

**LAND AND PROPERTY SUB-COMMITTEE MEETING
WEDNESDAY 4 OCTOBER 2023**

No	Item	Summary of Key Recommendations
1.	Apologies	<i>Alderman Fielding and Councillor Nicholl</i>
2.	Declarations of Interest	<i>None</i>
3.	Minutes of Previous Meeting held on Wednesday 6 th September 2023	<i>Confirmed as a correct record</i>
	<i>'In Committee' (Items 4-8 inclusive)</i>	
4.	Requests for Use of Council Land	
4.1	Requests to Use Council Land	<i>To recommend that requests Ref No 85/23 and 84/23 are approved and the fees are waived in accordance with the Land & Property Policy;</i> <i>To recommend that the Retrospective Approvals are noted (reference Ref 83/23 Ref 86/23 Ref 89/23)</i>
4.2	Request to Use Council Land Approved under Delegated Authority Report – September 2023	<i>Noted</i>
5.	Requests to Purchase/Dispose of Council Land/Property	<i>To recommend to Council that an update report on requests to Council for Purchase/Dispose of Land/Property is tabled quarterly</i>
6.	Leases and Licenses	
6.1	Portballintrae – Bayhead Road and Seaport Avenue – Extension to Existing Leases (Ref 01/23/P and 02/23/P) Heads of Terms	<i>To recommend that Council agrees to the draft Heads of Terms for the extension of the existing lease by a further 999 years for land at Bay</i>

		Head Road, Portballintrae (Ref No 01/23/P).as detailed at para 3.2 of this report and also agrees the draft Heads of Terms for the extension of the existing lease by a further 999 years for land at Seaport Avenue Portballintrae (Ref No 02/23/P) as detailed at para 3.3 of this report
7.	Legal Issues	
7.1	Townhead Street Car Park onto Eastermeade Gardens, Ballymoney – Adoption of Access Pathway – Update of Legal Searches	To recommend that Council adopt ownership of this laneway by means of an application for a Vesting Order through Land and Property Services (LPS) with the caveat that capital cost of Vesting be considered before any final decision is taken
8.	Correspondence	None