



Title of Report:	NI 100 Council Centenary Working Group meeting notes
Committee Report Submitted To:	The Leisure & Development Committee
Date of Meeting:	19 October 2021
For Decision or For Information	For Information

Linkage to Council Strategy (2019-23)	
Strategic Theme	Resilient, Healthy & Engaged Communities Accelerating our Economy and Contributing to Prosperity
Outcome	Council will work to develop and promote stable and cohesive communities across the Borough Promoting the Borough as an attractive place to live, work, invest and visit
Lead Officer	Head of Community & Culture

Budgetary Considerations	
Cost of Proposal	n/a
Included in Current Year Estimates	YES
Capital/Revenue	Revenue
Code	TBC
Staffing Costs	

Screening Requirements	Required for new or revised Policies, Plans, Strategies or Service Delivery Proposals.		
Section 75 Screening	Screening Completed:	yes	January 2021
	EQIA Required and Completed:	No	Date: n/a
Rural Needs Assessment (RNA)	Screening Completed	yes	February 2021
	RNA Required and Completed:	no	Date:
Data Protection Impact Assessment (DPIA)	Screening Completed:	No	Date:
	DPIA Required and Completed:	No	Date:

1.0 Purpose of Report

The purpose of this report is to provide Members with a record of the agreed note from Council's NI100 Working Group meeting held on the 26th August 2021.



Present

Members: Ald. J. Baird, Councillors A. Callan, J. McAuley, M. Knight-McQuillan (Chair)

Officers: J. Austin, Museum Services, Z Curry Business Support Officer, G. Doyle, Head of Estates Services, M. Orr, Service Support Officer, L. Scullion, Community Development Manager, J. Welsh, Head of Community & Culture, Dr Nic Wright, Community Engagement Officer, Dr. A. Charles, E. Montgomery, HIS

NO.		ACTIONS
1.	Welcome	
	The Chair opened and welcomed everyone to the meeting	
2.	Apologies	
	Cllr R. Holmes, Mayor Cllr A. Schenning D. Jackson CEO R. Baker, DLD D. Connolly, Arts Facilities Manager P. Donaghy, Democratic & Central Services Manager R. Downey, Sport & Wellbeing Development Unit Manager C. Dunne, Funding Unit J. Elliott Town & Village Manager P. Harkin, Good Relations Manager A. McAuley, Corporate communications Manager W. McCullough, Head of Sport & Well-being S. McMaw Head of Performance H. Perry, Museums Development Manager P. Thompson, Head of Tourism & Recreation	
3	Notes of Meeting held on 17th June 2021	
	All agreed	
4.	Matters Arising	
	No Matters Arising	
5.	Project Updates – Verbal updates	
	Partition in Ireland Partition of Ulster 1919 – 1922 workshops Letters will be issued to secondary schools during the 1 st week of September enabling them to request a slot for the workshops. Following this, the offer will be extended to Community Groups. NI100: Reflections on the Causeway Coast and Glens Museums Services updated the group of the slight slippage with production of the first draft. Originally due on the 13 th September, this will now be available to members of the working group on the	

NO.		ACTIONS
	<p>20th September. This will not affect the final publication date which is still on schedule for December.</p> <p>A discussion followed regarding the number of copies being produced along with their distribution. The original plan of a copy per household, discussed at a previous meeting, was cost prohibitive even with the change from a graphic novel format. Costs would still be approximately £30,000 with the current budget sitting at £5,000. N. Wright explained that the final page count would dictate how many copies could be produced within the budget.</p> <p>Cllr J. McAuley suggested, to allow a wider circulation, the book is written based on the number of copies required. A lighter touch would also make it more accessible. 140 pages could be prohibitive to the reading reach. N. Wright said this could be an option. The book is currently at 29,000 words which is within the original ToR of 30,000 words although amendments are still required.</p> <p>A second print run along with the possibility of selling the publication was also suggested.</p> <p>Cllr M. Knight-McQuillan enquired at to whether the themes were agreed as part of the ToR. N. Wright explained that the original decade to decade format was very disjointed, so the themes were introduced to allow a more cohesive approach.</p> <p>It was confirmed that contingency time has been built into the schedule to allow for changes to be made following the circulation of the first draft.</p> <p>Famous Sons and Daughters The digital exhibition has been launched and the printed booklet is now ready. Early next week the booklet will be available for distribution to those who forwarded nominations. Museum Services will make contact to arrange this.</p> <p>Arrangements are currently underway to have the pop-up exhibition on display in Cloonavin and it will then be on display mid-January in Ballymoney Museum along with items from the 100 objects/100 years project.</p> <p>As part of this exhibition Museum Services are to request the use of the glass cabinets from Visitor Services.</p> <p>There are no current plans for the exhibition to be displayed in the Limavady area. Museum Services are to look at the current programming schedule to see if this exhibition can be included in Limavady.</p> <p>University of Ulster NI100 Interactive Video Project Work is still ongoing, but the project is on schedule to be launched in the Autumn.</p>	<p>Museum Services</p> <p>Museum Services</p>

NO.	ACTIONS	
	<p>Alex Blair Project The 'American Connections' book element of the project has been submitted to Awards for All with a decision due in early November.</p> <p>Following a meeting with the Museums Association to discuss the Alex Blair project, Museum Services will be submitting the Alex Blair Collection project to Esmee Fairburn Collections Fund when applications open in September. A funding decision will be due after Christmas.</p> <p>A display of the Alex Blair collection will open in Ballymoney Museum in October and will run to January 22.</p> <p>100 Objects 100 Years 22 items have now been displayed online with an average of 3 per week.</p> <p>Cllr M. Knight-McQuillan asked if there was any way to gauge the level of interest for these posts along with other NI 100 online activity. J. Welsh said that some information was provided in the recent report but that more detail could be obtained.</p> <p>Information on the online reach to be provided at the next meeting and in particular from Museum Services.</p> <p>100 Years Birthday Gifts Ongoing with 11 centenarians currently identified.</p> <p>Organisations Celebrating 100 Years Ongoing with 15 presentations made to date.</p> <p>Ulster Tower 100 Years Old The trip is planned for 18th – 21st November 2021. Places have been reserved for 4 delegates, Mayor, Veterans' Champion, outgoing Mayor plus Ald. Boyle (in place of the Deputy Mayor).</p> <p>Community Tree Planting The trees have been ordered and are due for delivery Sept/Oct. 33 applications have been received to date with 8 of those requesting a location on council land. It was confirmed that these do not need to go before the Land and Property Committee but that the asset holder needs to be involved with the specific planting location.</p> <p>The group agreed that applications should reopen to allow a further opportunity for community groups to be involved.</p> <p>Once numbers have been finalised, the group will then make a decision regarding the remaining trees. Suggestions offered as follows:</p> <ul style="list-style-type: none"> • Each applicant receives additional trees to plant. • Remaining trees are allocated by DEA. 	<p>Museum Services/PR</p> <p>PT</p>

NO.		ACTIONS
	<ul style="list-style-type: none"> • A woodland copse is created with an NI 100 plaque of commemoration. <p>Ald. J. Baird highlighted the work of the Woodland Trust. Not only can they provide advice to the groups planting the trees, but they also offer grants Council could avail of. This could provide the opportunity to plant additional trees. It is understood that the Coast and Countryside team are already looking into this option for funding.</p> <p>The group agreed that a representative from Coast and Countryside should be invited to the next meeting to provide an update.</p> <p>Community Grant Programme 31 letters of offer to a value of £89,000 have been issued to organisations. One appeal was received from an organisation that did not reach the threshold score in the assessment process. An appeals panel reviewed the application, the appeal was upheld, and following rescoring the applicant was awarded a grant to the value of £658.48 for a community event due to take place in September. This additional spend could come from the Community Festivals Fund or it will be an overspend in the NI 100 budget.</p> <p>The C&C team are liaising with PR to promote the funded events that are underway.</p> <p>Cllr M. Knight McQuillan asked if could be arranged for the NI 100 boards to be available for all photo shoots. PR to be contacted to arrange.</p> <p>Ald. J Baird asked how the public are made aware of what is happening for the NI 100 programme. JW said that the programme is available online and there has been a lot of promotion via Council's Social Media platforms. Many of the projects however have been targeted due to the pandemic so wider promotion was not possible. There is also no allocated budget for promotion of the wider programme including any events held by third parties.</p> <p>Ald. Baird said that this approach excludes the older generation along with those who have poor broadband connections in rural locations and suggested running articles in the papers over a few weeks. This option would usually be free of charge.</p> <p>It was agreed that PR should be asked to look into free publicity options for the NI 100 programme.</p> <p>Stained Glass Window Project Minutes of the recent working group meeting were circulated in advance. The strategy has been agreed and there will be no further update available until the designs come back.</p>	<p>PR</p> <p>PR</p>

NO.		ACTIONS
	<p>NI 100 Flowerbeds Planting of the beds has now been completed. The sign was removed from the Ballycastle display by persons unknown and will not be replaced. Cllr. M. Knight McQuillan commented and how well they looked and that they have been well received.</p> <p>Art Exhibition Currently on display at Flowerfield. There has been a lot of publicity carried out through social media, Professional Arts Sector and production of keepsake postcards and posters. Public tours and workshops are also being arranged. The exhibition will open in Limavady in December.</p> <p>Eat Local Celebration The content has now been confirmed for the video. Recording is currently taking place for the 100yr menu. The video will be launched to coincide with Slow Food Causeway Programme. JE to provide a further update at the next meeting.</p> <p>Heritage and Centenary Games 29 schools have confirmed participation in Heritage games and 5 have confirmed participation in the Centenary Games. Further progress will be made once new school term starts. Sports Development to link in with PR to maximise publicity of the events.</p> <p>Our Story in the Making Pop up workshops have now taken place with the Mayor and NI chair attending. Further publicity will be arranged for the launch of the final piece of artwork. The group agreed that an evaluation piece at the end of the year would provide a great PR opportunity, showcasing everything that Council organised during the centenary year. It has been a huge success with involvement from many departments across the Council.</p>	
6.	AORB	
	JW advised Members that there are still NI 100 branded items available should they be needed.	
7.	Date of Next Meeting	
	Meeting scheduled to be held on Thursday 23rd September, 6.00pm via MS TEAMS.	

Meeting closed at 7.15pm