



<b>Title of Report:</b>	<b>Management Accounts Period 11</b>
<b>Committee Report Submitted To:</b>	<b>Finance Committee</b>
<b>Date of Meeting:</b>	<b>11 April 2024</b>
<b>For Decision or For Information</b>	<b>For information</b>
<b>To be discussed In Committee YES/NO</b>	<b>No</b>

<b>Linkage to Council Strategy (2021-25)</b>	
Strategic Theme	Cohesive Leadership
Outcome	Council has agreed policies and procedures and decision making is consistent with them.
Lead Officer	Chief Finance Officer

<b>Budgetary Considerations</b>	
Cost of Proposal	
Included in Current Year Estimates	<b>YES/NO</b>
Capital/Revenue	Revenue
Code	
Staffing Costs	

<b>Legal Considerations</b>	
Input of Legal Services Required	<b>YES/NO</b>
Legal Opinion Obtained	<b>YES/NO</b>

<b>Screening Requirements</b>	Required for new or revised Policies, Plans, Strategies or Service Delivery Proposals.		
Section 75 Screening	Screening Completed:	Yes/No	Date:
	EQIA Required and Completed:	Yes/No	Date:
Rural Needs Assessment (RNA)	Screening Completed	Yes/No	Date:
	RNA Required and Completed:	Yes/No	Date:
Data Protection Impact Assessment (DPIA)	Screening Completed:	Yes/No	Date:
	DPIA Required and Completed:	Yes/No	Date:

## 1.1 Background

Causeway Coast and Glens Borough Council (CC&GBC) consists of 4 legacy councils that merged on 1 April 2015 into 1 council. The council is currently made up of 3 directorates (Leisure and Development, Environmental Services, Corporate Policy and Resources) and includes a Planning, Finance and Legal department, that are reported separately in this report. The Annual Budgeted Spend for 2023/24 controlled by the Directorates is £78.818m (excludes depreciation, actuarial adjustments, provisions, accumulated absences, and it is these figures that change the figures in the Audited Accounts). Gross Income is budgeted at £76.206m the difference being a budgeted applied balance of £2.612m for the year.

## 1.2 Financial Overview by Directorate

The table below details a summary of the financial position at period 11 (up to and including 29 February 2024):

Council is showing a favourable variance against budget at period 11 amounting to £2,009,975 which is an encouraging position to be in as we approach the final weeks of the financial year. It should be noted that this however is not a surplus but rather a positive variance against budget, Council set a deficit budget for 2023/24 of £2.612m therefore if this position was maintained until the end of the year Council would still be in deficit by £0.602m, reducing reserves by this amount.

Directorate	Actual Net Expenditure	Budgeted Net Expenditure ex 62997	Net Expenditure Variance ex 62997	Annual Budgeted Net Expenditure ex 62997	Net Expenditure Budget Remaining ex 62997
Leisure & Development	8,237,197.16	9,569,368.09	1,332,170.93	11,896,425.31	3,659,228.15
Environmental Services	25,067,201.63	25,529,344.88	462,143.25	28,731,095.78	3,663,894.15
Corporate Services	4,933,690.17	5,195,105.99	261,415.82	5,869,506.04	935,815.87
Chief Executive	3,432,450.86	3,531,376.01	98,925.15	3,709,262.00	276,811.14
Planning	1,357,937.42	1,346,532.30	(11,405.12)	1,468,846.00	110,908.58
Finance	1,592,073.90	1,534,786.91	(57,286.99)	1,676,169.00	84,095.10
Other Operating Expenditure	0.00		0.00		0.00
Financing & Investment Expenditure	8,588,216.88	8,583,887.41	(4,329.47)	9,212,124.82	623,907.94
Financing & Investment Income	(1,097,118.55)	(868,290.11)	228,828.44	(898,215.89)	198,902.66
Taxation & Non-Specific Grant Income	(54,060,106.10)	(54,360,592.85)	(300,486.75)	(59,053,213.06)	(4,993,106.96)
<b>Grand Total</b>	<b>(1,948,456.63)</b>	<b>61,518.63</b>	<b>2,009,975.26</b>	<b>2,612,000.00</b>	<b>4,560,456.63</b>

### 1.3 Income and Expenditure Analysis

The overall position with regards staffing costs is shown in the table below by Directorate:

Directorate	Actual Net Expenditure	Budgeted Net Expenditure ex 62997	Net Expenditure Variance ex 62997	Annual Budgeted Net Expenditure ex 62997	Net Expenditure Budget Remaining ex 62997
Leisure & Development	10,485,572.52	10,363,372.19	(122,200.33)	11,559,550.00	1,073,977.48
Environmental Services	16,962,870.27	16,587,399.11	(375,471.16)	18,259,861.00	1,296,990.73
Corporate Services	3,444,427.80	3,201,515.78	(242,912.02)	3,522,963.00	78,535.20
Chief Executive	1,257,816.21	1,159,579.29	(98,236.92)	1,269,595.00	11,778.79
Planning	2,481,705.61	2,346,626.85	(135,078.76)	2,563,120.00	81,414.39
Finance	1,200,224.08	1,181,137.96	(19,086.12)	1,292,799.00	92,574.92
Financing & Investment Income	31.00		(31.00)		(31.00)
<b>Grand Total</b>	<b>35,832,647.49</b>	<b>34,839,631.18</b>	<b>(993,016.31)</b>	<b>38,467,888.00</b>	<b>2,635,240.51</b>

Council is currently adverse against budget in terms of staffing, and this is expected to be the case as the current pay award offered to employees exceeds the budgetary provision included by Council in the rates estimates. The variance has increased from P10 by approximately £202k.

The table below sets out the budgetary position of all other areas of expenditure against budget by Directorate:

Directorate	Actual Net Expenditure	Budgeted Net Expenditure ex 62997	Net Expenditure Variance ex 62997	Annual Budgeted Net Expenditure ex 62997	Net Expenditure Budget Remaining ex 62997
Leisure & Development	7,354,298.03	7,583,231.15	228,933.12	9,450,950.52	2,096,652.49
Environmental Services	13,917,989.35	13,929,011.29	11,021.94	15,968,893.98	2,050,904.63
Corporate Services	2,358,182.64	2,181,861.24	(176,321.40)	2,552,491.04	194,308.40
Chief Executive	2,234,222.71	2,451,850.88	217,628.17	2,561,412.00	327,189.29
Planning	136,068.76	193,011.83	56,943.07	225,826.00	89,757.24
Finance	434,302.77	349,581.85	(84,720.92)	378,870.00	(55,432.77)
Financing & Investment Expenditure	8,588,216.88	8,583,887.41	(4,329.47)	9,212,124.82	623,907.94
Financing & Investment Income	11,927.47	16,029.92	4,102.45	6,519.00	(5,408.47)
<b>Grand Total</b>	<b>35,035,208.61</b>	<b>35,288,465.57</b>	<b>253,256.96</b>	<b>40,357,087.36</b>	<b>5,321,878.75</b>

At period 11 this is £253k favourable (Period 10 - £180k favourable) however it should be noted that this includes £139k relating to insurance costs for which the full charge for the year has already been included in the accounts thereby generating the adverse variance against the annual budget. Maintenance and materials are the other areas which are showing adverse at this stage across Council's entire estate. Other significant factors include waste where increased tonnages at our landfill site have led to increased landfill tax (this is offset by landfill tax income and increased dumping fees), the cost of the election being in excess of the Election reserve that had been previously set aside and extra ordinary audit costs. The main movement in this period has been in the Leisure & Development Directorate.

Income levels are currently reporting favourable against budget as detailed in the table below by Directorate:

Directorate	Actual Net Expenditure	Budgeted Net Expenditure ex 62997	Net Expenditure Variance ex 62997	Annual Budgeted Net Expenditure ex 62997	Net Expenditure Budget Remaining ex 62997
Leisure & Development	(9,602,673.39)	(8,377,235.25)	1,225,438.14	(9,114,075.21)	488,598.18
Environmental Services	(5,813,657.99)	(4,987,065.52)	826,592.47	(5,497,659.20)	315,998.79
Corporate Services	(868,920.27)	(188,271.03)	680,649.24	(205,948.00)	662,972.27
Chief Executive	(59,588.06)	(80,054.16)	(20,466.10)	(121,745.00)	(62,156.94)
Planning	(1,259,836.95)	(1,193,106.38)	66,730.57	(1,320,100.00)	(60,263.05)
Finance	(42,452.95)	4,067.10	46,520.05	4,500.00	46,952.95
Financing & Investment Income	(1,109,077.02)	(884,320.03)	224,756.99	(904,734.89)	204,342.13
Taxation & Non-Specific Grant Income	(54,060,106.10)	(54,360,592.85)	(300,486.75)	(59,053,213.06)	(4,993,106.96)
<b>Grand Total</b>	<b>(72,816,312.73)</b>	<b>(70,066,578.12)</b>	<b>2,749,734.61</b>	<b>(76,212,975.36)</b>	<b>(3,396,662.63)</b>

At this stage we already know Rates Support Grant to be received by Council will be under budget by £273k therefore we have taken account of this in these accounts. The figure for Corporate Services includes release from the Election Reserve to meet the costs of the recent Election thereby offsetting the majority of the overspend on the expenditure side.

## 2.0 Leisure And Development Directorate

### 2.1 Background

Council has approved the annual budget for Leisure and Development and delegated authority to officers to utilise this budget in the provision of services to the rate payers. The L&D budget for 2023/24 is £13,248,062 (\*this includes estates transfer of £1,351,637 not included below). The net budget is a calculation of the forecast:

- Gross Expenditure of £22.301m.
- Gross Income of £9.053m.

Table 1, Illustrates a P11 Net Position of £8,237,197, which is favourable by £1,332,170.

The service area financial positions are also shown in Table 1.

### 2.2 Service Area Budgets

Table 1

Head of Service	Actual Net Expenditure	Budgeted Net Expenditure ex 62997	Net Expenditure Variance ex 62997	Annual Budgeted Net Expenditure ex 62997	Net Expenditure Budget Remaining ex 62997
Community and Culture	1,425,731.79	1,539,596.83	113,865.04	1,914,428.00	488,696.21
Prosperity and Place	889,417.50	970,285.12	80,867.62	1,510,520.90	621,103.40
Leisure and Development Management	479,755.90	512,150.89	32,394.99	559,742.00	79,986.10
Sport and Wellbeing	4,114,308.23	4,730,064.57	615,756.34	5,382,908.00	1,268,599.77
Tourism and Recreation	953,187.84	1,421,303.15	468,115.31	2,093,943.41	1,140,755.57
Funding Unit	217,855.67	242,321.53	24,465.86	264,883.00	47,027.33
Strategic Projects	156,940.23	153,646.00	(3,294.23)	170,000.00	13,059.77
	<b>8,237,197.16</b>	<b>9,569,368.09</b>	<b>1,332,170.93</b>	<b>11,896,425.31</b>	<b>3,659,228.15</b>

### 2.3 Income and Expenditure

Generally, the budgetary performance of Leisure and Development at Period 11 is performing well and as estimated at the start of the calendar year 2023, main areas to highlight are:

- Salaries and Wages.

The table below shows the position regarding staffing costs across the Directorate, currently adverse by £122k, mainly due to the expected overspend as a result of the anticipated pay award.

Head of Service	Actual Net Expenditure	Budgeted Net Expenditure ex 62997	Net Expenditure Variance ex 62997	Annual Budgeted Net Expenditure ex 62997	Net Expenditure Budget Remaining ex 62997
Community and Culture	1,398,239.65	1,426,274.04	28,034.39	1,657,630.00	259,390.35
Prosperity and Place	799,365.07	874,171.53	74,806.46	964,732.00	165,366.93
Leisure and Development Management	473,413.70	503,913.32	30,499.62	550,752.00	77,338.30
Sport and Wellbeing	5,165,701.05	4,856,895.76	(308,805.29)	5,444,498.00	278,796.95
Tourism and Recreation	2,289,590.59	2,332,342.44	42,751.85	2,535,640.00	246,049.41
Funding Unit	202,667.23	216,129.10	13,461.87	236,298.00	33,630.77
Strategic Projects	156,595.23	153,646.00	(2,949.23)	170,000.00	13,404.77
	<b>10,485,572.52</b>	<b>10,363,372.19</b>	<b>(122,200.33)</b>	<b>11,559,550.00</b>	<b>1,073,977.48</b>

This has decreased from P10.

## Energy and Utilities.

At Period 11, energy costs and utilities have a favourable variance of £460k, this is due to continued more improved pricing than anticipated. There are also invoices outstanding as not all utilities are monthly, generally water bills are bi annually and the budget may need profiled accordingly.

Head of Service	Actual Net Expenditure	Budgeted Net	Net Expenditure	Annual	Net Expenditure
		Expenditure ex	Variance ex	Budgeted Net	Budget
		62997	62997	62997	62997
Community and Culture	68,693.93	66,846.40	(1,847.53)	76,873.00	8,179.07
Prosperity and Place	666.76	2,036.00	1,369.24	2,257.00	1,590.24
Sport and Wellbeing	1,076,960.67	1,476,164.97	399,204.30	1,640,016.00	563,055.33
Tourism and Recreation	281,441.90	342,780.00	61,338.10	380,865.00	99,423.10
	<b>1,427,763.26</b>	<b>1,887,827.37</b>	<b>460,064.11</b>	<b>2,100,011.00</b>	<b>672,247.74</b>

- Repairs and Maintenance.

At Period 11, scheduled and reactive repairs / maintenance are adverse by £16k, this will be impacted by the withdrawal of estates transfer.

Head of Service	Actual Net Expenditure	Budgeted Net	Net Expenditure	Annual	Net Expenditure
		Expenditure ex	Variance ex	Budgeted Net	Budget
		62997	62997	62997	62997
Community and Culture	54,556.53	67,584.00	13,027.47	123,134.00	68,577.47
Prosperity and Place	8,095.52	539.50	(7,556.02)	1,927.50	(6,168.02)
Sport and Wellbeing	662,770.94	713,398.24	50,627.30	830,281.00	167,510.06
Tourism and Recreation	468,503.64	396,292.90	(72,210.74)	453,024.02	(15,479.62)
	<b>1,193,926.63</b>	<b>1,177,814.64</b>	<b>(16,111.99)</b>	<b>1,408,366.52</b>	<b>214,439.89</b>

- Supplies and Services

At period 11 Supplies and Services are currently showing an adverse variance of £100k.

### Customer & Client Receipts

Is currently showing a favourable variance of £681k mainly in Sport & wellbeing (£598k).

Head of Service	Actual Net Expenditure	Budgeted Net	Net Expenditure	Annual	Net Expenditure
		Expenditure ex	Variance ex	Budgeted Net	Budget
		62997	62997	62997	62997
Community and Culture	(173,380.98)	(158,223.68)	15,157.30	(169,834.00)	3,546.98
Prosperity and Place	(114,586.87)	(100,412.00)	14,174.87	(100,412.00)	14,174.87
Sport and Wellbeing	(3,235,954.75)	(2,637,785.51)	598,169.24	(2,876,311.00)	359,643.75
Tourism and Recreation	(3,907,663.75)	(3,853,255.14)	54,408.61	(3,985,712.33)	(78,048.58)
	<b>(7,431,586.35)</b>	<b>(6,749,676.33)</b>	<b>681,910.02</b>	<b>(7,132,269.33)</b>	<b>299,317.02</b>

## **2.4 Analysis by Head of Service**

### **Community & Culture**

Community & Culture currently £113k favourable, the main factors being employee costs £28k favourable (vacant/gapped posts).

Premises £8k favourable, utilities currently less than anticipated at estimates time.

Community & Culture has many part funded projects and grant income is significantly more than initial budget by £326K but this is also offset with more spend in supplies and services £252k greater than budget.

### **Prosperity & Place**

Prosperity & Place is £80k favourable. Employee costs make up the most of this at £74k favourable. This is generally down to vacant posts with several posts not being filled to date. Like community & culture they too have several part funded projects and they have received £131k more grant income than anticipated but this is offset with more spend particularly in supplies and services of £124k.

### **Leisure & Development Management**

Leisure & Development management, made up of director salary costs and that of the L&D admin team currently £32k favourable £30k of this due to staffing and will be impacted by the director post being vacant part of November and all of December. In addition they have some savings with staff working on a funded project.

### **Sport & Wellbeing**

Sport & Wellbeing £615k favourable variance, employee costs £308k adverse due to shortfall in pay award.

Premises £371k favourable due to utilities costs being less than anticipated at estimates time.

Supplies & services £68k over budget.

Income performing much better than anticipated with £598k favourable variance.

### **Tourism & Recreation**

Tourism & Recreation £468k favourable . Employees costs currently £42k favourable and will likely improve further due to seasonality of staffing requirements versus a monthly budget profile particularly at caravan parks.

Supplies and service £333k favourable an element of which may be due to timing, historically tourism budget spent in the latter part of the year. Events projects £68k less than budget and Coast and Countryside £30k favourable equipment hire for Causeway Coast Way (anticipated expenditure which hasn't taken place to date).

Support services £18k favourable, financial consultancy and advice that has not been expended to date.

Customer & client receipts £54k favourable.

### **Funding Unit**

Funding unit £24k favourable. Employee costs making up just over half of this at £13k. supplies & services £10k favourable due to computer licences/support that hasn't been expended.

### **Strategic Projects**

Strategic projects which is two SIB staff. Currently £2,949 over budget. Annual budget of £170k monthly wage bill approx. £14235 therefore for full year £170,820. Other expenses include mobile phone and other professional costs.

## **2.5 Income Opportunities / Cost Reduction Measures**

Whether inflation remains high and / or increases further, officers will reduce expenditure and increase income, through both immediate cost mitigation and the continuation of ongoing initiatives:

- Essential maintenance only throughout the Estate.
- Reducing the use of agency staff.
- The continual drive to increase income at Council facilities, including the leisure centres and HALPs.
- The critical 'belt-tightening' exercise to minimise expenditure wherever possible.



### 3.0 Environmental Services Directorate

#### 3.1 Background

Council has approved the annual budget for Environmental Service and delegated authority to officers to utilise this budget in the provision of services to the rate payers. ES budget for 2023/24 is **£ 28,731,095.78**. This is based on expenditure budget of **£34,228,754.98** and income budget of **£5,497,659.20**

The Environmental Services position at Period 11 shows a **£462,143.25 positive variance**. This includes predicted increases in employee costs based on the now implemented National Pay Award which is greater than the predicted budget increase.

The main costs and income attributing to the ES P11 position are summarised as follows as variances against budget.

Head of Service	Actual Net Expenditure	Budgeted Net	Net Expenditure	Annual	Net Expenditure
		Expenditure ex 62997	Variance ex 62997	Expenditure ex 62997	Budget Remaining ex 62997
Estates	4,952,259.00	5,588,371.85	636,112.85	6,160,075.00	1,207,816.00
Health and Built Environment	2,002,096.83	2,214,911.16	212,814.33	2,422,277.12	420,180.29
Infrastructure	(549,237.44)	(109,878.84)	439,358.60	112,563.66	661,801.10
Operations	17,941,014.62	17,127,091.84	(813,922.78)	19,254,231.00	1,313,216.38
ES Business Support	595,091.96	585,344.23	(9,747.73)	639,662.00	44,570.04
Environmental Services Centrally Managed	125,976.66	123,504.64	(2,472.02)	142,287.00	16,310.34
	25,067,201.63	25,529,344.88	462,143.25	28,731,095.78	3,663,894.15

#### Estates.

P11 Actual Expenditure	P11 Budget Expenditure	P11 Actual Income	P11 Budget Income	Net Expenditure Variance
5,258,971.12	5,783,882.42	(306,712.12)	(195,510.57)	<b>636,112.85</b>

£636k favourable mainly due to Employee costs which are £306k favourable. This is a result of difficulty in recruiting the number of seasonal grounds maintenance staff. A number of vacant posts within the Estates section remain unfilled. Income is positive by £111k.

#### Health and Built Environment.

P11 Actual Expenditure	P11 Budget Expenditure	P11 Actual Income	P11 Budget Income	Net Expenditure Variance
3,521,872.21	3,516,833.26	(1,519,775.38)	(1,301,922.20)	<b>212,814.33</b>

£213k positive. Employee costs are £103k favourable. Fee Income is favourable by £218k including £71k from Building Control at P11.

Infrastructure.

P11 Actual Expenditure	P11 Budget Expenditure	P11 Actual Income	P11 Budget Income	Net Expenditure Variance
1,529,910.12	1,883,852.23	(2,079,147.56)	(1,993,731.07)	<b>439,358.60</b>

£439k favourable mainly due to income favourable by £85k. Car Park income is favourable by £54k. Employee costs are £142k favourable mainly due to the Asset Realisation Officer post not having been filled and Harbour and Marina structure not permanently filled.

Operations.

P11 Actual Expenditure	P11 Budget Expenditure	P11 Actual Income	P11 Budget Income	Net Expenditure Variance
19,861,756.93	18,622,993.52	(1,920,742.31)	(1,495,901.68)	<b>(813,922.78)</b>

£814k adverse variance in Period 11. Employee costs are adverse by £919k, this includes an accrued pay award which was underprovided for in the budget estimates agreed by Members. Seasonal profiling has not been completed. A breakdown of the variances are as follows

Function	Variance	Comments
Waste Collection & Street Cleansing	£362k Favourable	Employee cost pay award increase and profiling not complete.
Landfill & Compost Site	£518k Adverse	Increased 3 <sup>rd</sup> party waste and Council waste being landfilled so increased HMRC costs. 3 <sup>rd</sup> party income for Letterloan did not materialise. (£100k)
HRC's	£497k Adverse	Employee cost pay award increase and profiling not complete.
Waste Disposal Contracts	£257k Favourable <ul style="list-style-type: none"> <li>○ Black Bin Contract - £42k (fav)</li> <li>○ Blue Bin Contract - £11k (fav)</li> <li>○ Brown Bin Contract £2k (adv)</li> <li>○ Other Waste Contracts - £206k (fav)</li> </ul>	On target Variations on predicted tonnages and price increases due to RPI.
Transfer Stations	£28k Adverse	On target
Depots	£21k Adverse	On target

Public Conveniences	£72k Adverse	Employee cost pay award increase and profiling not complete.
Ops Management	£150k Adverse	Employee cost pay award increase.

ES Business Support.

£10k adverse due to increased employee costs.

ES Centrally Managed.

£2k adverse variance.

**3.0 In-year Savings**

Officers have and will continue to manage and scrutinise the budget to identify opportunities for reducing expenditure and increasing income. This includes

- not filling vacant posts,
- reducing season staff durations,
- not filling staff on sick leave in all non-essential service areas.
- completing only essential maintenance on ES properties.

Therefore, at Period 11 ES financial position has a positive variance of **£462,143.25**.

## 4.0 Corporate Services

4.1 The table below demonstrates the financial position for Corporate Services at period 11:

Head of Service	Actual Net Expenditure	Budgeted Net	Net Expenditure	Annual	Net Expenditure
		Expenditure ex 62997	Variance ex 62997	Budgeted Net Expenditure ex 62997	Budget Remaining ex 62997
⊕ Democratic Services	1,420,701.86	1,479,331.12	58,629.26	1,658,336.91	237,635.05
⊕ Land and Property	192,980.06	237,589.98	44,609.92	259,811.00	66,830.94
⊕ ICT and Business Continuity	1,596,295.56	1,516,152.22	(80,143.34)	1,674,235.13	77,939.57
⊕ Human Resources	1,008,871.94	1,105,772.87	96,900.93	1,251,330.00	242,458.06
⊕ Contributions to Other Bodies	56,222.60	53,636.00	(2,586.60)	149,703.00	93,480.40
⊕ Policy & Community Planning	368,530.65	401,808.55	33,277.90	438,662.00	70,131.35
⊕ Centrally Managed	290,087.50	400,815.25	110,727.75	437,428.00	147,340.50
	<b>4,933,690.17</b>	<b>5,195,105.99</b>	<b>261,415.82</b>	<b>5,869,506.04</b>	<b>935,815.87</b>
⊕ Planning	1,357,937.42	1,346,532.30	(11,405.12)	1,468,846.00	110,908.58
	<b>1,357,937.42</b>	<b>1,346,532.30</b>	<b>(11,405.12)</b>	<b>1,468,846.00</b>	<b>110,908.58</b>
	<b>6,291,627.59</b>	<b>6,541,638.29</b>	<b>250,010.70</b>	<b>7,338,352.04</b>	<b>1,046,724.45</b>

### 4.2 Democratic Services (DS)

£59K favourable due to various elements of expenditure being less than budget in Period 11 including the following: Members Mileage, Official and Courtesy Visits and an increase in Registration Income.

### 4.3 Land and Property

£45k favourable due to a vacant post within the structure.

### 4.4 Human Resources

£97K favourable in Period 11. approx.

£46k favourable in Programme Management Costs, £15k favourable in Employee Relations and £28k favourable in Legal expenses.

The Staff Training and Conference Costs is currently 103% spent at Month 11. Staff Recruitment is over budget by £30k at month end. This is recruitment costs for the new L&D Director, an annual budget of £15k has been allocated but none of this has been released at Period 11.

It is envisaged that the savings and underspends in other ODHR codes, will result in overall the ODHR being on target at year-end.

#### **4.5 ICT**

£80K adverse overall in Period 11, due to a combination of underspends and overspends. The adverse variance in Photocopiers £40k, Computer Maintenance and Support £113k, Computer Licenses £28k is reduced by the underspends in Internet and Data Connections £28k, Computer Supplies and Equipment £45k.

#### **4.6 Contributions to other bodies**

£3k adverse as at Period 11.

#### **4.7 Internal Audit.**

£50k favourable as at Period 11.

Internal audit shows an underspend as at month 11. The reason for the underspend is contract terms were not agreed with the co-sourcing partner until August 2023 which has deferred the commencement of internal audit assignments for the 2023/24 financial year. Audit work commenced in September, and it is anticipated that the Internal Audit expenditure code will be on budget at the year end. As the budget is profiled evenly throughout the year the outturn figure currently shows an underspend. It is expected that approx... £30k will be invoiced prior to year end for work already done.

#### **4.8 Centrally Managed**

Overall, £60K favourable position at the end of Period 11, due to various underspends.

#### **4.9 Policy & Community Planning**

Overall, £33K favourable position at the end of Period 11, due to various underspends.

#### 4.10 Planning

Planning is showing a variance of over £11k adverse position at end of Period 11 based on the Management Accounts.

The gross income received as of the end of Period 11 was £1,259,836.95 including Property Certificate income, sitting in a favourable position at £66,730.57 at end of Period 11 (Budget £1,193,106.38 v Actual £1,259,836.95).

In terms of expenditure, Salaries and Wages (including Agency staff) are showing an overspend of over £135,079 due to increased staff costs.

The increase in income continues to offset the deficit in salaries and wages. The favourable position in other expenditure codes will be reduced throughout the year as some payments are made on an annual basis and legal challenges to planning decisions continue.

## 5.0 Chief Executive

5.1 The table below demonstrates the financial position for areas reporting directly to the Chief Executive at period 11:

Head of Service	Actual Net Expenditure	Budgeted Net	Net Expenditure	Budgeted Net	Annual Net Expenditure
		Expenditure ex 62997	Variance ex 62997	Expenditure ex 62997	Remaining ex 62997
Legal Services	1,025.58	58,088.91	57,063.33	64,145.00	63,119.42
Performance	2,173,609.07	2,313,707.81	140,098.74	2,375,522.00	201,912.93
	2,174,634.65	2,371,796.72	197,162.07	2,439,667.00	265,032.35

The variance under Performance includes Insurance costs for the year being adverse by £139k.

## 6.0 Finance, Investment Income, Interest and Rates

6.1 The table below demonstrates the financial position relating to Finance, Investment Income, Interest payments, Central Government Support and Rates as at the end of period 11:

Directorate	Head of Service	Actual Net Expenditure	Budgeted Net	Net Expenditure	Budgeted Net	Annual Net Expenditure
			Expenditure ex 62997	Variance ex 62997	Expenditure ex 62997	Remaining ex 62997
Finance		391,849.82	353,648.95	(38,200.87)	383,370.00	(8,479.82)
Financing & Investment Expenditure	Interest Payable and Similar Charges	2,258,442.88	2,254,113.41	(4,329.47)	2,304,157.82	45,714.94
	Minimum Revenue Provision	6,329,774.00	6,329,774.00	0.00	6,907,967.00	578,193.00
Financing & Investment Expenditure Total		8,588,216.88	8,583,887.41	(4,329.47)	9,212,124.82	623,907.94
Financing & Investment Income		(1,097,149.55)	(868,290.11)	228,859.44	(898,215.89)	198,933.66
Taxation & Non-Specific Grant Income		(54,060,106.10)	(54,360,592.85)	(300,486.75)	(59,053,213.06)	(4,993,106.96)
Grand Total		(46,177,188.95)	(46,291,346.60)	(114,157.65)	(50,355,934.13)	(4,178,745.18)

Whilst the figures in this table are dominated by the adverse position regarding Rates Support Grant it should be noted that Investment Income is £229k favourable and this position will improve as the year closes.

## 7.0 Cashflow

7.1 The table below sets out a projected cashflow for the next three months.

<b>Causeway Coast and Glens Borough Council</b>			
<b>Projected Cashflow Forecast for 3 Months to 30th June 2024</b>			
	<b>April</b>	<b>May</b>	<b>June</b>
Closing Bank Balance at 31st March 2024	15,398,784.00	14,371,534.00	14,818,454.00
Estimates payment runs	5,423,152.00	4,423,152.00	4,903,940.00
Estimated Weekly Wages	300,784.00	300,784.00	379,580.00
Estimated Weekly specials	195,972.00	195,972.00	244,965.00
Estimated monthly salaries	1,105,830.00	1,105,830.00	1,105,830.00
Estimates monthly specials	834,212.00	834,212.00	834,212.00
Estimated councillors	48,417.00	48,417.00	48,417.00
Estimated councillors specials	30,895.00	30,895.00	30,895.00
Estimated DD payments	45,000.00	45,000.00	50,000.00
Loan repayment (Govt)			
Loan Repayments (Commercial)	34,031.00		49,663.00
<b>Total Expenditure</b>	<b>8,018,293.00</b>	<b>6,984,262.00</b>	<b>7,647,502.00</b>
Rates Income	5,011,182.00	5,011,182.00	5,011,182.00
Rates support income	-		
Derating Grant	533,500.00		
Transferring functions	96,361.00		
Vat refund		1,220,000.00	
General Income	1,350,000.00	1,200,000.00	1,200,000.00
Loan Draw down			
<b>Total Income</b>	<b>6,991,043.00</b>	<b>7,431,182.00</b>	<b>6,211,182.00</b>
<b>Closing Bank Balance</b>	<b>14,371,534.00</b>	<b>14,818,454.00</b>	<b>13,382,134.00</b>

## 8.0 Summary

8.1 Whilst this report does present a welcome and healthy position for Council it must be noted that Council did approve a budget with a £2.612m deficit therefore if this position remained until the end of the year Council would still reduce reserves by just over £0.602 million. All expenditure and income streams require continued management and scrutiny in order to reduce that deficit and help protect Council's Reserves.



## 9.0 Projected Outturn

9.1 The table below makes projections to the end of year position on a best/worst/likely case scenario. The assumptions which have been made to reach the projected outcome for each scenario are also included in the table:

Current Position	Best Case	Likely Case	Worst Case
£2,010k fav £602k deficit	£2,500k fav £112k deficit	£2,200k fav £412k deficit	£1,500k fav £1,112 deficit
Assumptions	Continued improved budgetary position in last quarter, small rates finalisation, leisure income	Maintain current budgetary position in last quarter	Worsening budgetary position in last quarter, possible rates clawback