronation Sub Committee meeting held Wednesday 27 February 2024	<b>Confirmed as a correct record</b>
<b>4.</b>	Commemoration Programme Report	<p><b>To recommend that Council investigates the Palace policy and process for naming streets/locations after a Royal and the Department for Infrastructure process for renaming roads.</b></p> <p><b>To further recommend that a procurement exercise be undertaken to develop a commissioning report to be brought back to the Coronation Sub Committee. At this stage it should be brief and only comprise an expression of interest rather than any firm commitment.</b></p>
<b>5.</b>	Date of Next Meeting	<b>Tuesday 22 October 2024 at 6 pm</b>

**MINUTES OF THE MEETING OF THE  
CORONATION SUB-COMMITTEE  
HELD IN THE COUNCIL CHAMBER ON  
TUESDAY 28 MAY 2023 AT 6.06 PM**

**Chair:** Alderman Knight-McQuillan

**In Attendance:** Councillor Huggins, Storey

**Officers Present:** M Quinn, Director of Corporate Services (C)  
U Harper, Committee and Member Services Officer (C)

**In Attendance:** C Thompson, ICT Mobile Officer (C)

**1. APOLOGIES**

Apologies were received from Councillor McCully.

**2. DECLARATIONS OF INTEREST**

There were no Declarations of Interest.

**3. MINUTES OF THE CORONATION SUB COMMITTEE MEETING HELD  
TUESDAY 27 FEBRUARY 2024**

**AGREED** – the Minutes of the Coronation Sub Committee meeting held Tuesday 27 February 2024 were confirmed as a correct record.

**4. COMMEMORATION PROGRAMME REPORT**

Report, previously circulated, was presented by the Director of Corporate Services.

**Purpose of Report**

The purpose of the report is to provide an update on the Commemoration Programme.

**Background**

Council approved the Draft Commemoration Programme in February 2024 to honour and enshrine the memory of Her Majesty, Queen Elizabeth II in tangible commemoration across the Borough.

**Draft Commemoration Programme** (Appendix A – previously circulated)

Research is currently ongoing to obtain information and costings for various suggestions contained within the Draft Commemoration Programme eg the commissioning of a bust for both the late Queen and Duke, possibility for a Native Oak Tree(s) to be planted in the Borough etc.

Armagh, Banbridge and Craigavon Borough Council is currently working on a project to install a bust or statue and have agreed to share information such as costs, artist and material used.

A bust of Bonar Law (Appendix B, previously circulated) was recently commissioned and is in Coleraine Town Hall. The Bonar Law bust cost £22,000 in total and the artist Helen Runciman. Dimensions are W 390mm x H 530mm

Due to time constraints, a Report is due to be considered by the Corporate Policy and Resources Committee at its Meeting on 28 May 2024. It will update Members on plans to mark the 80th anniversary of the D Day landings in Normandy on 06 June 2024. The Report is attached for information as Appendix C (previously circulated).

### **Financial Implication**

As part of the Estimates process for 2024/25 Council had agreed a budget of £20,000 for delivery of the programme. This will allow some of the suggestions to progress in this financial year.

### **Recommendation**

It is recommended that work continues by Officers on the agreed Commemoration Programme in order to research costs and method of delivery.

A discussion ensued in which the Director of Corporate Services advised Members that the initiatives were envisaged as a two-year programme. She noted that there may be some expenditure on the design of the bust in the current financial year and that any underspend from this year's budget could be put towards next year's budget.

It was noted that naming a street or venue after a Royal could be a lengthy process and that permission must be sought from the Palace, as well as requiring discussion with the Department for Infrastructure. It was agreed that information should be sought on the process with both bodies.

The Chair advised that the garden at Anderson Park remained inaccessible until the College finished its building work in September.

It was noted that trees can only be planted at certain times of the year and that this needed to be considered when planning any such activity.

Regarding the design tiles, it was agreed that Museums team would be contacted to suggest and investigate options.

The Chair stated that it was important that due consideration be given to the bust, which should be an appropriate tribute as it will be the legacy item from the Commemoration Programme.

It was agreed that a procurement exercise be undertaken to develop a commissioning report for the bust, to be brought back to the Coronation Sub

Committee. At this stage it should be brief and only comprise an expression of interest rather than any firm commitment.

Members agreed that they were content with the Commemoration Programme. It was noted that the D Day event would be considered at the Corporate Policy and Resources Committee meeting to allow for Council approval to be granted in advance of the event.

**AGREED** – To recommend that Council investigates the process for renaming streets with both the Palace and the Department for Infrastructure.

To further recommend that a procurement exercise be undertaken to develop a commissioning report for the bust, to be brought back to the Coronation Sub Committee. At this stage it should be brief and only comprise an expression of interest rather than any firm commitment.

## **6. DATE OF NEXT MEETING**

The date of the next meeting is 22<sup>nd</sup> October 2024 at 6pm.

There being no further business, the Chair thanked everyone for their attendance and the meeting closed at 6.21pm.

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Chair