



Title of Report:	REQUEST TO HOST NORTHERN IRELAND LOCAL GOVERNMENT ASSOCIATION (NILGA)
Committee Report Submitted To:	Corporate Policy & Resources Committee
Date of Meeting:	23 April 2024
For Decision or For Information	For Decision

Linkage to Council Strategy (2021-25)	
Strategic Theme	Cohesive Leadership
Outcome	Council operates as one effective and efficient corporate unit with a common purpose and culture
Lead Officer	Director of Corporate Services

Budgetary Considerations			
Cost of Proposal		Staff time	
Included in Current Year Estimates		No	
Capital/Revenue		Revenue	
Code			
Staffing Costs			
Screening Requirements	Required for new or revised Policies, Plans, Strategies or Service Delivery Proposals.		
Section 75 Screening	Screening Completed:	Yes/No	Date:
	EQIA Required and Completed:	Yes/No	Date:
Rural Needs Assessment (RNA)	Screening Completed	Yes/No	Date:
	RNA Required and Completed:	Yes/No	Date:
Data Protection Impact Assessment (DPIA)	Screening Completed:	Yes/No	Date:
	DPIA Required and Completed:	Yes/No	Date:

1.0 Purpose of Report

1.1 The Purpose of the report is to present a request from the Northern Ireland Local Government Association (NILGA) to host the NILGA Executive Meeting on Friday 9 August 2024 from 10.30am-12.45pm.

1.2 Background

Correspondence has been received from NILGA requesting whether Council can host the NILGA Executive Meeting on Friday 9 August 2024. In previous years Council has agreed to host the meeting, annually.

1.3 NILGA requirements

NILGA require the undernoted arrangements in place for their meeting to be held in Causeway Coast and Glens on Friday 9 August 2024:

- Meeting room for up to 20 in-person attendees from 9.30am for set-up;
- Capability for audio/visual set-up to enable remote access for virtual attendees.

1.4 Cost to host NILGA

Whether Council are minded to approve the request or otherwise, due to the request for a hybrid meeting set-up, Officers would recommend Council consider the use of The Council Chamber for this meeting.

Civic Facilities have advised there is no room charge for the use of The Council Chamber and supply of tea/coffee. IT staffing assistance will be required for the meeting setup from 9.00am-1.00pm and one Committee & Member Services staff member in attendance to oversee arrangements.

NILGA will meet the cost of the catering.

2.0 Recommendation

It is recommended that Corporate Policy & Resources Committee consider the request to host the NILGA Executive Meeting on Friday 9th August 2024 in The Council Chamber, Civic Headquarters, catering costs to be met by NILGA.