

**CORPORATE POLICY AND RESOURCES COMMITTEE MEETING  
THURSDAY 21 MARCH 2024**

<b>No</b>	<b>Item</b>	<b>Summary of Key Recommendations</b>
1.	Apologies	<i>None</i>
2.	Declarations of Interest	<i>None</i>
3.	Minutes of Corporate Policy and Resources Committee Meeting held 27 February 2024	<b><i>Confirmed as a correct record</i></b>
4.	Minutes of the Implementation Oversight Panel meeting held Monday 4 <sup>th</sup> March 2024	<b><i>To recommend that the Minutes of the Implementation Oversight Panel Meeting held Monday 4 March 2024 are adopted and recommendations therein approved</i></b>
5.	Minutes of the Coronation Sub-Committee meeting held on 27 <sup>th</sup> February 2024	<b><i>To recommend that the Minutes of the Coronation Sub-Committee Meeting held 27 February 2024 are adopted and recommendations therein approved</i></b>
6.	Revised Terms of Reference for CPR Committee to include Review period	<b><i>To recommend to Council that approval is granted to add a review period to the Corporate Policy and Resources Committee's Terms of Reference to partially fulfil the requirements of the recommendation contained in the Governance Transformation Action Plan G11 'that a periodic review of Committees should be included in the terms of reference..' to be carried out prior to the Annual Meeting each year</i></b>

		<b>and that the Terms of Reference for the Corporate Policy and Resources Committee is updated in the Council's Constitution and the Scheme of Delegation</b>
7.	Community Planning Update March 2024	<b>to recommend that Council note the report</b>
8.	Performance Improvement Update	<b>to recommend that Council note the updates as set out in this report</b>
9.	Second Quarterly Report on Planning Performance	<b>to recommend that Council consider the content of the Planning Departments Quarterly Report</b>
10.	Conferences	<b>None</b>
11.	Consultations	<b>None</b>
12.	Correspondence	
12.1	Anthony Carleton, Director Local Government & Housing Regulation, Department for Communities – dated 12 March 2024	<b>Noted</b>
12.2	Limavady High School Fundraising Co-ordinator, correspondence dated 14 March 2024	<b>Noted</b>
13.	Matters for Reporting to Partnership Panel	<b>None</b>
	<b>'In Committee' (Items 14-17 inclusive)</b>	
14.	Corporate Services Management Accounts Month 10	<b>Noted</b>
15.	Minutes of the Land and Property Sub Committee meeting held Wednesday 6 March 2024	<b>To recommend that Council adopt the Minutes of the Land and Property Sub Committee meeting held Wednesday 6 March 2024 and recommendations therein approved</b>
16.	Transfer of Management of Cemetery Administration to Estates	<b>To recommend that Council approve the transfer of the</b>

		<i>management function of cemetery administration to the Estates Department within Environmental Services and approve the revised job role incorporating a 37hour Cemeteries Officer post as detailed in the Job Description and Person Specification in Appendix B, previously circulated, all as proposed and summarised in sections 3.1 to 3.6 of this report</i>
<b>17.</b>	Transformation Programme - Records Management and Information Management Procedures	<b>Noted</b>
<b>18.</b>	Any Other Relevant Business (notified in accordance with Standing Order 12(o))	<b>None</b>

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