

<b>Title of Report:</b>	<b>Freedom of the Borough – Health &amp; Care Workers</b>
<b>Committee Report Submitted To:</b>	<b>Corporate Policy &amp; Resources Committee</b>
<b>Date of Meeting:</b>	<b>30<sup>th</sup> January 2024</b>
<b>For Decision or For Information</b>	<b>For Decision</b>
<b>To be discussed In Committee</b>	<b>No</b>

<b>Linkage to Council Strategy (2021-25)</b>	
Strategic Theme	Leader and Champion
Outcome	Council operates as one effective and efficient corporate unit with a common purpose and culture
Lead Officer	Director of Corporate Services

<b>Budgetary Considerations</b>	
Cost of Proposal	£5,750-£6,500
Included in Current Year Estimates	No
Capital/Revenue	No
Code	TBC
Staffing Costs	No

<b>Legal Considerations</b>	
Input of Legal Services Required	<b>No</b>
Legal Opinion Obtained	<b>No</b>

<b>Screening Requirements</b>	Required for new or revised Policies, Plans, Strategies or Service Delivery Proposals.		
Section 75 Screening	Screening Completed:	Yes/No	Date:
	EQIA Required and Completed:	Yes/No	Date:
Rural Needs Assessment (RNA)	Screening Completed	Yes/No	Date:
	RNA Required and Completed:	Yes/No	Date:
Data Protection Impact Assessment (DPIA)	Screening Completed:	Yes/No	Date:
	DPIA Required and Completed:	Yes/No	Date:

## 1.0 **Purpose of Report**

1.1 The purpose of this report is to provide Members with an update on arrangements for the Freedom of the Borough to be conferred on health and care workers and to seek approval for the arrangements.

## 2.0 **Background**

2.1 The Notice of Motion below was agreed at a Special Council meeting on 30<sup>th</sup> October:

“This Council awards the Freedom of the Borough to all health and care workers who have and continue to provide selfless, dedicated and high-quality lifesaving care to patients and family members in NHS facilities, community settings and households across Causeway Coast and Glens Borough.”

2.2 In agreeing the motion, Council has asked that a cross section of the Trust workforce is represented at any such event including medical, nursing, auxiliary, administrative, domestic and domiciliary staff.

2.3 A letter to this effect has been issued to the Chief Executive of the Northern and Western Trusts and both Trusts have confirmed their willingness to ensure that a cross section of staff from across the Trust are represented at the event.

## 3.0 **Proposal**

3.1 There have been six Freedom of the Borough ceremonies held since 2015. All of the events have been hosted at Cloonavin with the exception of the Royal Portrush Golf Club event in 2021, which was held in the golf club in order to comply with COVID restrictions, and the RAF event in 2022 which was held in Roe Valley Arts Centre given the RAF’s association with Limavady and Ballykelly.

3.2 The recommended date for the event is Friday 19<sup>th</sup> April in one of the formats outlined below:

	Location	No of Guests				Comments
		Council	NHSCT	WHSCT	Total	
<b>Option 1 (Approx £6,500)</b>	Council Chamber/ Bann Gallery	40	30	15	85	Ceremony in Council Chamber followed by a seated civic lunch in the Bann Gallery.
<b>Option 2 (Approx £5,750)</b>	Bann Gallery	40	75	35	150	Ceremony in the Bann Gallery, theatre style seating, refreshments in the Bann View/Large Committee Room while the Bann Gallery is reset for a canape reception.
<b>Option 3 (Approx £6,500)</b>	Coleraine Town Hall	40	100	60	200	Ceremony on the stage of the Main Hall, theatre style seating for guests, refreshments in the Council Chamber while the Main Hall is reset for a canape reception.

## 4.0 **Recommendation**

4.1 **It is recommended** that the event is held on Friday 19<sup>th</sup> April and that the format

for the event is as outlined in Option 3.