



<b>Title of Report:</b>	<b><i>Progression of various Concessionary Sites to public auction, and the service provision on offer at each</i></b>
<b>Committee Report Submitted To:</b>	<b>Environmental Services</b>
<b>Date of Meeting:</b>	<b>Tuesday 16<sup>th</sup> February</b>
<b>For Decision or For Information</b>	<b>For Decision</b>

<b>Linkage to Council Strategy (2021-25)</b>	
Strategic Theme	Improvement and Innovation
Outcome	The Council will continuously examine and introduce ways to provide services in a more accessible and efficient way.
Lead Officer	Director of Environmental Services

<b>Budgetary Considerations</b>	
Cost of Proposal	N/A
Included in Current Year Estimates	<b>No</b>
Capital/Revenue	N/A
Code	N/A
Staffing Costs	N/A

<b>Screening Requirements</b>	Required for new or revised Policies, Plans, Strategies or Service Delivery Proposals.		
Section 75 Screening	Screening Completed:	TBC	Date:
	EQIA Required and Completed:	Yes/No	Date:
Rural Needs Assessment (RNA)	Screening Completed	Yes/No	Date:
	RNA Required and Completed:	Yes/No	Date:
Data Protection Impact Assessment (DPIA)	Screening Completed:	Yes/No	Date:
	DPIA Required and Completed:	Yes/No	Date:

## 1.0 Purpose of Report

1.1 The purpose of this Report Item is to seek Members approval to proceed with a public tendered auction for each of the site as contained within 2.2 of this report, and to confirm the service provision to be sold from each respective site.

## 2.0 Background

2.1 Members identified sites as listed under 2.2 of this report, for which planning permission has now been achieved.

2.2 For approval and clarity, the sites and there service provision(s), is as follows:-

- **Riverside Park, Ballymoney**

*Goods to be sold:-*

- Hot and Cold food;
  - Hot and Cold drinks;
- NB:- with the exclusion of alcohol.

- **Accessible Play Park, Limavady**

*Goods to be sold:-*

- Hot and Cold food;
  - Hot and Cold drinks;
- NB:- with the exclusion of alcohol.

- **Lansdowne Car Park, Portrush**

*Goods to be sold:-*

- Tea & Coffee.
- Traybakes
- Hot Confectionary\*\*.

**\*\*confectionary is defined as sweet foods that feature flour as a main ingredient and are baked, i.e., traybakes, sweet pastries, doughnuts, scones, cookies, muffins, buns, waffles and crepes.**

***Lansdowne:- To alleviate any ambiguity and on-site disputes between traders on this specific site it is important that this provision will not include confectionery, i.e., sweets and chocolate as these items are sold by the Ice Cream traders on site and not include hot food items such as burgers, chips, sausages, sausage rolls, hot dogs, fish, etc. as these items are sold by the hot food trader on site. Note The proposed licence on site will ensure this clarify.***

### **3.0 Proposal**

- 3.1 It is proposed that Officers now conduct a marketing campaign, and subsequently carryout a tendered public auction for the sites listed under 2.2, including an additional concessionary trading site at Castlerock, (subject to planning/statutory approval), for the service provision of Tea, Coffee & Traybakes.

### **4.0 Recommendation**

- 4.1 That Members approve the service provision at each as described in detailed under 2.2 of this report, and that Officers proceed to carryout a marketing campaign and public tendered auction.