



Title of Report:	ESTABLISHMENT of SUB COMMITTEE for the COMMEMORATION of QUEEN ELIZABETH II & CORONATION OF HIS MAJESTY, KING CHARLES III
Committee Report Submitted To:	Corporate Policy and Resources Committee
Date of Meeting:	28 February 2023
For Decision or For Information	For Decision

Linkage to Council Strategy 2021-2025	
Strategic Theme	Cohesive Leadership
Outcome	Council operates as one effective and efficient corporate unit with a common purpose and culture.
Lead Officer	Director of Corporate Services

Budgetary Considerations	
Cost of Proposal	TBC
Included in Current Year Estimates	YES/NO
Capital/Revenue	
Code	
Staffing Costs	

Screening Requirements	Required for new or revised Policies, Plans, Strategies or Service Delivery Proposals.		
Section 75 Screening	Screening Completed:	Yes/No	Date:
	EQIA Required and Completed:	Yes/No	Date:
Rural Needs Assessment (RNA)	Screening Completed	Yes/No	Date:
	RNA Required and Completed:	Yes/No	Date:
Data Protection Impact Assessment (DPIA)	Screening Completed:	Yes/No	Date:
	DPIA Required and Completed:	Yes/No	Date:

1.0 Purpose of Report

The purpose of the report is to seek a method of appointment to establish the Sub Committee for the Commemoration of Queen Elizabeth II and Coronation of His Majesty, King Charles III.

2.0 Background

- 2.1 At the Corporate Policy and Resources Committee on 22 November 2022 it was proposed by Councillor Storey, seconded by Alderman McLean and ratified by Council on 6 December 2022, that Council support the following Notice of Motion.

Notice of Motion

This council acknowledges, with sadness, the recent passing of our late Sovereign Lady, Queen Elizabeth II. Pays tribute to the exemplary dignity, wisdom and diligence with which Her Late Majesty served our nation and the Commonwealth. Further acknowledges the tremendous debt of gratitude owed for the personal sacrifice and unwavering loyal devotion over her glorious 70-year reign.

This Council commits to honour and enshrine her memory in tangible commemoration across the Borough and invites council officers to present an options paper to the relevant committee for consideration in due course.

This council shall also establish a sub-committee to commence preparation for the coronation of His Majesty, King Charles III.

2.2 Establishment of Sub-Committee

- 2.3 Corporate Policy and Resources Committee are invited to define the number of Councillors and method of Appointment that shall constitute the Membership of the sub-committee.

3.0 Time and Place of Meetings

- 3.1 It is proposed the first meeting of the Sub Committee is held on
- **Wednesday 15 March 2023 at 7.30pm**, The Council Chamber, hybrid format.

The Sub-Committee Terms of Reference will be brought to its first meeting.

4.0 Recommendation

- 4.1 **It is recommended** that Corporate Policy and Resources Committee approve a method of Appointment and number of Councillors from the Corporate Policy and Resources Councillors to sit on the Sub Committee to Commemorate Queen Elizabeth II and Coronation of His Majesty King Charles III.