



**ENVIRONMENTAL SERVICES COMMITTEE MEETING
TUESDAY 12 MARCH 2024**

Table of Recommendations

No	Item	Summary of key Recommendations
1.	Apologies	Alderman Hunter, Councillor McAuley
2.	Declarations of Interest	None
3.	Minutes of previous meeting held Tuesday 13 February 2024	Confirmed as a correct record
'IN COMMITTEE' (Items 4 – 8 inclusive)		
4.	Trading Concession Terms and Conditions, Procedures and Update on Auction of Sites	<p>to recommend to Council the following wording Type A – Trading unit with vehicle with or without a trailer.</p> <p>to recommend that Council approve the type of trading unit for each site as presented in the report.</p> <p>to recommend that Council approve Option 2 – Independent Auctioneer (bidding options include online, and by telephone) with the addition of, in the auction room and that the reserve price of concessionary trading sites is removed.</p> <p>To recommend that Council approve the revised terms and</p>

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		conditions and the procedures for completing future trading concession processes.
5.	Street Trading Licence Renewals	Noted
6.	Award of Contract for Environmental Health Management Information System	To recommend to Council that the quote received from Idox Software Ltd of £55,000 for the implementation of the NI Public Protection System be accepted plus annual maintenance and support for a 5-year term with an option to extend upon agreement of both parties.
7.	Purchase of Replacement Vehicles	To recommend that Council approve the purchase of the three vehicles summarised above to ensure continued delivery of frontline services.
8.	Procurement of 240L Wheelie Bins, Axles & Wheels	To recommend that Council approve the procurement of household bins, commercial bins and bin accessories in 2024-25 from ESPO Framework 860 – Refuse and Recycling Products.
9.	Terms of Reference Addition of Review Period	To recommend that Council grant approval to add a review period to the Environmental Services Committee's Terms of Reference to partially fulfil the requirements of the recommendation

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		<p>Summary of key Recommendations contained in the Governance Transformation Action Plan G11 'that a periodic review of Committees should be included in the terms of reference..' to be carried out prior to the Annual Meeting each year and that the Terms of Reference for the Environmental Services Committee is updated in the Council's Constitution and the Scheme of Delegation.</p>
10.	Entertainments Licensing Report	<p>to recommend that Council grant an Annual Indoor Entertainments Licence subject to compliance with any recommendations of the Council's Licensing Department, reference Licence No. EL203;</p> <p>- grant an Annual Indoor Entertainments Licence subject to compliance with any recommendations of the Council's Licensing Department and no objections from NIFRS, reference Licence No. EL194.</p> <p>- grant an Annual Indoor Entertainments Licence subject to compliance with any recommendations of the Council's Licensing Department, reference Licence No. EL368.</p>

No	Item	Summary of key Recommendations
11.	Consultation on Healthy Futures	To recommend that Council endorse the response
12.	Prohibition or Restriction of Use of Public Roads: Special Events	<p>to recommend that Council grant a Road Closure Order subject to compliance with the conditions of the Order, that the applicant (Reference No. EH 828743):-</p> <ul style="list-style-type: none"> • Has insured against such risks in connection with the holding of the event on the above roads to the value of £10,000,000. • Erects, places and removes all barriers and signs as per the traffic management plan between: 06:00hrs until 21:00hrs on 20th April 2024. • Provides access to emergency services in the event of an emergency situation. <p>- grant a Road Closure Order subject to compliance with the conditions of the Order, that the applicant (Reference NO. EH 828719):-</p> <ul style="list-style-type: none"> • Has insured against such risks in connection with the holding of the event on the above roads to the value of £10,000,000. • Erects, places, and removes all barriers and signs as per the traffic management plan

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		<p>between: 09:30hrs until 16:00hrs on 18th May 2024.</p> <ul style="list-style-type: none"> Provides access to emergency services in the event of an emergency situation.
13.	Amusement Permit Renewals	Noted
14.	Approval of Premises as a Venue for Civil Marriage	Noted
15.	Approval of Premises as a Venue for Civil Partnership	Noted
16.	Entertainment Licence Renewals	Noted
17.	Licences Issued under Delegated Authority	Noted
18.	Petroleum Spirit Licence Renewals	Noted
19.	Poisons regulations (Northern Ireland) 1983, Registration of Persons Entitled to Sell Non-Medicinal Poisons included in Part II of the Poisons List	Noted
20.	Society Lottery Registrations	Noted
21.	Environmental Services Management Accounts – Period 9	Noted
22.	Environmental Services Management Accounts – Period 10	Noted
23.	Matters for Reporting to Partnership Panel	Nil
24.	Consultations	Nil
25.	Correspondence	Nil
26.	Notice of Motion proposed by Councillor C Archibald, seconded by Councillor Bateson (abbrev Christmas Tree, Glenullin)	<p>to recommend to Council that a report is brought to the Environmental Services Committee detailing what Council arrangements are</p>

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		currently in place and what could be incorporated including the option of providing funding giving consideration to the criteria.
27.	Any Other Relevant Business (notified in accordance with Standing Order 12 (0))	
27.1	Introduction of charges at the Ballycastle Harbour Car Park (Councillor Kane)	To recommend to Council that a report is provided to the next Full Council meeting detailing all options available
27.2	Update on countryside paths (Councillor MA McKillop)	Information