



Title of Report:	Small Settlements Regeneration Programme
Committee Report Submitted To:	Council
Date of Meeting:	01 March 2022
For Decision or For Information	For Decision

Linkage to Council Strategy (2021 -2025)	
Strategic Theme	A Thriving Economy
Outcome	Council facilitates towns and villages in the borough to continue to provide quality environments which evolve to meet the needs of their citizens, businesses, and visitors to them
Lead Officer	Interim Head of Service Prosperity & Place

Budgetary Considerations	
Cost of Proposal	£250,000 [10% match contribution]
Included in Current Year Estimates	YES/NO
Capital/Revenue	Capital
Code	New code to be issued
Staffing Costs	

Screening Requirements	Required for new or revised Policies, Plans, Strategies or Service Delivery Proposals.		
Section 75 Screening	Screening Completed:	Yes/No	Date to be completed
	EQIA Required and Completed:	Yes/No	Date:
Rural Needs Assessment (RNA)	Screening Completed	Yes/No	Date: to be completed
	RNA Required and Completed:	Yes/No	Date:
Data Protection Impact Assessment (DPIA)	Screening Completed:	Yes/No	Date: to be completed
	DPIA Required and Completed:	Yes/No	Date:

1.0 Purpose of Report

The purpose of this report is to inform Members of receipt of the Letter of Offer for the Covid Recovery Small Settlements Regeneration Programme and seek approval for signature and to proceed to Stage 2 of the Capital Project Management process.

2.0 Background

In January 2022 council approved the three-strand approach for the Covid Recovery Small Settlements Regeneration Programme which was submitted to the funding body for approval.

The Small Settlements Regeneration Programme is made up of combined funding from the Department for Communities [DfC], the Department for Agriculture, Environment and Rural Affairs [DAERA] and the Department for Infrastructure [DfI] as follows:

	Initial funding offer	Revised funding allocation 20/1/22
DfC	£605,920	£740,000
DAERA	£698,840	£750,000
DfI	£605,920	£600,000
Total Capital	£1,911,000	£2,090,000
Revenue	£120,000	£160,000
Total	£2,031,000	£2,250,000

The programme requires a 10% match capital funding.

Revenue fund may also be used for delivery costs and/or additional staff requirements.

3.0 Project Proposals

The implementation plan was submitted to the funders and following feedback and further exploration of projects with council officers, a revised plan was submitted 15th February 2022 along with a detailed Addendum on each of the projects. [Annex A]

In summary:

3.1 Project A - Continuation of Village Renewal Schemes £1,419,000

9 schemes identified under the previous Rural Development Programme village renewal plans as per table below.

Project A	
Dernaflaw [299]	MUGA
Drumsum [459]	Community Facility
Magilligan [578]	MUGA
Burnfoot [239]	Upgrade community facility
Dervock [714]	MUGA & Walking path
Rasharkin [1115]	Upgrade community facility & footpaths
Armoy [1097]	Upgrade playpark & walking path

Gortnaghey [278]	Walking/cycle path & lighting. Link from GAA grounds
Mosside [270]	Upgrade community facility
Cushendall [1280]	Walking path link to village

3.2 Project B – Restore & Reactivate Grant Programme £500k

Pilot grant scheme to Restore and Reactivate derelict or vacant properties across the 12 settlements within Causeway Coast and Glens with an eligible population threshold between 1000 – 4999.

Grant programme. Dungiven, Kilrea, Ballykelly, Cloughmills, Greysteel, Bushmills, Cushendall, Garvagh, Castlerock, Dunloy, Rasharkin, Armoy.

3.3 Project C – Active Travel Infrastructure £171K

Original project not viable so amended on discussion with funders and council officers to 2 individual projects. Full details in **Annex A**.

- C.1 Improvement of the core path network within Bushmills, Cushendall and Dungiven.
- C.2. All Ability Cycle Pilot Project Garvagh.

Department of Communities has considered the Implementation plan and addendum [**Annex A**] and has issued the Letter of Offer in response accepting all projects as listed. [**Annex B**]

3.4 Key Milestones:

- Sign Letter of Offer issued and return to funders by 16th March 2022.
- Create resource structure to implement programme by end March 2022.
- Funds spent by March 2023.
- Post Project Evaluation to be conducted.

4.0 **Next steps:**

- Signed letter of offer to be returned to Department of Communities by 16th March 2022 [**Annex B**].
- Conduct Capital Project Management Process for Projects A & C.
 - Project A – Itemised projects to proceed to Stage 2: Detailed design, planning and procurement.
 - Project C – Conduct stage 1: identify preferred options.
- Design grant process for Project B with council's Funding Unit.
- Work with council's capital works section to identify, design and implement resource structure for the Covid Recovery Small Settlement Regeneration Programme.

5.0 **Recommendation**

It is recommended that Members:

1. Accept the Letter of Offer from the Department of Communities for £2,250,000 and Council 10% match contribution of £250,000.

2. Based on the Letter of Offer, approve to proceed to the relevant next stage of the Capital Management Process for each of the projects itemised.

Annex A – Submitted Implementation Plan and Addendum**DEPARTMENT FOR COMMUNITIES COVID-19 RECOVERY SMALL SETTLEMENTS
RECOVERY PROGRAMME****COVID-19 RECOVERY SMALL SETTLEMENTS REGENERATION PLAN**

Please complete this template and return to ryan.o'neil@communities-ni.gov.uk no later than 4.00PM on xx DECEMBER 2021

The form should be completed electronically

Please note that information provided may be made available to other departments, agencies or funding bodies for the purposes of preventing or detecting fraud.

The completed template may also be subject to requests for disclosure under the Freedom of Information Act.

1. CONTACT DETAILS

Name of Council	<input type="text" value="Causeway Coast & Glens"/>
Project Officer/Lead Contact	<input type="text" value="Julienne Elliott"/>
Telephone Number (incl. code)	<input type="text"/>
E-mail address	<input type="text" value="Julienne.elliott@causewaycoastandglens.gov.uk"/>
Council Address	<input type="text" value="Cloonavin
66 Portstewart Road
Coleraine

BT52 1EY"/>
Post Code	

2. DELIVERY OF YOUR COVID RECOVERY SMALL SETTLEMENTS REGENERATION PLAN

Please identify the individual projects within your regeneration plan, together with information on the nature of the funding (capital or revenue) and how it will be delivered (grant scheme/direct procurement/framework etc). Information on your proposed approach to procurement should also be included, together with proposals for the retention or disposal of assets procured under the fund.

You should also indicate how the plan meets the 7 objectives of the fund as set out in Annex A to this document, and also how it will contribute to the delivery of Outcome 10 of the Programme for Government (“We have created a place where people want to live and work, to visit and invest.”).

Project strand A Continuation of Village Renewal Schemes	Which objective(s) are met (1-7), and how?
Dernaflaw- Village Multi-Use Games Area	1-4 New facility will encourage people to visit the village and deliver regeneration. Project can commence by March 2022 and residents will be surveyed by March 2023.
Drumsurn – Community portacabin delivering improved services	1-4 New facilities will encourage users to avail of services provided and spend some time in village shops thereby regenerating the village. Project can commence by March 2022 and residents surveyed by March 2023.
Magilligan – Multi-Use Games Area	1-4 New facility will encourage people to visit the area, create spend and deliver regeneration. Project can commence by March 2022 and residents will be surveyed by March 2023
Burnfoot – Upgrade sports pitch and changing facilities	1-4 New facilities will encourage users to avail of organised outdoor activity provided and spend some time in village shop thereby regenerating the village. Project can commence by March 2022 and residents surveyed by March 2023
Dervock – Multi-Use Games Area, Riverside Walking Trail & Fishing Stands	1-4 &7 New facilities will encourage users to avail of organised outdoor activity provided and spend some time in village shop thereby regenerating the village. Connecting walkways to the village centre. Promotion of active travel, connectivity and access

	to services. Project can commence by March 2022 and residents surveyed by March 2023
Rasharkin – Upgrade to heating system in Community Hall, develop footpaths and introduce lighting	1-4 & 7 Upgraded community facility will encourage people to visit the area, create spend and deliver regeneration. Connecting footpaths to the village centre. Promotion of active travel, connectivity and access to services Project can commence by March 2022 and residents will be surveyed by March 2023
Armoy – Upgrade of playpark provision and walkway/cycle path from Lime Park connected to the village	1-4 & 7 Upgraded community facility will encourage people to visit the area, create spend and deliver regeneration. Connecting footpaths to the village centre. Promotion of active travel, connectivity and access to services Project can commence by March 2022 and residents will be surveyed by March 2023
Mosside – Redevelopment of the Community facility	1-4 Upgraded community facilities will encourage users to avail of services provided and spend some time in village shops thereby regenerating the village. Project can commence by March 2022 and residents surveyed by March 2023.
Gortnaghey – Walking & cycling facilities, lighting & formal footpaths. Direct off-road link between village and community facilities.	1-4, 6 & 7 Formal walking & cycling paths with lighting would encourage more people to exercise and travel short journeys without using transport. Promotion of active travel, connectivity and access to services Project can commence by March 2022 and residents surveyed by March 2023.
Cushendall – Seafront walking path	1-4 & 7 Connecting footpaths to the village centre. Promotion of active travel, connectivity and access to services Project can commence by March 2022 and residents will be surveyed by March 2023
Currently 3 settlement projects are in line with the criteria for population. [The population stat is based on 2011 census figures.] All the projects listed have been extensively researched through the Village Renewal Plans and are listed on the Council Capital project list. These 10 projects have been identified as achievable within the timeframe and meet the objectives of this programme.	

<p>Project B</p> <p>Restore and Reactivate</p>	<p>Which objective(s) are met (1-7), and how?</p>
<p>Fund to address current or imminent dereliction, restore the vernacular appearance of villages, and improve village life by improving facilities for community use.</p> <p>Officers will develop criteria for application to the fund and present the proposals to a future meeting for Member's approval.</p> <ul style="list-style-type: none"> • Settlements 1,000 - 4,999 population. [settlements slightly under threshold may be considered] • Projects must be within a 1-mile radius of village/settlement centre • Projects over £30k will be subject to CPD requirements as dictated by the funders. • Projects must be deliverable within the spend deadline <p>There are currently 12 settlements within Causeway Coast and Glens that will be eligible to take part in Project B. Dungiven, Kilrea, Ballykelly, Cloughmills, Greysteel, Bushmills, Cushendall. Garvagh, Castlerock, Dunloy, Rasharkin, Armoy.</p>	<p>1-5</p> <p>Upgraded vernacular appearance of villages will encourage people to visit the area, create spend and deliver regeneration. Reactivation of derelict or vacant properties will add to the vibrancy and sustainability of the small settlement</p> <p>Project can commence by March 2022 and businesses/residents will be surveyed by March 2023</p>

<p>Project C</p> <p>Active travel infrastructure scheme [if budget allows]</p>	<p>Which objective(s) are met (1-7), and how?</p>
<p>Installation of additional active travel infrastructure in Bushmills, Cushendall and Dungiven and Pilot all age cycle scheme in Garvagh</p>	<p>1-4, 6,7</p> <p>Additional infrastructure to encourage the promotion of active, travel, connectivity and access to services</p> <p>Project can commence by March 2022 and residents will be surveyed by March 2023</p>

3. STAKEHOLDER ENGAGEMENT

Please provide details of any stakeholder engagement that has been carried out (or is planned) for this plan. Include details of any working groups or similar fora that have been established or will be established to oversee delivery of your plan.

Under the Rural Development Programme 2014 -2020, Causeway Coast and Glens Council were awarded funding to appoint competent consultants to engage with 25 villages in the Borough and either update existing or create new Village Plans.

This exercise was completed throughout the latter part of 2017 into Spring 2018 and culminated in 25 Villages in the Borough receiving updated or new Plans.

The plans were developed over a number of months and involved local residents and active groups in the villages putting forward their views about how they would like to see their area develop over the next five years. Key to this process was revisiting the existing Village Plan to establish progress to date and identify those issues and actions which remain relevant, in addition to referencing for action any emerging concerns or projects ideas. By the end of the project, 25 villages in the Borough had new or updated Village Plans developed and delivered.

Themes discussed included: Heritage, Tourism, Culture, Community Capacity & Facilities, Village Infrastructure & Environmental Issues and each village enjoyed excellent participation in the various discussion fora, bringing forward a wide and varied list of improvements that would help re-energise and regenerate village life.

Participants expressed their pleasure that such widespread consultation was carried out and that their opinions and views were being listened to. They were grateful that council was working with them to identify priority issues and not merely delivering on projects that council felt were needed.

Potential actions were prioritised into those of most urgent need and the appropriate Government Department where funding/assistance would be sought was identified.

The top priority actions in each village that were relevant to DAERA and the Rural Development Programme were identified and 22 applications for funding were submitted to RDP 2014-2020. Whilst the majority of these applications were successful (21) and received funding, 3 villages did not apply and 1 other village could not obtain the appropriate statutory permissions in time for assessment.

This Programme will enable those village areas to achieve their priority actions and will enable other villages to achieve other priority actions that will assist with regeneration post Covid-19.

Perception Surveys have been conducted by Town & Village Management in 2021 for towns within the criteria of 1000 -4999 population included Ballykelly, Dungiven, Cushendall, Garvagh, Kilrea, Bushmills. It is proposed to repeat this exercise in 2022 following budget approval by council.

This Programme of interventions under the CRSSRP will be overseen by a working group consisting of relevant council officers and relevant Department officials. This group will not be formally constituted but retain oversight of all work carried out and will be the contact point for residents of the villages. Additionally, monthly progress meetings will be established between Programme Officers and contractors to monitor progress and to keep up to date with any issues arising. Where necessary adjustments to programmes of work will be agreed.

4. NEED FOR INVESTMENT

Please describe briefly each proposed project and explain why it is needed. Provide details of other bodies/groups supporting the need for each project and what evidence or metrics are available to demonstrate the need? (E.g. Business Surveys, Chamber of Trade/Commerce request, Shopper/Visitor surveys, Village Plans, research etc.) In particular, please list any baseline data the council has that would be relevant to the objectives of the Programme.

EVIDENCE OF NEED

Each of the project interventions brought forward will in some small way address the substantial need identified within the comprehensive Village plans.

The need for such interventions is well established within each village plan and clearly shows the depth of pride residents have in their villages and how they can come together to help create a comprehensive plan of how to improve village life.

Under the Rural Development Programme 2014 -2020, Causeway Coast and Glens Council were awarded funding to appoint competent consultants to engage with 25 villages in the Borough and either update existing or create new Village Plans.

This exercise was completed throughout the latter part of 2017 into Spring 2018 and culminated in 25 Villages in the Borough receiving updated or new Plans.

The top priority actions in each village that were relevant to DAERA and the Rural Development Programme were identified and 22 applications for funding were submitted to RDP 2014-2020. Whilst the majority of these applications were successful (21) and received funding, 3 villages did not apply and 1 other village could not obtain the appropriate statutory permissions in time for assessment

The provision of enhanced community services, pathways linking residents to those facilities and facilities for healthy outdoor recreation will see a marked regeneration of these villages after the effects of the Covid 19 pandemic. Residents and visitors will have a reason to visit and use these facilities and the knock- on effect of this will be increased usage and footfall for other business in the villages e.g. cafes, mini supermarkets, craft shops, creating a 'buzz' in the villages once again and creating a better quality of life for residents there.

Town perception surveys were conducted in March 2021 for the towns of Ballykelly, Bushmills, Cushendall, Dungiven, Garvagh and Kilrea; all of which have a population within the designated range for the Covid Recovery Small Settlement Programme 1000-4999. These perception surveys gathered information from the public and business sectors, and all are available to funders.

Evidence shows that factors preventing public using the towns include unappealing offer, visually unappealing, lack of shops and services, dereliction. Also noted lack of active travel to access town/village centres. In one village 93% respondents live within 15min drive yet only 3% use active travel means to visit their local town/village centre.

BASELINE DATA

25 Recently completed (2019 & 2020) comprehensive Village Plans are available as Baseline Data to justify these interventions.

These were completed following comprehensive engagement with the village communities and reflect the needs of those communities and list the opportunities available to re-energise these communities.

These can be viewed at any time by funders and will provide all background information of services currently available and proof of the need for actions to regenerate the villages involved.

Additionally, Community Development officers within council have been fully engaged with representatives within these villages since the Village Plans were formulated and do so on an ongoing basis, including recently throughout the Covid 19 pandemic.

This ongoing work provides cohesive and engaged communities and helps empower people to make a difference in their community and the evidence available of the successes of this approach and engagement is available for funders.

Additional perception surveys conducted by town & village management team collate the sentiment that both businesses and public have of the towns in the Borough relevant to this programme's population criteria Ballykelly, Dungiven, Bushmills, Cushendall, and Garvagh & Kilrea. This evidence is available for funders

5. COSTS

Please provide details of the work to be carried out for each project in your plan. Estimates are acceptable at this stage.

CRSSRP	Project cost breakdown					
		previous estimates	2022 Total to align with Funding offered	DAERA	DfC	DfI
Project A						
Dernaflaw [299]	MUGA	£130,000	£100,000	£100,000		
Drumsumn [459]	Community Facility	£278,000	£275,000	£245,000		£30,000
Magilligan [578]	MUGA	£130,000	£100,000	£100,000		
Burnfoot [239]	Upgrade community facility	£130,000	£100,000	£100,000		
Dervock [714]	MUGA & Walking path	£180,000	£150,000	£100,000		£50,000
Rasharkin [1115]	Upgrade community facility & footpaths	£110,000	£101,000	£41,000		£60,000
Armoy [1097]	Upgrade playpark & walking path	£180,000	£173,000	£64,000		£109,000
Gortnaghey [278]	Walking/cycle path & lighting. Link from GAA grounds	£180,000	£100,000			£100,000
Mosside [270]	Upgrade community facility	£250,000	£240,000		£240,000	
Cushendall [1280]	Walking path link to village	£90,000	£80,000			£80,000
Project B		£500,000			£500,000	
Restore & Reactivate	Grant fund programme to tackle vacancy and dereliction across 12 settlements 1000-4999population		£500,000			
Project C						
Active Travel infrastructure	enhancement of core path network and pilot rural all ability cycle scheme	£250,768	£171,000			£171,000
		£2,408,768	£2,090,000	£750,000	£740,000	£600,000
Revenue	Staffing & Delivery Costs		£160,000	£55,000	£105,000	
CC&G 10% contribution of Total project costs	Staffing & Delivery Costs		£250,000			12
TOTAL Project Costs			£2,500,000			

6. PROJECT MANAGEMENT AND MONITORING

Please indicate how the proposed projects will be monitored during and after implementation. It is important to note that an Outcome Based Accountability Framework will be used to evaluate this Programme during and post-delivery to capture how much was done, how well was it done, and the difference it made.

Causeway Coast and Glens council officers will monitor this Programme continuously throughout implementation. Council has staff with the relevant Programme management experience and competent staff with the necessary skills to deal with contractors on an ongoing basis.

Council staff have recent experience of delivery of a successful £9.6M Rural Development Programme and established contacts with village groups remains strong. Regular update meetings will be scheduled in with residents and contractors to ensure a smooth implementation of each project with the minimum of disruption to village life. Procurement rules of the Programme will be rigidly applied, and officers will co-operate with CPD staff where necessary to ensure a smooth process evolves.

This Programme of interventions under the CRSSRP will be overseen by a working group consisting of relevant council officers and representatives from the relevant Government Department(s). This group will not be formally constituted but retain oversight of all work carried out and will be the contact point for residents of the villages. Additionally, monthly progress meetings will be established between Programme Officers and contractors to monitor progress and to keep up to date with any issues arising. Where necessary, adjustments to programmes of work will be agreed by all parties and implemented.

As projects complete, there will be a rolling programme of community feedback surveys carried out by experienced officers to gauge levels of satisfaction from residents and to receive feedback from new users of facilities provided. Business owners in the villages will be surveyed to gauge levels of increased footfall and general feelings of satisfaction with completed works.

7. CONTRIBUTIONS FROM COUNCIL AND OTHER STAKEHOLDERS

Please identify any contribution that council or other stakeholders are making towards this investment plan.

Council will contribute in a meaningful way to this investment Programme by agreeing at least a 10% match to the funds provided by Departments.

Total Project costs £2,500,000

CC&G Programme Allocation - £2,250,000 = 90% total project costs

CC&G Contribution - £250,000 = 10% total project costs

8. STATEMENT AND DECLARATION

Please use the space below to add any additional information in support of your revitalisation plan.

This application is presented with the following caveat. Council will consider the approach to this programme at the committee meeting on 21st December. Depending on the outcome of this meeting the contents of this EOI will be presented to committee 18th Jan 2022 and subsequently, there may be changes required.

Some of these projects will also be subject to statutory scrutiny, such as Planning Permission and Health and Safety comments.

No formal stakeholder panel, specific to this project, from the wider business community and local interests is in place as yet.

We can confirm that the spend above can be capitalised

Council will use its own procurement framework for this project, with the potential exception of specialist items which may require some flexibility, depending on specification.

Declaration

I hereby declare that the information contained in this form is accurate and that all persons party to this project understand their responsibilities regarding the Department's monitoring and evaluation processes.

I agree that this information may be made available to other funders including other Government Departments and Agencies and accept that this information may be published by the Department for Communities.

I confirm that any funding requested will be spent in accordance with the Council's procedures for capital expenditure, and will not duplicate any funding provided by other funders. In the event that **Causeway Coast and Glens** obtains further funding at a later date I will immediately inform the Department.

I understand I must inform the Department immediately if there are any changes to the information supplied in this form.

I understand that if the information contained in this form is proven to be intentionally false or misleading I or **Causeway Coast and Glens** may be prosecuted under the Fraud Act 2006."

I understand that the Department can at any time ask to see any supporting evidence in relation to this COVID recovery Small Settlements Regeneration Plan, and future funding procurement procedures, payment information, minutes of meetings, letters of offer, contracts for funding etc as deemed necessary.

Signature	
Print name in capitals	JULIENNE ELLIOTT
Position in Council	INTERIM HEAD OF SERVICE PROSPERITY & PLACE
Date	11/02/22

ANNEX A –OBJECTIVES

Objectives

1. To agree a costed COVID Recovery Small Settlements Regeneration Plan for each district council and enable project spend by March 2022
2. To support each district council to deliver the project outcomes identified in its Regeneration Plan by March 2023.
3. By March 2024, 70% of residents surveyed, in smaller settlements where projects have been delivered, agree that funded works would encourage people to live, work, visit and invest in the area.
4. By March 2024, 70% of people surveyed while using smaller settlements where projects have been delivered for work, tourism or leisure, agree that the improvements to the area would encourage people to live, work, visit and invest in the area.

5. By March 2024, attitudinal surveys completed by traders indicate that 70% believe that schemes funded through this Programme will have positively impacted on sales figures.

6. By March 2024, attitudinal surveys indicate 40% of the public (residents and visitors) agree that projects supported would encourage people to change from car use to more environmentally friendly choices such as walking and cycling for journeys of under two miles.

7. By March 2024, each Regeneration Plan will support projects which increase the use of land for active travel (i.e. extended footways, cycle ways, connecting pathways) which connects people with key services and ensures accessibility for all including those with disabilities.

ADDENDUM – EOI COVID RECOVERY SMALL SETTLEMENT REGENERATION PROGRAMME – CAUSEWAY COAST & GLENS BOROUGH COUNCIL

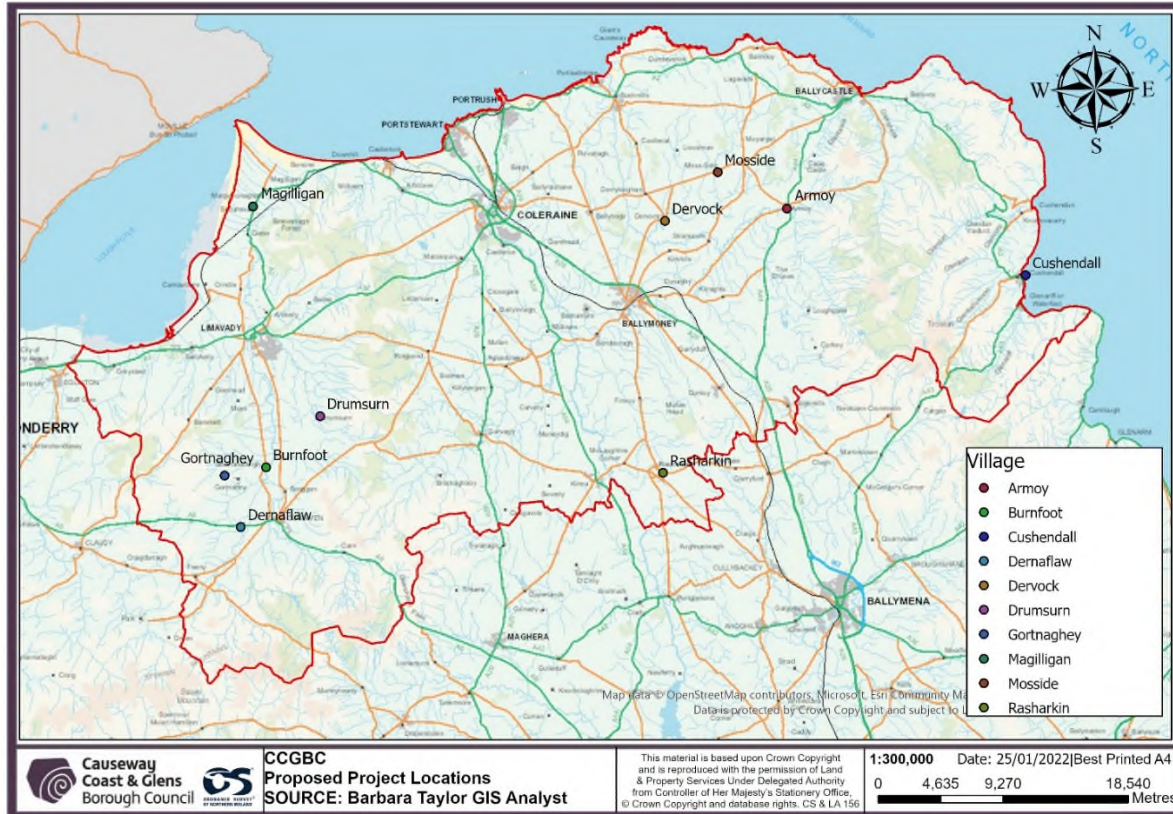
Additional information to support the Expression of Interest submitted by Causeway Coast and Glens Borough Council.

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PROJECT A - CONTINUATION OF VILLAGE RENEWAL SCHEMES

TOTAL ESTIMATES Project A Total £1,419,000

DAERA - £750K, DfC - £240K, Dfi - £429K



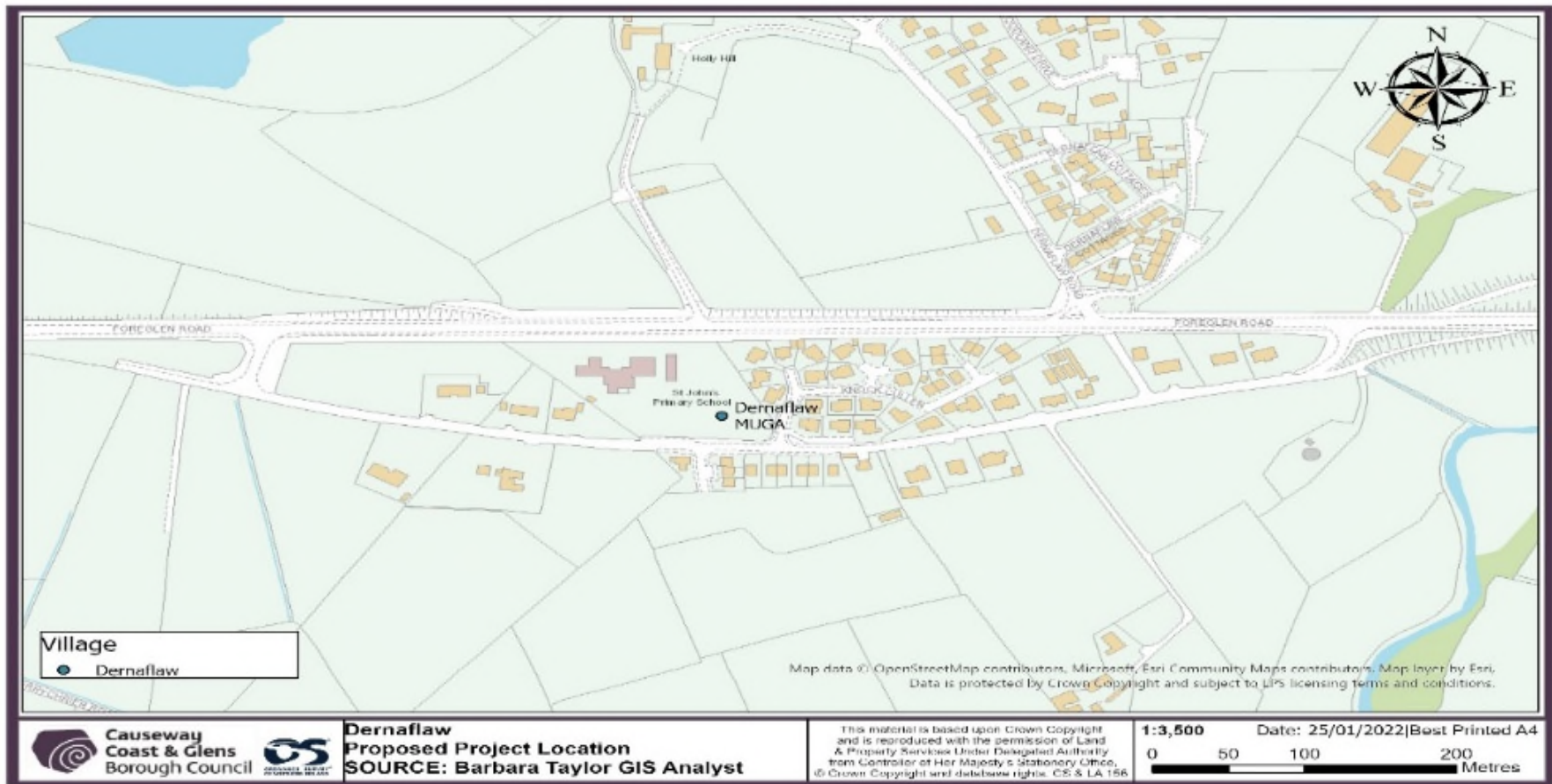
Dernaflaw	Pop. 168	MUGA with Lighting	DAERA £100k	DfC	DfI
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Economic Benefits

The proposed project is not an economic undertaking however, by encouraging residents to remain in the area for recreation rather than travel to similar facilities, the area will enhance its reputation as a great place to live, work and play. The new facility will also act as a magnet to those outside of the area to use and therefore, spend more time in the village, creating increased footfall and economic activity. The provision of a MUGA on the school grounds in the village could encourage more families to consider moving to the area and as more housing is developed the economic impact will increase with the need for more services and retail provision. There are already plans to create more housing in the area.

Impacts on Village life

The provision of a MUGA outdoor all-weather surface recreation/sport areas for use by the whole community will allow more leisure and sporting activities to be held outdoors. Creating a usable outdoor space is a vital part of making a village a more attractive place to work and live in whilst also producing a range of social, environmental and health benefits for villagers. It will provide a safe and accessible space to encourage greater community engagement and social interaction. The new facility will not displace any activities already happening but will support their delivery as part of an overall development framework for the village. The facility will enhance the play and recreation offering in the village which could encourage more people to live there.



Drumsumn	Pop. 459	Community Facility	DAERA £245K	DfC	DfI £30K
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Economic Benefits

The project objective is to contribute to economic development in the area by delivering opportunities for growth and sustainability, including the social economy.

With good planning and reference to other models it has the potential to become a focal point for the village. It could offer a space not only for recreational purpose but for community events like Christmas fairs, outdoor market days, fun-days and barbeques. All these events will contribute to the overall economy of the village by attracting visitors to the area and therefore, increasing footfall and economic activity in the village.

Impacts on Village Life

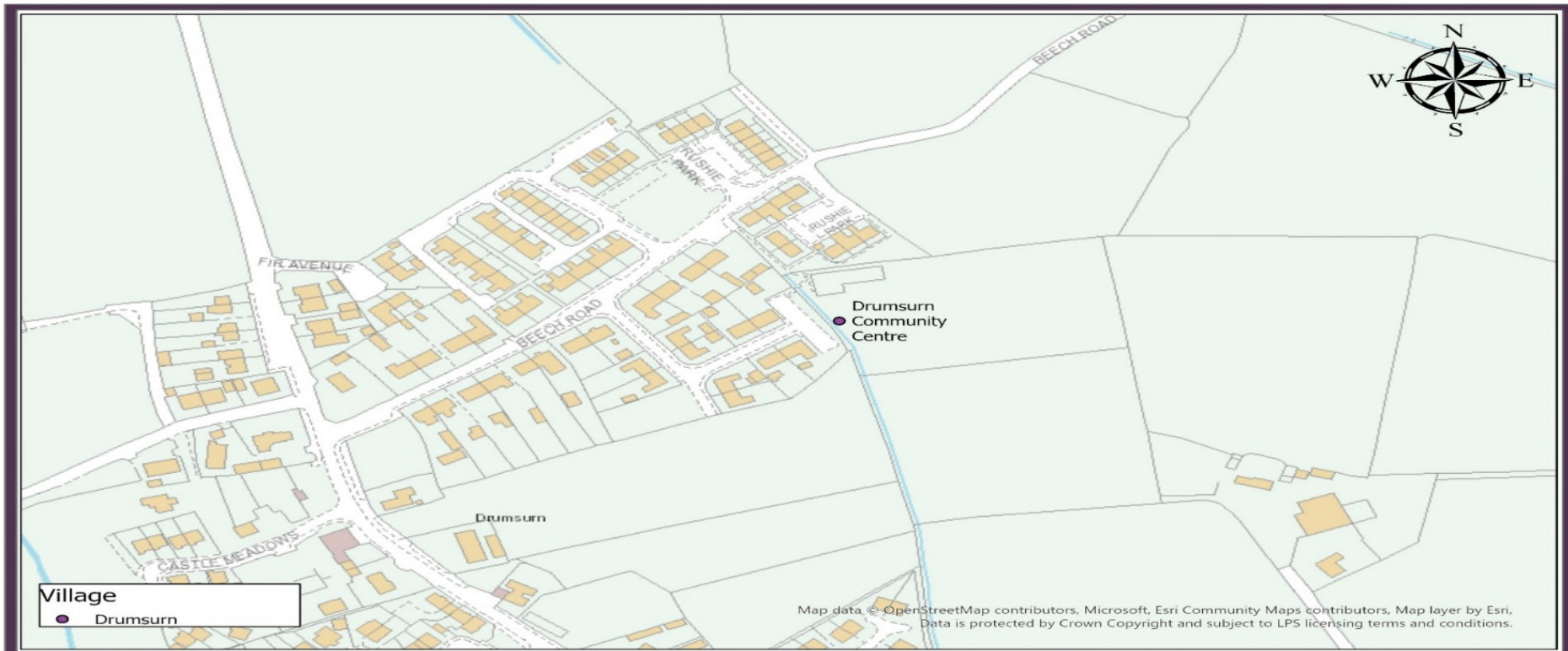
The project aims to provide a new portacabin with accessible facilities and improved access to services, ensuring the continuation and development of services and activities in the village. The new internal layout, with an upgraded kitchen, main room with a folding dividing wall, storage space, office space and the improved toilet facilities will ensure that the new portacabin will provide new facilities that ensure a long-term sustainable centre for Village use.

In addition to being safer and more accessible the upgraded facilities will be more attractive to the local community, encourage engagement, and provide additional potential for development of additional services and activities. These joint opportunities provide innovation through co-ordination of service delivery and putting providers into direct contact with local rural communities, creating economies of scale and using local knowledge and contacts to ensure that rural dwellers at risk of isolation are directly engaged and supported where necessary.

The new facilities will be more attractive to the local community, encourage engagement, and provide additional potential for development of additional services and activities. Activities, programmes and events which were delivered from the old community centre will be re-introduced via the project. Activities will be centred on young people and include the Baby & Toddler group, Youth Club, Homework club, a summer scheme, luncheon club as well as an Over 50's Club.

Active Travel/Connectivity

There is already a direct footpath link from the site of the proposed community building site to the village and it is proposed that this link would be upgraded, and improvements made to the entrance to the new facility. Approx 100m. This will encourage centre users to leave the car at home and travel by foot or cycle to and from the centre to participate in activities. Additionally, visitors to the centre for e.g., events will use the path to access the village and make use of its shopping facilities. The knock-on effect of this would be a reduction of traffic and on the carbon footprint in the village and will contribute to the Department for Infrastructure's Blue/Green Infrastructure Policy.



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Drumsum
Proposed Project Location
SOURCE: Barbara Taylor GIS Analyst

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1:2,500 Date: 25/01/2022|Best Printed A4
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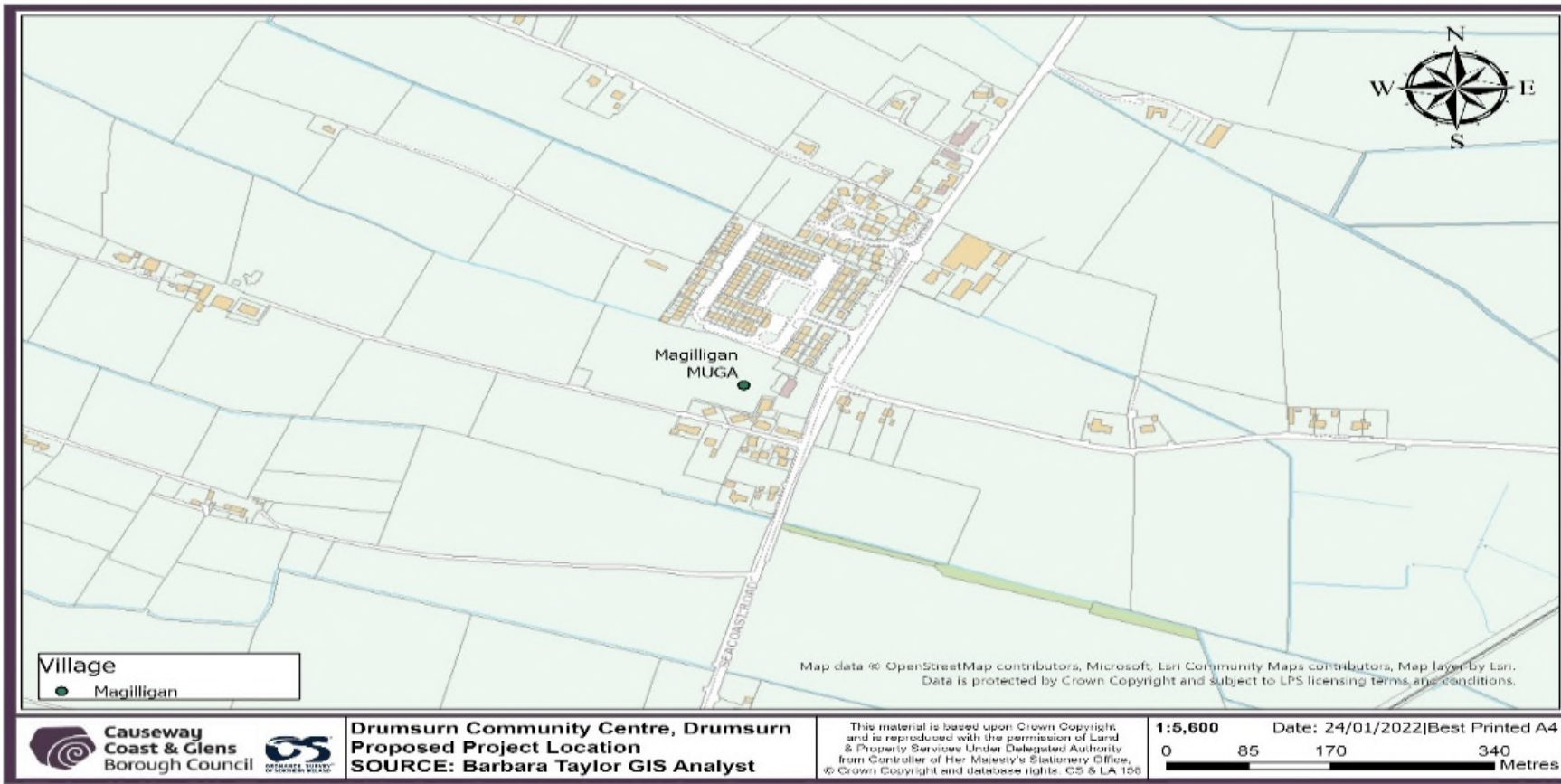
Magilligan	Pop. 578	MUGA with Lighting	DAERA £100K	DfC	DfI
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Economic Benefits

The proposed project is not an economic undertaking however, by encouraging residents to remain in the area for recreation rather than travel to similar facilities, the area will enhance its reputation as a great place to live, work and play. The new facility will also act as a magnet to those outside of the area to use and therefore, spend more time in the village, creating increased footfall and economic activity. There are several outlets including a shop, post office, pub and a newly created Farm Shop in the area which would indicate the area is improving its standing as a great place to live and work.

Impacts on Village Life

The provision of a MUGA outdoor all-weather surface recreation/sport areas for use by the whole community will allow more leisure and sporting activities to be held outdoors. Creating a usable outdoor space is a vital part of making a village a more attractive place to work and live in whilst also producing a range of social, environmental and health benefits for villagers. It will provide a safe and accessible space to encourage greater community engagement and social interaction. The new facility will not displace any activities already happening and will enhance the community facilities already the local Hub in the area.



**Drumsum Community Centre, Drumsum
Proposed Project Location**
SOURCE: Barbara Taylor GIS Analyst

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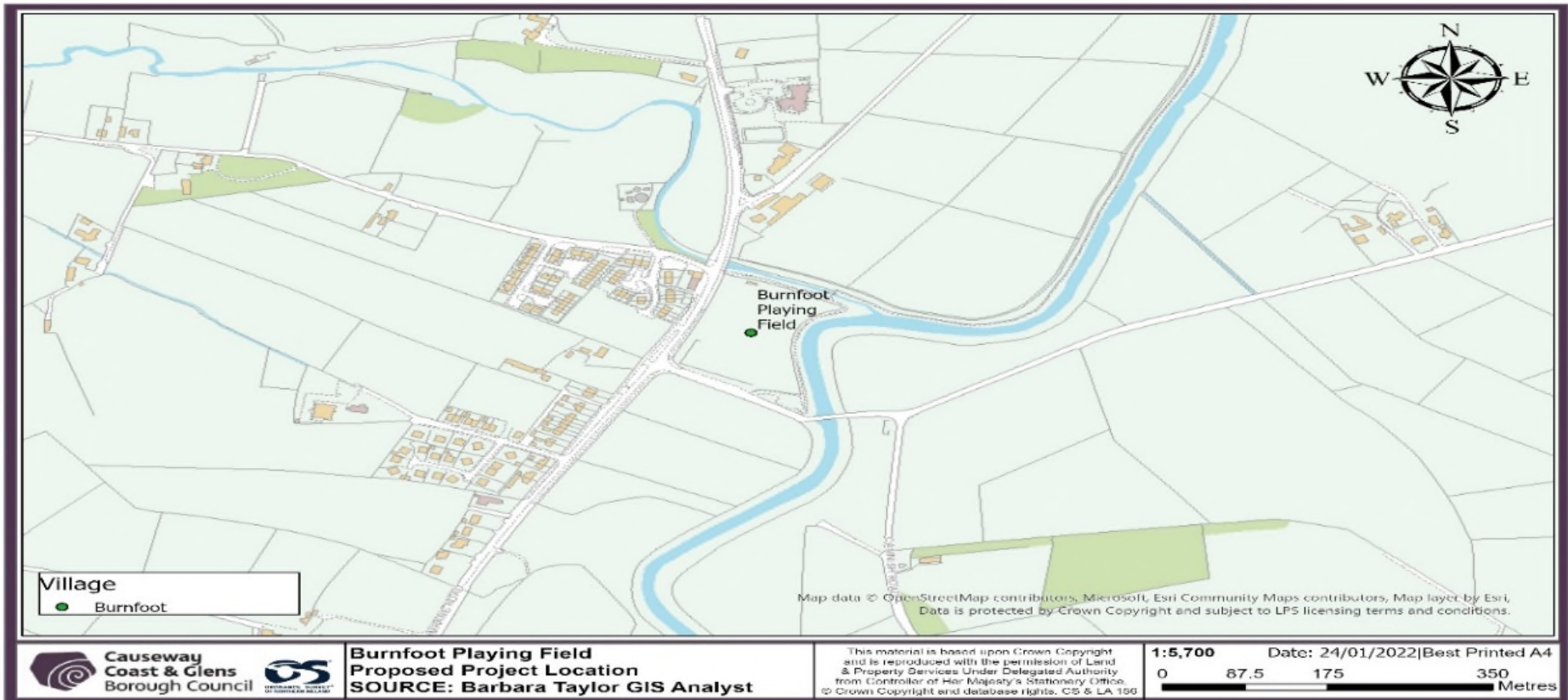
Burnfoot	Pop. 239	Community Facility Upgrade	DAERA £100k	DfC	DfI
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Economic Benefits

The proposed project is not an economic undertaking however, by encouraging residents to remain in the area for recreation rather than travel to nearby locations with better facilities, the area will enhance its reputation as a great place to live, work and play. The new changing/sports pavilion facility will also act as a magnet to those outside of the area to use and therefore, spend more time in the village, creating increased footfall and economic activity. Additionally, the local football club entertains teams from outside the area on a fortnightly basis and the enhanced changing/sports pavilion facilities will encourage users to stay longer and make use of the local outlets. Other users of the recreational space will also create visits to the area and therefore increased footfall in the village.

Impacts on Village Life

The provision of upgraded changing/sports pavilion facilities will enhance the recreation/sport area for use by the whole community and will allow more leisure and sporting activities to be held outdoors. Creating usable facilities at outdoor spaces is a vital part of making a village a more attractive place to work and live in whilst also producing a range of social, environmental and health benefits for villagers. It will encourage greater community engagement and social interaction. The new facility will not displace any activities already happening but will support their delivery as part of an overall development framework for the village.



Dervock	Pop. 714	MUGA with Lighting / Walking Path/Fishing Stands	DAERA £100k	DfC	DfI £50k
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Economic Benefits

The proposed MUGA project is not an economic undertaking however, by encouraging residents to remain in the area for recreation rather than travel to similar facilities, the area will enhance its reputation as a great place to live, work and play. The new facility will also act as a magnet to those outside of the area to use and therefore, spend more time in the village, creating increased footfall and economic activity as well as regeneration of the village. Similarly, the creation of a new walking path directly into the village alongside the river and some fishing stands would encourage more visitors to the area and would undoubtedly make a valuable contribution to the economic viability of the village. There is a vacant site in the village which could be brought back into economic use e.g., a fishing tackle shop for bait, tackle and perhaps fishing rod hire.

Impacts on Village Life

The provision of a MUGA outdoor all-weather surface recreation/sport area for use by the whole community will allow more leisure and sporting activities to be held outdoors. Creating a usable outdoor space is a vital part of making a village a more attractive place to work and live in whilst also producing a range of social, environmental and health benefits for villagers. It will provide a safe and accessible space to encourage greater community engagement and social interaction. The walkway and fishing stands will provide access for visitors to the area to a popular outdoor recreation pursuit and a link to the village that can be used to access the retail facilities on offer.

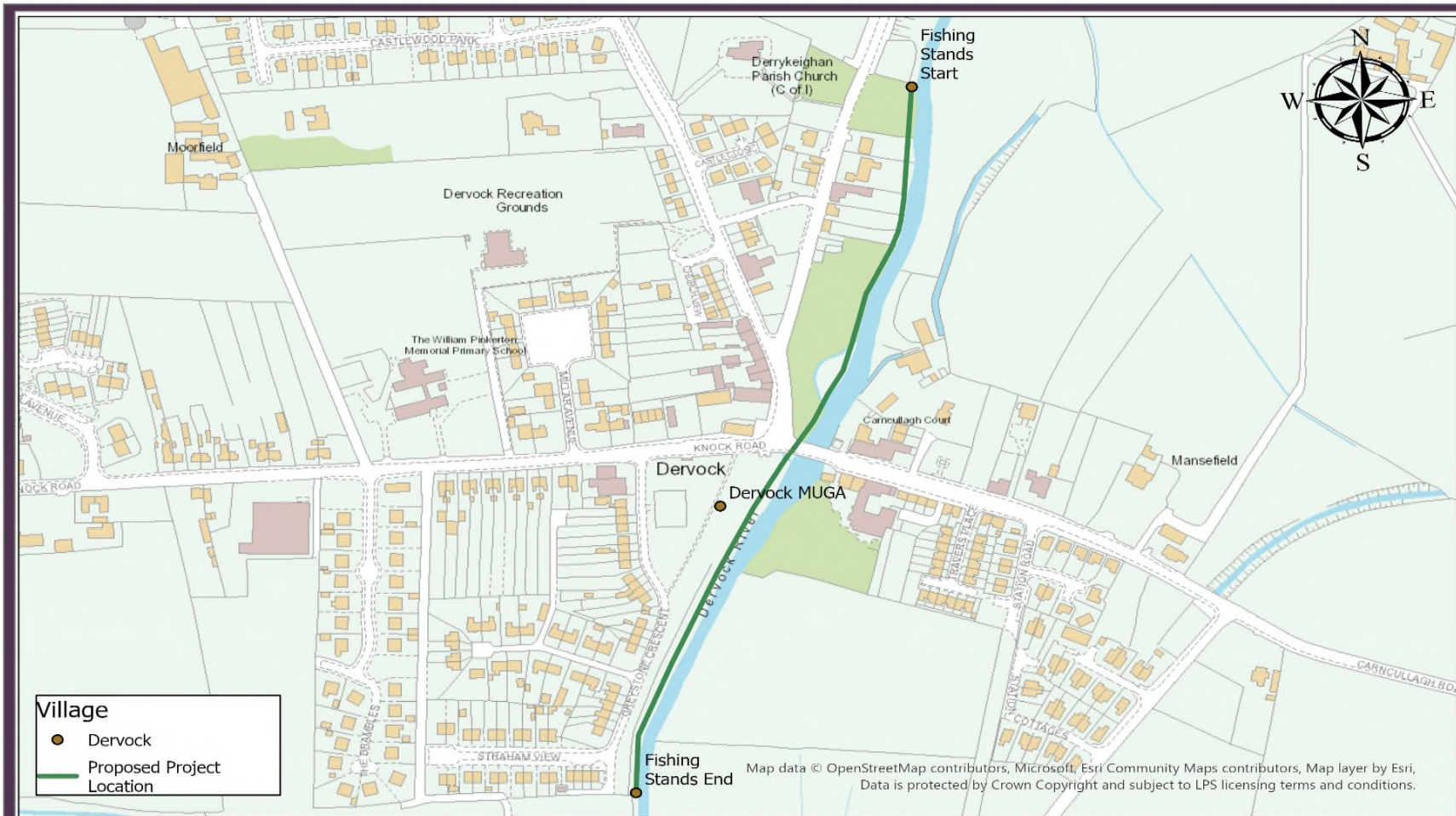
Active Travel/Connectivity

The 350metre riverside path will provide access to the village and its key services and will encourage users to make use of active travel via a direct link into the village.

The proposed path will lead out from the bridge stretching Northwards for approximately 350 metres with 3-4 fishing stands along the way. There is an existing path stretching Southwards from the bridge which this new path will complement. The new path will be of bitmac and be a long-lasting hard-wearing surface. It is envisaged that the new path and stands will attract fishing enthusiasts to the village and provide a direct link and easy access to the centre of the village where use can be made of the existing retail outlets thereby boosting the local village economy.

Provision of the path and associated fishing stands will attract tourism visitors to the area, help promote an active lifestyle and help to increase the number of staycations.

This will promote a culture of walking and cycling and outdoor activity that will lead to reduced traffic emissions and carbon footprint in the village and will contribute to the Department for Infrastructure's Blue/Green Infrastructure Policy.



Dervock
Proposed Project Locations
SOURCE: Barbara Taylor GIS Analyst

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1:3,500 Date: 24/01/2022|Best Printed A4
 0 50 100 200 Metres

Rasharkin	Pop. 1,114	Community Facility & Lighting for access walkways	DAERA £41,000	DfC	DfI £60K
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Economic Benefits

The proposed project is not an economic undertaking however, by encouraging residents to remain in the area for access to facilities rather than travel to similar facilities, the area will enhance its reputation as a great place to live, work and play. The improved facilities will also act as a magnet to those outside of the area to use and therefore, spend more time in the village, creating increased footfall and economic activity.

The current condition of the centre acts as a deterrent to families and children as it lacks adequate heating which means there is considerable lack of uptake in activities.

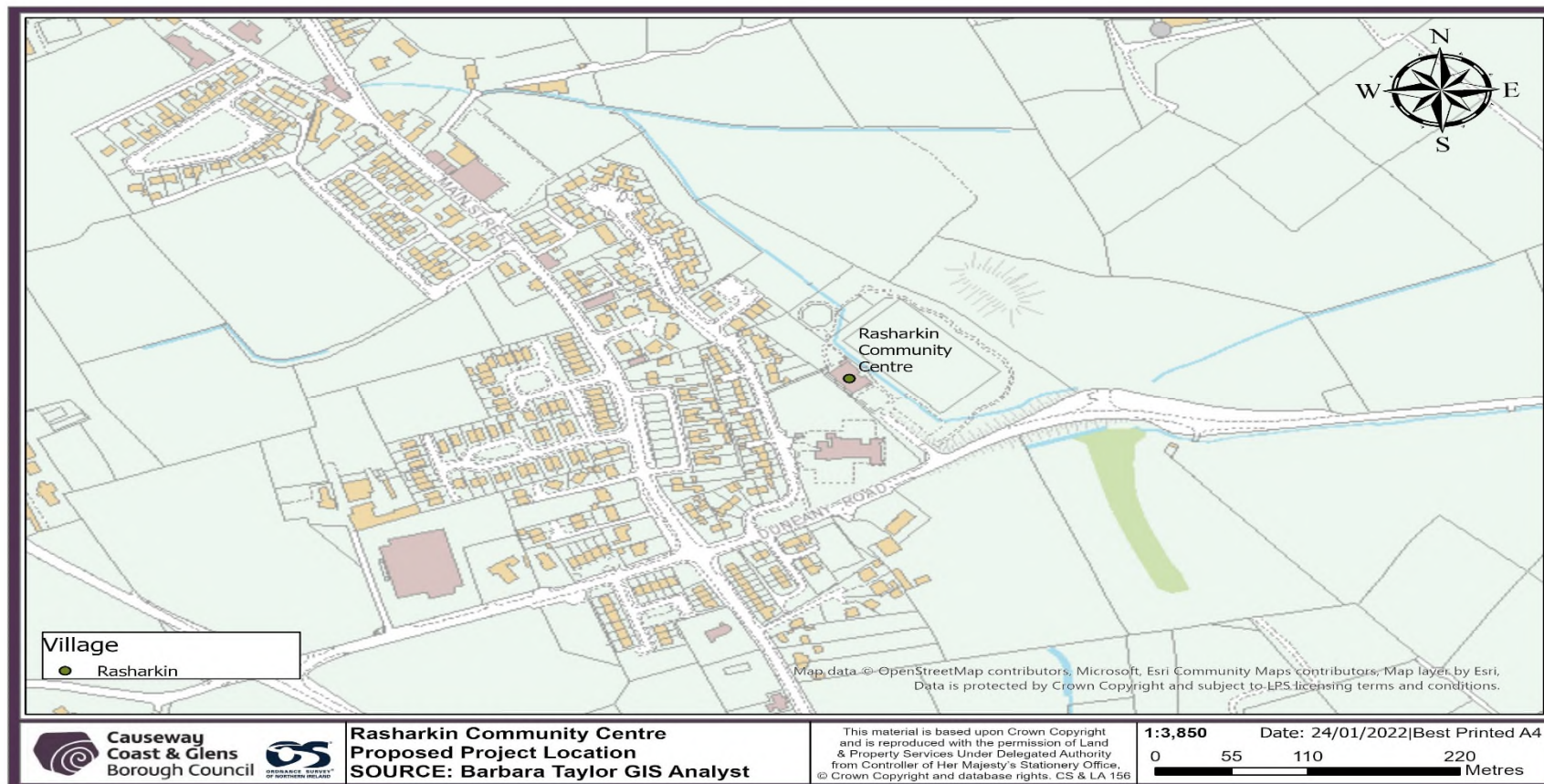
By providing enhanced facilities in the community centre, the management team will be able to provide additional activities that will attract users from outside of the village who will spend more time using the other retail outlets the village has to offer thereby providing a boost to the village economy.

Impacts on Village Life

Creating usable, comfortable community facilities is a vital part of making a village a more attractive place to work and live in whilst also producing a range of social, environmental and health benefits for villagers. It will encourage greater community usage, engagement and social interaction. The improved facility will lead to an uptake in activities held in the centre and will be a welcoming space for elderly and young people to enjoy.

Active Travel/Connectivity

The improvements to footpaths will provide access to the village and its key services and will encourage users of community facilities to make use of active travel into the village. Approx 200m This will promote a culture of walking and cycling that will lead to reduced traffic emissions in the village and will contribute to the Departments Blue/Green Infrastructure Policy.



Armoy	Pop. 1,121	Upgrade Playpark Provision & Cycle paths	DAERA £64K	DfC	DfI £109K
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Economic Benefits

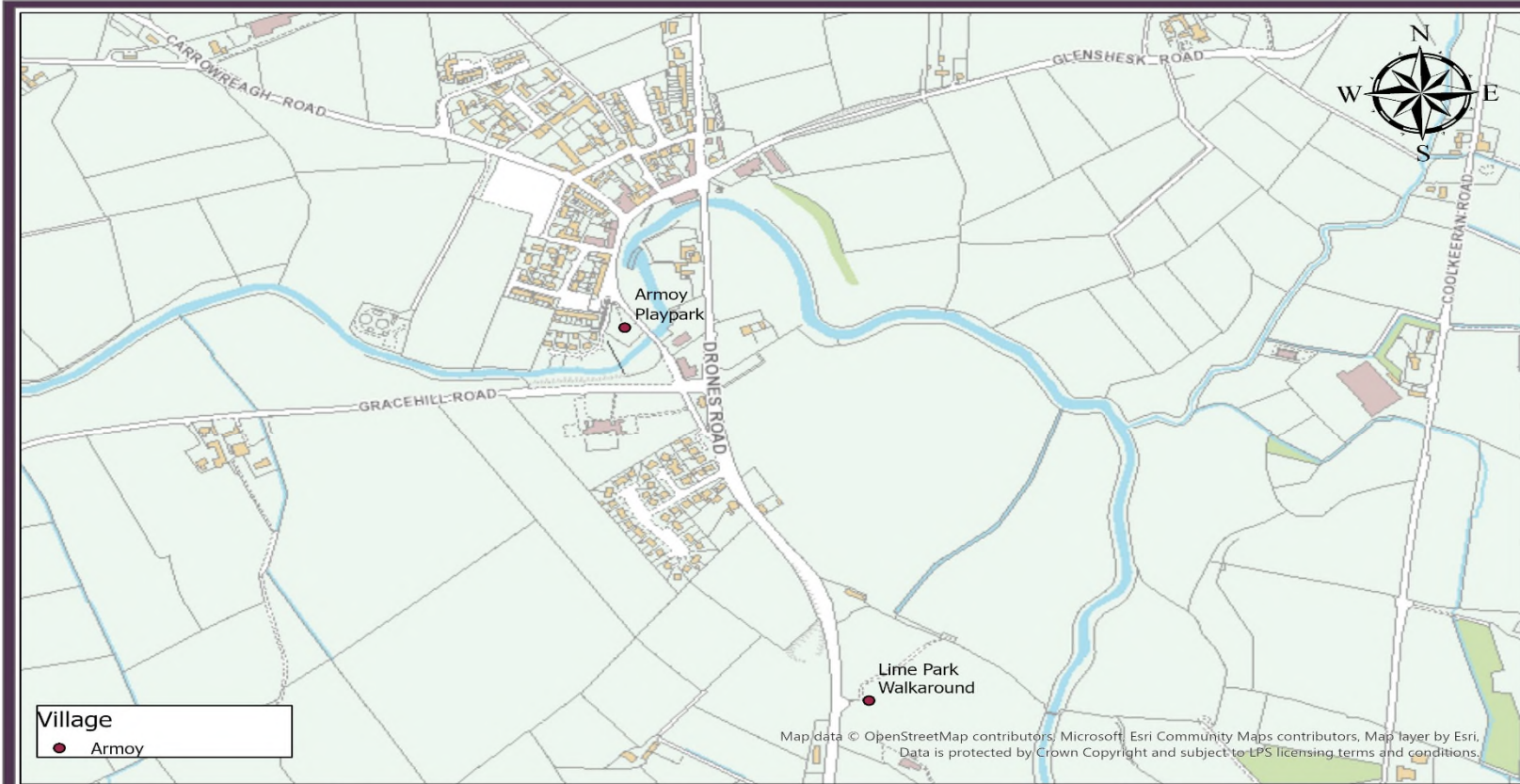
The proposed project is not an economic undertaking however, by encouraging residents to remain in the area for recreation rather than travel to similar facilities, the area will enhance its reputation as a great place to live, work and play. The new facilities will also act as a magnet to those outside of the area to use and therefore, spend more time in the village, creating increased footfall and economic activity. The current ongoing community events in Lime Park will be enhanced by provision of a walking/cycling area and will encourage users to walk/cycle into the village to make use of shops and boost the economy of the village. Provision of modern play areas with adequate fencing, seating and surface will also attract visitors to the area to allow children to make use of the amenities. This will encourage visitors to spend more time in the village and will boost the local economy.

Impacts on Village Life

Creating usable facilities at outdoor spaces is a vital part of making a village a more attractive place to work and live in whilst also producing a range of social, environmental and health benefits for villagers. It will encourage greater community engagement and social interaction. The new facility will not displace any activities already happening but will complement ongoing activities leading to more interaction between villagers and visitors to aid the overall development framework for the village. The project will greatly improve the quality of life for those living and working in the village.

Active Travel/Connectivity

The 400metre hard surface walking/cycle path will provide access to the village and its key services from the Lime Park where regular community events take place and will encourage users to make use of active travel into the village. This will promote a culture of walking and cycling that will lead to reduced traffic emissions in the village and will contribute to the Departments Blue/Green Infrastructure Policy.



Armoyny
Proposed Project Locations
SOURCE: Barbara Taylor GIS Analyst

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1:6,750 Date: 24/01/2022|Best Printed A4
 0 105 210 420 Metres

Gortnaghey	Pop. 278	Walking/cycling path with low-level lighting	DAERA	DfC	DfI £100K
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Economic Benefits

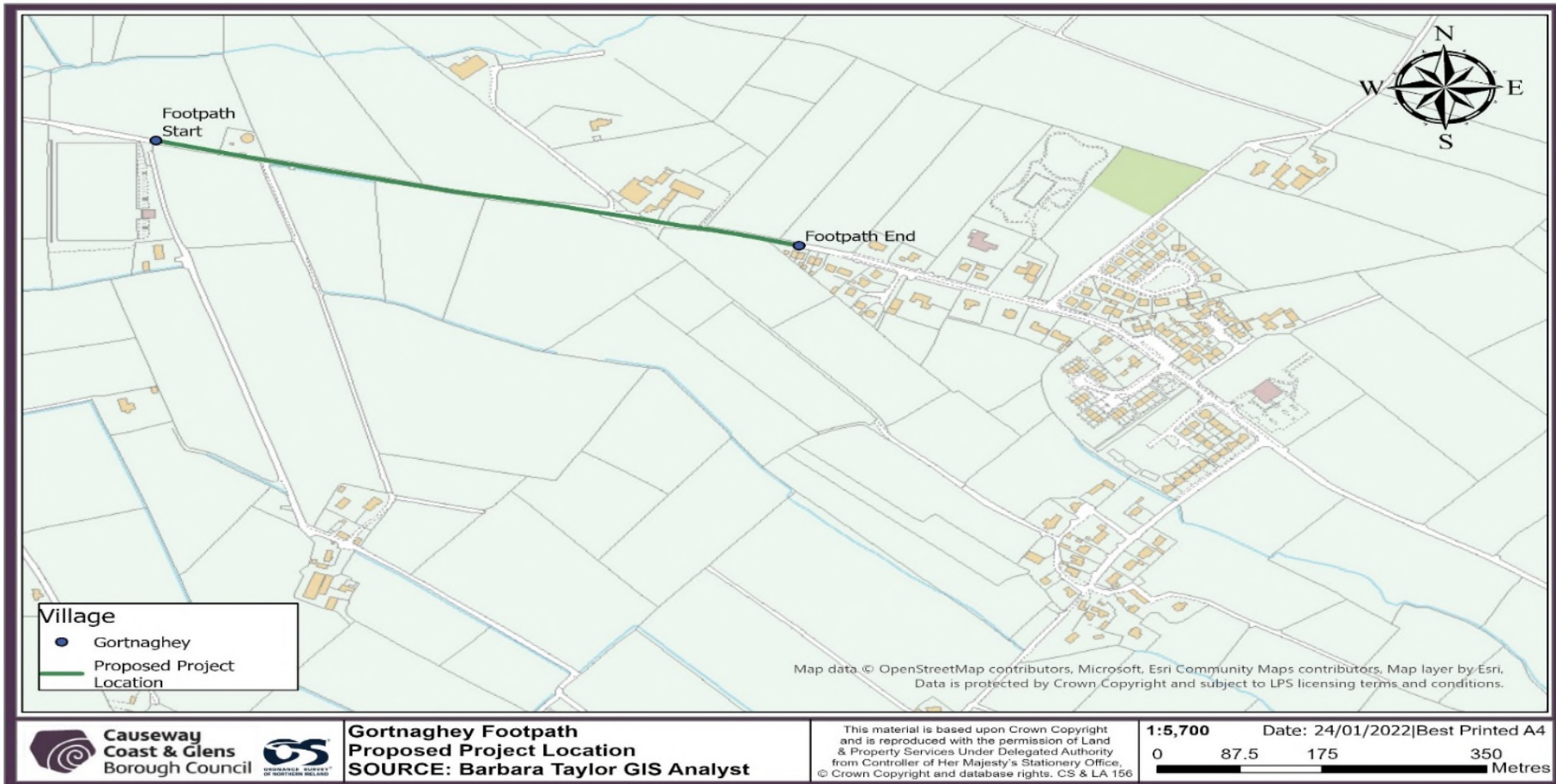
The project is not economic in nature but rather aims to create a modern, safe walking and cycling track linking the village to nearby facilities. It will encourage participation by the local community in regular active travel and will encourage young people to reduce the amount of time they spend driving. Creating a link between the ongoing facilities at the GAC grounds (Games, Mens Shed, Gymnasium, Walking Path) into the village will encourage visitors at matches to make their way into the village and will benefit the local economy

Impacts on Village Life

Creating usable facilities at outdoor spaces is a vital part of making a village a more attractive place to work and live in whilst also producing a range of social, environmental and health benefits for villagers. It will encourage greater community engagement and social interaction. The new facility will not displace any activities already happening but will support their delivery as part of an overall development framework for the village. It will encourage people to take up healthier lifestyles and encourage interaction.

Active Travel/Connectivity

The 700metre hard surface walking/cycle path will provide access to the village and its key services and will encourage users to make use of active travel into the village. This will promote a culture of walking and cycling that will lead to reduced traffic emissions in the village and will contribute to the Departments Blue/Green Infrastructure Policy.



Mosside	Pop. 997	Community facility	DAERA	DfC	DfI
				£240k	

Economic Benefits

The proposed project is not an economic undertaking however, by encouraging residents to remain in the area for recreation rather than travel to similar facilities the area will enhance its reputation as a great place to live, work and play. The new facility will also act as a magnet to those outside of the area to use and therefore, spend more time in the village, creating increased footfall and economic activity.

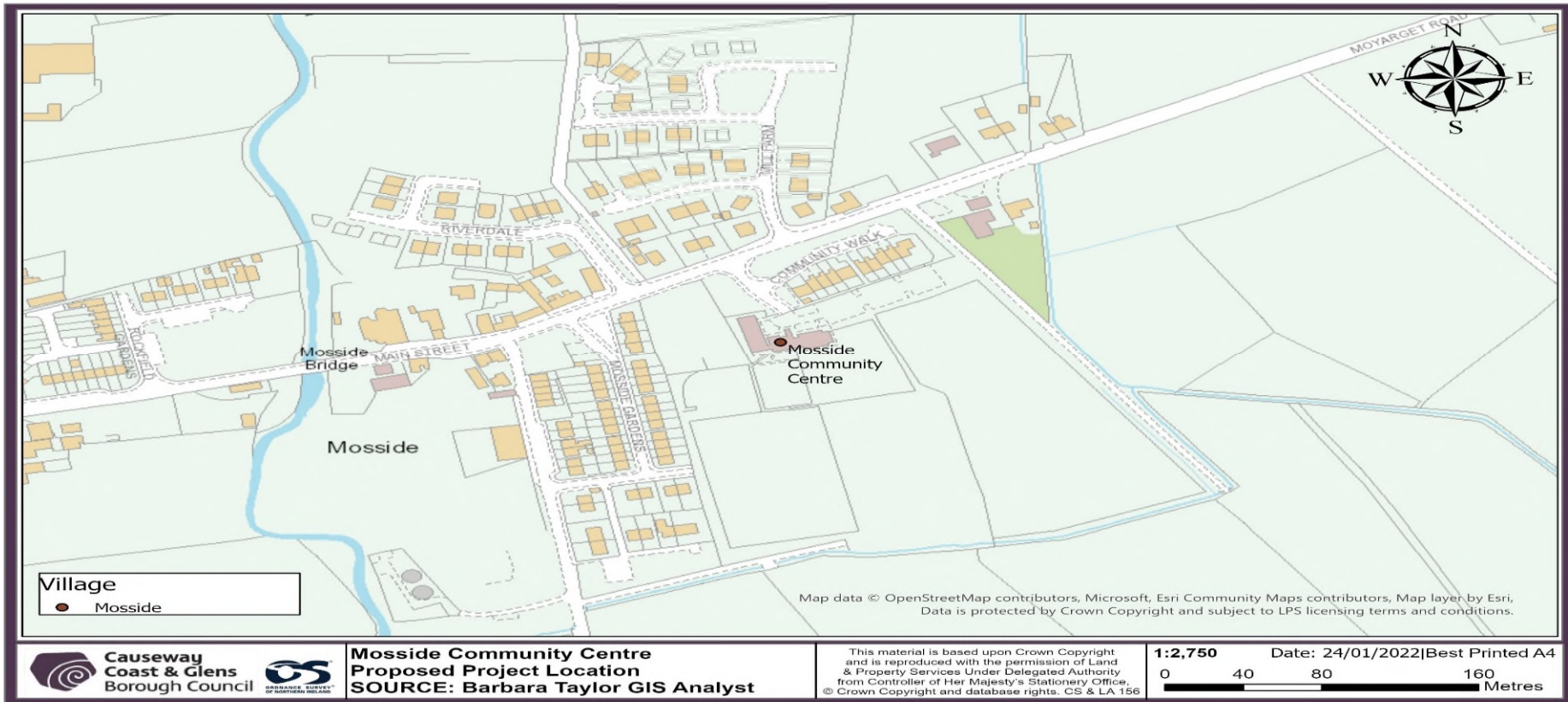
By providing enhanced facilities in the community centre, the management team will be able to provide additional activities that will attract users from outside of the village who will spend more time using the facilities the village has to offer thereby providing a boost to the village economy.

There is ample scope for further enhancement of the ground at the community centre potentially into a space for allotments which in turn could attract more housing development and an overall opportunity for more shopping outlets to locate in the village.

Impacts on Village life

Any Community Centre redevelopment would include improved 'Barn' space; upgraded kitchen facilities; flexible use spaces for a range of community activities; modern facilities for the See-Saw Play Group, office space for the community association; and improved lighting immediately outside the centre and at the car park. The redevelopment of the Community Centre would facilitate greater participation from the wider community e.g., provision of a range of activities and services for all ages; exercise and mental health and well-being classes; the introduction of a Hub for Teenagers and a Youth Club. A new community group the Mosside Community Association was established in 2018 and has been instrumental in re-building the confidence of the local community. This has included the removal of paramilitary markings and emblems within the village. The ongoing transformation of the area and removal of paramilitary markings would be maintained to continue to

build community confidence and develop a positive sense of ownership of the village for the whole community. There is a sense that things are improving in the village and the community spirit recently has been more like the old days which is considered positive. The provision of more accessible and varied community activities is vital to maintain the good work which has been done in the village recently to ensure that paramilitary influences do not return and that as many young people as possible are participating in a wide range of relevant and useful Programmes that a re-vamped Community Centre could offer. An upgraded community facility would allow community events to be held throughout the year would encourage more people, especially younger people to get involved in village life. There is a clear opportunity to continue to build on the momentum and positive energy generated by the recently established Community Association. To continue to develop and build the confidence and spirit of the community, a functional building to provide a programme of community events and activities should be developed including an annual Community Festival and other seasonal celebratory events to encourage greater community participation by all especially younger people and to build positive relationships and confidence within the community. There is further potential within the site to create e.g., a community garden area where young and old can mix and help foster a genuine community spirit and a sense of pride in the village last seen many years ago.



Cushendall	Pop. 1,276	Walking/Cycle Path	DAERA	DfC	DfI £80K
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Economic Benefits

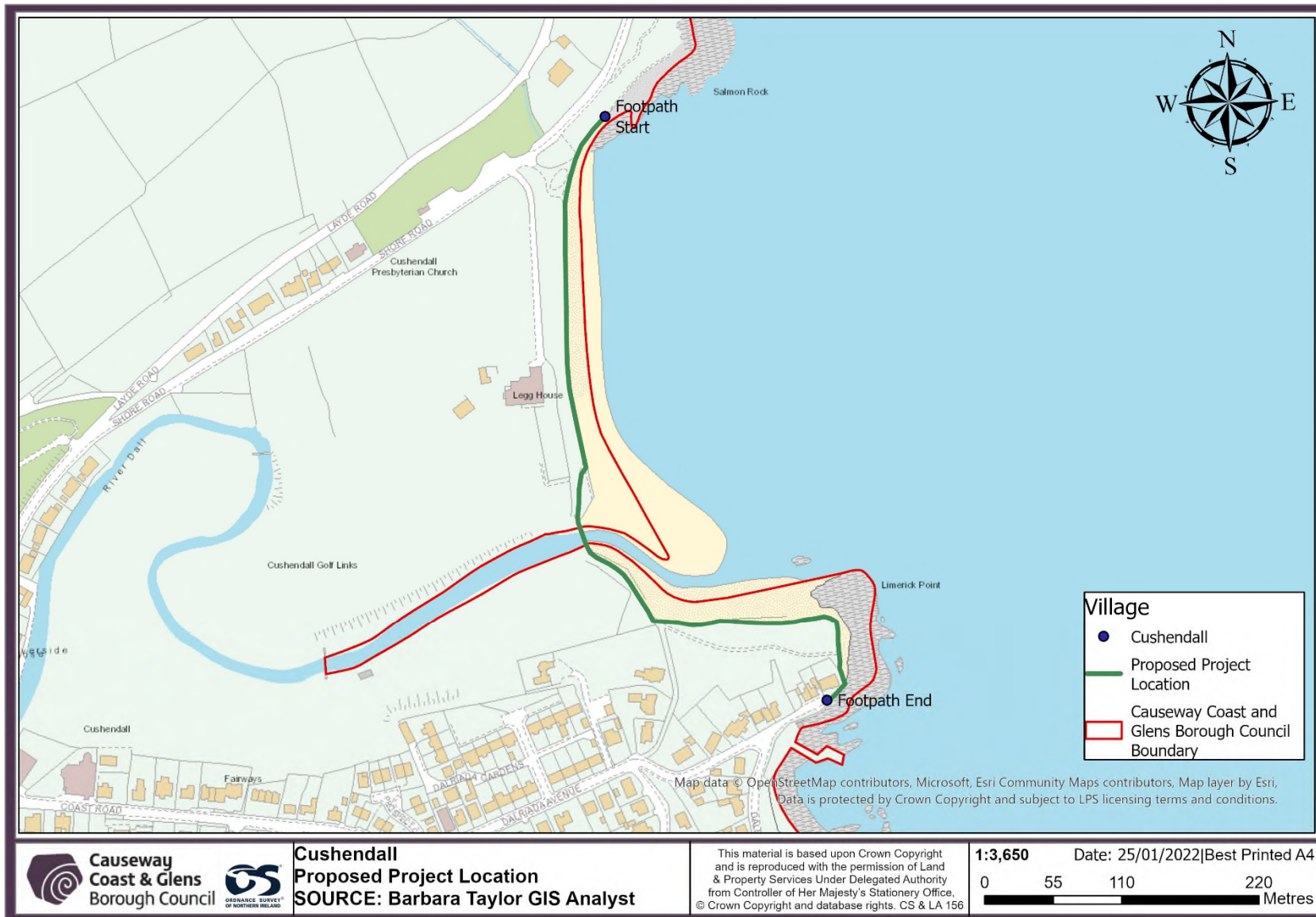
The proposed project is not an economic undertaking however, by encouraging residents to remain in the area for recreation rather than travel to similar facilities, the area will enhance its reputation as a great place to live, work and play. The new facilities will also act as a magnet to those outside of the area to use and therefore, spend more time in the village, creating increased footfall and economic activity. Visitors to the area will have a good walking facility that leads directly into the village creating increased footfall and a boost to the economy.

Impacts on Village Life

Creating usable facilities at outdoor spaces is a vital part of making a village a more attractive place to work and live in whilst also producing a range of social, environmental and health benefits for villagers. It will encourage greater community engagement and social interaction whilst taking regular exercise. The new facility will not displace any activities already happening but will support their delivery as part of an overall development framework for the village

Active Travel/Connectivity

The 600metre hard surface walking/cycle path will provide access to the village and its key services and will encourage users to make use of active travel into the village. This will promote a culture of walking and cycling that will lead to reduced traffic emissions in the village and will contribute to the Departments Blue/Green Infrastructure Policy.



PROJECT B - RESTORE & REACTIVATE PROGRAMME

TOTAL ESTIMATES Project B Total £500,000

DfC - £500K

Pilot grant scheme to Restore and Reactivate derelict or vacant properties across the 12 settlements within Causeway Coast and Glens with an eligible population threshold between 1000 – 4999. The project will address the key guidelines as set out by DfC & DAERA to deliver regeneration benefits for settlements covered by the programme. Objectives could include support for village investments such as:

- revitalisation.
- public realm.
- derelict and vacant site enhancement.
- environmental improvements.
- conservation and upgrading of rural culture and heritage (natural and built); and
- gateway projects.

In addition to the objectives set out by the Departments economic benefit to the 12 settlements will be further enhanced through potential increase in rate income for the borough through the reactivation of properties. Encouraging property owners to invest also has potential for job creation and increased dwell time within each of the settlements. This in turn leads to increased quality of life and positive perception of our villages as places to live, work and be.

1. Proposed level of grant aid

Funding of up to **75% towards eligible costs up to a maximum of £50,000 per project**. The minimum grant awarded will be £5,000. The total cost of the project must be a minimum of £7,500, there is no maximum total project cost. * There is no maximum total project cost, however the maximum grant award will be £50,000. Applications will be subject to Council's procurement requirements.

2. Who can apply?

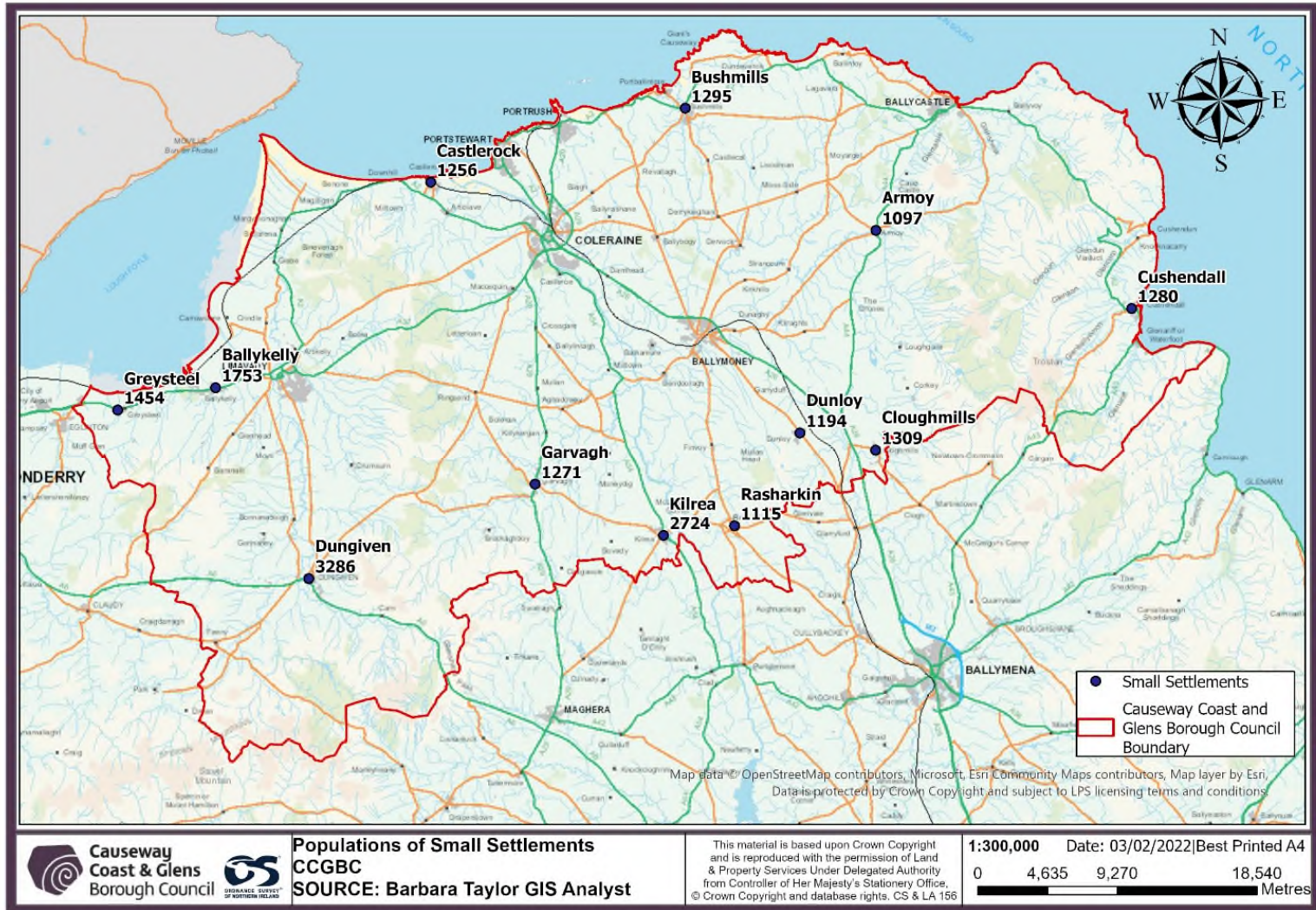
- Open to owners or leaseholders of vacant or derelict properties or sites within the settlement boundaries. [map links will be provided with the guidance notes for the project]

Population figures for CRSSRP	
Settlement	2011 Census Population for Settlement
Dungiven	3,286
Kilrea	2,724
Ballykelly	1,753
Greysteel	1,454
Cloughmills	1,309
Bushmills	1,295
Cushendall	1,280
Garvagh	1,271
Castlerock	1,256
Dunloy	1,194
Rasharkin	1,115
Armoy	1,097

Information sourced from NINIS (link below) 25th October 2017 @ 4pm

<http://www.ninis2.nisra.gov.uk/InteractiveMaps/Census%202011/Settlements%20Headcount%20and%20Households/atlas.html>

Map showing geographic spread of settlements eligible for this project



Properties:

- Must have at least 5yrs left on tenancy lease
- Vacant since at least 1 March 2021[applicant must provide evidence either by rates payment record or vacancy record]
- If a mixed-use property (i.e., Commercial ground floor with residential upper floors) then the commercial element of the building must have been vacant since at least 1 March 2021.
- Leaseholders must have written permission from the property owner or landlord to apply, and owners/landlords must have written support from other tenants within a building which has multiple occupants (if applicable).
- All applicants must demonstrate they have a **robust plan in place to restore or reactivate the commercial property for retail, residential, office, leisure, or other economic use to generate return on investment and increase footfall.**

Types of re-purposing uses for vacant/derelict commercial units for the following uses:

- Retail (engaged in the retail sale of goods)
- Coffee shops, cafes, bars, and restaurants including those seeking franchise opportunities
- Hair and beauty businesses
- Health and fitness related businesses
- Service providers such as estate agents, financial advisors, mortgage, and insurance
- Residential accommodation.
- Community use

3. What can be funded?

This is a capital grant scheme to support property capital building and refurbishment works on vacant properties within the 12 settlement boundary limits, where total project costs are at least £7,500.

Examples of eligible expenditure include:

- Building works to bring a building or an area of a building back into use.
- Building extensions or conversions to improve or change the use of the building.
- Building repairs (non-routine).
- Building refurbishment works (internal or external).
- Minor structural works to the internal or external of the building envelope.
- Services and utility upgrades or installations (i.e., Heating, power, or lighting).

- Internal fit out works such as commercial or retail shop fit outs, fixtures, and fittings (including decorating and cosmetic works if they are an integral part of a wider capital works or repurposing scheme).
- Demolition costs may be considered as part of the scheme

Please note for any project involving building works or external modifications all relevant full planning permissions and building control permissions must be in place prior to the project starting or expenditure being incurred, however statutory fees are not considered eligible items of expenditure.

Applicants must adhere to any criteria in relation to a property within a conservation area as special development considerations will apply.

4. What works items cannot be funded?

The following items will not be considered for funding

- Land or property purchase
- Demolition only projects
- Legal costs
- General maintenance or repair works
- Technical, design, professional fees (including architect fees, quantity surveyor fees or fees to develop specification and tendering/quotation documentation)
- Statutory planning permission costs, building control fees or any other statutory fees
- Improvements or refurbishments of any existing residential property (even if used for business purposes), including attics, garages, and extensions
- Services beyond the basic provision of heat, light, power, and ICT infrastructure
- Labour costs not directly associated with purchased capital works/ items
- Projects that have already started or expenditure has been incurred prior to a Letter of Offer
- Any resource items, such as equipment, marketing materials, information websites, training courses, feasibility studies
- Motorised vehicles, including vans, lorries, cars, boats, bikes, quads, forklifts, scissor lifts and any other form of motorised mobile vehicles
- Cost of advertising or marketing (including advertising any quotations or tender opportunities in relation to the proposed goods/works)

- Any activity or action that is a statutory requirement for your business (e.g., for Health and Safety purposes such as Personal Protective Equipment) or the responsibility of a government department
- Business running costs, such as staff costs, rent, rates, electric, insurance, stock
- Bank interest charges, referral fees and foreign currency transaction charges
- Consumable items used by businesses that are replaced regularly because they wear out or are used up (for example hand sanitiser, masks, gloves, visors, high-visibility vests for staff, printer ink)
- New build accommodation and provision of additional bed space for existing accommodation providers
- Staff Uniforms or clothing, including personal protective items
- Projects which are likely to cause displacement
- Existing residential properties are not eligible for building works or modifications in any circumstances, however, re-purposing of vacant commercial or retail properties for residential use is an eligible project cost
- Gap site developments (i.e., no existing commercial building/premises) and new build developments are ineligible but may be considered in future phases of this pilot programme.
- Please note this list is not exhaustive

5. How to apply

A Call for applications will be advertised through Council's media channels. Applications will be made online via the council's funding unit.

Call will be opened as soon as possible post receipt of letter of offer to allow maximum time for projects to be completed within the CRSSRP timeline. Call will remain open until all funds have been allocated on a first come first served basis with last date for applications 1st Dec 2022.

6. Eligibility & Assessment

Eligibility

Information received on items 1-4 above will determine if project is progressed through to assessment and scoring

Assessment

Applications will be assessed based on the following criteria:

Project Overview

Existing
Proposed Use Plan
Project Need
Economic Impact
Sustainability
Project Management Experience

Applications must score at least 65% to avail of the funding and progress to Letter of Offer.

7. Evaluation

Projects must be fully complete, including all construction work by 31 March 2023 or the project will be deemed ineligible, and no grant payment will be made.

Businesses are required to provide information on the impact of their project on completion of the project. Officers from the Council may arrange post project visits to verify spend and discuss the monitoring information with the businesses that were funded.

Monitoring information will include:

- Proof of appropriate building certificates
- Proof of Health and Safety checks
- Proof of any other statutory requirements or checks having been completed
- Evidence of works carried out
- Evidence of capital improvement to the property
- Evidence of effort to market or advertise the building appropriately
- Evidence of impact which the project has made in relation to the project objectives and anticipated economic impact (as per the application form).

TOTAL ESTIMATES Project C Total £171K

Dfl - £171K

Internal department consultation has resulted in a review of this project and will no longer include the EV charge points for the following reasons:

- Project needs to fit in with several strategies in the following order
 - Council's overall strategy for EV Charge points [not in place],
 - NI Electric Vehicle Consortium Working Group
 - NI wide EV charge point infrastructure plan
 - Dfl infrastructure strategy for EV charge points
- Cost unknown both for installation and lifecycle costs
- Timescale

Two projects have been identified in relation to active travel and connectivity and will encourage economic activity within the settlements identified. Leading to enhanced perception of the area as an all-inclusive place to live, work and be. Definitive measurements in relation to the path network to be enhanced will be determined prior to commencement of the schemes.

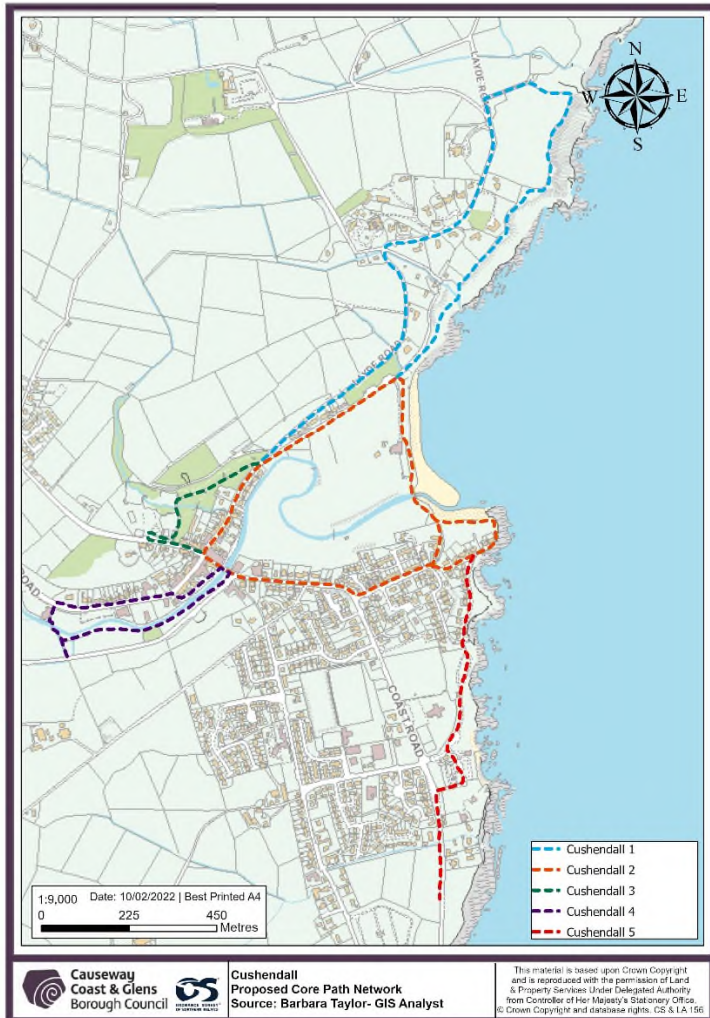
Project C.1 Enhancement of the Council Core Path Network in Bushmills, Cushendall and Dungiven. - Project estimated Costs £111K

Enhancement of the Community/core path networks within a number of settlements within the Borough will contribute to active travel, promote physical and mental wellbeing. Linking areas of interest to the centre of local settlements will in turn add to the overall economic activity through increased dwell time and potential for increased economic services. This project will focus on the core path network to the following settlements:

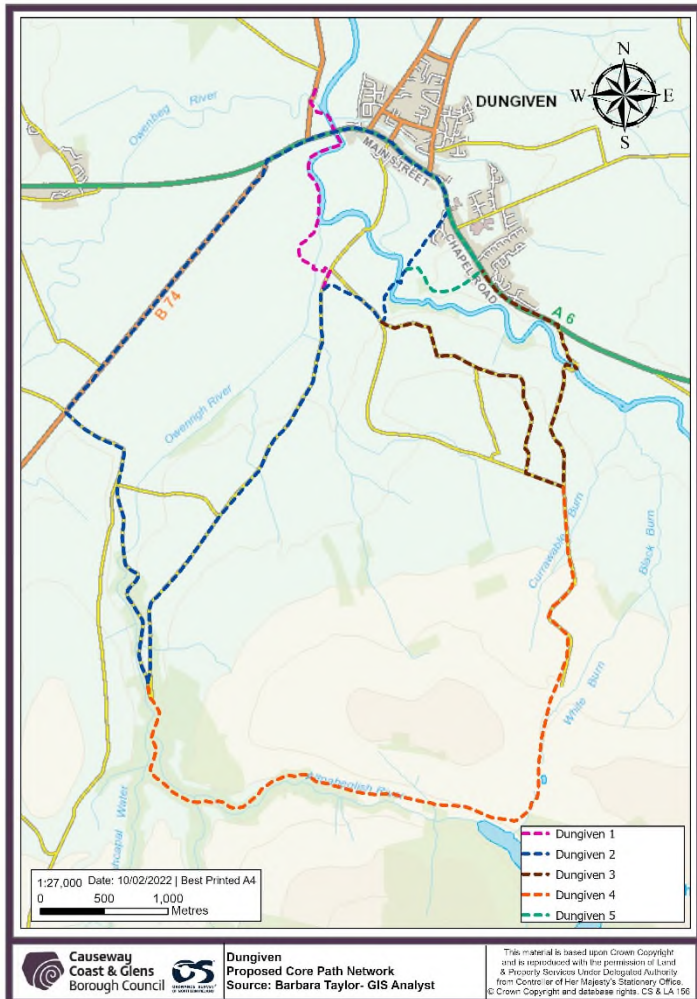
1. Bushmills – connecting the village centre to the iconic Giants Causeway facility via a safe route away from traffic



2. Cushendall – connecting the centre of the village to services within the settlement for both locals and visitors to the area, connecting to the Causeway Coastal Route. Route Cushendall 2 enhancement Already identified in Project A



3. Dungiven - connecting the centre of the village to services within the settlement for both locals and visitors to the area



Core path networks are main local routes for economic activity for commerce in each of these settlements as well as recreation, tourism and will feed into addressing the climate agenda. It is important that information on the connections available through this core path network are communicated through appropriate signage and digital information. Working with the countryside team within Council the settlements identified are deemed to be achievable within the timeframe of this programme.

30% of the overall project costs will be aligned to the signage element of the project.

Project C.2 All Ability Cycle Pilot Project Garvagh - Project estimated Costs £60K

Working with colleagues within Council's Sport and Wellbeing department, Countryside Team and the Age Friendly programme Council has identified the potential to develop Garvagh as a venue for Cycling Without Age.

<https://cyclingwithoutage.org/#:~:text=Cycling%20Without%20Age%20is%20a, chapters%20in%20the%20Global%20South.>

This project would build on the network of trails within Garvagh forest, provide a linkage to the Jim Watt Centre and develop further opportunity for outdoor recreation and the promotion of active travel amongst an underrepresented group. The project will also feed into the Age Friendly remit to address loneliness within our community. The use of trishaws required for this scheme and enhancement to access routes to Garvagh Forest trails and the commercial heart of Garvagh town safely. The project will involve the following:

- Purchase of Supply and Installation of Container/Containers to store Inclusive Cycles and provide cycle hub
- Supply of New Wheelchair Platform Bicycle and/or trishaws (Photos below)
- Access upgrades to paths/ gateways from Jim Watt centre to Garvagh Forest Trails and/or town centre
- Signage and promotion



Indicative costs are based on the recent set up of an urban scheme operating within in Ballymoney.

CRSSRP	Project cost breakdown					
		previous estimates	2022 Total to align with Funding offered	DAERA	DfC	DfI
Project A						
<i>Dernaflaw [299]</i>	<i>MUGA</i>	£130,000	£100,000	£100,000		
<i>Drumsumn [459]</i>	<i>Community Facility</i>	£278,000	£275,000	£245,000		£30,000
<i>Magilligan [578]</i>	<i>MUGA</i>	£130,000	£100,000	£100,000		
<i>Burnfoot [239]</i>	<i>Upgrade community facility</i>	£130,000	£100,000	£100,000		
<i>Dervock [714]</i>	<i>MUGA & Walking path</i>	£180,000	£150,000	£100,000		£50,000
<i>Rasharkin [1115]</i>	<i>Upgrade community facility & footpaths</i>	£110,000	£101,000	£41,000		£60,000
<i>Armoy [1097]</i>	<i>Upgrade playpark & walking path</i>	£180,000	£173,000	£64,000		£109,000
<i>Gortnaghey [278]</i>	<i>Walking/cycle path & lighting. Link from GAA grounds</i>	£180,000	£100,000			£100,000
<i>Mosside [270]</i>	<i>Upgrade community facility</i>	£250,000	£240,000		£240,000	
<i>Cushendall [1280]</i>	<i>Walking path link to village</i>	£90,000	£80,000			£80,000
Project B		£500,000			£500,000	
Restore & Reactivate	<i>Grant fund programme to tackle vacancy and dereliction across 12 settlements 1000-4999 population</i>		£500,000			
Project C						
Active Travel infrastructure	<i>enhancement of core path network and pilot rural all ability cycle scheme</i>	£250,768	£171,000			171,000
		£2,408,768	£2,090,000	£750,000	£740,000	£600,000

Annex B – Letter of Offer



Julienne Elliott
Interim Head of Service Prosperity & Place
Causeway Coast & Glens Borough Council

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9 Lanyon Place
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BT1 3LP

Telephone: (028) 9082 9307

Email: gerard.murray@communities-ni.gov.uk

Our reference: CO1-21-23481

Date: 16 February 2022

By email: Julienne.Elliott@causewaycoastandglens.gov.uk

Project Reference No	CO1-21-23481
Project Applicant	Causeway Coast & Glens Borough Council
Project Title	Covid Recovery Small Settlements Regeneration Programme
Amount of Funding	£2,250,000
Period of Funding	16 February 2022 – 31 March 2023
Organisation's Financial Systems and Controls Rating	Robust

Dear Julienne

1. Award Approval

The Department for Communities (“the Department”) is pleased to inform you that total funding of £2,250,000 towards the Organisation’s Covid Recovery Small Settlements Regeneration Programme has been approved.

The funding is awarded on the basis of the organisation's Covid Recovery Small Settlements Regeneration Plan dated 16 February 2022 (a summary of which is set out in Annex A to this document), and any other detail provided throughout the assessment process prior to the date of this letter. Specifically, funding is offered on condition that the project delivers its aims and contributes to the achievement of the Department's Programme Outcomes, as set out in the Schedule hereto attached. Approval is subject to your acceptance of all the conditions set out in this letter.

2. Definitions

In this Letter:-

"the Organisation" means Causeway Coast & Glens Borough Council ;

"the Project" means Covid Recovery Small Settlements Regeneration Programme; and as further defined under (revenue) items and (capital) items below.

"the grant" means a sum up to a maximum of £2,250,000; of which:

"capital items" means a sum of £2,090,000 towards the Covid Recovery Small Settlements Regeneration Plan.

"revenue items" means a sum of £160,000 towards plan delivery costs. This can include staffing resource, goods and services, marketing and promotion, and materials.

"the project start and completion date" means the day by which the project must start and be completed so as to achieve the performance outputs as specified in paragraph 3 below.

"the equality legislation" means the statutory provisions from time to time in force in Northern Ireland in relation to discrimination on the grounds of race, disability, sexual orientation, gender or political opinion, including the obligations on public authorities set out in s.75 of the Northern Ireland Act 1998 and in s.1 of the Rural Needs Act (Northern Ireland) 2016 ;

3. Funding Period and Termination

The Organisation shall not commence the Project before 16 February 2022 and shall end the Project no later than 31 March 2023. The expenditure should be incurred before the end date of the Project. In the event that unexpected delays occur, the Organisation may request an extension to this end date. This should be in exceptional circumstances.

The Department reserves the right to terminate this offer of funding at any time by giving 3 months written notice to the Organisation of termination. Any liabilities properly incurred or earned before the date of termination will be payable by the Department in accordance with the terms of this Letter of Offer.

4. Default

If:-

- (i) any information provided by the Organisation or any representative of the Organisation in connection with or for the purposes of this letter and whether before or after the date of this letter is misleading or incorrect in any material respect;
- (ii) the Organisation is in breach of any obligation on the part of the Organisation contained in this letter and such breach is incapable of remedy or if capable of remedy remains unremedied for a period of 30 days after written notice by the Department;
- (iii) an order is made or an effective resolution is passed for the winding up of the Organisation or a Receiver is appointed over the undertaking or a material part of the undertaking of the Organisation;
- (iv) the Organisation is unable to pay its debts within the meaning of Article 103 of the Insolvency (NI) Order 1989;
- (v) an Administration Order is made in respect of the Organisation,

then in any such event or events the Department shall be under no obligation to make any payment or further payments of the funding and the Organisation shall forthwith on written demand by the Department repay the whole of the amount of the funding paid under this letter or such lesser amount as the Department may at its sole discretion so determine. Furthermore in the event of the Organisation defaulting under section 4 (i) of the letter, criminal proceedings may be instigated against the Organisation under Article 4 of the Social Need Order (NI) 1986 as the Department may at its sole discretion so determine.

5. Grant Conditions

- (i) The grant (a breakdown of which is set out in Annex A) shall only be made upon the return of this Contract for Funding, duly signed and dated by the appropriate council officials.
- (ii) Grant shall only be used for goods or equipment which are new, unless prior written consent from the Department is obtained. It shall not be used against costs for equipment, materials, goods or any services incurred prior to the date of this letter. The Organisation shall have due regard to its statutory Health & Safety obligations when purchasing, installing and using any capital equipment purchased with this funding.
- (iii) A dedicated current account must be maintained for the disbursement of project expenditure. Details of the account must be provided on the Bank Details form provided at Annex C to this letter. The funding will be paid directly into this bank account. The bank account should be identified as a Departmental funded project account and must be maintained by the Organisation for the sole purposes of the Project.

- (iv) Organisations involved in the delivery of multiple projects may already have a financial system using cost centres rather than multiple bank accounts. Such organisations may wish to negotiate with the Department to retain this system for the purposes of managing the project. These negotiations will require that the Applicant establishes a dedicated cost centre for this fund and demonstrates to the Department's satisfaction that the systems in place guarantee a clear audit trail with regard to all aspects of the project finances. Should subsequent system checks reveal that the Department's requirements are not being met in this respect then the use of a dedicated bank account will become mandatory.
- (v) The Department will make every effort to pay funding promptly but accepts no liability in respect of loss or charges attributable to delay in the payment or to any suspension, reduction or cancellation of funding.

6. General Conditions

The Organisation shall:-

- (i) **Grant use** - apply the grant solely for the purposes of carrying out and implementing the Project;
- (ii) The development and delivery of the Organisation's Small Settlements Regeneration Plan should be informed by suitable stakeholder engagement, to be determined by the Organisation and should show clear connections to the outcomes and objectives of the overall programme. Consideration should be given to engagement with representatives from the Historic Environment Division (contact Manus Deery at Manus.Deery@communities-ni.gov.uk), Arts Council for Northern Ireland (contact Damian Smyth at dsmyth@artscouncil-ni.org), the Ministerial Advisory Group on Architecture and the Built Environment (contact the Secretariat at magsecretariat@communities-ni.gov.uk), and Business Improvement District managers (should one be established within the town);
- (iii) Ensure the project is completed in accordance with any necessary statutory approvals;
- (iv) **changes** - immediately inform the Department in writing of any circumstances which will or may affect the ability of the Organisation to deliver their Covid Recovery Small Settlements Regeneration Plan; (Examples include: major changes to the project; the potential failure to meet agreed outputs/targets; posts becoming vacant through sickness; and Maternity Leave. This list is not exhaustive)
- (v) immediately inform the Department in writing of any proposed major change to the individual schemes or items of expenditure or profile amounts for same as set out in the Organisation's Covid Recovery Small Settlements Regeneration Programme. For the purposes of this clause and clause (iv) above, a major change is defined as one that impacts upon works, goods and/or services that account for more than 10% of the value of the funding.

- (vi) not without the prior written consent of the Department vary or alter the Project; its scope, use, financing or ownership; start and end dates;
- (vii) **constitution** - not alter or vary its memorandum or articles of association without the prior written consent of the Department;
- (viii) **assignment** - not without the prior written consent of the Department assign or in any way encumber this letter of offer or any benefit derived or to be derived by the Organisation under it;
- (ix) **duplicate funding** - not seek, or make any application for or accept any financial assistance from any other Government Department, Agency or other funding body in respect of the expenditure for which funding is or may be payable under the terms of this letter; provided always that the provision shall not apply to financial assistance which may be payable by another funding body but the Department shall be entitled to reduce the funding available under this letter by an amount if equal to such financial assistance;

The levels of funding have been agreed as follows:

- (i) **Department for Communities – up to a maximum of £740,000 Capital and £105,000 Revenue;**
- (ii) **Department of Agriculture, Environment and Rural Affairs - up to a maximum of £750,000 Capital and £55,000 Revenue;**
- (iii) **Department for Infrastructure – up to a maximum of £600,00 Capital**
- (iv) **£250,000 Council contribution**

You must advise the Department immediately if there are any changes.

- (x) **Procurement** – to ensure Best Value for Money, the Council will ensure that all procurement is carried out in line with its own procurement policies, and in accordance with the principles of the Northern Ireland Public Procurement Policy and all relevant Procurement Guidance Notes, and that all spend is compliant with the Council's policy and procedures on Capital Expenditure. The Council will provide the Department with a Procurement Plan which sets out procurement arrangements for each project, and will not engage in any procurement until the Procurement Plan has been evaluated by the Department in conjunction with the Department of Finance's Construction & Procurement Delivery Directorate;
- (xi) **ensuring Value for Money** - Council should ensure that any capital construction project in the Plan with a value of £500,000 or above is supported by a business case that has been approved by the Department before procurement commences.

The Department will also test drill projects below the value of £500,000 to ensure suitable documentation is in place to support the value for money decision to fund the project. Council should, therefore, retain and make available on request all relevant documentation related to these projects.

- (xii) **insurance** - insure any items of an insurable nature which have been obtained with the benefit of the funding to the full replacement value thereof.
- (xiii) **maintenance** - Provide evidence that an arrangement for the maintenance of the project after completion has been put in place;
- (xiv) **inventory of assets** – establish and maintain an inventory of all fixed assets acquired, built or improved wholly or partly using the Department’s funding, whether owned by the applicant or third parties. An asset is defined as an item that will not be used up within 12 months and which is not intended to be sold before the end of its useful life. The inventory should show the date of purchase; description of the asset; net price paid; location of the title deeds; serial or identification numbers; location of the asset; date of disposal; and sale of proceeds net of VAT.
- (xv) **disposal of assets** – not dispose of any asset without the prior authorisation of the Department. If any asset obtained with the benefit of the funding is disposed of within 4 years from the date of acceptance of this letter, the Organisation shall, on demand, repay to the Department the depreciated value of the asset. For the purposes of this clause, depreciation shall be calculated at 25% per annum of the asset’s original cost;
- (xvi) **Financial controls** - establish and maintain effective financial control systems in relation to its operations generally but specifically in relation to the Project;
- (xvii) **provision of records** - from time to time upon request by the Department furnish the Department or the Comptroller and Auditor General for Northern Ireland with both hard and soft copy documents of all such financial accounting and other information relating directly or indirectly to the Project as the Department or the Comptroller and Auditor General for Northern Ireland may request. Original documents or verified true copies must also be produced upon request. Failure to produce the original documents or satisfactory agreed substitutes could result in requests for repayment of funding;
- (xviii) **retention of records** - ensure that all records and information relating to the implementation of the Project and its financing are retained for a period of not less than 7 years following the payment of funding under this letter and make any such record available to the Department and the Comptroller and Auditor General for Northern Ireland for inspection upon request by the Department or the Comptroller and Auditor General for Northern Ireland.
- (xix) **publicity** – You should acknowledge our funding prominently in any press release or any other type of media activity that you may be planning surrounding the support. Please send a copy of your draft press release prior to publication to DfC Press Office -Press.Office@communities-ni.gov.uk and

allow at least three working days for approval. On occasions the Department will also include a quote into your press release to highlight the importance of the funding. The Department may also choose to issue its own press release to promote the funding of the project.

If you have an active social media presence you may wish to announce the funding on your social media platforms. The Department has a Twitter profile so you may wish to tag us using @CommunitiesNI. Unfortunately due to the large number of projects we support each year we are unable to commit to tweeting about them all individually. We do however encourage you to tag us when you share updates in your project so we can keep up to date and 'like' your tweet where possible.

Council shall include appropriate references to the assistance made available by the Department to the Organisation under this letter in any publicity or brochures or other material produced by or on behalf of the Organisation and in which the Project is mentioned.

- (xii) **data protection** - acknowledge that information on applications and claims for payment for Grant assistance is stored on computer and in accordance with the Data Protection Act (DPA) 2018, and that such information may be subject to the Freedom of Information Act 2000; in addition this shall include any applicable national implementing Laws as amended from time to time including (i) the General Data Protection Regulation (GDPR) and the Law Enforcement Directive (LED) and (ii) Data Protection Act (DPA) 2018 to the extent that it relates to processing of personal data and privacy; and (iii) all applicable Law about the processing of personal data and privacy;
- (xiii) **overpayments** - shall repay the Department any overpayment forthwith on first demand or becoming aware that funding has been overpaid, whichever first occurs;
- (xiv) **political or religious** - ensure that the funding shall not be used for the purpose of or in any way connected with the promoting of any political party or religious viewpoint. No aspect of the activity being funded should be party political in intention, use or presentation or likely to be perceived as discriminatory. Any activities, such as campaigning, by the Organisation must be in furtherance of, and ancillary to, its main purpose.
- (xv) **legislation** - comply with the equality legislation to the extent that the same applies to the Organisation. No aspect of the activity being funded should be party political in intention, use or presentation or likely to be perceived as discriminatory on the grounds of race, disability, sexual orientation, gender or political opinion. Any activities, such as campaigning, by the Organisation must be in furtherance of, and ancillary to, its main purpose;
- (xvi) **liability** - by accepting this letter acknowledge that the Department accepts no liability to the Organisation other than as expressly provided for, in and subject to, the terms and conditions stated in this letter. Further, the Organisation shall indemnify the Department against all actions, proceedings, costs, claims, demands and liabilities arising out of, in respect of, or in connection with this

letter, caused or contributed to by the negligence or default of the Organisation, or by any circumstances within its control.

- (xvii) **Employment** - the Department accepts no responsibility or liability for the staff employed on the Project. The Applicant shall be the employer of staff required for the Project and shall be responsible for all matters in connection with their employment. The Applicant shall comply with the requirements of all EC Directives and legislation from time to time in force relating to working conditions, health and safety at work etc. The Applicant shall comply with the requirements of the Sex Discrimination (NI) Order 1976 and 1988, the Fair Employment and Treatment (NI) Order 1998, the Race Relations (NI) Order 1997, the Disability Discrimination Act 1995 and Section 75 of the Northern Ireland Act 1998 and any enactments amending, extending or replacing the same
- (xviii) **Conflict of Interest** – declare any actual or potential Conflicts of Interest which could exist as a direct consequence of the Organisation’s use of the funding to be provided by the Department and record same in a Register of Conflicts.
- (xix) **Charity law** - ensure that the organisation, [and any Charity Registered Voluntary & Community Sector organisation receiving funding through this Contract for Funding], operates within, and meets its obligations under charity law in Northern Ireland and further promotes, where relevant to the project, the charitable sector’s obligations under the Charities Act (Northern Ireland) 2008.
- (xx) **Public Accounts Committee** – attend Public Accounts Committee hearings on request and fully co-operate in an honest and candid manner at such hearings.
- (xxi) **Government Funders Database – requirements for Government Departments, NDPBs and Councils etc.** Ensure that any award to a Voluntary & Community Sector organisation made from this funding is recorded on the Government Funders Database no later than 4 weeks from the date the award is made.
- (xxii) **Child protection and safeguarding vulnerable adults** – The grant recipient [and any Voluntary & Community Sector organisation receiving funding through this Contract for Funding]* must provide assurance that they have a Safeguarding Policy in place, and confirm that they operate effective procedures and controls, including appropriate checks, to ensure the safeguarding and protection of children and vulnerable adults.

7. Fraud

- (i) The organisation (and/or its representatives) may be prosecuted if it fails, without reasonable excuse, to comply with any condition subject to which financial assistance has been given to the organisation requiring it to inform the Department of any event whereby the financial assistance becomes repayable.
- (ii) The Department may by notice require the organisation to furnish to the Department such information, or to produce for examination on behalf of the

Department such books, records or other documents, as may be specified in the notice for the purpose of enabling the Department to determine whether any condition subject to which the financial assistance is given is satisfied or is being complied with or whether the financial assistance has become repayable in whole or in part in accordance with any such condition.

- (iii) The organisation (and/or its representatives) may be prosecuted if in purported compliance with a notice issued under paragraph (ii) it knowingly or recklessly makes any statement or produces any document which is false in a material particular.
- (iv) The organisation (and/or its representatives) may be prosecuted under Article 4 of the Social Need Order (NI) 1986, if without reasonable excuse, it fails to comply with a notice under paragraph (ii).
- (v) It will be the responsibility of the Organisation to take whatever action is necessary to minimise the risk of fraud and to notify the Department immediately of any instances of attempted, suspected or proven fraud. Following a Departmental investigation all instances of suspected fraud will be reported to the Police and criminal proceedings may be instigated if deemed appropriate.

8. Sharing of Information

All Government Departments, Agencies and other funding bodies may share information to enable them to prevent and detect fraudulent applications and to co-ordinate the processing of complementary applications. Accordingly, information provided by the Organisation during the application and assessment process, monitoring returns and any other information provided by the Organisation may be made available to other Departments/Agencies for the purpose of ensuring the accuracy of information and preventing or detecting crime. Such information may also be placed in the public domain.

9. Monitoring & Evaluation

The Department shall monitor and evaluate the Project on a quarterly basis by reference to the Performance Outputs and also to the Department's Outcome Based Accountability Report Card (Annex D). The Organisation shall complete a quarterly monitoring return by 30th June 2022 and quarterly thereafter (see Annex E for template) and submit it to the Department, along with any other such information and assistance for these purposes as the Department may request.

The Department may also from time to time require the Organisation to provide evidence that the Organisation have fulfilled their statutory obligation in relation to HMRC in respect of PAYE and National Insurance contributions.

10. Withholding of Funding

The Department may withhold all or part of the funding and may require all or part of the funding to be repaid if it considers that you have not complied with any of the terms and conditions in this Letter of Offer.

11. Notice

Any letter, notice or demand by the Department shall be sufficiently served on the Organisation if it is delivered by hand at, or sent by post to, the Organisation's last known address.

12. Duration

The obligations of the Organisation under this letter shall remain in force for a period of 4 years following the date of acceptance of this letter; with the exception of 7 (xviii), which shall remain in force for a period of 7 years following the date of the last payment of funding under this letter in line with legislative requirements.

13. Acceptance

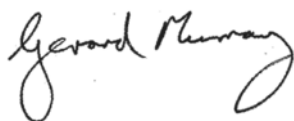
This letter has been issued electronically and accordingly if the Organisation is prepared to accept the foregoing offer please return one complete copy of this letter duly signed and dated on behalf of the Organisation (see Annex B) within 4 weeks from the date of this letter.

In accepting this offer the Organisation is agreeing to comply with the conditions contained in this letter and any guidance that the Department subsequently issues. This letter may be made available to other Departments/Agencies and other funding bodies for the purposes of preventing or detecting fraud.

14. Availability of Offer

The foregoing offer shall remain open for a period of 4 weeks from the date of this letter. Failure to return one complete copy of this letter duly signed and dated on behalf of the Organisation within this period shall result in the offer being withdrawn.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Gerard Murray', with a stylized, cursive script.

GERARD MURRAY
Director for Regional Development

ANNEX A

CRSSRP	Project cost breakdown				
		2022 Total to align with Funding offered	DAERA	DfC	DfI
Project A					
Dernaflaw [299]	MUGA	£100,000	£100,000		
Drumsumn [459]	Community Facility	£275,000	£245,000		£30,000
Magilligan [578]	MUGA	£100,000	£100,000		
Burnfoot [239]	Upgrade community facility	£100,000	£100,000		
Dervock [714]	MUGA & Walking path	£150,000	£100,000		£50,000
Rasharkin [1115]	Upgrade community facility & footpaths	£101,000	£41,000		£60,000
Armoy [1097]	Upgrade playpark & walking path	£173,000	£64,000		£109,000
Gortnaghey [278]	Walking/cycle path & lighting. Link from GAA grounds	£100,000			£100,000
Mosside [270]	Upgrade community facility	£240,000		£240,000	
Cushendall [1280]	Walking path link to village	£80,000			£80,000
Project B				£500,000	
Restore & Reactivate	Grant fund programme to tackle vacancy and dereliction across 12 settlements 1000-4999population	£500,000			
Project C					
Active Travel infrastructure	enhancement of core path network and pilot rural all ability cycle scheme	£171,000			£171,000
		£2,090,000	£750,000	£740,000	£600,000
Revenue	Staffing & Delivery Costs	£160,000	£55,000	£105,000	
CC&G 10% contribution of Total project costs	Staffing & Delivery Costs	£250,000			
TOTAL Project Costs		£2,500,000			

ANNEX B

OFFICIAL FUNDING ACCEPTANCE AND DIRECTOR OF FINANCE'S STATEMENT

Project Reference No	CO1-21-23481
Project Applicant	Causeway Coast & Glens Borough Council
Project Title	Covid Recovery Small Settlements Regeneration Programme
Amount of Funding	£2,250,000.00
Period of Funding	16 February 2022 – 31 March 2023

I _____ have authority **on behalf of**
(Name of Interim Head of Service Prosperity & Place in Block Capitals)

Name of Council

to accept the offer of funding set out in the letter dated 16 February 2022 and agree to deliver the above project on the terms and conditions therein.

Signed by
(Interim Head of Service Prosperity & Place)

Witnessed by
(Registered Office Bearer)

Name in Block Capitals

Name in Block Capitals

Date

Date

FINANCIAL DECLARATION (TO BE SIGNED BY DIRECTOR OF FINANCE OR EQUIVALENT)

I hereby confirm that this funding will be spent in accordance with the Council’s policies and procedures for capital/revenue expenditure. I further confirm that there will be no duplication in expenditure from other public sector funding, and that the fund will not be used to pay for equipment, goods or service costs incurred prior to the date of this letter.

Signed by: _____

Name in block capitals: _____

Position in Council: _____

Date: _____

ANNEX C

BANK DETAILS

Project Reference No	CO1-21-23481
Project Applicant	Causeway Coast & Glens Borough Council
Project Title	Covid Recovery Small Settlements Regeneration Programme
Amount of Funding	£2,250,000.00
Period of Funding	16 February 2022 – 31 March 2023

Please complete Bank details below.

Name of Organisation: _____

Name of Account: _____

Bank Name: _____

Bank Address: _____

Sort Code: _____ **Account Number:** _____

Signed by
(Interim Head of Service Prosperity & Place)

Witnessed by
(Registered Office Bearer)

Name in Block Capitals

Name in Block Capitals

Date

Date

ANNEX D

OUTCOME BASED ACCOUNTABILITY REPORT CARD

<u>How much did we do?</u>	<u>How well did we do it?</u>
Number of costed Small Settlements Regeneration Plans (SSRP) developed by councils.	% of costed Small Settlements Regeneration Plans (SSRP) developed by councils within agreed timescales.
Number of stakeholder engagement forums established or identified to support delivery of SSRP.	% of stakeholder engagement forums established within agreed timescales.
Number of projects that support increased use of land for active travel (i.e. extended footways, cycle ways, connecting pathways) which connects people with key services and ensures accessibility for all including those with disabilities.	% of stakeholders reporting that they were satisfied with the quality of the engagement by the forum (by council).
Total funding distributed by DfC by council	% of projects completed on time % of projects that improved accessibility
<u>Is anybody better off?</u>	
% of residents in smaller settlements where projects have been delivered agree that the improvements to the area would encourage people to live, work, visit and invest in the area.	
% of the public (residents and visitors) using smaller settlements where projects have been delivered agree that the improvements to the area would encourage people to live, work, visit and invest in the area.	
% of the public (residents and visitors) agree that projects supported would encourage people to change from car use to more environmentally friendly choices such as walking and cycling for journeys of under two miles	
Number & % of businesses within the scheme areas who reported schemes funded through this Programme have positively impacted on sales figures.	

ANNEX E

Monitoring Assessment Report

Name of organisation	
Full description of project	
Reference number	
Period of report	
Project contact	

Section 1: Assessment of expenditure

Is the expenditure expected for the full year still achievable?

If **yes** please confirm that the expenditure is on track and no underspend or overspends are expected, if **no** explain what action is being taken

--

Are there any budgetary or re-profiling changes

If **yes** please detail what agreed re-profiling changes have been made and why, if **no** please write 'no' in the box below

--

Section 2: Progress on objectives/outputs

Is the project/service in line with the Council's objectives/outputs identified in their Covid Recovery Small Settlements Regeneration Programme, and with the Department's OBA Report Card as stated and agreed in the Letter of Offer?

If **yes** please detail how the project/service is meeting its objectives/outputs, if **no** explain what action is being taken to bring the project/service into line

Have the targets as outlined in the Council's Covid Recovery Small Settlements Regeneration Programme been met for this reporting period?

If **yes** please detail how the project/service is meeting its targets, if **no** explain what action is being taken to bring the project/service into line

Are the targets for the full project lifespan still achievable?

If **yes** please confirm that the targets are still achievable, if **no** explain why the targets are no longer achievable and what action is being taken

Has there been any change to targets within the funding period?

If **yes** please detail what changes have been made to the targets and comment, provide details of any letters of variance or revised Letter of Offer, if **no** please write 'no' in the box below

Section 3: Governance update

<p>Are there are any Governance issues or concerns or are there any ongoing investigations or suspected fraud?</p> <p>If so, please detail below, including the action taken or required</p>

Section 4: Declaration

I am content that the monitoring report shows that the organisation is delivering in line with the contract for funding.

<p>Please use this space to add additional supporting information, or to identify any issues with project delivery</p>

Name of officer (in capitals):

Signature:

Position within Council:

Date: