

**ENVIRONMENTAL SERVICES COMMITTEE MEETING
TUESDAY 13 FEBRUARY 2024**

Table of Recommendations

No	Item	Summary of key Recommendations
1.	Apologies	<i>Councillors Bateson, Callaghan, McQuillan, Jonathan McAuley</i>
2.	Declarations of Interest	<i>None</i>
3.	Minutes of previous meeting held Tuesday 16 January 2024	<i>Confirmed as a correct record</i>
	<i>'In Committee' (Items 4-6 inclusive)</i>	
4.	Concessionary Trading Governance Approval	<i>To recommend to Council to grant officers' permission to offer a 3-month extension of the existing concessionary trading licences – allowing sufficient time for completion of the CLEUD applications. Fees for this extension period will be on a pro-rata basis.</i>
5.	Updated Memorandum of Understanding with DAERA – Epizootic Diseases	<i>To recommend that Council agrees to the updated MOU and that approval is given to the Director of Environmental Services to sign the document on behalf of Council.</i>
6.	Memorandum of Understanding with Northern Ireland Public Health Laboratory	<i>To recommend that Council agrees to the MOU and that approval is given to the Head of Health and Built</i>

No	Item	Summary of key Recommendations
		Environment to sign the agreement on behalf of Council including any future reviews of the document where no significant amendment has been made.
	'In Public' (Items 7-19 inclusive)	
7.	Entertainments Licensing Report	To recommend to Council to grant an Occasional Indoor Entertainments Licence subject to compliance with any recommendations of the Council's Licensing Department and no objections from PSNI and NIFRS.
8.	Professional Services Contract, (PSC) Framework: Framework 1 of 2 renewal/re-tendering, (M&E, Environmental & Conservation Architect) "Construction related professional consultancies"	to recommend to Council to: a.Re-tender the professional services contract framework with the assistance of our external consultancy procurement specialist advisors, Messrs. Cleaver Fulton Rankin as per legal services framework, and; b. Conduct the said public procurement competition in order to have a select list of companies to provide the following professional services •Environmental Consultancy, •Conservation Architect, and; •Low Carbon Mechanical & Electrical Consultancy, (which shall be re-tendered as "Net-Zero M&E Consultancy").

No	Item	Summary of key Recommendations
		<p>Summary of key Recommendations <i>with an output tender conclusion report brought back to Members in June 2024 for consideration and approval. The term of contract is to be for a 1-year contract period with a possible 1-year extension period.</i></p>
<p>9.</p>	<p>Harbours & Marinas – Minor Capital Infrastructure works to the “Breakwater & Harbour Protection walls at Portstewart Harbour”. Stage 1 Progression – Feasibility & Scoping</p>	<p>To recommend to Council to approve Option 1, (carryout the feasibility & scoping professional study):- Carryout a comprehensive and professional structural assessment, note of required remedial works and associated scheme design estimate. This will include the following site investigations and surveys: - Topographical survey, core and existing concrete strength testing, (S.I), minor dive work, and; radar survey to establish if steel reinforcement is present within the existing structures, at an estimated cost of £15,650.00 + VAT. And to further recommend the resultant ‘Condition & Proposal Report’ is brought back to Members for consideration, thereafter, to seek approval to proceed to Stage 2, ‘Detailed Design & Procurement’ of the procurement gateway at that point.</p>
<p>10.</p>	<p>Consideration of proposals for Ramore Head Shelter</p>	<p>To recommend to Council to explore a range of options, including through public</p>

No	Item	Summary of key Recommendations
		consultation with the local community, that include retaining the structure, replacing the structure with another type of structure, or demolishing the structure and having something else in its place.
11.	Amusement Permit Renewals	Noted
12.	Cinema Licence Renewals	Noted
13.	Entertainment Licence Renewals	Noted
14.	Petroleum Spirit Licence Renewals	Noted
15.	Society Lottery Registrations	Noted
16.	Matters for Reporting to Partnership Panel	None
17.	Consultations	None
18.	Correspondence	None
19.	Any Other Relevant Business (notified in accordance with Standing Order 12 (0))	
19.1	Craigahulliar Landfill Site (Alderman S McKillop)	Item to be brought back to Committee with a detailed report.