

**CORPORATE POLICY AND RESOURCES COMMITTEE MEETING
TUESDAY 26 SEPTEMBER 2023**

No	Item	Summary of Key Recommendations
1.	Apologies	None
2.	Declarations of Interest	None
3.	Corporate Policy and Resources Committee Terms of Reference	<i>to recommend that Council adopt the Terms of Reference as set out in this report</i>
4.	Minutes of Corporate Policy and Resources Committee Meeting held 27 June 2023	<i>Confirmed as a correct record</i>
5.	Performance Improvement 2023/24	<i>to recommend to Council the adoption of this 2023/24 Performance Improvement Plan, as set out in Appendix 1, and the Improvement Objectives contained within it.</i>
6.	Self-Assessment of Performance 2022/23	<i>Noted</i>
7.	Elected Member Development	<i>to recommend that Council approve the Elected Member Development report and recommendations therein</i>
(i)	In Professional Development (IPD), dated 15 June 2023	
(ii)	Alison Allen, Chief Executive, NILGA, dated 18 August 2023	
(iii)	Allison Allen, Chief Executive, NILGA, dated 31 August 2023	
(iv)	Annual NI Economic Conference 2023	
8.	Community Planning Update	<i>Noted</i>
9.	Annual Remembrance Services	<i>to recommend that the Mayor and Deputy Mayor decide which event they wish to attend on Remembrance Sunday and that the other Elected Members be nominated to represent Council by Party Leads using D'Hondt. It is further recommended that</i>

		<i>this process is applied annually for the four year term of this Council</i>
10.	Standing Orders Update	<i>Noted</i>
11.	Model Complaints Handling Procedure	<i>to recommend that the attached Model Complaints Handling Procedure is adopted and that it is personalised to the Council.</i>
12.	Conference	
(i)	NILGA – Audit Committee training	<i>Noted</i>
13.	Consultations	<i>None</i>
14.	Correspondence	
(i)	Karen Smyth, Head of Policy & Governance, NILGA, dated 14 August 2023	<i>to recommend that consideration is deferred to the Council meeting, following clarification of the matters raised</i>
(ii)	Cahir Hughes, Head of Electoral Commission Northern Ireland, dated 13 September 2023	<i>Noted</i>
(iii)	Cahir Hughes, Head of Electoral Commission Northern Ireland, dated 18 September 2023	<i>Noted</i>
(iv)	Anthony Carleton, Director, Local Government & Housing Regulation, dated 21 September 2023	<i>Noted</i>
(v)	James McCorkell, Lead Volunteer, For Limavady Outreach Centre/Fmani (Fibromyalgia Awareness), email dated 1 August 2023	<i>to recommend that Council bring a report back on the request to loan a WW1 Beacon permanently, including detail of the previous decision of Council, prior to agreeing to the request</i>
15.	Matters for Reporting to the Partnership Panel	<i>None</i>
	<i>'In Committee' (Items 16-22 inclusive)</i>	
16.	Insurance Report	<i>Noted</i>
17.	Legal Services Business Plan	<i>to recommend that Council proposes the acceptance of the Legal Services business plan</i>

18.	Legal Services - Service Level Agreement (SLA) with Derry City and Strabane District Council for external legal advice	<i>to recommend that Council proposes the acceptance of the Service Level Agreement for a period of two years from 1st April 2023</i>
19.	Population of the Organisation Structure Progress report	<i>Noted</i>
20.	Corporate Services Management Accounts Month 4	<i>Noted</i>
21.	Minutes of the Land and Property Sub Committee meeting held Wednesday 6 September 2023	
(i)	Approval of Adoption of the Minutes	<i>to recommend that Council adopt the Minutes of the Land and Property Sub Committee meeting held Wednesday 6 September 2023 and recommendations therein approved</i>
22.	Any Other Relevant Business (notified in accordance with Standing Order 12(o))	
(i)	Limepark, Armoy (Councillor Watson)	<i>to recommend that Council approve the process as outlined by the Chair, Councillor Nicholl above</i>