



**ENVIRONMENTAL SERVICES COMMITTEE MEETING  
TUESDAY 12 OCTOBER 2021**

**Table of Recommendations**

<b>No</b>	<b>Item</b>	<b>Summary of key Recommendations</b>
1.	Apologies	<b>None</b>
2.	Declarations of Interest	<b>None</b>
3.	Minutes of Environmental Services Committee meeting held Tuesday 14 September 2021	<b>Confirmed</b>
4.	Entertainments Licensing Report	
(i)	EL161	<b>to recommend to Grant an Annual Entertainment Licence subject to compliance with any recommendations of the Councils licensing department and the absence of any representations</b>
(ii)	EL177	<b>to recommend to Grant an Entertainment Licence subject to compliance with any recommendations of the Councils licensing department</b>
5.	Consultation Proposals for Amendment to the Building Regulations, Technical Booklet Guidance to Part R (Access to and use of Buildings) – Changing Places Toilet Provision	<b>to recommend that Council adopt the response found at Appendix 1 (previously circulated) to the consultation in relation to the Changing Places Toilet Provision.</b>

6.	Proposal for Partnering with DFI Roads Service to Remove Snow from Town Centre Footpaths	<b>to recommend that Council renewal of the partnering arrangement for the clearance of snow and ice from paths and pedestrian areas using the attached MOU (previously circulated) as a template for the next 3 year period.</b>
7.	Memorandum of Understanding between Council and DFI Roads Service to Promote Bio-Diversity and Reduce Verge Maintenance Costs	<b>to recommend that Council enter into an agreement with DFI to trial a 'cut and lift' approach for the next 7 years to establish if grass cutting can be reduced to reduce costs and promote bio-diversity.</b>
8.	Repairs to Festive Lights	<b>to recommend that Council replace lights infrastructure to ensure lighting provision mirrors that of previous years.</b>
9.	Request from Portrush Sea Cadets to Prioritise Use of Council Harbour and Marina Facilities	<b>to recommend that Council grant a preferential mooring to Portrush Sea Cadets ahead of its existing position within current queuing process on the basis that there are no other charitable organisations ahead of them in the queue</b>
10.	Environmental Licence Renewals	<b>Information</b>
11.	Petroleum Spirit Licence Renewals	<b>Information</b>

12.	Street Trading Licence Renewals Statistics 1st April – 30 <sup>th</sup> June 2021	<b>Information</b>
13.	Licences Issued Under Delegated Authority	<b>Information</b>
14.	Green Dog Walkers Scheme – Responsible Dog Ownership – Update	<b>Information</b>
15.	The Licencing and Registration of Clubs (Amendment) Act (Northern Ireland) 2021	<b>Information</b>
16.	Provision of Street Names for New Developments	<b>Information</b>
17.	Castlerock Footbridge	<b>Information</b>
18.	Correspondence Report	
(i)	NIEA Natural Environment Division	<b>Information</b>
19.	Consultation Documents	<b>None</b>
20.	Conferences	<b>None</b>
21.	Matters For Reporting to Partnership Panel	<b>None</b>
	<b>'In Committee' Items 22-23 inclusive)</b>	
22.	Request for Additional Resources and Alignment of Functions Health and Built Environment Section	<b>to recommend that Council approve the proposed restructuring of the Health &amp; Built Environment section</b>
23.	Period 5 Environmental Services Management Accounts	<b>Information</b>
24.	Any Other Relevant Business (notified in accordance with Standing Order 12 (o))	<b>None</b>

**MINUTES OF THE PROCEEDINGS OF THE MEETING OF  
THE ENVIRONMENTAL SERVICES COMMITTEE  
IN CIVIC HEADQUARTERS AND VIA VIDEO CONFERENCE, ON  
TUESDAY 14 SEPTEMBER AT 7:00 PM**

**In the Chair:** Councillor Wilson (C)

**Members Present:** Alderman Boyle (R), Fielding (C), Robinson (C),  
Councillors Beattie (R), Bateson (R), Chivers (R), Holmes  
(C), Hunter (R), McAuley (C), MA McKillop (R), McLean  
(C), McQuillan (C), Wallace (C), McLaughlin (C)

**Non-Committee  
Members Present:** Alderman Duddy (C)

**Officers Present:** A McPeake, Director of Environmental Services (C)  
B Edgar, Head of Health and Built Environment (R)  
G Doyle, Head of Estates (R)  
I Owens, Committee & Member Services Officer (C)

**In Attendance:** A Lennox, ICT Mobile Operations Officer (C)  
C Thompson, ICT Operations Officer (R)

Press (2 no) (R)

**Key:** (C) Attended in the Chamber  
(R) Attended Remotely

The Chair advised Committee of its obligations and protocol whilst the meeting was being audio recorded; and with the remote meetings protocol.

The Director of Environmental Services undertook a roll call of committee members present.

**1. APOLOGIES**

There were no apologies recorded.

**2. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**3. MINUTES OF ENVIRONMENTAL SERVICES COMMITTEE MEETING HELD  
14 SEPTEMBER 2021**

Summary, previously circulated.

Proposed by Councillor Hunter

Seconded by Councillor MA McKillop and

**AGREED** – to recommend that the Minutes of the Environmental Services Committee meeting held 14 September 2021 were confirmed as a correct record.

#### 4. ENTERTAINMENTS LICENCING REPORT

Report, previously circulated, was presented by The Director of Environmental Services.

##### Grant of Annual Indoor Entertainments Licence

- (i) Licence No: EL161  
Premises: Central Bar, Ann St, Ballycastle  
Application: Grant of annual indoor entertainments licence for Dancing, Singing, Music  
Days and times on which it is applied to provide entertainment:  
Monday – Wednesday 21:00hrs to 00:00hrs Thursday – Sunday 21:00hrs to 01:00hrs  
Representations: Closing date for representations 26<sup>th</sup> October 2021  
PSNI & NIFRS: No objections received

##### Recommendation

It is recommended to Grant an Annual Entertainment Licence subject to compliance with any recommendations of the Councils licensing department and the absence of any representations.

Proposed by Councillor MA McKillop  
Seconded by Councillor Hunter and

**AGREED** to recommend to Grant an Annual Entertainment Licence subject to compliance with any recommendations of the Councils licensing department and the absence of any representations.

- (ii) Licence No: EL177  
Premises: The Lurig Inn  
Application: Grant of an Annual Indoor Entertainments Licence  
Representations: None received  
PSNI and NIFRS: No objections PSNI  
Northern Ireland Fire and Rescue Service had the following comment to make in relation to the application:  
NIFRS are satisfied with the 200 persons occupancy figure applied for in the licence.

##### Recommendation

Grant of an Entertainment Licence subject to compliance with any recommendations of the Councils licensing department.

Proposed by Councillor MA McKillop

Seconded by Councillor Hunter and

**AGREED** to recommend to Grant an Entertainment Licence subject to compliance with any recommendations of the Councils licensing department.

**5. CONSULTATION PROPOSALS FOR AMENDMENT TO THE BUILDING REGULATION, TECHNICAL BOOKLET GUIDANCE TO PART R (ACCESS TO AND USE OF BUILDINGS) – CHANGING PLACES TOILET PROVISION**

Report, previously circulated, was presented by The Head of Health and Built Environment.

Purpose of Report

The purpose of this report is to provide members with a Council response to the consultation in relation to proposals for amendment to the Building Regulations, Technical Booklet Guidance to Part R (Access to and use of buildings) – Changing Places Toilet Provision

Background (to include any previous decisions of Council)

The Department of Finance (DoF) intends to implement amendments to local

Building Regulations technical guidance that would ensure new/relevant large buildings commonly used by the public are fitted with Changing Places Toilet (CPT) facilities in a properly targeted and proportionate manner, thus enhancing equality and inclusion within the built environment.

This consultation has been issued by the DoF, which has responsibility for maintaining the Building Regulations for Northern Ireland and is looking to receive comments and views concerning any of the proposals contained in this consultation with a closing date of the 20<sup>th</sup> October 2021.

Proposals

In conjunction with BCNI a response has been prepared to Questions 1-6 for consideration by Council and may be found at Appendix 1 to this report (previously circulated).

Recommendation

**It is recommended** that the Environmental Services Committee recommends to Council the adoption of the response found at Appendix 1 (previously circulated) to the consultation in relation to the Changing Places Toilet Provision.

Proposed by Councillor McLean  
Seconded by Councillor McQuillan and

**AGREED** to recommend that Council adopt the response found at Appendix 1 (previously circulated) to the consultation in relation to the Changing Places Toilet Provision.

The Chair advised the committee that The Head of Health and Built Environment would shortly be retiring and wished him well in his retirement. The Mayor spoke of his professionalism saying his departure was a loss to Council. Alderman Boyle, Councillor MA McKillop, Councillor McLean and Councillor Bateson concurred with these remarks on behalf of their respective political parties.

The Head of Health and Built Environment thanked elected members for their kind remarks.

## 6. **PROPOSAL FOR PARTNERING WITH DFI ROADS SERVICE TO REMOVE SNOW FROM TOWN CENTRE FOOTPATHS**

Report, previously circulated, presented by the Director of Environmental Services.

### Purpose of Report

Renewal of Memorandum of Understanding between Council and DFI Roads Service to assist in emergency clearance of snow from town centre footpaths/pedestrian areas.

### Background

Council had a 3 year Memorandum of Understanding with DFI Roads Service requiring Council to provide resources to keep town centre footpaths and pedestrian areas clear of snow and ice during prolonged severe weather. That MOU ended last winter. DFI Roads Service have requested that the MOU be renewed for another 3 years (2021/22, 2022/23, 2023/24).

The MOU (attached) is based on agreed principles previously supported by SOLACE, NILGA and Roads Service. This allows Council to enter into a local agreement to support Roads Service in the clearance of snow from town centres subject to available resources. The agreement is limited to the areas noted in the appendix to the MOU (locations to be confirmed).

DFI Roads Service will pay an administration fee of £2,358 per annum with Council providing the resource at Council cost as the need arises.

### Recommendation

**It is recommended** that the Environmental Services Committee recommends to Council the renewal of the partnering arrangement for the clearance of snow and ice from paths and pedestrian areas using the attached MOU (previously circulated) as a template for the next 3 year period.

Proposed by Alderman Boyle  
Seconded by Councillor McLean and

**AGREED** to recommend that Council renewal of the partnering arrangement for the clearance of snow and ice from paths and pedestrian areas using the attached MOU (previously circulated) as a template for the next 3 year period.

\* Alderman Robinson and Councillor McAuley joined the meeting at 7.20 pm

## 7. MEMORANDUM OF UNDERSTANDING BETWEEN COUNCIL AND DFI ROADS SERVICE TO PROMOTE BIO-DIVERSITY AND REDUCE VERGE MAINTENANCE COSTS

Report, previously circulated, was presented by The Head of Estates.

### Purpose of Report

To inform Members on the proposal to reduce the cost of roadside verge maintenance and the promotion of bio-diversity.

### Background

Council spend approximately £350,000 per annum cutting roadside grass verges on behalf of DFI Roads Service. Discussions with them have led to the development of a Memorandum of Understanding which will

- 1) Reduce the number of cuts to verges
- 2) Promote bio-diversity
- 3) Provide additional grass cutting equipment to Council at DFI expense

Cutting and lifting of grass has been shown to reduce the nutrients in the soil which in turn inhibits grass growth. This allows wildflowers to establish and encourages pollen loving insects. Experiments in recent years on both verges and Council land has proved successful in this regard.

To help both Council and DFI Roads Service to promote bio-diversity it is hoped to trial a 'cut and lift' approach to grass cutting on the Coleraine Ring Road over the next few years. DFI Roads Service are prepared to fund a mower suitable for this task at a cost of £50,000. Annual maintenance payments will also be paid (£36,400 reducing as number of cuts reduces – see appendix to MOU)

As the grass will be lifted, it will reduce year on year the number of cuts required each season to a point where one in spring and one in the autumn will be all that is required. This will allow wildflowers to establish and provide more attractive verges.

If successful the scheme will be rolled out to other areas.

### Options

Maintain the status quo with Council cutting verges at their cost up to 15 times per season.

Enter into an agreement with DFI to trial a 'cut and lift' approach for the next 7 years to establish if grass cutting can be reduced to reduce costs and promote bio-diversity.



Recommendation(s)

**It is recommended** that the Environmental Services Committee recommends to Council the approval of Option 3.2.

Councillor McAuley raised concerns that it was not yet proven this method would meet expectations and the Head of Estates confirmed that pilot schemes undertaken in other areas have been successful.

Councillor McQuillan felt that focusing on the Coleraine area may have a detrimental affect on outlying areas.

The Mayor suggested that the recommendation was worth trying referring to the success of the 'Wildflowers' which proved to be cost saving and was the outworkings of a trial.

Proposed by Councillor Holmes  
Seconded by Alderman Boyle and

**AGREED** to recommend that Council enter into an agreement with DFI to trial a 'cut and lift' approach for the next 7 years to establish if grass cutting can be reduced to reduce costs and promote bio-diversity.

**8. REPAIRS TO FESTIVE LIGHTS**

Report, previously circulated, was presented by The Head of Estates.

Background

Council traditionally support town centres with displays of festive lighting over the Christmas period. Over recent years major upgrades have been made throughout the Borough to improve both the displays themselves and the infrastructure required to support them. Most of the significant upgrades were completed in 2017 with some minor improvements in 2019.

Whilst these lights are designed for external use, they do experience extremes of wind, rain and frost which eventually lead to failure. To ensure the continued provision of the lighting schemes to a satisfactory standard, it is necessary to replace failed lighting and improve the electrical infrastructure. To this end up to £60,000 will be required this year to provide for repairs and maintenance.

Over the last 8 years Council has upgraded and enhanced the festive lighting systems throughout the Borough. Given the fragility and the extremes of weather to which they are subjected, annual repair and maintenance is required.

Proposals

Testing and inspection is currently underway to assess the extent of the required replacement costs and it is anticipated that cost can be kept

below £60,000 (as per last year) to ensure that displays are in keeping with previous years and to ensure the ongoing safety of the electrical infrastructure. Funding exists in the 'Capital Lifestyle Budget'. Note that some of the original installations (Ballymoney and Coleraine) are getting to the end of their useful life and in need of renewal. A report will be brought to Council next year with proposals for 2022 Festive Lighting requirements.

#### Options

1) Do not replace lights – this will lead to visible 'gaps' in lighting systems throughout the Borough with possible negative feedback. There may also be safety implications.

2) Replace lights and repair infrastructure to ensure lighting provision mirrors that of previous years.

#### Recommendation

**It is recommended** that the Environmental Services Committee considers festive lighting provision and recommends to Council their preferred option.

Proposed by Councillor McAuley  
Seconded by Councillor MA McKillop and

**AGREED** to recommend that Council replace lights infrastructure to ensure lighting provision mirrors that of previous years.

### **9. REQUEST FROM PORTRUSH SEA CADETS TO PRIORITISE USE OF COUNCIL HARBOUR AND MARINA FACILITIES**

Report, previously circulated, was presented by The Director of Environmental Services.

#### Purpose of Report

To allow members to consider a request which been received from Portrush Sea Cadets to prioritise a mooring ahead of other customer mooring requests for a support vessel to deliver support to 3-4 no cadet sailing dinghies. Note: onshore storage for 3-4 sailing dinghies at Portrush Harbour is also required (which can be accommodated within current capacity). The request is attached (appendix 1) (previously circulated)

#### Background

The excerpt from appendix 1 notes that Portrush Sea Cadets opened in 1942 and have provided services and experiences to the youth sector within the local community. Following challenges in recent years, the Portrush Sea Cadets successfully reopened in July 2021 and have secured a number of new junior and senior cadet members. The Cadets have requested a mooring and storage of their assets at Councils harbours to deliver

A waiting list exists for moorings at Portrush Harbour. Vacant moorings are allocated in chronological order and are offered those who applied first, in date order. Based on this process, Council may not be able to allocate a mooring to the Portrush Sea Cadets. To guarantee a mooring for next season, Council will have to support the Portrush Sea Cadets request and advance their position to top of the list.

#### Options

Option 1: Members support the request by advancing the waiting list position of Portrush Sea Cadets and allocate the next suitable mooring to them.

Option 2: Members decline the request to support the Portrush Sea Cadets and they remain on the waiting list until a suitable mooring is allocated within current procedures.

#### Recommendation

It is recommended Members consider both options and decide if they wish to grant a preferential mooring to Portrush Sea Cadets ahead of its existing position within current queuing process (option1) or decline the request (option 2)

Alderman Fielding pointed out that the applicant was a charity which is unique to Portrush and as the group emerges from the pandemic, re-group and have an increase in membership that they should be provided with close access to water to facilitate mooring and storage of equipment.

The Mayor enquired about the current status of the waiting list and whether any other charitable organisations were included on the list. The Director of Environmental Services agreed to advise members in advance of Full Council meeting if there were any other charitable organisations currently on the waiting list.

Proposed by Alderman Fielding  
Seconded by Councillor Holmes and

**AGREED** to recommend that Council grant a preferential mooring to Portrush Sea Cadets ahead of its existing position within current queuing process on the basis that there are no other charitable organisations ahead of them in the queue (to be confirmed by the Director of Environmental Services in advance of ratification at Full Council meeting)

## **10. ENTERTAINMENT LICENCE RENEWALS**

For information report, previously circulated, was presented by The Director of Environmental Services.

The undernoted applications for an entertainments licence have been received, acknowledged and processed during the report period.

<b>Unique Number</b>	<b>Name of Premises</b>
EL409	Explore Fairhead
EL021	The Newbridge Restaurant
EL393	Coleraine Grammar School (Castlerock Road)
EL225	Ballyweaney Presbyterian Church Hall
EL216	Finvoy Presbyterian Church Hall
EL297	Hilltop Holiday Park – The Hub
EL200	Toberdoney Presbyterian Church Hall
EL015	Brown Trout Golf & Country Club
EL004	Agherton Parish Centre
EL032	Coronation Sports & Social Club
EL092	Royal Court Hotel
EL239	Rasharkin Presbyterian Church Hall
EL218	Ballybrakes Community Indoor Bowling Club
EL229	The Bridge Bar
EL219	Ballymoney High School
EL222	Ballymoney Rugby Football Club
EL263	Topp Orange Hall
EL272	Drumreagh Presbyterian Church Hall
EL162	Causeway Hotel
EL183	Giants Causeway Visitors Centre
EL395	Mariners Bar
EL373	Limavady Masonic Club
EL341	Owen's Bar
EL093	Royal Portrush Golf Club
EL334	Ballykelly Presbyterian Church Hall
EL328	Gortnaghey Community Centre
EL064	Mary Craig's Bar
EL165	Carey Parochial Hall
EL060	Atlantic Bar - Londonderry Hotel
EL277	The Glynn's Bar
EL220	Ballybogey Community Centre
EL113	The Village Tavern
EL012	Bertha's Bar
EL337	Sperrin View Bar
EL154	Billy Church Hall
EL129	The Tides
EL302	Cushendall Sailing and Boating Club

**It is recommended** that the Environmental Services Committee notes the report.

## 11. PETROLEUM SPIRIT LICENCE RENEWALS

For information report, previously circulated, was presented by The Director of Environmental Services.

The undernoted applications for renewal of petroleum spirit licence have been received, acknowledged and processed during the report period.

Licence No:	Name of Premises
PL010	Spar Route Services
PL039	McCools Supervalu
PL046	Dervock Centra

**It is recommended** that the Environmental Services Committee notes the report.

## 12. STREET TRADING LICENCE RENEWALS

For information report, previously circulated, was presented by The Director of Environmental Services.

The undernoted applications for a street trading licence have been received, acknowledged and processed during the report period.

Unique Ref No	Applicant	Type of Licence	Commodity	Location
MST 020	Alan Moffett	Mobile	Ice Cream, Confectionary and Soft Drinks	Borough of Causeway Coast and Glens
SST 013	Ann McCloskey	Stationary	Fresh Fish	Between 127 and 135 Main Street,
SST 014	Jennifer McIlreavy	Stationary	Ice Cream, Confectionery (to include homebaked sweet treats) and Tea & Coffee.	Bishops Gate Layby, Mussenden Road, Castlerock

**It is recommended** that the Environmental Services Committee notes the report.

### 13. LICENCES ISSUED UNDER DELEGATED AUTHORITY

For information report, previously circulated, was presented by The Director of Environmental Services.

The below licences were issued under Delegated Authority during the last report period:

#### STREET TRADING (NI) ACT 2001

Unique Reference No	Applicant	Street Trading License	Location
MST 020	A Moffat	Mobile Street Trading	Causeway Coast and Glens Borough Council area.
SST 020	A Moffat	Stationary Street Trading in a designated area	Between 28 and 38 Catherine Street Limavady

#### GRANT OF ENTERTAINMENTS LICENSE

**Licence No:** EL102

**Premises:** Ulster University Students Union  
Coleraine, Cromore Road, Coleraine BT52 1SA

**Application:** Grant of Annual Entertainments Licence  
Days and times on which it is applied to provide entertainment:  
Monday to Sunday 10:00 - 01:00

**Licence No:** EL132

**Premises:** Coopers, 2-4 Limemarket Street, Coleraine BT52 1HD

**Application:** Grant of Annual Entertainments Licence  
Days and times on which it is applied to provide entertainment:  
Monday to Saturday 11:30 - 01:00

**It is recommended** that the Environmental Services Committee notes the report.

### 14. GREEN DOG WALKERS SCHEME – RESPONSIBLE DOG OWNERSHIP – UPDATE

For information report, previously circulated, was presented by The Director of Environmental Services.

#### Purpose of Report

The purpose of this report is to provide members with update information regarding the adoption of the Green Dog Walker Scheme which helps promote responsible dog ownership.

## Background

Under the Dogs (Northern Ireland) Order 1983 and subsequent relevant legislation Council is responsible for enforcing a range of dog control regulations including dogs straying, fouling and dog attacks on persons or other animals.

Part of any enforcement strategy and compliance building is education and support for dog owners to be responsible for their pets.

The Enforcement Section (Litter and Dog Control) of the Environmental Health department launched its Green Dog Walkers Scheme in April 2021.

This is a nationwide programme designed to encourage responsible dog ownership and help reduce the incidence of dog fouling. Many Councils throughout the UK have signed up to and implemented this scheme.

Members of the public were able to sign up for free and were given practical help to be responsible dog owners including branded dog leads, collars and foul disposal bags

The scheme aims to promote the messages that dog foul should be lifted and properly disposed of and that everyone should have proper control of their dogs at all times.

Members of the public were also encouraged to be ambassadors by promoting the initiative and distributing bags to other dog owners that did not have any when they are out and about with their dogs.

The scheme was launched in April 2021 with associated press releases and the creation of a new webpage on the Council website which allowed applicants to join the scheme and receive their Green Dog Walker pack containing a branded dog lead and collar, foul bags and a mini torch.

The scheme has been very popular among the public with 712 dog owners signing up for the scheme. 690 Green Dog Walker packs have been sent out to those who joined up and Council continues to work through the applications to provide packs.

It is proposed that Council reinvigorate the scheme and promote further uptake of the scheme among the public by having a further programme of promotion and awareness raising of the scheme in December 2021 including new press releases and other PR actions.

**It is recommended** that the Environmental Services Committee notes the report.

## 15. THE LICENSING AND REGISTRATION OF CLUBS (AMENDMENT) ACT (NORTHERN IRELAND) 2021

For information report, previously circulated, was presented by The Director of Environmental Services.

### Purpose of Report

The purpose to this report is to advise members of a change in legislation affecting licensed premises that sell intoxicating liquor and hold entertainment licences

### Background (to include any previous decisions of Council)

The Licensing and Registration of Clubs (Amendment) Act (Northern Ireland) 2021 (the Act) became law on 26 August 2021. The Act amends both the Licensing (Northern Ireland) Order 1996 (the Licensing Order) and the Registration of Clubs (Northern Ireland) Order 1996 (the Clubs Order).

These primary pieces of legislation are the responsibility of the licencing Courts and PSNI in terms of enforcement. The following sections of the Act came into effect on the 1<sup>st</sup> October 2021

### Section 1 - Removal of restrictions at Easter

Easter weekend permitted hours now mirror what is available for any other weekend throughout the year. Section 1 of the Act amends Articles 30, 42, 44, 45 and 47 of the Licensing Order by removing all references to Good Friday and Easter Sunday.

### Section 2 - Removal of restrictions on late opening for on-sales on Sunday

Section 2 of the Act amends Articles 30, 42, 44, 45 and 47 of the Licensing Order removes the restrictions on late opening on Sunday nights, this means that closing times on a Sunday will be the same as any other night. It is important to note, there will be no changes to the opening times for licensed premises on a Sunday.

### Section 3 - Public houses and hotels; further additional hours

Section 3 of the Act allows pubs and hotels (which already have an Article 44 order) to apply to the courts for later opening for an additional hour, up to 104 nights in any year. Food and/or entertainment will need to continue to be provided during late opening.

### Section 4 - Alignment of closing time for liquor and entertainment

Section 4 of the Act, introduces Article 44C of the Licensing Order which means that entertainment provided during later opening must stop at the end of "drinking-up" time. Where an entertainment licence goes beyond the latest time for consumption of alcoholic drinks, the additional permitted hours are no longer valid, and sales of alcoholic drinks must stop at 11pm.



#### Section 5 - Police authorisations for additional hours

Section 5 of the Act amends Article 45 of the Licensing Order to increase the number of late night authorisations the police may grant to small pubs from 20 to 104. Larger pubs, which have an Article 44 order, will also be allowed to apply to the police for late night opening on a night the Article 44 does not cover, until 1am, up to 20 times per year. Notice of any applications to the police must be displayed on or near the relevant premises during the three weeks before the first occasion to which the application relates. A copy of the notice must also be served on the district council.

#### Section 6 - Extension of drinking-up time

Section 6 of the Act amends Article 46 of the Licensing Order to extend the current drinking-up time in all licensed premises from 30 minutes to one hour.

#### Section 8 - Licensed race track; Sunday sales

Section 8 of the Act amends Article 42 of the Licensing Order to permit licensed race tracks within the place of public entertainment definition to sell alcoholic drinks on a Sunday.

#### Section 27 - Removal of exemption for angostura bitters

Section 27 of the Act amends Article 2 of the Licensing Order which means that Angostura bitters are now categorised as intoxicating liquor and can only be sold in licensed premises.

The Department for Communities have produced a guide to the Act which may be found at Appendix 1 to this report.

#### Proposals

It is proposed that Council will continue to work closely with entertainment licence holders and PSNI to ensure compliance with the new legislation. Any changes that are required to Entertainment licences will follow the processes outlined in the Local Government (Miscellaneous Provisions) Order 1985 Part II Schedule 1.

**It is recommended** that the Environmental Services Committee notes the report.

### **16. PROVISION OF STREET NAMES FOR NEW DEVELOPMENTS**

For information report, previously circulated, was presented by The Director of Environmental Services.

#### Purpose of Report

The purpose of this report is to provide members with information on the provision of street names that have been provided to new developments over this last year as per our statutory requirements

Statutory Legislation

The Local Government (Miscellaneous Provisions) (Northern Ireland) Order 1995 – Article 11

Street Names:

Blackthorne Drive Limavady  
Boyle Close Limavady  
Boyle Place Limavady  
Boyle Avenue Limavady  
Bracken Gardens Limavady  
Deer Park Close Limavady  
Deer Park Crescent Limavady  
Deer Park Gardens Limavady  
Ogilby Park Limavady  
Ogliby Avenue Limavady  
Ogliby Drive Limavady  
(Above associated with the Braidwater Ltd development off Ballyquin Road Limavady)  
Ballywillin Grove, Portrush  
Bann View Place, Coleraine  
Clooney Mews, Ballykelly  
Corrstown Lane, Portrush  
Dunineany View Ballycastle (Apex Housing Association)  
Earls Gate Square, Coleraine  
Earls Gate Avenue, Coleraine  
Earls Gate Close, Coleraine  
Earls Gate Mews, Coleraine  
Foxleigh Meadow, Ballymoney  
Garvan Court, Kilrea  
Greenmount Lane, Coleraine  
Lakeside Close, Coleraine  
Lakeside Gardens, Coleraine  
Lakeside Mews, Coleraine  
Lodge Grove, Coleraine  
Rathlin Manor Ballycastle  
Sampsons Green Avenue, Ballykelly  
St Pauls Place, Articlave  
Wattstown Green, Coleraine

**It is recommended** that the Environmental Services Committee notes the report.

**17. CASTLEROCK FOOTBRIDGE UPDATE**

For information report, previously circulated, was presented by The Director of Environmental Services.

### Purpose of Report

The purpose of this report is to update members on the status of Castlerock Footbridge.

### Background

In 1996 Coleraine Borough Council entered into a 10,000 year lease with NI Transport Holding Co. (NITHC) for the upkeep of the footbridge at Castlerock Railway Station. In 2017 Council approved the contract for the removal and assessment of the bridge with a view to ascertaining can it be restored and at what cost. Note NIEA has been actively involved in this decision process. Members asked for a timeline of activity and a verbal update will be provided on the evening.

### Update since last meeting

Mann Williams Consultants have issued costs to complete the additional analysis necessary to satisfy the requirements of Translink and Council that the bridge is safe to re-install.

This work will commence shortly and is estimated to take 10-12 weeks. Council and Translink have agreed to meet monthly to keep abreast of progress. Next meeting is 12<sup>th</sup> October 2021

Councillor McQuillan asked when the site meeting expected was taking place and The Director of Environmental Services advised that the decision to arrange site meeting was ratified at October Council Meeting and would take place in the next 4 weeks.

The Mayor questioned the timeline of 10-12 weeks for commencement of works and the Director of Environmental Services advised that there were finite element analysis to be completed and adaptations required by Translink to ensure that their design standards are met.

**It is recommended** that the Environmental Services Committee notes the report.

## **18. CORRESPONDENCE**

Report, previously circulated, presented by the Director of Environmental Services.

### Purpose of Report

The purpose of this report is to present correspondence for Members consideration.

The following correspondence has been received:

- (i) NIEA Natural Environment Division (received 22<sup>nd</sup> September 2021)  
Correspondence was received on 22<sup>nd</sup> September from NIEA Natural Environment Division regarding Nature Positive 2030 NIEA were writing to draw attention to a new report, Nature Positive 2030. This is a joint report between Natural England, JNCC, NatureScot, Natural Resources Wales and the Northern Ireland Environment Agency. The report aims to build ambition and encourage action for nature in this critical year for climate change and biodiversity. It also aims to put our nature ambitions on an even footing with our climate change goals, in line with the scientific consensus that we either tackle the crises of biodiversity loss and climate change together, or we will tackle neither.

Copy correspondence is available as Appendix 1 (previously circulated)

Recommendation(s)

**It is recommended** that the Environmental Services Committee consider the correspondence.

**19. CONSULTATION DOCUMENTS**

There were no consultation documents.

**20. CONFERENCES**

There were no conferences.

**21. MATTERS FOR REPORTING TO PARTNERSHIP PANEL**

There were no matters for reporting to the Partnership Panel.

**MOTION TO PROCEED 'IN COMMITTEE'**

Proposed by Councillor McLean  
Seconded by Councillor McLaughlin and

**AGREED** – to recommend that Council move *'In Committee'*.

- \* **Press/public were disconnected from the meeting at 8.05pm.**

The Chair reminded Committee of its obligations and protocol whilst the *'In Committee'* session was being audio recorded.

**The information contained in the following items is restricted in accordance with Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014.**

## 22. REQUEST FOR ADDITIONAL RESOURCES AND REALIGNMENT OF FUNCTIONS HEALTH AND BUILT ENVIRONMENT SECTION

Confidential report, previously circulated, presented by the Head of Health and Built Environment.

### Purpose of Report

As a result of the global pandemic and increasing service requests this report is to seek approval for 3.5 temporary additional District Environmental Health Officers (2-year fixed term contract) to the Environmental Health section, the removal of the position of kennel person from the original approved structure, and a reallocation of functions to managers to meet our statutory obligations and improved service delivery.

### Background (to include any previous decisions of Council)

In April 2015, a Health & Built Environment (HBE) structure was adopted which included four Managers to manage and deliver the functions of Public Health & Housing, Commercial (Food), Licencing & Emergency Planning and Building Control.

Members may recall in August 2019, approval was given for the voluntary severance of Public Health and Housing Manager, resulting in service savings of approximately £58,000.00.

An interim structure was adopted with the responsibility of functions shared between the remaining 3 managers. In November 2019, one of the functional manager posts became vacant due to the officer taking up another post within Local Government.

In light of an impending re-structure, the post was temporarily covered by the Head of Service, which was then extended because of the Covid-19 pandemic. Operational challenges have arisen due to the separation of some of the functions to different managers and a realignment is required to assist in improved service delivery.

### Proposal

A revised structure including the additional resources requested, 2 DEHO's for food section and 1.5 DEHO's for the Environmental Health and Environmental Protection section are included in the revised organisation chart in Appendix 2. These posts would be offered on a fixed term 2-year contract to be reviewed prior to expiry. A copy of the approved Organisation chart is provided at Appendix 1 for comparison (previously circulated)

To provide an improved service delivery, the Environmental Health and Environmental Protection sections will be managed by the Environmental Health Manager alone.

The Building Control Manager will become responsible for all Public Health Agency funded posts, taking responsibility for the delivery of the Home Safety service in addition to the energy Efficiency Advisors and the Affordable Warmth Service.

The reallocation of functional reports will provide some capacity to the Licensing and Emergency Planning Manager to undertake contract management responsibilities.

Recommendation(s)

**It is recommended** that the Environmental Services Committee approves the proposed restructuring of the Health & Built Environment section, to include an additional 3.5 Environmental Health Officers on a 2-year fixed term contract to be reviewed prior to expiry, to ensure that Council can deliver on the FSA's Recovery Plan and can meet the increasing demands placed upon the Environmental Health and Environmental Protection sections as a result of increasing service requests and the effect of the global pandemic.

**It is further recommended** that the posts of Kennel persons be removed from the structure and that staff consultation be recommended in this respect.

Councillor McAuley asked why legacy issues are still impacting on Causeway Coast and Glens Borough Council backlogs. The Director of Environmental Services said there had been an underfunding since legacy Councils were in existence and advised elected members that officers had an obligation to undertake missed inspections based on the category of the risk, therefore the service is not making inroads to deal effectively with the backlog. The Director of Environmental Services informed members that FSC expect frequent visits to higher risk premises and EU premises ie businesses wishing to trade outside of the EU and this takes up Officers time also.

Councillor McAuley questioned the availability of funding for the additional resource requested and the Director advised that salaries and wages was currently sitting favourably and by the end of the financial year additional savings should absorb the cost.

Councillor McQuillan felt that this additional resource should have been budgeted for financially at the beginning of the financial year, however The Director of Environmental Services advised that Officers did try make as many savings as possible although added pressure as a result of the pandemic has led to this situation.

Proposed by Councillor McQuillan  
Seconded by Councillor McAuley and

recommended that Council:

Table the matter for the Partnership Panel;

Write to FSA requesting support to Council to meet regulatory requirements;

Defer the officer recommendation to the commencement of the next financial year 2022/23;

In response to Councillor Bateson's question regarding implications of deferring the proposal the Head of Health and Built Environment said that targets were not being made and that there may be sanctions from FSA should regulatory practices not be brought back into line.

Councillor McQuillan at this time withdrew his proposal.

Proposed by Councillor Bateson

Seconded by Alderman Boyle and

**AGREED** to recommended that Council:

Approves the proposed restructuring of the Health & Built Environment section, to include an additional 3.5 Environmental Health Officers on a 2-year fixed term contract to be reviewed prior to expiry, to ensure that Council can deliver on the FSA's Recovery Plan and can meet the increasing demands placed upon the Environmental Health and Environmental Protection sections as a result of increasing service requests and the effect of the global pandemic, to include caveat that salaries budget remains within budget at end of financial year 2021/22; That that the posts of Kennel persons be removed from the structure and that staff consultation be recommended in this respect;

Table the matter for the Partnership Panel;

Write to FSA requesting support to Council to meet regulatory requirements.

All members in attendance were in agreement.

## **23. PERIOD 5 ENVIRONMENTAL SERVICES MANAGEMENT ACCOUNTS**

Confidential report, previously circulated, presented by the Director of Environmental Services.

### Purpose of Report

The purpose of this report to provide Members with information on the current financial position of Environmental Services Directorate at the end of Period 5.

The Director of Environmental Services answered questions from elected members on the Period 5 Management Accounts reports.

**It is recommended** that the Environmental Services Committee notes the report.

**24. ANY OTHER RELEVANT BUSINESS (NOTIFIED IN ACCORDANCE WITH STANDING ORDER 12 (O))**

There were no matters for consideration.

**MOTION TO PROCEED ‘IN PUBLIC’**

Proposed by Councillor Wallace  
Seconded by McLaughlin and

**AGREED** – to recommend that Council move ‘In Public’.

There being no further business the Chair thanked everyone for their attendance and the meeting concluded at 8.45 pm.

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Chair

UNCONFIRMED