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| Title of Report: | Procurement Policy Alteration |
| Committee Report Submitted To: | Finance Committee |
| Date of Meeting: | 13th June 2024 |
| For Decision or For Information | Decision |
| To be discussed In Committee | No |

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| Linkage to Council Strategy (2021-25) | |
| Strategic Theme | |
| Outcome | |
| Lead Officer | |

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| Budgetary Considerations | |
| Cost of Proposal | N/A |
| Included in Current Year Estimates | |
| Capital/Revenue | |
| Code | |
| Staffing Costs | |

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| Legal Considerations | |
| Input of Legal Services Required | |
| Legal Opinion Obtained | |

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| Screening Requirements | Required for new or revised Policies, Plans, Strategies or Service Delivery Proposals. | | |
| Section 75 Screening | Screening Completed: | Yes/No N/A | Date: |
| | EQIA Required and Completed: | Yes/No N/A | Date: |
| Rural Needs Assessment (RNA) | Screening Completed | Yes/No N/A | Date: |
| | RNA Required and Completed: | Yes/No N/A | Date: |
| Data Protection Impact Assessment (DPIA) | Screening Completed: | Yes/No N/A | Date: |
| | DPIA Required and Completed: | Yes/No N/A | Date: |

1.0 Purpose of Report

- 1.1 The purpose of this report is to inform members of a proposed change to Councils procurement policy.

2.0 Background

- 2.1 Council approved a new procurement policy during November 2023 full council meeting.
- 2.2 Procurement have been made aware of a technicality with the number of quotations required for spend below £ 1,000, an issue has arisen whereby community organisations that are in receipt of grant funding from council are finding it especially difficult to obtain the required number of quotations to comply with councils procurement policy as a requirement of spending grants.
- 2.3 The previously approved policy required two quotations for all spend from £ 0 - £ 2,999, this has been identified as problematic for smaller community based groups to comply with and places an added administrative burden to check compliance.
- 2.4 SMT have agreed with procurement recommendation that for spend under £1,000 that no quotations are required.

3.0 Recommendation

- 3.1 **It is recommended** that committee approve the amendment of the policy to include the new addition to quotations and thresholds.