

Title of Report:	Council Constitution - Review and Amendments
Committee Report Submitted To:	Corporate Policy and Resources Committee
Date of Meeting:	25th January 2022
For Decision or For Information	For Decision

Linkage to Council Strategy (2019-23)	
Strategic Theme	Leader and Champion
Outcome	Establish key relationships with strategic partners to deliver our vision for this Council area
Lead Officer	Head of Policy and Community Planning

Budgetary Considerations	
Cost of Proposal	
Included in Current Year Estimates	YES/NO
Capital/Revenue	
Code	
Staffing Costs	

Screening Requirements	Required for new or revised Policies, Plans, Strategies or Service Delivery Proposals.		
Section 75 Screening	Screening Completed:	Yes/No	Date:
	EQIA Required and Completed:	Yes/No	Date:
Rural Needs Assessment (RNA)	Screening Completed	Yes/No	Date:
	RNA Required and Completed:	Yes/No	Date:
Data Protection Impact Assessment (DPIA)	Screening Completed:	Yes/No	Date:
	DPIA Required and Completed:	Yes/No	Date:

1.0 Introduction

- 1.1 A Council is required, under section 2 of the Local Government Act (Northern Ireland) 2014, to prepare and keep up-to-date a Constitution.
- 1.2 Causeway Coast and Glens Borough Council agreed their new Constitution in October 2015. This governs how the Council operates, how decisions are made, and the procedures which are to be followed to ensure efficiency, transparency and accountability to local people. Some of these processes are required by the law, while others are a matter for the Council to choose.
- 1.3 The Council's Constitution is divided into sixteen Articles which set out the basic rules governing the Council's business. More detailed procedures and codes of practice are provided in separate Rules and Protocols at the end of the document.

2.0 Proposed Amendments to Council Constitution

- 2.1 Please see below proposed amendments to the Council Constitution:

Item	Proposed Amendment
Part 3 – Rules of Procedure 3.1 Access to Information Procedure Rule	Include in item 2 the decision of Council to audio record all Council and Committee meetings with the exception of meetings of the Planning Committee.
Part 3 – Rules of Procedure 3.2 Policy and Budgetary Framework Procedure Rules	Change references to Corporate Strategy 2015 - 2019 to the new Corporate Strategy 2021 – 2025. Include Council Budget and Budgetary Control document under “Budgetary Framework” heading.

3.0 Recommendation

It is recommended that the Corporate Policy and Resources Committee recommend to Council approval of the proposed amendments to the Council Constitution as outlined in item 2.1.