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| Title of Report: | Professional Services Contract, (PSC) Framework Framework 1 of 2 renewal/re-tendering, (M&E, Environmental & Conservation Architect) <i>“Construction related professional consultancies”</i> |
| Committee Report Submitted To: | Environmental Services Committee |
| Date of Meeting: | 13 February 2024 |
| For Decision or For Information | For Decision |
| To be discussed In Committee NO | No |

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| Linkage to Council Strategy (2021-25) | |
| Strategic Theme | Improvement and Innovation |
| Outcome | Council maintains its performance as the most efficient of NI's Local Authorities |
| Lead Officer | Head of Capital Works, Energy & Infrastructure |

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| Budgetary Considerations | |
| Cost of Proposal | <i>External PSC Framework specialist procurement advice as per legal services framework, (Cleaver Fulton Rankin)</i> <i>Estimated professional advice cost:-</i> <£5, 000.00 |
| Included in Current Year Estimates | No |
| Capital/Revenue | Revenue |
| Code | TBC |
| Staff costs | N.A |

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| Legal Considerations | |
| Input of Legal Services Required | No |
| Legal Opinion Obtained | <i>Not applicable, (specialist procurement advice)</i> |

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| Screening Requirements | Required for new or revised Policies, Plans, Strategies or Service Delivery Proposals. | | |
| Section 75 Screening | Screening Completed: | TBC | Date: N.A |
| | EQIA Required and Completed: | Yes/No | Date: N.A |

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| Rural Needs Assessment (RNA) | Screening Completed | Yes/No | Date: N.A |
| | RNA Required | Yes/No | Date: N.A |
| Data Protection Impact Assessment (DPIA) | Screening Completed: | Yes/No | Date: N.A |
| | DPIA Required and Completed: | Yes/No | Date: N.A |

1.0 Purpose of Report

- 1.1 To request Members consideration and approval for the granting of officers to **(a)** update and produce the required Professional Services Contract (PSC) Framework tender document with external framework procurement specialists, Messrs Cleaver Fulton Rankin, and **(b)** conduct and complete with the said required public re-tender competition in accordance with the 'Procurement Act 2023' for such Professional Services as noted under 2.1 of this report item.

2.0 Background

- 2.1 Causeway Coast & Glens Borough Council currently have in place a Professional Services Contract (PSC). These are frameworks which allow Council to efficiently deliver both minor and major capital projects, including certain aspects of maintenance.

The PSC Framework, (1 of 2) consisting of the below disciplines is due for renewal, April 2024;-

- Environmental Consultancy,
- Conservation Architect, and;
- Low Carbon Mechanical & Electrical Consultancy, (which shall be re-tendered as "Net-Zero M&E Consultancy").

- 2.2 **Framework 1** consists of the above professional consultancies, whereas **Framework 2** consists of Architectural, Structural/Civil Eng, Quantity Surveying, Building Surveying, Marine & Coastal Engineering and Landscape Architecture, (due for renewal April 2025).

- 2.3 Expenditure from the commencement of the existing PSC Framework in 2019 is estimated to be in the region of £128,000.00, (currently still in-use).

- 2.4 The use and requirement of such professional services as referred to under 2.1 is solely dependent on the requirements of the organisation to engage such services in the delivery of Minor & Major Maintenance and Capital Schemes, it is therefore not possible to state a projected figure, given the evolving Capital Programme

3.0 Proposal

3.1 The following is proposed:-

- a. Re-tender the professional services contract framework with the assistance of our external consultancy procurement specialist advisors, Messrs. Cleaver Fulton Rankin as per legal services framework, and;
- b. Conduct the said public procurement competition in order to have a select list of companies to provide the following professional services
 - Environmental Consultancy,
 - Conservation Architect, and;
 - Low Carbon Mechanical & Electrical Consultancy, (which shall be re-tendered as “Net-Zero M&E Consultancy”).

3.2 The term of contract is to be for a 1-year contract period with a possible 1-year extension period.

4.0 Recommendation

4.1 It is recommended that Members consider and approve officers to

- a. Re-tender the professional services contract framework with the assistance of our external consultancy procurement specialist advisors, Messrs. Cleaver Fulton Rankin as per legal services framework, and;
- b. Conduct the said public procurement competition in order to have a select list of companies to provide the following professional services
 - Environmental Consultancy,
 - Conservation Architect, and;
 - Low Carbon Mechanical & Electrical Consultancy, (which shall be re-tendered as “Net-Zero M&E Consultancy”).

with an output tender conclusion report brought back to Members in June 2024 for consideration and approval. The term of contract is to be for a 1-year contract period with a possible 1-year extension period.