

<b>Title of Report:</b>	<b>Auction Summary – Concessionary trading sites</b>
<b>Committee Report Submitted To:</b>	<b>Environmental Services Committee</b>
<b>Date of Meeting:</b>	<b>5<sup>th</sup> April 2023</b>
<b>For Decision or For Information</b>	<b>For Information</b>

<b>Linkage to Council Strategy (2021-25)</b>	
Strategic Theme	Improvement and Innovation
Outcome	The Council will continuously examine and introduce ways to provide services in a more accessible and efficient way.
Lead Officer	Head of Capital Works, Energy & Infrastructure.

<b>Budgetary Considerations</b>	
Cost of Proposal	N/A
Included in Current Year Estimates	<b>NO</b>
Capital/Revenue	N/A
Code	N/A
Staffing Costs	N/A

<b>Screening Requirements</b>	Required for new or revised Policies, Plans, Strategies or Service Delivery Proposals.		
Section 75 Screening	Screening Completed:	Yes/No	Date:
	EQIA Required and Completed:	Yes/No	Date:
Rural Needs Assessment (RNA)	Screening Completed	Yes/No	Date:
	RNA Required and Completed:	Yes/No	Date:
Data Protection Impact Assessment (DPIA)	Screening Completed:	Yes/No	Date:
	DPIA Required and Completed:	Yes/No	Date:

## **1.0 Purpose of Report**

- 1.1 The purpose of the report is to provide clarity on the goods which will be permitted to be sold from Riverside Park Ballymoney, Accessible Play Park Limavady and Lansdowne Road car park Portrush and what will be offered at future auction.

## **2.0 Background**

- 2.1 At the environmental Services meeting on 16<sup>th</sup> February 2023 members agreed to proceed to carry out a marketing campaign and public tendered auction.  
The Director of Environmental Services confirmed that the auction summary of what was being put out for auction can be issued to Elected Members before the auction takes place.

## **3.0 Proposals**

- 3.1 For clarity, the sites, and their service provision(s) to be offered via auction is as follows: -

- **Riverside Park, Ballymoney**  
Goods to be sold: -
  - Hot and Cold food.
  - Hot and Cold drinks.NB: - with the exclusion of alcohol
  
- **Accessible Play Park, Limavady**  
Goods to be sold: -
  - Hot and Cold food.
  - Hot and Cold drinks.NB: - with the exclusion of alcohol

The services to be offered at auction from both sites will include hot and cold food, i.e., burgers, hot dogs, sausages, sausage rolls, pies, fish, chips, filled baps/sodas, toasties, paninis, soup, sandwiches, baguettes, traybakes, buns, scones, doughnuts, muffins, pancakes, crepes, cookies, waffles, chocolate, sweets, crisps, ice cream etc.  
Hot and cold drinks on offer will include, tea, coffee, hot chocolate, bottled water, bottles/cans of fizzy drinks, milk/milkshakes, slush puppies etc.

The sites at Riverside Park Ballymoney and the Accessible Play Park Limavady are stand-alone sites with no other traders in the proximity, so no conflict is anticipated.

- **Lansdowne Road Car Park, Portrush**

Goods to be sold: -

- Tea & Coffee
- Traybakes
- Hot Confectionary \*\*

NB: - with the exclusion of alcohol

The services to be offered at auction from the Lansdowne Road car park site are as described above, i.e., tea, coffee, traybakes and hot confectionary.

\*\* Confectionary is defined as sweet foods that feature flour as a main ingredient and are baked, i.e., traybakes, sweet pastries, doughnuts, scones, cookies, muffins, buns, waffles, and crepes.

To alleviate any ambiguity and on-site disputes between traders on the Lansdowne site it is important to clarify that this provision will not include confectionery, i.e., sweets and chocolate as these items are sold by the Ice Cream traders on site.

The service provision will not include hot food items such as burgers, chips, sausages, sausage rolls, hot dogs, fish as these items are sold by the Hot Food trader on site. Nor will the service provision include toasties, paninis, soup, sandwiches, baguettes etc.

#### **4.0 Recommendation**

It is recommended that members note the service provisions that will be offered via auction at each site or make any amendments prior to auction.