



Title of Report:	Prompt Payment Statistics
Committee Report Submitted To:	Finance Committee
Date of Meeting:	11 January 2024
For Decision or For Information	For information
To be discussed In Committee YES/NO	No

Linkage to Council Strategy (2021-25)	
Strategic Theme	Cohesive Leadership
Outcome	Council has agreed policies and procedures and decision making is consistent with them.
Lead Officer	Chief Finance Officer

Budgetary Considerations	
Cost of Proposal	
Included in Current Year Estimates	YES/NO
Capital/Revenue	Revenue
Code	
Staffing Costs	

Legal Considerations	
Input of Legal Services Required	YES/NO
Legal Opinion Obtained	YES/NO

Screening Requirements	Required for new or revised Policies, Plans, Strategies or Service Delivery Proposals.		
Section 75 Screening	Screening Completed:	Yes/No	Date:
	EQIA Required and Completed:	Yes/No	Date:
Rural Needs Assessment (RNA)	Screening Completed	Yes/No	Date:
	RNA Required and Completed:	Yes/No	Date:
Data Protection Impact Assessment (DPIA)	Screening Completed:	Yes/No	Date:
	DPIA Required and Completed:	Yes/No	Date:

1.1 Background

Department for communities (DfC) requires Council to record and publish statistics regarding the payment of supplier invoices with specific reference to two distinct measures namely invoices paid within 10 working days and invoices paid within 30 calendar days.

1.2 Detail

These figures are published on a quarterly basis by DfC with Councils required to do likewise. The purpose of the statistics is to encourage Councils to support businesses especially those local and/or small businesses for whom cash flow is of vital importance to their continued survival. In addition, as part of Council's performance improvement plan for this year the payment of our suppliers has been identified as one of the performance improvement objectives with a target of 90% of suppliers being paid within 30 calendar days. The tables below detail Council's performance since April 2020 the latest data being for quarter 3 of 23/24 year, up to and including end of December 2023. The implementation of the new Finance system on 1 April has had a negative impact on these statistics however we can see they have begun to recover in quarters 2 and 3, that improvement continuing during December, and it is anticipated that this improvement will be sustained in coming periods with the last few months achieving the 90% target for invoices being paid within 30 days.

1.3 Improvement Actions

The statistics will continue to be reviewed over the coming months to ensure this decline continues to be reversed and performance should be improved to pre-implementation levels and better with the enhancements of the new system taking effect. During December 91.64% (November 90.94%) of invoices were paid within 30 days, the year-to-date figure now being 86.37% (November 85.90%), a steady improvement from the 82.89% recorded in Q1.

Prompt Payment Statistics 2020/2021						
	Q1	Q2	Q3	Q4	Total	
Total No of Invoices	3424	5544	5802	6296	21066	
Total amount paid	£ 5,602,247	£ 10,310,263	£ 10,622,455	£ 17,216,296	£ 43,751,261	
Number of invoices paid within 10 days	2414	3804	4308	4087	14613	
% of invoices paid within 10 days	70.50%	68.61%	74.25%	64.91%	69.37%	
Number of invoices paid within 30 days	2846	4951	5184	5383	18364	
% of invoices paid within 30 days	83.12%	89.30%	89.35%	85.50%	87.17%	
Number of invoices paid outside 30 days	578	593	618	913	2702	
% of invoices paid outside 30 days	16.88%	10.70%	10.65%	14.50%	12.83%	
No. of Disputed Invoices	10	82	102	57	251	
% of disputed invoices	0.29%	1.48%	1.76%	0.91%	1.19%	
Average Payment Days	15.52	13.85	16.26	17.06	15.74	
Prompt Payment Statistics 2021/2022						
	Q1	Q2	Q3	Q4	Total	
Total No of Invoices	5830	6442	7117	6567	25956	
Total amount paid	£ 12,255,753	£ 14,938,664	£ 11,824,362	£ 16,652,683	£ 55,671,462	
Number of invoices paid within 10 days	4139	4113	5240	4331	17823	
% of invoices paid within 10 days	70.99%	63.85%	73.63%	65.95%	68.67%	
Number of invoices paid within 30 days	5447	5886	6613	5893	23839	
% of invoices paid within 30 days	93.43%	91.37%	92.92%	89.74%	91.84%	
Number of invoices paid outside 30 days	383	556	504	674	2117	
% of invoices paid outside 30 days	6.57%	8.63%	7.08%	10.26%	8.16%	
No. of Disputed Invoices	32	26	48	28	134	
% of disputed invoices	0.55%	0.40%	0.67%	0.43%	0.52%	
Average Payment Days	15.80	17.23	15.27	16.81	16.27	
Prompt Payment Statistics 2022/2023						
	Q1	Q2	Q3	Q4	Total	
Total No of Invoices	6461	6090	6825	6265	25641	
Total amount paid	£ 17,214,458	£ 17,078,164	£ 12,851,511	£ 35,804,964	£ 82,949,097	
Number of invoices paid within 10 days	4446	3487	4806	4628	17367	
% of invoices paid within 10 days	68.81%	57.26%	70.42%	73.87%	67.73%	
Number of invoices paid within 30 days	5872	5267	6252	5829	23220	
% of invoices paid within 30 days	90.88%	86.49%	91.60%	93.04%	90.56%	
Number of invoices paid outside 30 days	589	823	573	436	2421	
% of invoices paid outside 30 days	9.12%	13.51%	8.40%	6.96%	9.44%	
No. of Disputed Invoices	33	35	61	20	149	
% of disputed invoices	0.51%	0.57%	0.89%	0.32%	0.58%	
Average Payment Days	16.24	18.55	15.92	14.28	16.22	
Prompt Payment Statistics 2023/2024						
	Q1	Q2	Q3	Q4	Total	
Total No of Invoices	6512	7263	6704		20479	
Total amount paid	£ 23,864,802	£ 17,139,245	£ 13,273,817		£ 54,277,864	
Number of invoices paid within 10 days	3675	5233	5350		14258	
% of invoices paid within 10 days	56.43%	72.05%	79.80%	#DIV/0!	69.62%	
Number of invoices paid within 30 days	5398	6232	6057		17687	
% of invoices paid within 30 days	82.89%	85.80%	90.35%	#DIV/0!	86.37%	
Number of invoices paid outside 30 days	1114	1031	647	0	2792	
% of invoices paid outside 30 days	17.11%	14.20%	9.65%	#DIV/0!	13.63%	
No. of Disputed Invoices	33	162	93		288	
% of disputed invoices	0.51%	2.23%	1.39%	#DIV/0!	1.41%	
Average Payment Days	18.71	15.59	12.02	#DIV/0!	15.24	