

**COUNCIL MEETING TUESDAY 7 JUNE 2022**

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<b>No.</b>	<b>Item</b>	<b>Decision</b>
1.	The Mayor's Business	<b>None</b>
2.	Apologies	<b>Alderman McKeown, Councillor P McShane</b>
3.	Declaration of Members' Interests	<b>Alderman Boyle, Councillor Hunter, Councillor MA McKillop as set out</b>
4.	Minutes of Council Meeting held Tuesday 3 May 2022	<b>Taken as read and signed as correct</b>
5.	Minutes of Planning Committee Meeting Held Wednesday 27 April 2022	<b>Received and noted</b>
6.	Minutes of Environmental Services Committee Meeting held Tuesday 10 May 2022	
	<b>Matters Arising</b>	
6.1	Coleraine Cemetery Vehicular Access Restriction (Item 17)	<b>Information</b>
6.2	Addition to the Minute	<b>Noted</b>
6.3	Adoption of the Minutes	<b>Adopted and recommendations therein approved; including the addition to the minute noted at Item 6.2 above</b>
7.	Minutes of Finance Committee Meeting held Thursday 12 May 2022	<b>Adopted and recommendations therein approved</b>
8.	Minutes of Leisure and Development Committee Meeting held Tuesday 17 May 2022	
	<b>Matters Arising</b>	
8.1	Ballycastle and CLC OBC (Item 4)	<b>Information</b>
8.2	Runkerry Bridge and Ballycastle Viewing Platform Tenders (Item 12)	<b>Taken 'In Committee' at the end of the meeting</b>

<b>8.3</b>	Changing Places and Accessible Toilet Facilities at North West 200 (Councillor C McShane) (Item 13 ii)	<b>Information</b>
<b>8.4</b>	Adoption of the Minutes	<b>Adopted and recommendations therein approved</b>
<b>9.</b>	Minutes of Corporate Policy and Resources Committee Meeting Held Tuesday 24 May 2022	
	<b>Matters Arising</b>	
<b>9.1</b>	Minutes of the Land and Property Sub Committee Meeting held 11 May 2022 (Item 14) Metropole Park, Dunluce, Portrush – Proposed Lease To CAUS (Item 6.1)	<b>Information</b>
<b>9.2</b>	Adoption of The Minutes	<b>Adopted and recommendations therein approved</b>
<b>10.</b>	Corporate Policy and Resources Report	
<b>10.1</b>	Battle of The Somme Commemorations	<b>Agree the number of attendees and the method of appointment should the Mayor and/or Deputy Mayor be unable to attend</b>
<b>11.</b>	Matters for Reporting to the Partnership Panel	<b>See Item 13 (ii) below for Resolution</b>
<b>12.</b>	Conferences	<b>Noted (Items i-iii)</b>
<b>13.</b>	Correspondence	
<b>(i)</b>	Northern Ireland Housing	<b>Information</b>
<b>(ii)</b>	Alison Mccullough, Chief Executive, Fermanagh and Omagh District Council	<b>That Council support the correspondence and write to The Executive Office; that Council pass the matter to NILGA (Northern Ireland Local Government Association) and the Partnership Panel</b>
<b>(iii)</b>	Re: Independent Review of Invest NI – Council Engagement	<b>That Council nominate 6 Members by d'Hondt to attend the Independent Review of Invest NI</b>
<b>14.</b>	Consultation Schedule	<b>Noted</b>
<b>15.</b>	Seal Documents	<b>That the Sealing of documents, as listed, be</b>

		<b>approved (Items i-v inclusive)</b>
<b>16.</b>	Notice of Motion Proposed by Alderman Boyle, Seconded by Alderman Baird	<b>Referred to Leisure and Development Committee</b>
<b>17.</b>	Minutes of Environmental Services Committee Meeting held Tuesday 10 May 2022 ' <i>In Committee</i> '	
	<b>Matters Arising '<i>In Committee</i>'</b>	
<b>17.1</b>	Asset Realisation – Declaration of Surplus to Requirements Asset Known As 'Eastermeade Stores', Ballymoney (Item 21)	<b>That Council declare the asset as described above, surplus to the requirements of the Environmental Services Department, thereafter Asset Realisation shall review the possible strategic realisation options for the said site and report to the Land and Property Sub-Committee accordingly on the best way to achieve value for money</b>
<b>18.</b>	Minutes of Leisure and Development Committee Meeting held Tuesday 17 May 2022 ' <i>In Committee</i> '	
	<b>Matters Arising '<i>In Committee</i>'</b>	
<b>18.1</b>	Runkerry Bridge and Ballycastle Viewing Platform Tenders (Item 12)	<b>Information</b>

**MINUTES OF THE PROCEEDINGS OF THE MEETING OF THE  
COUNCIL HELD IN THE COUNCIL CHAMBER AND VIA VIDEO CONFERENCE  
ON TUESDAY 7 JUNE 2022 AT 8:06PM**

**In the Chair** : The Mayor, Councillor Wallace (C)

**Present** : Alderman Boyle (C), Baird (C), Duddy (R), Fielding (C),  
Finlay (C), Hillis (C), Knight-McQuillan (R), S McKillop (R)

Councillors Bateson (C), Beattie (R), Callan (R), Chivers (C), Dallat O'Driscoll (R), Holmes (C), Hunter (R), McAuley (C), McCandless (C), McCaw (C), McCorkell (R), McGurk (C), MA McKillop (R), McLaughlin (C), McLean (C), McMullan (C), McQuillan (C), C McShane (C), Mulholland (C), Nicholl (C), Peacock (C), Quigley (C), Scott (C), Wallace (C), Watton (C), Wilson (C)

**Officers Present** : D Jackson, Chief Executive (C)  
M Quinn, Director, Corporate Services (R)  
A McPeake, Director, Environment Services (R)  
M Smyth, Director, Finance (Interim) (R)  
P Donaghy, Democratic & Central Services Manager (R)  
W McCullough, Head of Sport and Wellbeing (R)  
P Thompson, Head of Tourism and Recreation (R)  
D Hunter, Council Solicitor (R)  
S Duggan, Civic Support & Committee & Member Services Officer (R)  
I Owens, Committee & Member Services Officer (C)

A McAuley, PR Manager (R)  
C Thompson, ICT Officer (C)  
A Lennox, ICT Mobile Operations (C)

**In attendance** : Press (2 No) (R)  
Public (1 No) (R)

**Key –**                    **C** = Attended in the Chamber  
                              **R** = Attended Remotely

The Chief Executive undertook a roll call.

The Mayor opened the meeting and extended a welcome to members of the press and public in attendance and provided guidance in relation to Council's Remote Meetings Protocol and audio recordings.

**1. THE MAYOR'S BUSINESS**

There were no items of Mayor's Business.

**2. APOLOGIES**

Apologies were recorded for Alderman McKeown and Councillor P McShane.

### 3. DECLARATION OF MEMBERS' INTERESTS

Declarations of Interest were recorded for:

- Alderman Boyle in Minutes of Environmental Services Committee, Anaerobic Digester Facility Investment and Prosecution Update Item. Alderman Boyle did not participate in the Item.
- Councillor Hunter in Minutes of Environmental Services Committee, Anaerobic Digester Facility Investment and Prosecution Update Item. Alderman Boyle did not participate in the Item.
- Councillor MA McKillop in Minutes of Environmental Services Committee, Anaerobic Digester Facility Investment and Prosecution Update Item. Alderman Boyle did not participate in the Item.

### 4. MINUTES OF COUNCIL MEETING HELD TUESDAY 3 MAY 2022

Copy, previously circulated.

Proposed by Councillor McQuillan  
Seconded by Councillor Scott and

**RESOLVED** – that the Minutes of the Council Meeting held Tuesday 3 May 2022 were taken as read and signed as correct.

### 5. MINUTES OF PLANNING COMMITTEE MEETING HELD WEDNESDAY 27 APRIL 2022

Copy, previously circulated.

**RESOLVED** – that the Minutes of the Planning Committee Meeting held Wednesday 27 April 2022 are received and noted.

### 6. MINUTES OF ENVIRONMENTAL SERVICES COMMITTEE MEETING HELD TUESDAY 10 MAY 2022

Copy, previously circulated.

The Chair of the meeting, Councillor Wilson proposed the adoption of the Minutes subject to any matters arising.

The Director of Environmental Services advised he would clarify the information requested during the *'In Committee'* session, in connection with Asset Realisation – Declaration of surplus to requirements asset know as 'Eastermeade Stores', Ballymoney (Item 21).

## **Matters Arising**

### **6.1 Coleraine Cemetery Vehicular Access Restriction (Item 17)**

Councillor Watton considered the matter a grey area that required close observation and cited an example of where the guidelines may not apply as intended.

Alderman Baird supported Councillor Watton and considered the Item should be revisited.

The Director of Environmental Services advised the system was similar to that in Ballymoney and was working well. Members of the public should contact Estates in Ballymoney Offices for an application.

### **6.2 Addition to the Minute**

Councillor Hunter advised she had left the meeting before Item 25 and had not re-joined.

### **6.3 Adoption of the Minutes**

Proposed by Councillor Wilson  
Seconded by Councillor McQuillan and

**RESOLVED** – that the Minutes of Environmental Services Committee Meeting held Tuesday 10 May 2022 were adopted and recommendations therein approved including the addition to the minute noted at Item 6.2 above.

## **7. MINUTES OF FINANCE COMMITTEE MEETING HELD THURSDAY 12 MAY 2022**

Copy, previously circulated.

Proposed by Alderman Hillis  
Seconded by Councillor Callan and

**RESOLVED** – that the Minutes of the Finance Committee meeting held Thursday 12 May 2022 were adopted and recommendations therein approved.

## **8. MINUTES OF LEISURE AND DEVELOPMENT COMMITTEE MEETING HELD TUESDAY 17 MAY 2022**

Copy, previously circulated.

Chair of the meeting, Councillor McAuley proposed the adoption of the Minutes subject to any matters arising.

## **Matters Arising**

### **8.1 Ballycastle and CLC OBC (Item 4)**

Councillor Quigley queried whether there would be Swimming Pool provision during works, especially given there are Swimming Clubs.

The Head of Sport and Wellbeing advised pool time would be secured in Ballymoney and Roe Valley Leisure Centres for all Swimming Clubs and extension of public swimming lessons with the Learn to Swim Programme.

## **8.2 Runkerry Bridge and Ballycastle Viewing Platform Tenders (Item 12)**

Councillor Quigley sought an update on the timeline for completion of the works.

Alderman Baird sought information on a completion date for Runkerry Bridge and asked that it would be expedited, for tourism.

Alderman S McKillop advised she had received enquiries and asked to be kept informed.

The Mayor advised the matter would be taken '*In Committee*' at the end of the meeting.

## **8.3 Changing Places and accessible toilet facilities at North West 200. (Councillor C McShane) (Item 13 ii)**

Councillor C McShane advised criteria for funding included Equality Screening and queried whether that had been carried out.

The Chief Executive advised he was aware of the submission of a formal complaint, and in that instance, it would be wrong to speak in relation to Council's responsibility on that.

## **8.4 Adoption of the Minutes**

Proposed by Councillor McAuley  
Seconded by Councillor Watton and

**RESOLVED** – that the Minutes of the Leisure and Development Committee meeting held Tuesday 17 May 2022 were adopted and recommendations therein approved.

## **9. MINUTES OF CORPORATE POLICY AND RESOURCES COMMITTEE MEETING HELD TUESDAY 24 MAY 2022**

Copy, previously circulated.

Chair of the meeting, Alderman Knight-McQuillan proposed the adoption of the Minutes subject to any matters arising.

### **Matters Arising**

#### **9.1 Minutes of the Land and Property Sub Committee meeting held 11 May 2022 (Item 14) Metropole Park, Dunluce, Portrush – Proposed lease to CAUS (Item 6.1)**

Councillor Mulholland requested an update on the proposed lease to CAUS.

The Director of Corporate Services advised there was further work to do and engagement, in relation to the next stage, which was progressing.

## 9.2 Adoption of the Minutes

Proposed by Alderman Knight-McQuillan  
Seconded by Alderman Hillis and

**RESOLVED** – that the Minutes of the Corporate Policy & Resources Committee meeting held Tuesday 24<sup>th</sup> May 2022 were adopted and recommendations therein approved.

## 10. CORPORATE POLICY AND RESOURCES COMMITTEE REPORT

### 10.1 Battle of the Somme Commemorations

Report, previously circulated presented by the Director of Corporate Services.

Council has in the past nominated the Mayor and Deputy Mayor (or their party nominee) to attend the Battle of the Somme commemorations.

Alderman Sharon McKillop travelled to the Somme in July 2019 in her capacity as Deputy Mayor and a delegation of 4 Elected Members visited the Somme for the Ulster Tower centenary celebrations in November 2021.

The Somme Association no longer organise Battlefield tours therefore members have to travel independently, flying with Easyjet from Belfast to Paris, travelling by train to Arras and by taxi to the Ulster Tower/Guillemont for the services on 1st July.

It is likely that attendees would travel on Wednesday 29<sup>th</sup> June and return on Saturday 2<sup>nd</sup> July. Final travel arrangements will be confirmed when nominations have been made.

**It is recommended** that Council agree the number of attendees and the method of appointment should the Mayor and/or Deputy Mayor be unable to attend.

Proposed by Alderman Finlay  
Seconded by Councillor Mulholland and

**RESOLVED** – that Council agree the number of attendees and the method of appointment should the Mayor and/or Deputy Mayor be unable to attend.

Alderman Finlay suggested nominating a Member that had not attended previously.

## 11. MATTERS FOR REPORTING TO THE PARTNERSHIP PANEL

During consideration of Item 13 below, it was resolved that Council support the sentiments referred to within the Correspondence Report *Alison McCullough, Chief Executive, Fermanagh and Omagh District Council* and



refer the matter to the Partnership Panel.

## 12. CONFERENCES

The Mayor presented the Conference Schedule as read.

### (i) Northern Health and Social Care Trust Conference

Contributing to Developing Happy, Healthy Children and Young People (CYPSP) Northern Area Outcomes Group and NHSCT Infant Mental Health Strategic Group Conference on Contributing to Developing Happy, Health Children and Young People. Focus on Positive Universal Promotion of Good Mental Health and Emotional Wellbeing.

Cost: Free event

- Wednesday 15<sup>th</sup> June 2022 from 9.30 am – 4.30 pm in Tullyglass House Hotel, Ballymena

### (ii) Progressing Women Into Leadership Conference

A report has shown that women only account for 21% of leadership roles in the UK - this shows not enough women are being promoted to the types of roles which frequently lead to leadership positions. This one-day event will explore the difficulties for women in leadership and the additional impediments imposed by the COVID-19 pandemic.

Speaker, Jess Phillips MP, Co-Chair, The Women and Work All Party Parliamentary Group will discuss creating a progressive, inclusive leadership environment for women to thrive.

#### Keynote Sessions Include:

- Improving practices across the public sector and valuing women's representation in Leadership;
- Advocating for women's voices in leadership and participation in local government;
- Identifying inclusive solutions to promote leadership for all;
- Implementing a modern workplace menopause policy to support women in leadership;
- Uncovering the hidden leadership inequalities from the Covid-19 pandemic.

Cost: The tickets are from £299 + VAT

- Wednesday 28<sup>th</sup> June 2022 from 9.00 am – 3.00 pm Online

**(iii) Conference on Future of Rural Development Funding Delivery – Looking Back to Go Forward – A Review of Rural Development Funding Processes and Delivery**

As we emerge from the pandemic and the cost of living crisis seems to get worse by the day how do you see the future of rural communities across NI. DAERA has developed its Rural Policy Framework but how will it be implemented and what actions would you like to see?

Speaker, Ruth McAreavey, Newcastle University will present findings and recommendations from her research commissioned by RCN and NIRWN on LEADER in Northern Ireland.

Cost: Free event

- Thursday 23rd June 2022 from 10.00 am – 1.30 pm in O'Neill Arms Hotel, Toomebridge

**It is recommended** that Council note the Conferences listed.

**RESOLVED** – that Council note the Conferences Listed.

**13. CORRESPONDENCE**

Report, previously circulated presented by the Chief Executive.

**(i) Northern Ireland Housing Council** (correspondence dated 12 May 2022)

The Housing Council January bulletin dated 10 March 2022 and 489th Meeting of the Northern Ireland Housing Council minutes.

**(ii) Alison McCullough, Chief Executive, Fermanagh and Omagh District Council** (correspondence dated 25 April 2022)

Causeway Coast and Glens Borough are encouraged to make representative to Executive Office to highlight their concerns that local Councils are being required to take on roles from central government agencies, without budget, and to request that appropriate budget is provided to Councils for such activities.

Proposed by Councillor Holmes  
Seconded by Alderman Hillis and

**RESOLVED** – that Council support the correspondence and write to The Executive Office; that Council pass the matter to NILGA (Northern Ireland Local Government Association) and the Partnership Panel.

**(iii) Re: Independent Review of Invest NI – Council Engagement**

Addendum document, previously circulated presented by The Chief Executive.

**It is recommended** that Council consider the correspondence.

Proposed by Councillor Holmes  
Seconded by Alderman Finlay and

**RESOLVED** – that Council nominate 6 Members by d'Hondt to attend the Independent Review of Invest NI.

#### 14. CONSULTATION SCHEDULE

The Chief Executive presented the Consultation Schedule as read:

- Mid and East Antrim Borough Council, Public Consultation on Regeneration Plans for St Patrick's Barracks, Ballymena, submission by 3 June 2022 (circulated to Council via email on 30 May 2022);
- Department of Health, Consultation on Review of Urgent and Emergency Care in Northern Ireland, submission by 1st July 2022;
- Queen's University Belfast Consultation on Proposed Pilot Linguistic Residential Scheme, submission by 8th July 2022;
- Armagh City, Banbridge and Craigavon Borough Council, Equality Scheme Policy Screening Report for December 2021 – March 2022;
- Translink, Equality Screening Report for January - March 2022;
- Department of Finance, Northern Ireland Civil Service mileage policy - Equality Screening;
- Department of Agriculture, Environment and Rural Affairs, Equality Screening Report for January – March 2022.

Open Consultations, previously listed:

- Department of Justice, Consultation on Modern Slavery and Human Trafficking, submission by 3 June 2022
- Department of Health, Consultation on Hub and Spoke Dispensing, submission by 8 June 2022
- Department of Health, Consultation on EQIA – Review of Urgent and Emergency Care in Northern Ireland, submission by 15 June 2022
- Ulster University Consultation on Screening of New Policies (November 2021-March 2022), submission 8 July 2022

**RESOLVED** – That Council note the Consultation Schedule.

#### 15. SEAL DOCUMENTS

Members were advised of the undernoted items for signing and sealing by Council, approval having been previously granted and all necessary legislative requirements being met.

- (i) Grave Registry Certificates, No's 5335 – 5348;
- (ii) Renewal of Commercial Lease Roarkes Kitchen, Ballintoy Teahouse, Ballintoy Harbour – Causeway Coast and Glens Borough Council and Margaret McCullagh trading as Roarkes Kitchen (L&P SC: 220406 CP&R: 220426 CM: 220503);
- (iii) Licence Agreement for Temporary use of Council lands in connection with the North West 200- 2022 - Causeway Coast and Glens Borough Council

and Coleraine and District Motor Club Limited (L&P SC: 220302 CP&R: 220322 CM: 220405);

- (iv) Renewal of Commercial Lease Long Line Surf School, Benone – Causeway Coast and Glens Borough Council and Daniel Lavery trading as Long Line Surf School (Approved under Scheme of Delegation);
- (v) Licence Agreement, The Panoramic Wheel Company at The Crescent, Portstewart - Causeway Coast and Glens Borough Council and The Panoramic Wheel Company Limited (Approved under the Scheme of Delegation).

Proposed by Councillor Scott  
Seconded by Councillor McQuillan and

**RESOLVED** – that the Sealing of documents, as listed, be approved (Items i-v inclusive)

**16. NOTICE OF MOTION PROPOSED BY ALDERMAN BOYLE, SECONDED BY ALDERMAN BAIRD**

*That Causeway Coast and Glens Council offer bursaries for the John Hewitt International Summer School for the last week of July 2022 (w/c 25.7.22). In the past Legacy Councils granted bursaries for up to 4 people. Unfortunately none were granted in the early years of this Council. Last year a bursary was made possible through voluntary Councillor donations and a donation from the Mayor's Charity Account. John Hewitt's links with this area have been well documented – his archive in the University of Ulster at Coleraine, and his time spent in the Glens of Antrim, an influence on his writing during his career. All Legacy Councils areas, except Moyle, have had bursary recipients in the past. We therefore propose 4 bursaries @ £500 each (total £2000) to facilitate an application from each area.*

The Chief Executive advised the Notice of Motion would be referred to Leisure and Development Committee.

**MOTION TO PROCEED 'IN COMMITTEE'**

Proposed by Councillor Mulholland  
Seconded by Councillor Quigley and

**RESOLVED** – that Council move 'In Committee'.

\* **Press and Public were disconnected from the meeting at 8.37pm.**

***The information contained in the following item is restricted in accordance with Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014***

**17. MINUTES OF ENVIRONMENTAL SERVICES COMMITTEE MEETING HELD TUESDAY 10 MAY 2022 'IN COMMITTEE'**

**Matters Arising 'In Committee'**

**17.1 Asset Realisation – Declaration of surplus to requirements asset know as 'Eastermeade Stores', Ballymoney (Item 21)**

The Director of Environmental Services clarified there was no requirements for storage and put the report recommendation forward.

Proposed by Alderman Finlay  
Seconded by Councillor McLean and

**RESOLVED** - that Council declare the asset as described above, surplus to the requirements of the Environmental Services Department, thereafter Asset Realisation shall review the possible strategic realisation options for the said site and report to the Land and Property Sub-Committee accordingly on the best way to achieve value for money.

**18. MINUTES OF LEISURE AND DEVELOPMENT COMMITTEE MEETING HELD TUESDAY 17 MAY 2022 'IN COMMITTEE'**

**Matters Arising 'In Committee'**

**18.1 Runkerry Bridge and Ballycastle Viewing Platform Tenders (Item 12)**

The Head of Tourism and Recreation stated following the Council decision process, Officers from Tourism and Recreation Infrastructure will be holding pre contract meetings in 5-10 working days, with JS Dunlop (preferred bidder for Ballycastle Viewing Area) and CivCo Ltd (preferred bidder for Runkerry Footbridge) with a view to agreeing a Schedule of Works; subject to contractors agreeing mobilisation and start dates. A licence agreement and Permissive Path agreement was required with Runkerry Footbridge.

Alderman S McKillop referred to issues with steps further on round the area. The Head of Tourism and Recreation stated he would raise issues with the National Trust as he understood they were in their ownership. Councillor Hunter commented on checking landownership of the area referred to.

Councillor C McShane requested that the urgency of the completion of the boardwalk was pressed on the Contractor.

**MOTION TO PROCEED 'IN PUBLIC'**

Proposed by Alderman Finlay  
Seconded by Councillor Mulholland and

**RESOLVED** – that Council move 'In Public'.

This being all the business, The Mayor thanked everyone for their attendance and the meeting concluded at 8.49 pm.

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Mayor

Unconfirmed