

<b>Title of Report:</b>	<b>Coleraine Bomb Memorial</b>
<b>Committee Report Submitted To:</b>	<b>The Leisure &amp; Development Committee</b>
<b>Date of Meeting:</b>	<b>17 August 2021</b>
<b>For Decision or For Information</b>	<b>For Decision</b>

<b>Linkage to Council Strategy (2019-23)</b>	
<b>Strategic Theme</b>	Leader and Champion Resilient, Healthy & Engaged Communities
<b>Outcome</b>	Establish key relationships with strategic partners to deliver our vision for this Council area Council will work to develop and promote stable and cohesive communities across the Borough
<b>Lead Officer</b>	Head of Community & Culture Good Relations Manager

<b>Budgetary Considerations</b>	
Cost of Proposal	TBC
Included in Current Year Estimates	<b>Engagement and artist costs contained within bid to TEO Good Relations Programme for 21/22</b>
Capital/Revenue	Capital
Code	tbc
Staffing Costs	

<b>Screening Requirements</b>	Required for new or revised Policies, Plans, Strategies or Service Delivery Proposals.		
Section 75 Screening	Screening Completed:	<b>Yes/No</b>	Date: 5/11/20
	EQIA Required and Completed:	<b>Yes/No</b>	Date:
Rural Needs Assessment (RNA)	Screening Completed	<b>Yes/No</b>	Date:
	RNA Required and Completed:	<b>Yes/No</b>	Date: not applicable
Data Protection Impact Assessment (DPIA)	Screening Completed:	<b>Yes/No</b>	Date: not applicable
	DPIA Required and Completed:	<b>Yes/No</b>	Date: not applicable

## **1.0 Purpose of Report**

The purpose of this report is to present the key findings for consideration emerging from a victim / family engagement, carried out between April - July 2021 as a result of council's decision in March 2021 "to carry out further engagement with victims / families to determine design, location and wording (if any) of a permanent structural memorial to those who lost their lives in the 1973 Coleraine bomb.'

## **2.0 Background**

Ahead of the 45<sup>th</sup> anniversary of the Coleraine bomb, in 2018 Causeway Coast and Glens Borough Council passed a notice of a motion that Council 'give consideration, following appropriate consultation, to the erection of a permanent memorial to those who lost their lives.'

As such, Causeway Coast and Glens Borough Council commissioned a consultation to gauge public opinion on the installation of a structural memorial to those who lost their lives in the 1973, Coleraine bomb. A public consultation was completed by LJ Consultancy in January 2021, which concluded that, whilst there was overwhelming support for a memorial, there was not a consensus amongst the bereaved and injured at that point about what a memorial should look like, or where it should be located. On that basis, it was recommended that Council 'proceed with further engagement and facilitation with the families of victims, those injured and impacted to seek consensus on moving forward,' which they agreed to undertake in March 2021.

Dr Máire Braniff and Dr Lisa Faulkner, LJ Consultancy, subsequently developed and delivered an Engagement Project with the bereaved and injured, in order to attempt to reach consensus on the design of, wording of (if any), and location of a structural memorial to those who lost their lives in the 1973 Bomb at Railway Road.

## **3.0 Methodology**

The project was undertaken within a sensitive, ethical and participant-led framework, which was cognisant of the challenges and issues inherent to remembrance and memorialisation, including:

- The tensions of using space to represent the past.
- The complex nature of choosing an adequate form of memorialisation and the trauma that it can evoke.
- The tensions between public and private grief and bereavement.
- How memorialisation can impact upon community relations.
- The difficulties of memorialisation within a shifting political landscape that has its own fragilities and contestations.
- The challenges regarding terminology and language (wording on memorial).
- The contrasting views and opinions amongst the families of victims, those injured and impacted.
- Creating a safe space, where all opinions can be put on the table, and where individuals know that their voice has been heard and their input is valued.

The approach for this engagement project was established on the understanding that engagement with the bereaved, the injured and impacted, should seek to build confidence, consensus and legitimacy in relation to the installation of a permanent, structural memorial. The overall objective of the project was constantly reiterated to each participant, to ensure ongoing informed consent. To that end, seeking a consensus on the location, design and

wording of the structural memorial and plaque, was repeatedly articulated by all participants as the main goal throughout this project.

Engagement was conducted via Zoom, although some participants were unable or reluctant to participate in these online meetings or to contribute to email correspondence. As such, the consultants spent a significant amount of time engaging with participants over the phone, to ensure that they could input into, and influence the project. Where relevant and permissible with the Public Health Agency and NI Executive guidance, in-person meetings were held in order to progress discussions, strengthen group cohesion and to provide the relevant conditions for reflection and the sharing of personal stories and experiences. All restrictions and regulations pertaining to the ongoing pandemic were adhered to, as participant safety and well-being remained paramount throughout this project. (Full report attached **Annex A**).

The process also included further engagement with the artist used in the first phase of the consultation to work with participants in terms of developing design options for the memorial. Sketches are provided in **Annex B** of the report.

#### **4.0 Findings**

The design and approach to engagement afforded individuals with an opportunity to reflect and share their experiences, memories and perspectives in a manner which acknowledged their loss and suffering, whilst also exploring potential positive wellbeing aspects associated with such a process. As a result of engaging in ongoing dialogue and visiting potential sites within Coleraine, participants reached a majority agreement on the design, wording and location of a structural memorial and plaque. It is understood that this has encouraged a sense of ownership of the process, in particular among the bereaved families, to build confidence that the outcome reflects the sentiments agreed by the bereaved families in formulating the design, location and wording associated with the memorial.

#### **4.1 Consensus**

Participants within the group who represented the families of all 6 victims who lost their lives were able to reach consensus on design, location and wording, following substantive engagement and dialogue.

The report does acknowledge, however, that one participant, who had engaged in the consultation process and dialogue, subsequently withdrew from the project. This is reflected on page 11 of the report which states:

*'Whilst a majority group consensus was reached by the bereaved and injured, it is imperative to note that one participant subsequently withdrew their consent as they were no longer content with one aspect of the consensus. The preferred location for a permanent structural memorial for this participant, was Steeles Corner, although they had agreed to the consensus for the Town Hall. However, their main concern was due to the agreed wording on the plaque.....In sum, their rationale for withdrawing from the consensus was due to their concerns and views that;*

- *This was not in the spirit of peace and reconciliation.*
- *They 'did not want to facilitate the name of the IRA being written in stone, or to give political credence to an act of murder.'*
- *They were concerned that this could be viewed as 'an emblem of triumph and achievement for the perpetrators.'*

Contact has been made with the individual, who has further articulated concerns regarding this issue and the desire to have these concerns noted by Council in their decision.

The rest of the grouping having acknowledged the participant's concerns, have confirmed that they are in agreement with their original proposals as noted in section 4.3 of this report.

#### **4.2 Proposed location**

**Permanent Structural Memorial** –the report confirms preference for the location of the structural memorial to be at the planters at the Town Hall (at the area adjacent to the War Memorial towards Stones Road and Church Street. The preferred design is attached in **Annex B**.

**Plaque:** *Additional to the structural memorial, requested by victims / families / those impacted to mark the location of the bomb with a plaque and specific wording agreed by families of the deceased victims- area adjacent to 1-5 Railway Road, with a view to integrating the plaque onto the pavement surface. This marks the site of the first bomb which caused the death of 6 people and injuries of others. NB: 12 Participants expressed the view that the rubbish bin (visible in image) which is situated close to the proposed plaque, should be removed as a mark of respect.*

#### **4.3 Wording**

**Plaque** (circa 60cm diameter): *On 12<sup>th</sup> June 1973 a no warning IRA Car Bomb exploded on this spot resulting in the death of 6 innocent people, wounding and impacting the lives of countless more.*

**Memorial** (circa 105 cm height embedded in planter base of 92cm): *In loving memory of those killed on railway road on 12th June 1973:*

*Frances Campbell (69)*

*Dinish Campbell (72)*

*Elizabeth Craigmile (76)*

*Nan Davis (60)*

*Elizabeth "Cissie" Palmer (60)*

*Robert "Robbie" Scott (72)*

*What you leave behind is not what is engraved in stone, but what is woven into the lives of others*

**Never Forgotten**

#### **5.0 Options for consideration**

The following options have been identified for consideration:

- 1) Do not proceed any further**– Consultation carried out in January 2021 provided overwhelming support for a structural memorial to those who lost their lives and further engagement with victims/ families have provided legitimacy that council is committed to the installation of a structural memorial.
- 2) Locate a permanent structural memorial at the Town Hall with consensual wording without subsequent plaque marking the bomb site** – those who engaged in the process representing families of the bereaved and those directly impacted took part in the project which was designed and delivered to build confidence, consensus and legitimacy in a way that acknowledge loss and suffering whilst exploring positive wellbeing aspects to the memorial and being connected into a process of engagement. Failing to deliver both a structural memorial and plaque marking the site of the bomb may impact on the confidence of those who engaged in the process.

- 3) **Locate a permanent structural memorial at the Town Hall and a subsequent plaque with wording at the location of the bomb at Railway Road (site of bomb) –** Instils a sense of ownership to participants. Acknowledges the impact and benefit of families coming together collectively to share and reflect on an event which has shaped and influenced all their lives. This option also reflects the sentiment of council to support a victims led process regarding the outcomes.

## **6.0 Design, Procurement & Construction**

The proposed design, including the artist's concept drawings for both structural memorial and plaque are detailed in **Annex B**. The draft programme of works (Annex C) provides an indicative timeframe for completion of 12 months (end July 2022), should Council wish to proceed. This timeframe takes account of timescales associated with planning approvals, council approvals, tender preparation/ assessment and construction phases.

Costs associated with the construction of the memorial and plaque will be provided to the committee following the outcome of the tender process, due to the bespoke nature of the works (as advised by Capital works), the result of which will be brought to the committee for decision in early spring 2022 following planning approval and tender processes.

## **7.0 Impact / Risk Mitigation**

A risk management plan for the project including potential risks, mitigating factors and actions are contained within **Annex D**. The report identified 6 low risks, 7 medium risks and 1 high level risk and how these can be managed.

## **8.0 Recommendation**

It is recommended that Council:

- 1) Proceed with recommended option 3, as outlined in section 5 the report, to build and locate both a permanent structural memorial at the agreed site at Coleraine Town Hall, and a plaque at the location of the bomb at Railway Road (site of bomb). To use the agreed designs for both the memorial and plaque contained within the report and incorporate the following wording:

### **Plaque:**

*'On 12th June 1973 a no warning IRA Car Bomb exploded on this spot resulting in the death of 6 innocent people, wounding and impacting the lives of countless more'*

### **Memorial:**

*'In loving memory of those killed on railway road on 12th June 1973:*

*Frances Campbell (69)*

*Dinish Campbell (72)*

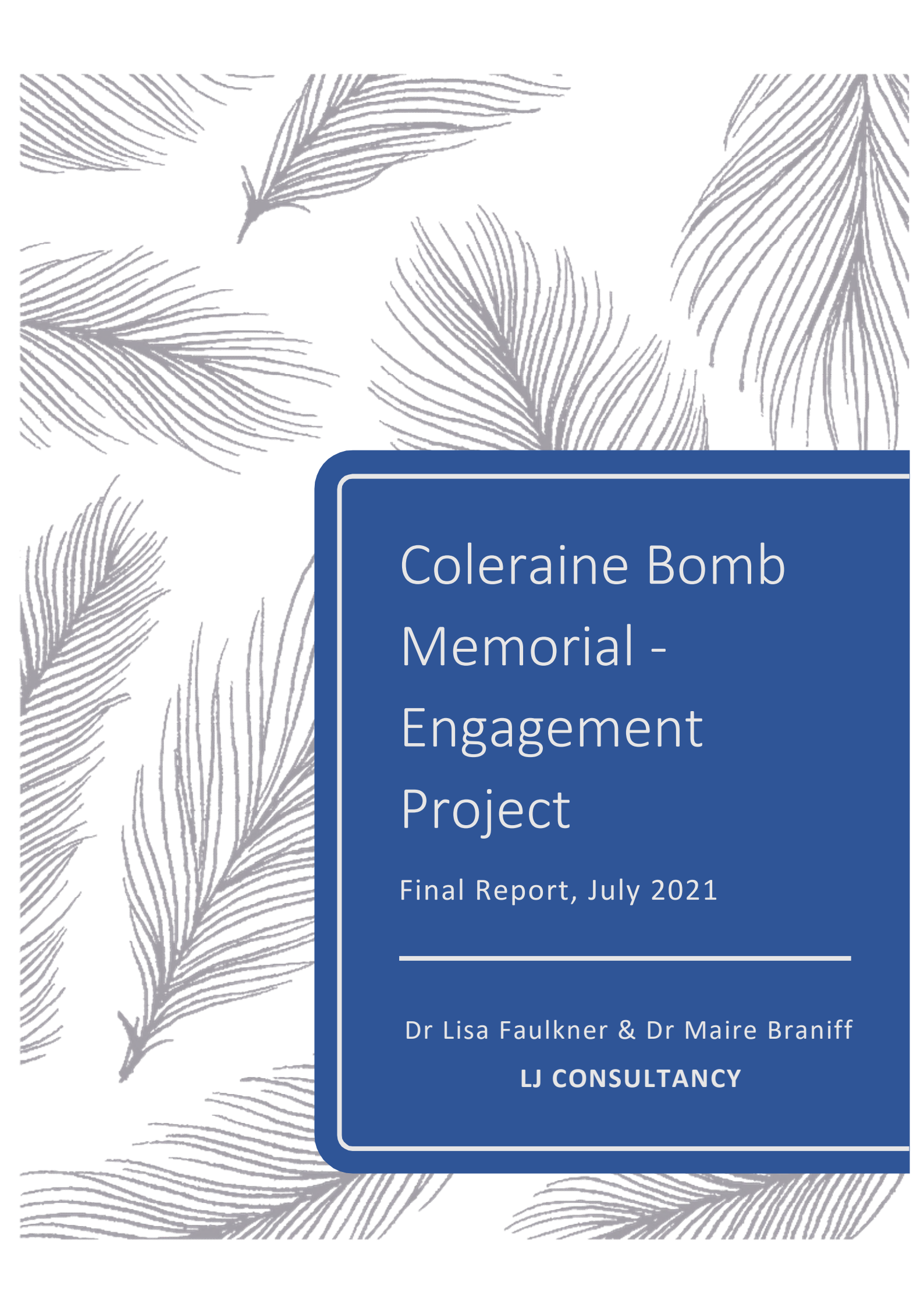
*Elizabeth Craigmile (76)*

*Nan Davis (60)*

*Elizabeth "Cissie" Palmer (60)*

- 2) Approve the draft programme/schedule of works for the project, including the design development, procurement, and construction timeframes.
- 3) Manage any potential risks and issues emanating from council's decision through public consultation via Council policy consultation platform.

- 4) Ensure continued engagement/communication with those who participated in the engagement process in relation to the progress of the project.



# Coleraine Bomb Memorial - Engagement Project

Final Report, July 2021

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Dr Lisa Faulkner & Dr Maire Braniff

**LJ CONSULTANCY**

# 1. Introduction

On the 12<sup>th</sup> of June 1973, two car bombs exploded in Coleraine. The first occurred at 3pm on Railway Road killing 6 people, whilst the second in Hanover Place caused further panic and confusion in the aftermath of the first. Ahead of the 45<sup>th</sup> anniversary of the bombing in 2018, the Causeway Coast and Glens Borough Council passed a notice of a motion that council ‘give consideration, following appropriate consultation, to the erection of a permanent, structural memorial to those who lost their lives.’

A public consultation was completed by LJ Consultancy in January 2021, which concluded that, whilst there was overwhelming support for a memorial, there was no consensus amongst the bereaved and injured about what a memorial should look like, or where it should be located (as outlined in Section 2). On that basis, it was recommended that Council ‘proceed with further engagement and facilitation with the families of victims, those injured and impacted to seek consensus on moving forward,’ which they agreed to undertake in March 2021.

Dr Máire Braniff and Dr Lisa Faulkner, LJ Consultancy, were subsequently awarded the tender to develop and deliver an Engagement Project with the bereaved and injured, ‘to reach consensus on the design of, wording of (if any), and location of a structural memorial to those who lost their lives’ in the 1973 Bomb at Railway Road. The project was carried out over the period April-July 2021 in compliance with guidance of Covid-19 Public Health Association (PHA) and Northern Ireland Executive Office rules and regulations.

This report details the methodology and outputs/outcomes of the Engagement Project as outlined in the project brief. A consensus-based report on all aspects of the memorial is also included, which shows that group consensus has been achieved. The report is structured as follows:

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## 2. Background: Consultation November 2020 – January 2021

In November 2020, independent consultants, Dr Máire Braniff and Dr Lisa Faulkner, LJ Consultancy, were commissioned to undertake a public opinion consultation, designed to consult and engage meaningfully and appropriately with those affected by events on the 12<sup>th</sup> of June 1973. The consultants utilised a range of methods and approaches to trace, and to engage with those who were bereaved and injured, in order to capture their views and opinions on the Council motion. Local businesses and other stakeholders were also consulted, and an online public consultation survey was available and promoted through council and other bodies.

Focusing specifically on whether there was a desire for a memorial, including the potential design, structure and location of it, the consultation was completed in January 2021, and concluded that:

- The overwhelming majority of survey respondents (79.41%) are in favour of a permanent, structural memorial to those who lost their lives in the 1973 bombing
- There was a prevailing opinion that families of victims and the injured ‘deserve a memorial,’ which would not only remember the lives lost but also provide a means of capturing this past event in a factual manner
- It was widely agreed that any memorial must be discreet, respectful and dignified
- There was no appetite for a memorial to deepen division
- There was no consensus amongst the bereaved and injured about the potential design, structure and wording of a memorial, yet there was strong consensus that they would like a memorial and without further delay
- There was a desire for further engagement around the design and overall logistics associated with a memorial: this was highlighted by family members of four of the victims, and one respondent who was impacted by the bomb.<sup>1</sup>

Following on from a presentation at Causeway Coast and Glens Council’s Leisure and Development Committee on 16<sup>th</sup> March 2021 by Dr Braniff and Dr Faulkner, Council noted the following:

Councillor McLean stated there was some urgency required with the memorial, as older generations had passed since and considered the families should decide the factual wording on it. The Head of Community and Culture clarified timescales of between 12-18 months for the whole project, depending on the scope, plans and design, that a plaque in the interim could be put in place. Councillor Anderson advised the Memorial should be put in place as soon as possible. Councillor Watton stated his opinion was the location of the Memorial as at Coleraine Town Hall.

At the Full Council meeting Cllr McLean clarified that the motion at the Leisure and Development Committee should have read “to recommend Council approve facilitation between family and survivors in June/July 2021 and Memorial is completed by June 2022.”<sup>2</sup>

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<sup>1</sup> See Causeway Coast & Glens Borough Council for more information. Accessed, 10/7/21.  
<https://www.causewaycoastandglens.gov.uk/council/equality-diversity-and-the-disability-duties/screening-outcome-reports/screening-reports-2020/screening-reports-july-to-september-2020-1/coleraine-bomb-memorial>

<sup>2</sup>[https://www.causewaycoastandglens.gov.uk/uploads/minutes/210330\\_Council\\_Meeting\\_Minutes\\_Final\\_%28Unconfirmed%29.pdf](https://www.causewaycoastandglens.gov.uk/uploads/minutes/210330_Council_Meeting_Minutes_Final_%28Unconfirmed%29.pdf) see 9.2

Subsequently, an engagement process was undertaken as outlined below.

### 3. Summary of Project Brief: Coleraine Bomb Memorial Engagement Project

Following the Public Opinion Consultation, Causeway Coast and Glens Borough Council, Good Relations Programme subsequently invited written proposals to:

***“Undertake further engagement and facilitation with the families of victims, those injured and impacted, to reach consensus on the design of, wording of (if any), and location of a structural memorial to those who lost their lives in the 1973 Bomb at Railway Road in Coleraine.”***

LJ Consultancy successfully secured the tender based on a proposal for engagement and facilitation with the families of victims, those injured and impacted. As per the terms of the tender, the proposal and subsequent work gave consideration to how engagement would be undertaken and consensus could/would be reached, particularly bearing in mind the nature and sensitivity of this project. The following outputs and outcomes are reflected upon in this report at the end of each section, as specified in the tender document (see appendices).

In sum, the purpose of the engagement process sought to design and deliver a programme to:

- Further engage with the families of victims (the bereaved), those who were injured or impacted in the bomb, to reach consensus for a memorial to the 1973 Coleraine Bomb
- Develop a series of individual and/or collective creative workshops
- To recruit and liaise with an artist to produce a design brief
- To enable those impacted to share their memories, narratives, experiences and perspectives
- To explore and develop ideas and gain a consensus on the memorial in relation to design, which can be used as brief for the procurement of an artist to submit designs for the memorial. A template was provided by council officials
- Reach consensus on the location of the potential memorial and; the Inscription/wording (if any) of that memorial
- To consider and report on any impact on the community
- To consider and report on potential risks and mitigation measures moving forward.

To aid this process, planning and de-brief meetings were held regularly with Council Staff via Microsoft Teams.

In the early stages of the project, it was suggested that the most effective way of completing this work would be to increase the input of the artist, from basic sketches to a full design brief which would ensure that the bereaved and injured would not have to participate in another process which would likely be repetitive in nature and may cause harm or trauma. Therefore, as the facilitators and artist (who had provided sketches in the initial consultation in 2020/2021) had a well-established rapport and level of trust with participants, the additional requirements would enable capital works to move to straight to procure a fabricator, without adding further burden to the bereaved and injured. This approach was agreed by council, LJ Consultancy and the bereaved and injured. As such, the artists Terms of Reference were revised to reflect this.

Subsequently, this has ensured that participants have clarity and ownership of the memorial and plaque, given that they have worked with the artist to articulate their vision and agree the final design.

The completed artist brief accompanies this report. In many respects, it is an example of good practice as it strengthens the overall legitimacy of the structural memorial and plaque.

## 4. LJ Consultancy: Project Design & Approach

LJ Consultancy acknowledge that dealing with the past in the public sphere is about the personal lived experiences of conflict, which may involve personal memory, reflection, storytelling, personal and inter-personal acknowledgements, and/or an individual's need for some form of closure. In the context of community relations and reconciliation, remembrance can also be a crucial element of the healing process. As individuals and communities, we engage closely with our past, yet addressing and acknowledging a conflicted one is often complex and emotive. The lack of implementation of the Stormont House Agreement and non-publication (at the time of writing) of the Report by the Flags, Identity, Culture and Tradition Commission creates a further level of ambiguity for remembrance and commemoration in the public space.

**On that basis, this project was undertaken within a sensitive, ethical and participant-led framework, which was cognisant of the challenges and issues inherent to remembrance and memorialisation, including:**

- The tensions of using space to represent the past
- The complex nature of choosing an adequate form of memorialisation and the trauma that it can evoke
- The tensions between public and private grief and bereavement
- How memorialisation can impact upon community relations
- The difficulties of memorialisation within a shifting political landscape that has its own fragilities and contestations
- The challenges regarding terminology and language (wording on memorial)
- The contrasting views and opinions amongst the families of victims, those injured and impacted
- Creating a safe space, where all opinions can be put on the table, and where individuals know that their voice has been heard and their input is valued.

The approach for this engagement project was therefore predicated on the understanding that engagement with the bereaved, the injured and impacted, should seek to build confidence, consensus and legitimacy in relation to the installation of a permanent, structural memorial. As such, the project was designed to be participant-led. In practical terms, this meant that participants discussed and agreed the agenda for each meeting, they outlined their preference for facilitation style and topic/area of discussion and put forward their ideas via email, text or discussions with the facilitators throughout the lifespan of the project. This approach served to instil a sense of ownership amongst participants, whilst allowing for a flexible approach to cater to different ways of learning and individual expression. It also ensured that meetings could be scheduled at a time which suited participants.

Given the nature of the work, the consultants also sought to manage emotions, with the aim of improving objectivity and to ensure that all participants could convey their concerns, aspirations, and vision for remembering and acknowledging their loved ones. It is worth noting that the overall objective of the project was constantly reiterated to each participant, to ensure ongoing informed consent. To that end, seeking a consensus on the location, design and wording of the structural memorial and plaque, was repeatedly articulated by all participants as the main goal throughout this project. Whilst all were accepting of the fact that a consensus may not be achieved, the benefit of coming together collectively to share and reflect on an event which has shaped and influenced all their lives, was deemed by all as a key achievement of this project.

Ultimately, the design and approach afforded individuals with an opportunity to reflect and share their experiences, memories, experiences and perspectives, in a manner which acknowledged their loss and suffering, whilst also exploring potential positive wellbeing aspects associated with such processes of engagement (which will be discussed later). As a result, participants reached a majority group consensus on the design, wording and location of a structural memorial and plaque (see section 6); thereby ensuring that they have a sense of ownership of the process, which will undoubtedly build confidence and legitimacy moving forward.

## 5. Methodology of Engagement Process

### General Overview

Covid-19 rules and regulations posed further challenges to what was already a very sensitive and emotive project. For instance, whilst the consultants had developed a rapport with the bereaved and those injured or impacted during the initial consultation (as discussed in section 1), it was apparent that there was no cohesion or relationships between the (potential) participants. In fact, it was clear from the outset that this process would be the first time that those affected by the bomb on the 12<sup>th</sup> of June 1973 would engage collectively in any way. As such, the methodology was designed in a way that was mindful of this context and which would serve to establish a rapport between the group, and between the group and the consultants.

Although much of the engagement was conducted via Zoom, some participants were unable or reluctant to participate in these online meetings or to contribute to email correspondence. As such, the consultants spent a significant amount of time engaging with participants over the phone, often on a daily basis, to ensure that they could input to, and influence the project.

Where relevant and permissible with the Public Health Agency and NI Executive guidance, in-person meetings were held in order to progress discussions, strengthen group cohesion and to provide the relevant conditions for reflection and the sharing of personal stories and experiences. All restrictions and regulations pertaining to the ongoing pandemic were adhered to, as participant safety and wellbeing remained paramount throughout this project.

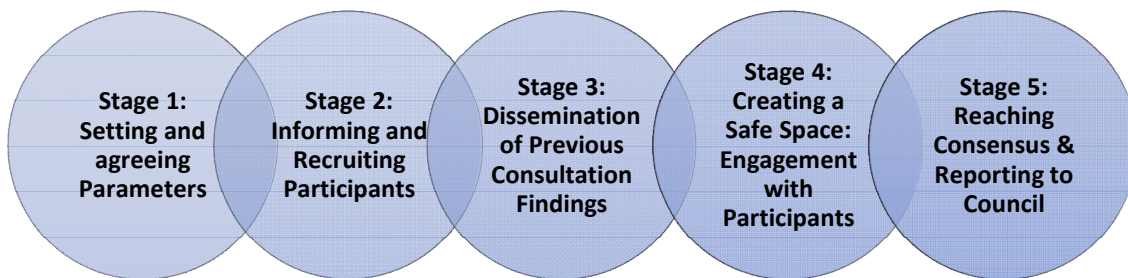
In sum, there were various stages to this project as outlined below in Figure 1. Firstly, the consultants met with Council staff to set the parameters and to discuss the likelihood of tangible outcomes and benefits for the bereaved, injured and impacted. This was followed by efforts to inform potential participants and recruit them to the project. At this point, it is important to highlight that **the family members of all 6 victims killed were traced, contacted and informed of this project. Individuals representing 5 of the victims actively participated in all aspects of the project, with family members of 1 victim preferring to be updated via phone, as they were unable to participate in a 'formal capacity.'**

When the bereaved, injured and impacted had provided their informed consent to engage and to share their contact information with the consultants and other participants, they were briefed on the main findings to emerge from the previous consultation (also conducted by the consultants, as discussed in section 1). When the participants agreed the main goals and a set of principles to guide the project, facilitated engagement commenced. A total of 8 meetings were held via zoom or in-person. This included 2 full-day sessions in the Lodge Hotel Coleraine, and a 'walk-around' tour of all potential locations for a permanent structural memorial. It is worth noting that participants indicated their desire and preference for a plaque which would mark the spot on the pavement on Railway Road, at the exact site of the bomb. This was subsequently agreed by all participants and the project

was adopted to incorporate the exact location, design and wording of the plaque in addition to the original tender specification which focused specifically on a permanent, structural memorial.

Finally, this time bound project of engagement ensured that momentum and focus was maintained, thus enabling a majority, group consensus to be reached which is reflected back to council in this report.

Figure 1: Five Stage Approach of Engagement



### 5.1 Overview of Workshops

All meetings were facilitated in an informative, thought-provoking, and sensitive manner. The ultimate goal of each discussion was for the group to get all opinions out on the table, and to leave the room knowing that their voice was heard and that their input was valued. By agreeing a set of principles to guide the process at the first meeting, a safe environment was established from the outset, enabling stories to be shared, relationships to be formed and the vision for the structural memorial and plaque to be articulated and captured. The consultants also used a variety of audio-visual aids including PowerPoint presentations as well as maps and photographs to focus the discussions and to cultivate the vision, hopes and aspirations for the design, and its potential impact on the local landscape and people.

The safety and well-being of participants remained paramount throughout this process. As such, the consultants engaged thoughtfully and respectfully with each participant. Regular 'check-ins' were made with each individual and family prior to, during and after meetings to ensure that they were not experiencing further distress, trauma or harm due to their engagement with this process. The consultants also shared contact details of relevant support organisations, and urged participants to avail of such services, or indeed to contact the consultants, should they require additional support or assistance. Mobile phone details as well as email addresses were provided by the consultants to ensure a supportive, accessible and meaningful process.

A recurring and consistent theme throughout the workshops was how the proposed structural memorial and plaque would be received by local people and businesses within Coleraine. In general terms, participants were cognisant that a memorial should not antagonise individuals or impact on community relations. Families and individuals involved were also mindful of creating 'obstructions' or causing distress to local business owners (who might not want a structural memorial or plaque outside their premises). In many ways, this is testament to the families and individuals desire and willingness to reach consensus on a memorial that would make a positive contribution to the town, both in terms of the aesthetics and the factual information it would provide. For them, this was the best way of achieving a dignified, respectful memorial to their loved ones.

Regular engagement was achieved by phone, text and email but in addition a number of facilitated sessions was undertaken with a view to achieving the project brief. These sessions are outlined in

Table 1. Given the sensitivities of this work, formal minutes were not taken during any meeting at the request of participants. Rather, a summary of key points were reflected back to council after each meeting:

**Table 1: Engagement Workshop Schedule (overview)**

Meeting	Overview of Meeting
1	<ul style="list-style-type: none"> <li>• Agreeing aims and objectives</li> <li>• Setting goals and targets</li> <li>• Establishing project principles, respect, tolerance and mutual support</li> <li>• Creating a safe space for dialogue</li> <li>• Discussion and agreement for next meeting; date, time and agenda</li> <li>• Raising awareness of support organisations</li> </ul>
2	<ul style="list-style-type: none"> <li>• Re-cap on previous meeting</li> <li>• Reflection and narrative: Sharing memories, narratives, experiences and perspectives (powerpoint presentation)</li> <li>• Discussion and agreement for next meeting; date, time and agenda</li> <li>• Raising awareness of support organisations</li> </ul>
3	<ul style="list-style-type: none"> <li>• Group visits to potential sites within Coleraine Town Centre.</li> <li>• Full day session in the Lodge Hotel Coleraine</li> <li>• Re-cap and overview of discussions to date</li> <li>• Facilitated Discussion - potential location of a permanent structural memorial</li> <li>• Facilitated Discussion – potential/preferred design and structure of a permanent structural memorial</li> <li>• Reflection and well-being</li> <li>• Raising awareness of support organisations</li> </ul>
4	<ul style="list-style-type: none"> <li>• Re-cap on Previous Meeting</li> <li>• Discussion about potential avenues for sharing and capturing lived experiences and narratives to accompany memorial</li> <li>• Discussion and agreement for next meeting; date, time and agenda</li> <li>• Raising awareness of support organisations</li> </ul>
5	<ul style="list-style-type: none"> <li>• Recap on previous meeting</li> <li>• Bringing discussion and debate to a conclusion</li> <li>• Discussion and agreement on the tone, focus and facilitation style for meeting 6 (the next day)</li> <li>• Raising awareness of support organisations</li> </ul>
6	<ul style="list-style-type: none"> <li>• Full day session at the Lodge Hotel Coleraine.</li> <li>• Focused discussion on Coleraine memorial: Reaching Consensus</li> <li>• Consensus reached on design, structure, location of permanent structural memorial and plaque</li> <li>• A follow-up meeting arranged for 4 days later to enable participants to reflect and discuss the decisions made with other family members</li> <li>• Raising awareness of support organisations</li> </ul>
7	<ul style="list-style-type: none"> <li>• Reflection on decisions taken at Meeting 6</li> </ul>

	<ul style="list-style-type: none"> <li>• Group consensus achieved at Meeting 6 was confirmed and ratified by all but one participant who withdrew from the process following meeting 6</li> <li>• De-brief of engagement process and decisions taken</li> <li>• Final meeting to review final sketches with artist was agreed</li> <li>• Raising awareness of support organisations</li> </ul>
8	<ul style="list-style-type: none"> <li>• Finalising design of plaque and memorial</li> <li>• Detailed facilitation by artist of design, scale, scope and materials to be used on plaque and memorial including use of visual resources via powerpoint to clarify and aid discussion</li> <li>• Size, scale and materials were agreed</li> <li>• Final discussion of vision and aspirations and small refinements made to sketches</li> <li>• Final sketches to be forwarded via email for approval (via email or phone)</li> <li>• Re-iteration of details of support organisations</li> </ul>

The purpose of the engagement process was to achieve the following outputs and deliverables as detailed in Figure 2.

Figure 2: Outputs and Outcomes of Engagement Process

<p><b>Relevant Outputs and Outcomes</b></p> <ul style="list-style-type: none"> <li>• Design a programme of engagement with families of victims, those injured and impacted to reach consensus on the design of, wording of (if any), and location of a structural memorial to the 1973 Coleraine Bomb.</li> <li>• Ensure that this programme of engagement is designed and delivered in such a way to further build confidence, consensus and legitimacy towards a final design, wording of, (if any), and location of a permanent structural memorial.</li> <li>• The programme of engagement with families of victims, those injured or impacted by the Coleraine bomb should be designed and delivered in such a way as to acknowledge their loss and/or suffering, whilst also exploring potential positive wellbeing aspects, both in regards to the memorial and being connected to this process of engagement.</li> <li>• The programme of engagement should, through a series of individual and/or collective workshops, facilitate a process that enables families of victims those injured or impacted, to share their memories, narrative, experiences and perspectives.</li> <li>• Through a series of individual and/or collective creative workshops, explore and develop ideas and enable consensus focusing on the design, wording of (if any), and location for a permanent structural memorial.</li> <li>• These workshops should explore, develop and reach consensus around a permanent structural memorial design, including, but not exclusive to: <ul style="list-style-type: none"> <li>▪ The focus/themes/features/symbols/images or elements to incorporate within the design of the memorial.</li> <li>▪ The form/ shape/ size and structure for a permanent structural memorial.</li> <li>▪ The function (story/key messages), such as sensations and/or feelings it aims to generate, plus any visions/aspirations which may be appropriate to include as part of the memorial.</li> <li>▪ Surroundings (what might complement or compete with the memorial)</li> </ul> </li> <li>• Ensure throughout the process of engagement that appropriate support or sign posting be provided should discussions cause any trauma for individuals.</li> </ul>
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## 6. Consensus-based brief

This section provides a full detailed written consensus-based brief in relation to where the memorial should be *located*, the key aspects or themes to be included within the *design* of the memorial, the proposed inscription or *wording* of (if any) on the memorial.

### 6.1 Participants Narratives: Visions, hopes and aspirations

As noted elsewhere, all meetings were facilitated in an informative, thought-provoking, and sensitive manner. The ultimate goal of each discussion was for the group to get all opinions out on the table, and to leave the room knowing that their voice was heard and that their input was valued. By agreeing a set of principles to guide the process at the first meeting, a safe environment was established from the outset, enabling stories to be shared, relationships to be formed and the vision for the structural memorial and plaque to be articulated and captured. Figure 3 below provides a synopsis of the vision, hopes and aspirations that were conveyed by all participants, (including those who have not engaged in a formal capacity) throughout the engagement project.

#### Figure 3: Vision, hopes and aspirations

**In sum, the visions/aspirations and the key messages, feelings and aspirations which participants envisioned for the memorial were as follows:**

- To be dignified and respectful
- To remember and honour family and loved ones
- To eradicate the 'forgotten bomb' label
- To be seen, rather than blending into the background
- A 'tasteful addition' to Coleraine Town centre which people, both local and otherwise, will engage and interact with
- Factual and informative
- That will reflect the pain, loss, emptiness and devastation that this bomb has wreaked for generations
- A sculpture which is open to interpretation
- A sculpture that will be an accepted part of the landscape for generations to come
- To demarcate a physical space for reflection and remembrance
- To be respected
- To be installed without delay or obstruction

### 6.2 Achieving Consensus

First and foremost, it is important to reiterate that the main objective of this Engagement Project was to ***“Undertake further engagement and facilitation with the families of victims, those injured and impacted, to reach consensus on the design of, wording of (if any), and location of a structural memorial to those who lost their lives in the 1973 Bomb at Railway Road in Coleraine.”*** To that end, participants gave their ongoing, informed consent to participate in this project, re-stating throughout that their goal was to achieve a group consensus, as for too long this has been ‘the forgotten bomb.’



Since April 2021, notwithstanding the previous consultation (Nov. 20-Jan. 21), participants engaged in a process, designed and led by LJ Consultancy that involved eight workshops and numerous opportunities to engage via phone and email. Following a thoughtful, wide-ranging and detailed number of meetings, the opportunity to move toward a consensus was established by early July 2021. At meetings 5,6 and 7 consensus was achieved, and decisions were ratified by participants after a period of reflection. The detail of this process is summarised briefly in Table 2 below:

**Table 2: Achieving majority group Consensus**

Meeting	Overview of Meeting
5	<ul style="list-style-type: none"> <li>• Online zoom session to outline progress to date and agree the parameters and focus for next day</li> <li>• Participants agreed that this meeting should bring previous discussions and debates about design, location and wording of a structural memorial and plaque to some form of conclusion.</li> </ul>
6	<ul style="list-style-type: none"> <li>• Full day in person meeting at the Lodge Hotel, Coleraine, which included:</li> <li>• Meeting with one participant to pinpoint exact location for plaque on Railway Road. Photographs were taken for use in powerpoint presentation for the meeting</li> <li>• Informal social time, followed by a focused, facilitated discussion on design, location and wording of the plaque and structural memorial</li> <li>• Reiteration of safe-space and reflection</li> <li>• Preferences and opinions collated and presented for reflection</li> <li>• Positives and negatives assessed and discussed in terms of planning, timing and feelings about the space</li> <li>• Line by line, the participants discussed the text, agreeing on the names and ages of the victims and how they should be listed. This was further cross-checked with Lost Lives (McKitterick et al 2001) and grave databases</li> <li>• This was a highly emotive, sensitive and challenging discussion that brought many emotions and aspirations to the fore</li> <li>• Feedback on Engagement Process formally sought through feedback form at the end of meeting (see appendix 4)</li> <li>• Highlighting support services</li> <li>• Encouraging all participants to take time to reflect and discuss with wider family members before the ratification of decisions at Meeting 7.</li> </ul> <p><b>Outcome:</b></p> <ul style="list-style-type: none"> <li>• <b>Location:</b> Majority of participants opted for the Town Hall in planter location, with one opting for Steeles corner</li> <li>• <b>Design:</b> all in agreement for the design of the plaque and the memorial</li> <li>• <b>Wording:</b> Majority agreed wording on plaque and memorial with one participant disagreeing on wording on plaque</li> </ul>
7	<ul style="list-style-type: none"> <li>• All acknowledged that one individual had withdrew consensus</li> <li>• All agreed that the majority consensus must be maintained</li> <li>• Participants ratified the decisions taken throughout previous meeting</li> <li>• Refinement and ratification of final design was discussed</li> <li>• Next Steps explained to participants</li> </ul>
8	<ul style="list-style-type: none"> <li>• Detailed facilitation by artist</li> </ul>

- Sketches agreed with minor amendments
- Next Steps explained
- Support organisations highlighted

Whilst a majority group consensus was reached by the bereaved and injured, it is imperative to note that one participant subsequently withdrew their consent as they were no longer content with one aspect of the consensus. The preferred location for a permanent structural memorial for this participant, was Steeles Corner, although they had agreed to the consensus for the Town Hall. However, their main concern was due to the agreed wording on the plaque. Making their views known to the facilitators and the group at large, this participant outlined that they ‘had initially agreed with others in the spirit of compromise,’ yet ‘they could no longer stand over the agreement to have IRA inscribed on the plaque on Railway Road.’ In sum, their rationale for withdrawing from the consensus was due to their concerns and views that;

- This was not in the spirit of peace and reconciliation
- They ‘did not want to facilitate the name of the IRA being written in stone, or to give political credence to an act of murder’
- They were concerned that this could be viewed as ‘an emblem of triumph and achievement for the perpetrators.’

This participant also felt that future oral history or storytelling work, which may form a QR code on the memorial as discussed and agreed by all participants, would be the most appropriate avenue for providing factual information and further context about June 12<sup>th</sup> 1973.

Over the course of July 2<sup>nd</sup>– July 5<sup>th</sup>, all participants had time to reflect and consider the points raised by this participant, supplemented by intensive and attentive discussion with Dr Faulkner over the reflection period. At meeting 7 on July 5<sup>th</sup> however, the family members of 5 of the victims (the bereaved) and one participant impacted by the bomb, agreed to proceed further, based on the majority consensus. It is also worth noting that the family members of the 6<sup>th</sup> victim also gave their consent when updated on developments via telephone. Moreover, during meeting 7 the following points were raised:

- One participant noted that whilst meeting 6 was a tense and emotional day, they “took comfort in knowing that the process had been handled with sensitivity, respect and compassion for themselves and the victims.”
- Another noted that the whole process has been cathartic and that they have achieved a great deal of healing from meeting others and having the opportunity to share their experiences and stories
- All agreed that a consensus had been reached on the following issues: the design of a structural memorial and plaque; the location of a structural memorial and plaque; the wording to appear on a structural memorial and plaque; and the desire of the group to engage in further story telling or oral history work which may complement the structural memorial
- Participants then agreed that all decisions were now ratified by a majority group consensus (including all the families of the victims killed on June 12<sup>th</sup> 1973), instructing Dr Faulkner and Dr Braniff to report to the council on that basis.

### 6.3 Engagement process outcome

The following images set out what was agreed in terms of location, wording and design of a permanent structural memorial and a plaque, to remember and acknowledge those who lost their lives on the 12<sup>th</sup> June 1973. For further information, please see Coleraine Bomb Memorial – Engagement Project Design by Artist M. Wilson in attachments to this report. Participants also expressed their desire and willingness to engage in further story-telling or oral history work which may serve to compliment the permanent memorial and plaque.

#### **Permanent Structural Memorial**

##### *A: Location of Permanent Structural Memorial – Consensus:*

The planters at the Town Hall (at the area adjacent to the War Memorial towards Stones Road and Church Street) were selected.



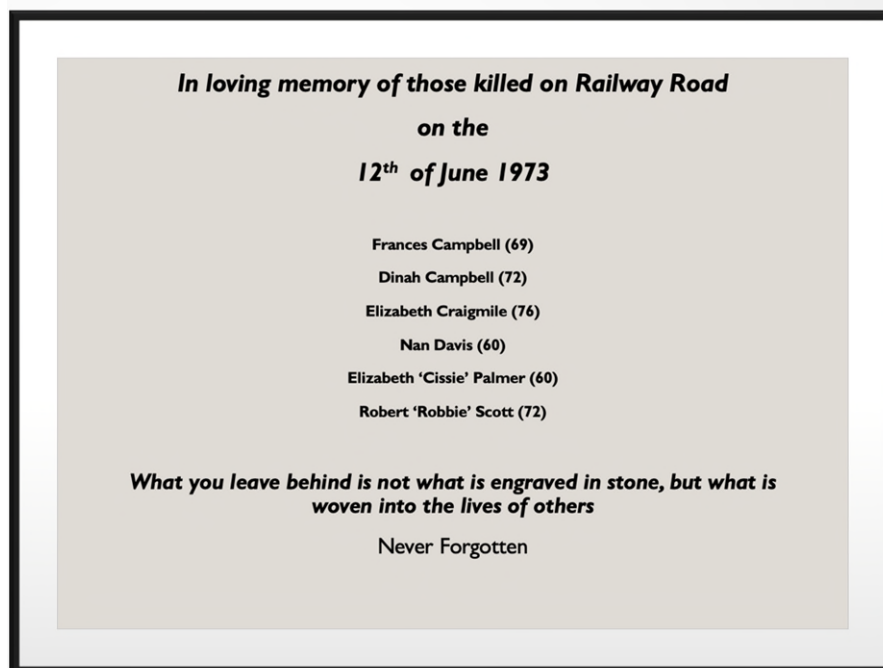
*Memorial Location: Planters at Town Hall*

*B. Design of Permanent Structural Memorial – Consensus*



*Structural Memorial Design, located at Town Hall*

*C: Wording on Permanent Structural Memorial – Consensus:*



## **Plaque on Railway Road**

### *D: Location of Plaque – Consensus:*

This is the area adjacent to 1-5 Railway Road, with a view to integrating the plaque onto the pavement surface. This marks the site of the first bomb which caused the death of 6 people and injuries of others. Participants expressed the view that the rubbish bin (visible in image) which is situated close to the proposed plaque, should be removed as a mark of respect.



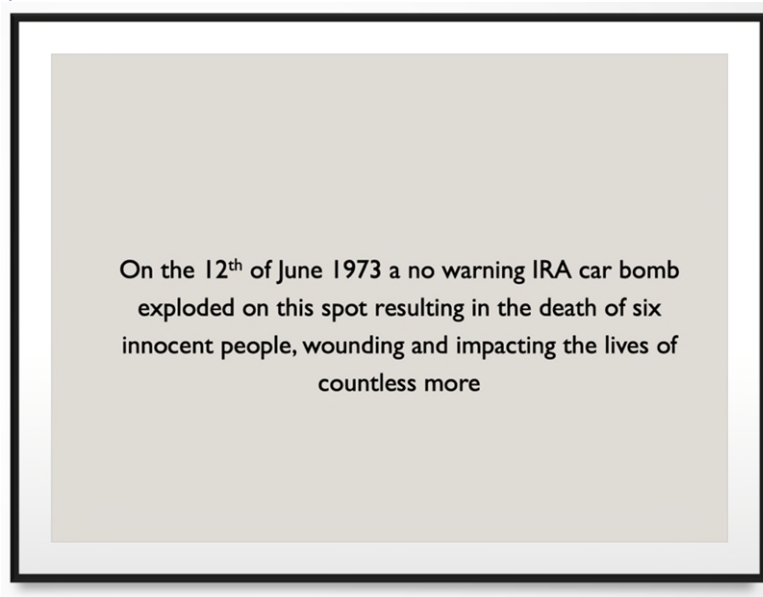
*Plaque Location: Railway Road*

### *E. Design of Plaque on Railway Road – Consensus:*



*Plaque design to be located at Railway Road*

*F: Wording on Plaque – Consensus:*



### *G. Further Engagement: To promote well-being and capture experiences and narratives – Consensus:*

Participants outlined their desire and willingness to engage in further story-telling or oral history work. It was also suggested that a QR code could be developed with a link to a short video which would serve to better inform and educate people of the bomb, the futility of conflict and its impact more broadly.

## 7. Community Impact

As noted elsewhere in this report, the impact on community relations and the local townscape was a key consideration for all participants throughout this project. As such, the potential for causing harm, upset or appearing antagonistic was discussed in depth, both on an individual and group basis.

To that end, it is the view of the majority of the bereaved and those injured and impacted by the bomb on the 12<sup>th</sup> of June 1973, that the permanent structural memorial would be a dignified and respectful sculpture, dedicated to the memory of their loved ones. It is also the majority view that the plaque on Railway Road, will serve to ‘mark the spot’ with factual information about the bomb.

The Public Consultation (see section 1) concluded that there was widespread support for a memorial to the victims of the ‘Forgotten Bomb.’ This Engagement Project concludes with a consensus for the structural memorial to be installed at the Town Hall in ‘existing planters.’ Given the location, it is anticipated that the community impact will be minimal, given that this space is already demarcated as a space for remembrance and reflection.

While limited impact is anticipated, the dynamics of politics in Northern Ireland means that the timing of announcements and unveiling should be considered. In particular, this should be mindful of families of victims and survivors, as well as cognisant of other related memorial and socio-political issues that may have a bearing on commemoration and memorialisation.

At a societal level, the Flags, Identity, Culture and Traditions Commission report (which at the time of writing remains unpublished), may bring new and unanticipated impacts for memorialisation within communities and for local government that speak directly into the creation of new memorials. Likewise proposals by the British Government (14<sup>th</sup> July 2021), may impact policy as well as public discourse around how the past is engaged with in public spaces as well as impact on discourses around justice, truth and acknowledgement.

The location of the structural memorial is close to established memorial space and therefore should not have negative impact on any business. The plaque has been selected at a paved area on Railway Road, at the site of the bomb, which is an area close to businesses as well as traversed by shoppers, workers and visitors to the town.

Whilst the initial consultation did not reveal any substantive objection to a memorial within Coleraine Town Centre more broadly, it would be pertinent to be mindful of the proximity of the plaque on the pavement to local business on Railway Road.

## 8. Risk Management and Mitigation Plan

Table 3 below outlines risk management and mitigation plan across a scale of:



**Table 3: Potential Risks and Mitigating Factors/Actions**

Potential Risk	Details	Mitigating Factors/Actions
Potential to cause harm to victims and survivors who have engaged with this process	The names and contact details of participants who have reached consensus will be provided to relevant council staff	Care and diligence to families of victims and survivors could be offered by Council. Information and road-map provided to families that includes potential delays. Communication and public relations support could be provided to families.
Council dynamics impact on communication with participants	Government processes and bureaucracy can be ambiguous for families and individuals	Process (planning, procurement, fabrication and installation) has been explained to all families involved. Council officers could provide a road-map for delivery and provide regular (quarterly) updates. Council could undertake a launch/unveiling plan with families.
Lack of maintenance and conservation of new plaque and structural memorial	Pollution and biological growths (rainwater, sulphur and carbon deposits) particularly at road-side memorials as well as ageing having a negative effect.	Council maintenance such as regular cleaning and suitable planting at the structural memorial site would mitigate against this. Information about approach to maintenance and cleaning could be developed within Council as per contemporary practice.



<p>Higher level intervention by NI Executive, The Executive Office or Westminster on commemorations in public spaces</p>	<p>The potential publication of the Flags, Identity, Culture and Tradition Commission could have a significant impact on future memorials in public spaces with a potential impact on the timing, delivery and context of the memorial.</p>	<p>This report remains unpublished (July 2021). Any publication would require policy interventions and public debate which could move beyond the time-frame of this memorial.</p> <p>Families have considered the future contribution to peace and reconciliation.</p>
<p>Vandalism of plaque and/or structural memorial</p>	<p>Anti-social behaviour could damage or impact negatively the memorial or plaque, causing harm and distress</p>	<p>Maintenance Plan to be established. Community engagement and response plan. Oral history via QR code to further educate and inform people on the bomb High visibility on CCTV and public realm.</p>
<p>Legitimacy of memorial is questioned</p>	<p>People who have not engaged to date come forward</p> <p>Participants unhappy with outcome or dispute the outcomes</p>	<p>Consultation has been undertaken with all of those related to people killed in the bomb.</p> <p>Media (traditional and new media) has highlighted the consultation and engagement processes since November 2020</p> <p>The Engagement Process has been considered, reflective and inclusive.</p>
<p>Reputational Risk to Council</p>	<p>No progress or long delay on delivering memorial</p>	<p>Process has been communicated to families and subsequently expectations are for delivery: information can be provided to families.</p> <p>Delivery according to roadmap.</p>

<b>Delay to fabrication and installation</b>	<b>Impact on families' confidence in process and outcome</b> <b>Impact on community confidence on council deliverability</b>	<b>Process explained to families during consultation re planning, procurement, fabrication and installation of plaque and structural memorial.</b> <b>Communication lines between council officers and families have been established.</b> <b>Wider public communications is possible via councillors and council officers.</b>
<b>Risk to full completion of the project</b>	<b>Due to two elements, delivery of aspect could jeopardise or delay second element.</b> <b>For example:</b> <b>Risk that Part 1 delivery (ie Plaque) may offset, disrupt or delay delivery of Part 2 (ie Structural memorial)</b>	<b>Roadmap could be agreed and set with Council and confirmed to families.</b> <b>Regular updates communicated.</b>
<b>Availability of materials</b>	<b>COVID-19 and UK-exit has had supply-chain pressures on a variety of materials.</b> <b>This could cause delay to time-frame.</b>	<b>Clear roadmap for Planning, Procurement and Fabrication of plaque and structural memorial. established at Council level and with families.</b> <b>Regular updates communicated.</b>
<b>Inflammatory public discourse regarding memorial unveiling</b>	<b>Wider negative community relations at time of unveiling(s) of memorial</b>	<b>Launch and unveiling plan to be undertaken by Council in development with Council officers and communications team in consultancy with families.</b>
<b>Alternative, unauthorised or discrete commemorative event(s) at sites</b>	<b>People or organisations unconnected to families or Council mount disruptive commemorative events at one or other site</b>	<b>Ongoing engagement between Council and families.</b> <b>Official commemorative event established.</b> <b>This could be supplemented by wider information and education programme.</b>

<p><b>Council does not proceed with permanent structural memorial and/or plaque</b></p>	<p><b>The families of those killed on June 12<sup>th</sup> 1973 have been encouraged to engage in a process to provide ownership and legitimacy of the project and to reach consensus for the location, design and wording of a memorial and subsequent plaque (as proposed and agreed by participants in the Engagement Project). Whilst this project was to focus on a permanent structural memorial, a plaque to mark the spot of the bomb was an essential element for the families.</b></p>	<p><b>After the initial consultation, and during this Engagement Project, those who have engaged have been comforted that council is committed to providing a structural memorial.</b></p> <p><b>They have also been made aware of the implications should a consensus be reached for installation on property that does not belong to council.</b></p> <p><b>Those engaged are committed only if both the plaque and structural memorial are both pursued.</b></p>
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## 9. Concluding Remarks

This Engagement Project for the Coleraine Bomb Memorial was undertaken between April-July 2021. LJ Consultancy worked to develop a programme of engagement with families of victims, those injured and impacted to reach consensus on the design of, wording of (if any) and location of a structural memorial to the 1973 Coleraine Bomb. This project was designed and delivered to build confidence, consensus and legitimacy in a way that acknowledge loss and suffering whilst exploring positive wellbeing aspects to the memorial and being connected into a process of engagement. Throughout this project, appropriate support and sign posting was outlined at each meeting

A series of individual discussions and collaborative workshops were conducted to explore and develop ideas to enable consensus focusing on the design, wording (if any), and location for a permanent memorial. Key features were considered:

- The focus/themes/features/symbols/images or elements to incorporate within the design of the memorial.
- The form/ shape/ size and structure for a permanent structural memorial.
- The function (story/key messages), such as sensations and/or feelings it aims to generate, plus any visions/aspirations which may be appropriate to include as part of the memorial.
- Surroundings (what might complement or compete with the memorial)

There is potential for this process of engagement (April 2021-July 2021) and consultation (November 2020- January 2021) to inform future practice and process. It provides a framework and methodology which may shape and inform the development of relevant policy within Causeway Coast and Glens Borough Council in terms of memorialisation and commemoration moving forward.

This report has outlined the consensus-based brief with regard to location, the design of the memorial, the proposed wording on the memorial. A consensual brief and sketches have been provided.

Furthermore, the report has outlined risks for community impact and a risk and mitigation plan. LJ Consultancy is available to present findings to elected members at relevant Council meeting(s).

## 10. Appendices

### Appendix 1: Project Brief Terms of Reference

#### **Project Brief Coleraine Bomb Memorial – Engagement Project (April 2021- July 2021)**

##### **Overview**

Causeway Coast and Glens Borough Council Good Relations Programme is inviting a written proposal to undertake further engagement and facilitation with the families of victims, those injured and impacted, to reach consensus on the design of, wording of (if any), and location of a structural memorial to those who lost their lives in the 1973 Bomb at Railway Road in Coleraine.

This further engagement builds on progress made to date on the completion of a recent consultation undertaken to gauge opinion.

The project proposal submission should detail how further engagement and facilitation with the families of victims, those injured and impacted will be undertaken.

As part of submitting this proposal, consideration should also be given to how the engagement and enabling consensus to be reached will be undertaken, particularly bearing in mind the nature and sensitivity of this project.

##### **Project Brief Requirements**

The project proposal submission should address each of the project brief requirements including outputs and outcomes as detailed below:

##### **Outputs / Outcomes:**

- Design a programme of engagement with families of victims, those injured and impacted to reach consensus on the design of, wording of (if any), and location of a structural memorial to the 1973 Coleraine Bomb.
- Ensure that this programme of engagement is designed and delivered in such a way to further build confidence, consensus and legitimacy towards a final design, wording of, (if any), and location of a permanent structural memorial.
- The programme of engagement with families of victims, those injured or impacted by the Coleraine bomb should be designed and delivered in such a way as to acknowledge their loss and/or suffering, whilst also exploring potential positive wellbeing aspects, both in regards to the memorial and being connected to this process of engagement.
- The programme of engagement should, through a series of individual and/or collective workshops, facilitate a process that enables families of victims those injured or impacted, to share their memories, narrative, experiences and perspectives.
- Through a series of individual and/or collective creative workshops, explore and develop ideas and enable consensus focusing on the design, wording of (if any), and location for a permanent structural memorial.
- These workshops should explore, develop and reach consensus around a permanent structural memorial design, including, but not exclusive to:
  - The focus/themes/features/symbols/images or elements to incorporate within the design of the memorial.
  - The form/ shape/ size and structure for a permanent structural memorial.

- The function (story/key messages), such as sensations and/or feelings it aims to generate, plus any visions/aspirations which may be appropriate to include as part of the memorial.
- Surroundings (what might complement or compete with the memorial)
- Ensure throughout the process of engagement that appropriate support or sign posting be provided should discussions cause any trauma for individuals.
- Provide Council with a full detailed written consensus based brief in relation to where the memorial should be located, the key aspects or themes to be included within the design of the memorial, the proposed inscription or wording of (if any) on the memorial.
- Provide a consensual brief for the procurement of an artist to submit designs for a memorial. (*A template for the submission of the brief will be provided.*)
- Identify risks including community impact
- Provide a risk management and mitigation plan for the work to be carried out, both generally and in the context of current COVID 19 restrictions.
- Present the findings to elected members at relevant Council meeting(s).
- Implement and deliver the project as per this Project Brief of April 2021.

### Methodology

The purpose of the engagement process seeks to design a programme to:

- Further engage with victims, families, those injured or impacted in relation to further developing consensus for a memorial to the 1973 Coleraine Bomb Memorial.
- Develop a series of individual and/or collective creative workshops:
- To enable those impacted to share their memories, narrative, experiences and perspectives.
- To explore and develop ideas and gain a consensus on the memorial in relation to design, which can be used as brief for the procurement of an artist to submit designs for the memorial. ( A template for this will be provided)
- Reach consensus on the location of the potential memorial, (Town Centre or Railway Road) and
- Inscription/wording of (if any), for a permanent structural memorial.

A range of methods for an engagement and consensus based design process should be included. However, consideration should be given to fact that some of the family members or those impacted do not reside locally.

### Community Impact

Due to the nature and sensitivity of the project, it is expected that the submission will include detailed information demonstrating and outlining within the proposed submission, methodology and risk management, how the engagement and design process will be carried out whilst safeguarding against any negative impact on individuals and wider community relations.

### COVID-19

- **NB: Due to the pandemic restrictions, the appointed individual / organisation must ensure the appropriate measures are in place to carry out the work whilst complying with government guidance for health and safety during the ongoing COVID-19 pandemic**

### Project Time Scale

The engagement and design process should be carried out and a report prepared and presented to council officers by 16<sup>th</sup> July 2021. Presentation of the final report should be presented to council in August 2021 (subject to change pending council agenda).

**Please indicate availability for a project initiation meeting including dates/times, w/c 19<sup>th</sup> April 2021**

**Resources Available**

- Report on initial consultation process
- A template for the submission of the brief for the procurement of an artist to submit designs for a memorial.
- Planning and de brief meetings with Council Staff will take place online via Microsoft Teams.
- Creating Zoom or Teams Meetings for engagement sessions if required.

**Costs**

The total budget available for this project £3,500 exclusive of VAT and should include all costs associated with the piece of work to be carried out.

Please provide a FULL itemised breakdown of costs for completing this project. At time of submission please indicate if a payment schedule is required or if the preferred arrangement is through a final invoice on completion. Please note if requesting a payment schedule, this will be in accordance with Causeway Coast and Glens Guidelines. Causeway Coast and Glens Borough Council reserves the right to retain 5% of the overall budget until the contractor has fulfilled all the administrative, publicity and monitoring requirements of the project in full.

Please forward your submission to [Bebhinn.Mckinley@causewaycoastandglens.gov.uk](mailto:Bebhinn.Mckinley@causewaycoastandglens.gov.uk) by C.O.P (5pm) **15<sup>th</sup> April 2021**

Appendix 2: Schedule of activities and agenda items

Date of Meeting	Forum	Agenda
19 April 2021	Teams	Council Officers Meeting Briefing and Updates
4 May 2021	Teams	Council Officers Meeting Methodology, Update and Approach Agreed
18 May 2021	Teams	Council Officers Meeting Briefing and Updates
27 <sup>th</sup> May 2021	Zoom	<b>Initial Engagement Meeting (Meeting 1)</b> Agenda: <ul style="list-style-type: none"> <li>• Introductions</li> <li>• Consultation Briefing</li> <li>• Expectations, goals and concerns</li> <li>• Setting goals and targets and clearly establishing time frames</li> <li>• Creating a safe space for dialogue</li> <li>• Raising awareness of support organisations</li> <li>• Views on artist participation</li> <li>• Next Steps</li> </ul>
28 May 2021	Email	Council officers written update on Meeting 1
1 June 2021	Teams	Council officers/LJ Consultancy meeting Agenda: <ul style="list-style-type: none"> <li>• Engagement progress to date</li> <li>• Emerging views and consensus</li> <li>• Engagement Plan – Forecast activity</li> <li>• Capital works process and design requirements</li> <li>• Potential Issues – design and location</li> <li>• Artist Fees</li> <li>• Potential site visit</li> <li>• AOB</li> </ul>
2 June 2021		<b>Second Engagement Meeting (Meeting 2)</b> Agenda: <ul style="list-style-type: none"> <li>• Re-cap on previous meeting</li> <li>• Exploring memorialisation and commemoration at the local and international levels</li> <li>• Sharing memories, narratives, experiences and perspectives</li> <li>• Support and well-being</li> </ul>
3 June 2021	Email	Council officers written update on Meeting 2
3 June 2021	Zoom/Teams	Council Officers
15 June 2021	In Person	Site Visit with Council Officials to five potential sites
16 June 2021	In Person	<b>Third Engagement Meeting (Meeting 3)</b> Agenda <ul style="list-style-type: none"> <li>• Group visits to potential sites</li> </ul>



		<ul style="list-style-type: none"> <li>• Welcome, context and creating safe space (general housekeeping and consent forms)</li> <li>• Re-cap and overview of discussions to date</li> <li>• Facilitated Discussion - potential location of a permanent structural memorial</li> <li>• Lunch</li> <li>• Map available for consultation</li> <li>• Facilitated Discussion – potential/preferred design and structure of a permanent structural memorial</li> <li>• Reflection and well-being</li> </ul>
<b>17 June 2021</b>	Email	Council officers written update on Meeting 3
<b>22<sup>nd</sup> JUNE 2021</b>	Zoom	<b>Fourth Engagement Meeting (Meeting 4)</b> <ul style="list-style-type: none"> <li>• Overview/recap of previous meeting</li> <li>• Reaching Consensus on Location</li> <li>• Presentation – The Brief – potential structures and design of memorial</li> <li>• Reaching consensus on design of memorial and plaque</li> <li>• Signposting to support and wellbeing organisations</li> </ul>
<b>29 June 2021</b>		Meeting with Council Officers Agenda: <ul style="list-style-type: none"> <li>• Engagement progress to date</li> <li>• Emerging views and consensus</li> <li>• Site options appraisal (Steeles Corner and Town Hall)</li> <li>• Planning Process – PAD – Pre Application Discussion</li> <li>• Capital works process</li> <li>• Timeframe</li> <li>• Artist sketches</li> <li>• Reports to Council</li> <li>• Next Steps</li> </ul>
<b>30 June 2021</b>	Zoom	<b>Fifth Engagement Meeting (Meeting 5)</b> Agenda <ul style="list-style-type: none"> <li>• Discuss Progress to-date and work through agenda in advance of meeting 6</li> <li>• Agreement on working towards consensus</li> <li>• Review of sites, designs and planning about wording</li> <li>• Outline of support services and reiteration of connectivity to consultants</li> </ul>
<b>1 July 2021</b>	Email	Council officers written update on Meeting 5
<b>1 July 2021</b>	In person	<b>Sixth Engagement Meeting (Meeting 6)</b> Agenda: <ul style="list-style-type: none"> <li>• Reaching Consensus on Location, Wording and Design</li> <li>• Reflection</li> </ul>

		<ul style="list-style-type: none"> <li>• Informal opportunities to share and engage with each other</li> <li>• Next Steps</li> <li>• Reflection</li> <li>• Feedback</li> </ul>
<b>2 July 2021</b>	Email	Council officers written update on Meeting 6
<b>9 July 2021</b>	Teams	Briefing to Council Staff with Dr Faulkner re Consensus
<b>5 July 2021</b>	Zoom	<b>Seventh Engagement Meeting (Meeting 7)</b> Agenda: <ul style="list-style-type: none"> <li>• Reflection on consensus achieved</li> <li>• Ratification on design, location and wording</li> <li>• Agreement of next steps</li> </ul>
<b>9 July 2021</b>	Zoom	<b>Eighth Engagement Meeting (Meeting 8)</b> Agenda: <ul style="list-style-type: none"> <li>• Artist Consultation</li> <li>• Agree design, materials and scale</li> <li>• Complete Template</li> </ul>
<b>16 July 2021</b>	Written Submission	Report submitted to Council staff



The Good Relations team of the Causeway Coast and Glens Borough Council is updating its contact database to ensure that it is up to date and to provide individuals with an opportunity to be added.

**Purpose of the Mailing List and how you will be contacted**

The Good Relations team collects this detail in order to provide you with any relevant information about projects and events we organise in Good Relations.

Good Relations will contact you via the following:

- Telephone
- Email

Please choose your preference by ticking any/all options that apply.

**How the Good Relations team will use your data**

The Good Relations team will only use the information provided for the purposes it has been given for. This may mean that if you engage with different services within Council, that due to changing legislation, consent will be required at different times to your information being processed in different ways. Council will only release personal data with consent or where required under legislation. Your contact details will only be released with permission. The register will be updated at any time upon request and contact details will be disposed of once updated.

**What the Good Relations team plans to do**

The Good Relations team plans to store your details on our own secure and password protected database.

Please tell us if you need help to read or understand this information. If you need this information in an alternative format including large print, audio CD, Braille or in another language please contact us, Good Relations on:

T: 028 7776 0304. Textphone 028 7034 7056     E: [goodrelations@causewaycoastandglens.gov.uk](mailto:goodrelations@causewaycoastandglens.gov.uk)

*As a public authority, Council takes your rights and freedoms seriously and will only release information when required under law or with your consent. Further information about your rights, how to contact the Data Protection Officer and how long information is held or how we process any payments made can be found at:*

<https://www.causewaycoastandglens.gov.uk/footer-information/privacy-statement>

\_\_\_\_\_

Name:

\_\_\_\_\_

Name of Organisation/Group(s):

\_\_\_\_\_

Position in Group (if applicable):

\_\_\_\_\_

Address:

\_\_\_\_\_

Contact

Number: \_\_\_\_\_

Email: \_\_\_\_\_



I agree to the Good Relations team contacting me for the purposes outlined.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

\_\_\_\_\_  
**Please return to a Good Relations team member by email to  
[goodrelations@causewaycoastandglens.gov.uk](mailto:goodrelations@causewaycoastandglens.gov.uk)**

**Or alternatively post to:**

**Causeway Coast and Glens Borough Council**

**Community and Culture Services**

**FREEPOST BEL570, (NO STAMP REQUIRED)**

**66 Portstewart Road**

**Coleraine**

**BT52 1EY**

Appendix 4: Project Evaluation Form

**Project Evaluation Form**

Thank you for taking the time to complete this form, all information will be used to inform the final report for Council. Please respond to the following statements by using the 4-point rating scale to indicate the extent to which you agree or disagree with each statement. Please circle the number that applies..

1 – strongly agree      2 – agree      3 – disagree      4 – strongly disagree

The project objectives were clearly stated and understood from the outset	1 2 3 4
The programme was well organised	1 2 3 4
Communication was clear and concise throughout the project	1 2 3 4
The facilitators made sure all participants were given time and space to put forward their views	1 2 3 4
The project met my expectations	1 2 3 4
The style and tone of each meeting was appropriate	1 2 3 4
The length of time given to the project was appropriate	1 2 3 4
This project has given me a sense of ownership over decisions around the memorial	1 2 3 4

1. In terms of your participation, what has been the most rewarding aspect of this project?

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2. In terms of your participation, what has been the most challenging aspect of this project?

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3. Do you have any further comments?

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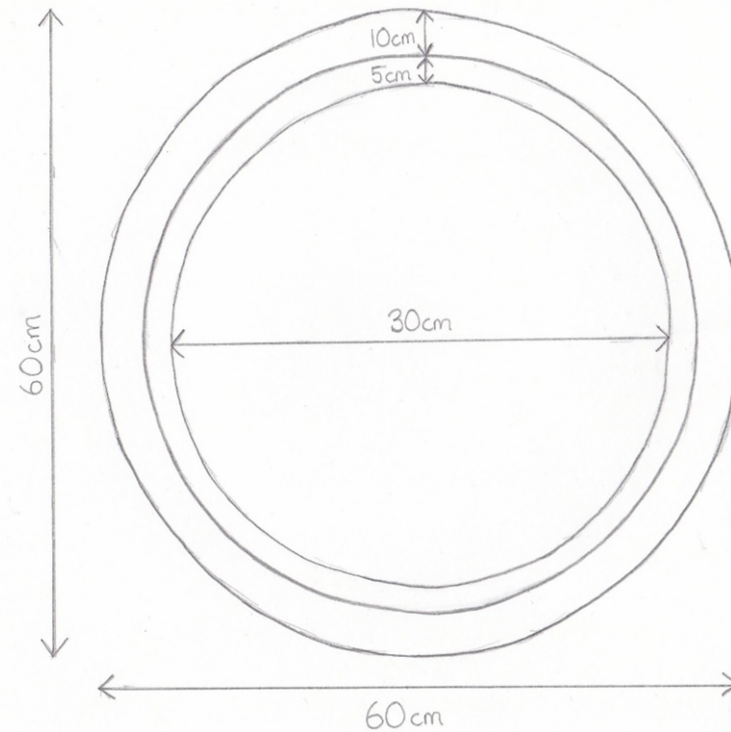
Please complete and return to

\*Postal dress provided

**Annex B**

**Railway Road Plaque**

The proposed plaque to be installed amongst existing pavement at Railway Road site. Constructed from granite with a matte finish into which the selected text should be inscribed. Main piece from dark granite with a distinct inner band lighter in colour and different script for repeated motif.



### Railway Road Plaque

Depictions of the proposed plaque in pavement







### Plaque Location

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Printed: 23/07/2021

Coordinate System: TM65 Irish Grid

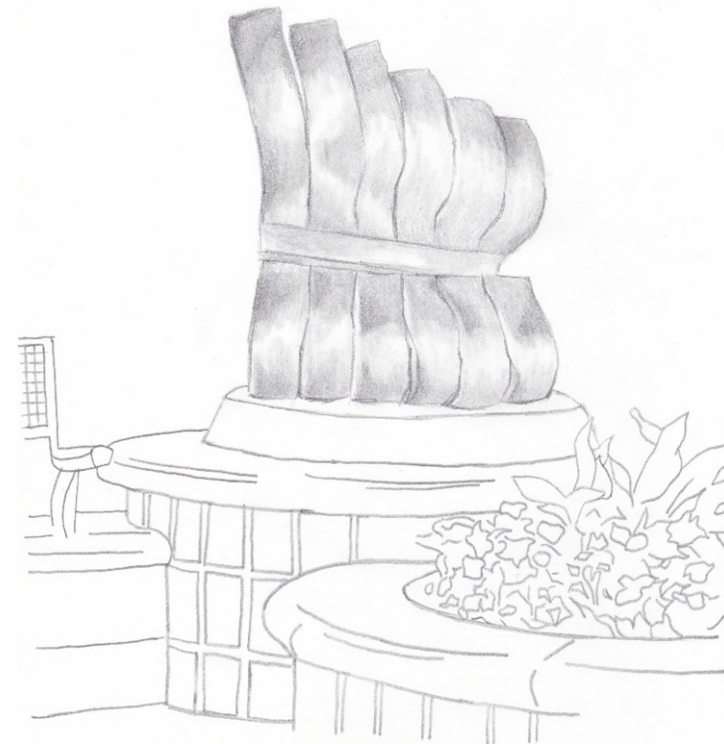
Crown Copyright 2021



### Sculptural Memorial

#### Remodelled planter at Town Hall

Constructed from high grade stainless steel between 5-10mm in thickness which sits atop a concrete base slipped into existing planter. This concrete base will act as a foundation base for the sculpture above and will be faced with granite into which the agreed text will be inscribed in a similar manner to the Railway Road plaque.



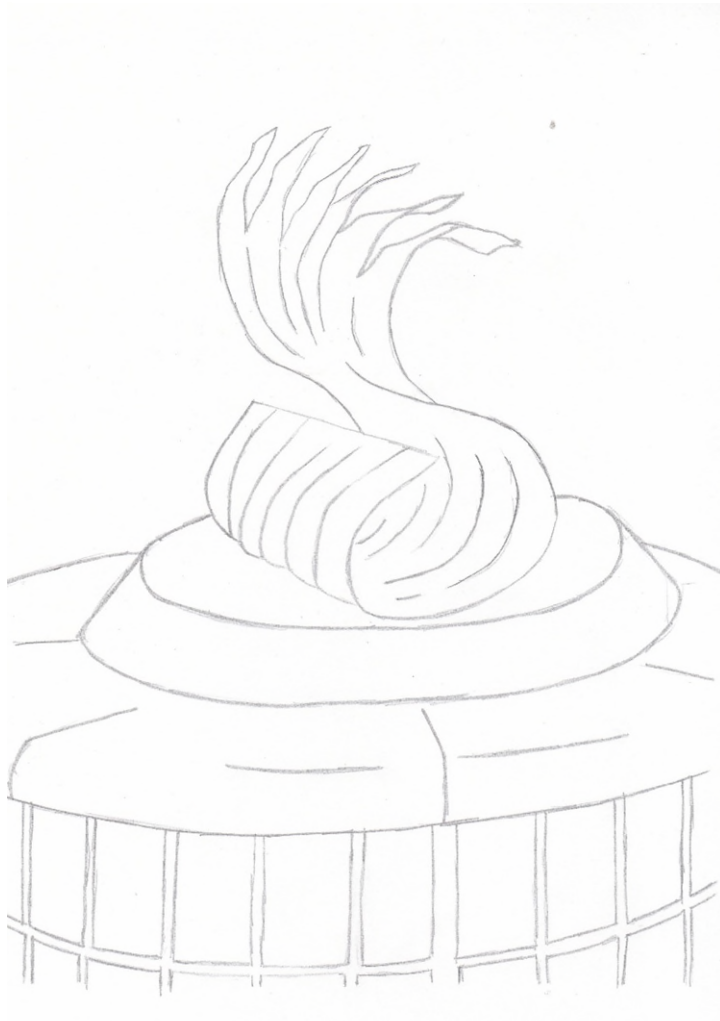
### **Sculptural Memorial**

Side profile capturing sculptural memorial atop base. Beginning from an initial unified wave, the six strands will then fuse horizontally before separating once more to rise upward in their individual curved trajectories. Across the fused section, the date of the bomb will be cut out leaving a silhouetted impression of the text.



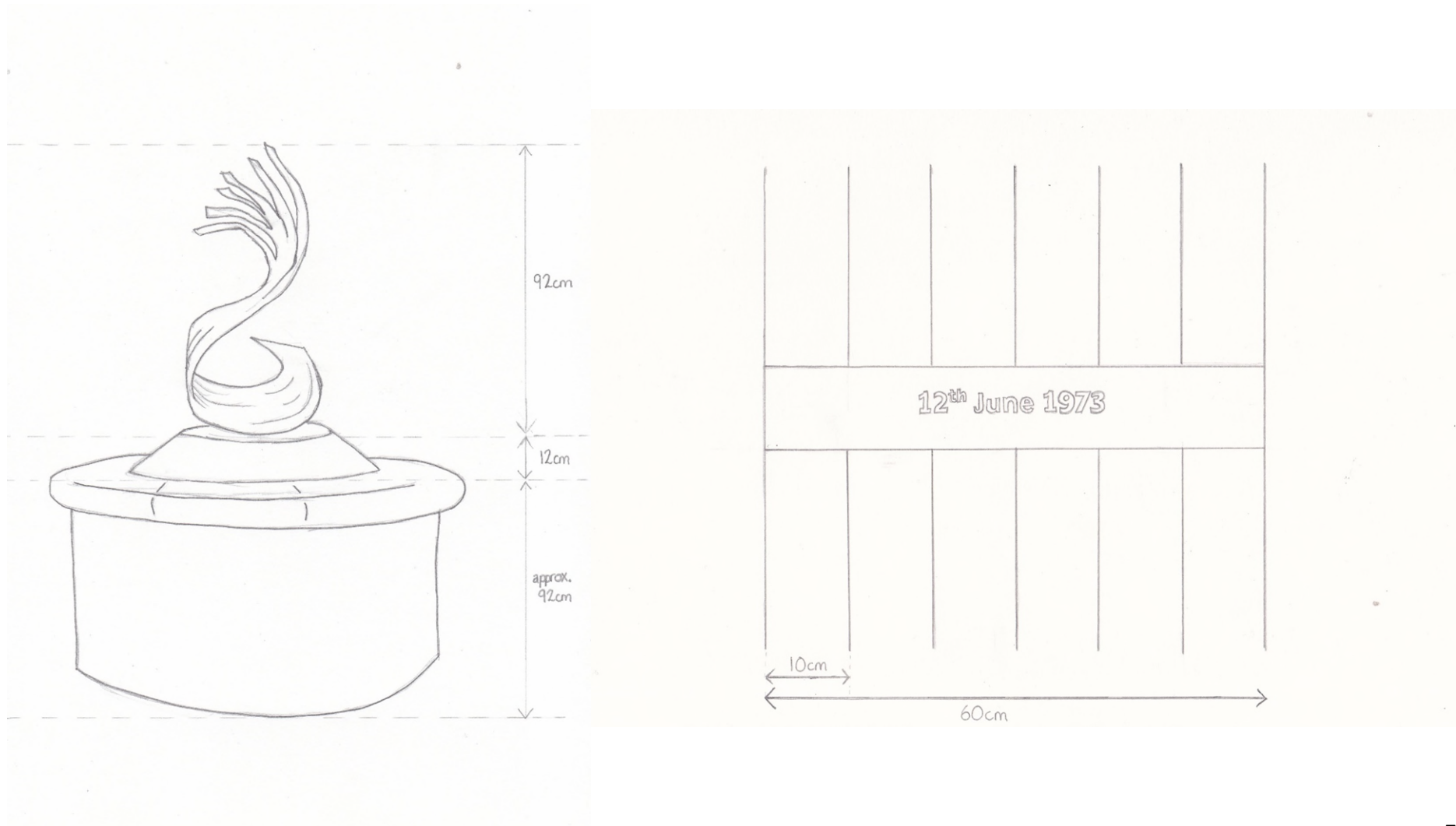
### Sculptural Memorial

The base of the sculpture will sit into existing flowerbed at top of planter following building works. It may finish flush with the marble edge of planter or with a lipped surface which will sit over marble edge then be fastened to this outer surface. In a similar style to the plaque situated at Railway Road, the text inscription will feature around this granite faced base.



### Sculptural Memorial

Drawings with scale measurements for the proposed work with consideration for the existing planter and base to which the sculpture will be affixed. Sculpture may be secured to base through foundational bolts with plates extending into the base or through welded fins on underside of sculpture which may be submerged in concrete base.





### Sculpture Location

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Coordinate System: TM65 Irish Grid

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**Artist/Project Brief Template**

Name of Group: Coleraine Bomb Memorial – Engagement Project

<p>FOCUS</p> <ul style="list-style-type: none"> <li>- Subject Matter (Themes)</li> </ul>	<p><u>Context and themes:</u></p> <p>On the 12<sup>th</sup> of June 1973, two car bombs exploded in Coleraine. The first occurred at 3pm on Railway Road killing 6 people, whilst the second in Hanover Place caused further panic and confusion in the aftermath of the first. Ahead of the 45<sup>th</sup> anniversary of the bombing in 2018, the Causeway Coast and Glens Borough Council passed a notice of a motion that council ‘give consideration, following appropriate consultation, to the erection of a permanent memorial to those who lost their lives.’ A public consultation was completed by LJ Consultancy in January 2021, which concluded that, whilst there was overwhelming support for a memorial, there was no consensus amongst the bereaved and injured about what a memorial should look like, or where it should be located (as outlined in Section 2). On that basis, it was recommended that Council ‘proceed with further engagement and facilitation with the families of victims, those injured and impacted to seek consensus on moving forward,’ which they agreed to undertake in March 2021.</p> <p>LJ Consultancy, were subsequently awarded the tender to develop and deliver an engagement project with the bereaved and injured, ‘to reach consensus on the on the design of, wording of (if any), and location of a structural memorial to those who lost their lives’ in the 1973 Bomb at Railway Road in Coleraine. The project was carried out over the period April-July 2021 in compliance with guidance of Covid-19 Public Health Association (PHA) and Northern Ireland Executive Office rules and regulations.</p> <p>Almost fifty years since the tragedy, a Causeway and Glens Borough Council motion the victims’ families have come together to speak with a unified voice in their desire and vision for a memorial. It is integral to all those involved with the project that it will have a lasting legacy within the community, not just in remembrance of the victims lost and those impacted but a collective solitary for continued peace. Although specific to the above event, the project remains part of wider conversations across Northern Ireland’s ever evolving landscape. As a focal point, it will create a space of remembrance at the heart of the community enhancing togetherness and utilising this remembrance to inform our collective future.</p>
<p>FORM</p>	<p>A full proposal document with supporting plans and images is attached, detailing the full extent of the proposal.</p>

<p>- Shape</p>	<p>The proposal consists of two parts; (1) one the installation of a circular plaque into the existing pavement at Railway Road marking the site of the bomb, (2) the second a sculptural memorial honouring the victims situated within a remodelled planter structure close to Coleraine Town Hall.</p> <p>The Railway Road plaque’s circular format set amongst the existing pavement will draw visual attention to the information and discourage heavy footfall. It will feature a distinct inner band lighter in colour into which the phrase ‘Never Again. Never Forgotten.’ will be inscribed.</p> <p>The sculptural memorial will feature six strands curving together from an initial unified wave. This is located within an existing planter at the Town Halal. At the point which the six would almost form a full circle the strands will fuse horizontally then split once again to rise upward on their own individual trajectory. The memorial would sit upon a base sloping down to the planter edge which would also act as the face upon which the selected text is inscribed. Rather than individual freestanding elements this allows for a highly cohesive piece where the base of the sculpture also functions as part of the work.</p>
<p>- Site / Size</p>	<p>We have identified an appropriate planter structure located close to the Town Hall which would house the sculptural memorial upon remodelling. A particular section of pavement on Railway Road has been selected for the installation of a circular plaque identifying the site of the bomb.</p> <p>Both sites have been chosen with consideration of the town dynamic, with knowledge of how and in what manner these spaces are used gathered from the lived experience of residents.</p> <p>Scale is documented on the sketches.</p>
<p>- Surroundings (what might complement or contest with your project?)</p>	<p>The sculptural memorial situated at Town Hall would be located directly in the town centre. Acting as a main route to many areas of the town, it experiences heavy footfall and functions as a meeting space for both locals and those visiting the town. It is likely the functionality of existing infrastructure such as benches etc. could be heightened with increased use by those engaging with the memorial. Established as a traditional space of remembrance, locating the piece close to other memorials and at the civic heart of the town evokes a commonality in a space of reflection and respect. Whilst visible in the immediate locality of the area, it will in no way detract or create conflict against the existing landscape.</p> <p>The high levels of footfall on Railway Road and a narrow pavement prevent the installation of the sculptural memorial there. However, the proposed plaque integrated in the ground will prevent any disruption to the existing street environment. It is extremely important for the families the site of the bomb is marked in this way.</p>



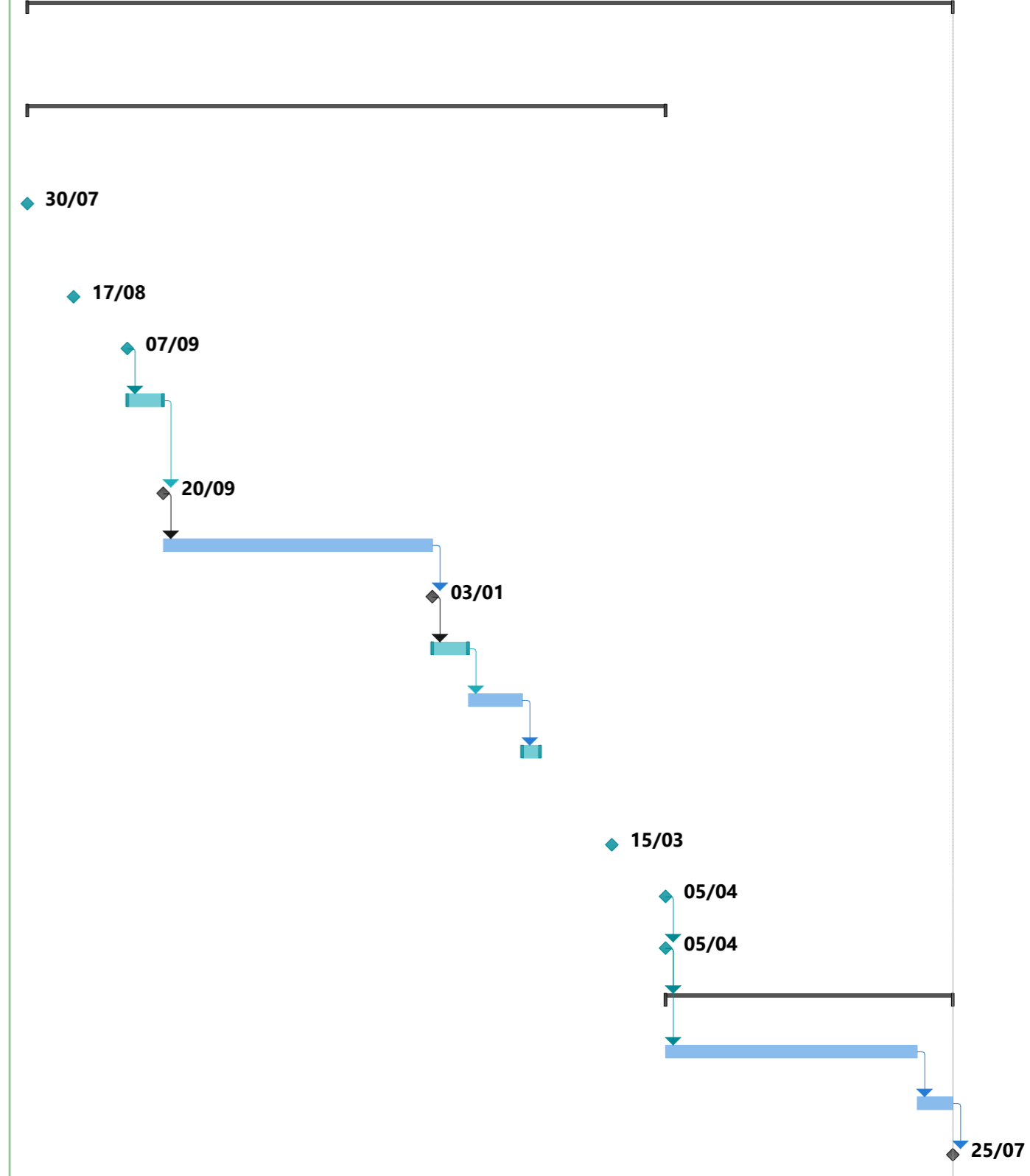
	<p>Although both sites are surrounded by retail, hospitality, and other sectors; neither piece would impact upon local business.</p>
<p>- Symbiosis (what else is happening in the area or with other groups?)</p>	<p>Close to the Town Hall, there is a number of memorial sculptures. It is a space of reflection and remembrance. There is also a good relations sculptural project. We consider this project to be an outworking of consensus that is reflective, full of remembrance and commemoration as well as looking to the future.</p> <p>This project has brought together victims and survivors impacted by the Coleraine bomb for the first time. The overarching priorities is to be factual, reflective and engage people with the memory of this event.</p>
<p>- Symbols (The elements, colours, movement, light)</p>	<p>The sculpture itself will be a spare but potent structure loaded with potential readings. The different elements including the contemporary sculpture and the text allow accessibility for a range of individuals arriving at the work. Drawing upon the futility and absence described by many of those bereaved and impacted, the design could be likened to a wing, tear, wave or the numeral 6. Careful material choices will allow for the elegant, flowing nature of the design to remain a strong visual for viewers, casting an image which may be held in the memory of their encounter with the memorial.</p> <p>The colours within the pieces pay homage to the traditional aesthetic of the town landscape and the range of materials already existing there. The granite chosen for the plaque and base of the main memorial compliments and echoes existing plaques and structures of a similar nature within the town. This material choice will also materially link the two selected sites drawing a visual coherence across the town.</p> <p>Alongside the plaque inscriptions, the sculpture will feature the date of the bomb ‘12<sup>th</sup> June 1973’ cut through the surface at the point across which all six strands fuse as one. This strongly connects the work to the information below and informs the reading of it for others. As the sun interacts with the text, it will evolve throughout the day with the shadows of the full work creating a stimulating visual for all.</p> <p>Situated in the town centre amongst an already functional shared space means the memorial will not simply create something reflective but visually attractive which all members of the community may engage with. The project will be enriched by other sensory factors already present in the selected areas. Comfortable seating areas and beautiful planting create an encouraging environment surrounding the memorial – with consideration for all members of the community.</p>
<p>- Structure (Materials)</p>	<p>Granite for plaque located at Railway Road and faced around the base of sculptural memorial at Town Hall. Sculptural memorial constructed from high grade stainless steel. Further material details can be found on visual interpretations attached.</p>

Pictures and Drawings	See attached
FUNCTION	
<ul style="list-style-type: none"> <li>- Story/Messages (What story and messages do you want your project to tell – about you, your area, your community, your hopes and dreams, your future, to the people that are going to experience/use your project? How will you ensure your project tells the story and gives the messages that you intend?)</li> <li>- Sensations/Feelings (What feelings do you want people who see/experience/use your project to have?)</li> </ul>	<p><u>Function.</u></p> <p>The memorial will be integrated into the lives of locals and visitors as well as offering a key space of remembrance for the families and potential anniversary events. There is a strong desire amongst the group to not only deliver something to remember those lost but also work which will enrich the local community for all. As a contribution to public space, it will help individuals to understand the past but also collectively how we may move forward. Potentially acting as a catalyst to provide dialogue for learning, spreading information on the bomb and its impact within the area. Almost fifty years later, there is a physical and metaphorical distance from the event, the engagement with the proposed memorial will draw this into the present. The visual impact of the memorial and plaque will encourage individuals to engage further. It is of the upmost importance, these families, and the town itself should have a memorial providing a space of reflection amongst a bustling town.</p> <p>Arguably each of the six strands may represent a victim with the strands fusing together to reflect the nature of how those lost, and their families are forever bound together by that day. Members of the victim’s families have expressed that this may be an opportunity to make closure in some form for them. The dichotomy in using these strong, industrial materials against the fragile fragments of memory from which the project developed makes a sense of absence palpable. It will deliver a muted experience, offering quiet moments of contemplation. For those affected by the event in may be a space to connect with others, both in more personal reflection and wider moments of collective remembrance. As an inclusive and easily accessible space the existing planting and well-maintained infrastructure provides a site where all can be at ease.</p> <p>The memorial has been developed in direct engagement with family members. Although a large public project, it is hoped the finished works will capture the intimacy through which the project was conceived. Informed largely from testimonials with the victims’ families these private exchanges are never shared; opposing a distinct representational image it allows the viewer to develop their own interpretation. The text and physical components will work tangentially to inform not just the factual reading of the event but in some way speak to the lived experience of those affected.</p>
<ul style="list-style-type: none"> <li>- Safety (Have you considered any risks?)</li> </ul>	<p>Considerations have been taken during the design process on risks and public safety, but approval should be sought from engineer to ensure validity and structural integrity of works before moving to fabrication from initial</p>

	artist impressions.
- Sustainability (Who will maintain and be responsible for your project after it is built?)	The council will remain responsible for the works once completed. The materials chosen have been carefully selected for their durability and minimal maintenance.
- Need for your vision, aspirations, hope, feelings to be expressed in an inscription format at the site?	Both pieces will feature inscription. At Railway Road this will feature a central piece of information around which the repeated motif described above will feature. At the sculptural memorial at Town Hall, inscription will feature around the granite base upon which the sculpture rests. This will include the victims’ names alongside other information.  Full details can be seen through attached visuals.

# Coleraine Memorial

ID	Task Name	Duration	Start	Finish	Predecessors	Resource Names	Qtr 2, 2021			Qtr 3, 2021			Qtr 4, 2021			Qtr 1, 2022			Qtr 2, 2022			Qtr 3, 2022	
							Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
1	<b>Coleraine Memorial</b>	<b>257 days</b>	<b>Fri 30/07/21</b>	<b>Mon 25/07/22</b>																			
2																							
3	<b>Design development &amp; Procurement</b>	<b>177 days</b>	<b>Fri 30/07/21</b>	<b>Tue 05/04/22</b>																			
4	Receipt of budget costs from artist	0 days	Fri 30/07/21	Fri 30/07/21																			
5	L&D Committee	0 days	Tue 17/08/21	Tue 17/08/21																			
6	Council Approval	0 days	Tue 07/09/21	Tue 07/09/21																			
7	Preparation of planning application by Capital Works	2 wks	Tue 07/09/21	Mon 20/09/21	6																		
8	Submit planning application	0 days	Mon 20/09/21	Mon 20/09/21																			
9	Consideration by planning committee	15 wks	Tue 21/09/21	Mon 03/01/22																			
10	Planning approval	0 days	Mon 03/01/22	Mon 03/01/22																			
11	Preparation of ITT documents	2 wks	Tue 04/01/22	Mon 17/01/22	10																		
12	Tender period	3 wks	Tue 18/01/22	Mon 07/02/22	11																		
13	Tender assessment and tender report	1 wk	Tue 08/02/22	Mon 14/02/22	12																		
14	L&D Committee	0 days	Tue 15/03/22	Tue 15/03/22																			
15	Council Approval	0 days	Tue 05/04/22	Tue 05/04/22																			
16	Contract Award	0 days	Tue 05/04/22	Tue 05/04/22	15																		
17	<b>Construction</b>	<b>80 days</b>	<b>Tue 05/04/22</b>	<b>Mon 25/07/22</b>	<b>16</b>																		
18	Fabrication of sculpture	14 wks	Tue 05/04/22	Mon 11/07/22	16																		
19	Erection of sculpture	2 wks	Tue 12/07/22	Mon 25/07/22	18																		
20	Completion	0 days	Mon 25/07/22	Mon 25/07/22	19																		



Project: Coleraine Memorial  
Date: Fri 23/07/21

Task		Inactive Task		Inactive Milestone		Inactive Summary		Manual Summary Rollup		Manual Summary		External Milestone	
Split		Inactive Milestone		Inactive Summary		Manual Task		Finish-only		Manual Progress		Manual Progress	
Milestone		Inactive Summary		Manual Task		Finish-only		External Tasks		Manual Progress		Manual Progress	
Summary		Manual Task		Finish-only		Manual Progress		External Tasks		Manual Progress		Manual Progress	
Project Summary		Duration-only		External Tasks		Manual Progress		External Tasks		Manual Progress		Manual Progress	

## Annex D

**Low** **Med** **High**

### Risk management plan including potential risks, mitigating factors and actions are contained

Potential Risk	Details	Mitigating Factors/Actions
Potential to cause harm to victims and survivors who have engaged with this process	Families are named in this report and happy to be attributed to consensus	Care and diligence to families of victims and survivors could be offered by Council. Information and road-map provided to families that includes potential delays Communication and public relations support could be provided to families.
Council dynamics impact on communication with participants	Government processes and bureaucracy can be ambiguous for families and individuals	Process (planning, procurement, fabrication and installation) has been explained to all families involved. Council officers could provide a road-map for delivery and provide regular (quarterly) updates. Council could undertake a launch/unveiling plan with families
Lack of maintenance and conservation of new plaque and structural memorial	Pollution and biological growths (rainwater, sulphur and carbon deposits) particularly at road-side memorials as well as ageing having a negative effect.	Council maintenance such as regular cleaning and suitable planting at the structural memorial site would mitigate against this. Information about approach to maintenance and cleaning could be developed within Council as per contemporary practice.
Higher level intervention by NI Executive, The Executive Office or Westminster on commemorations in public spaces	The potential publication of the Flags, Identity, Culture and Tradition Commission could have a significant impact on future memorials in public spaces with a potential impact on the timing, delivery and context of the memorial.	This report remains unpublished (July 2021). Any publication would require policy interventions and public debate which could move beyond the time-frame of this memorial. This memorial does not glorify violence and is neutral. Careful thoughtfulness has been given by families to the future contribution to peace and reconciliation.
Vandalism of plaque and/or structural memorial	Anti-social behaviour could damage or impact negatively the memorial or plaque	Maintenance Plan to be established. Community engagement and response plan. Oral history via QR code to further educate and inform people on the bomb. High visibility on CCTV and public realm.
Legitimacy of memorial is questioned	People who have not engaged to date come forward Participants unhappy with outcome or dispute the outcomes	Consultation has been undertaken with all of those related to people killed in the bomb. Media (traditional and new media) has highlighted the consultation and engagement processes since November 2020 Process has been considered, reflective and inclusive.
Reputational Risk to Council	No progress or long delay on delivering memorial	Process has been communicated to families and subsequently expectations are for delivery: information can be provided to families. Delivery according to roadmap.
Delay to fabrication and installation	Impact on families' confidence in process and outcome Impact on community confidence on council deliverability	Process explained to families during consultation re planning, procurement, fabrication and installation of plaque and structural memorial. Communication lines between council officers and families have been established. Wider public communications is possible via councillors and council officers.
Risk to full completion of the project	Due to two elements, delivery of aspect could jeopardise or delay second element.  Risk that Part 1 delivery (ie Plaque) may offset, disrupt or delay delivery of Part 2 (ie Structural memorial)	Roadmap could be agreed and set with Council and confirmed to families.  Regular updates communicated.
Availability of materials	COVID-19 and UK-exit has had supply chain pressures on a variety of materials. This could add delay to timeframe.	Clear roadmap for Planning, Procurement and Fabrication of plaque and structural memorial established at Council level and with families. Regular updates communicated.

Inflammatory public discourse regarding memorial unveiling	Wider negative community relations at time of unveiling(s) of memorial	Launch and unveiling plan to be undertaken by Council in development with Council officers and communications team in consultancy with families.
Alternative, unauthorised or discrete commemorative event(s) at sites	People or organisations unconnected to families or Council mount disruptive commemorative events at one or other site	Ongoing engagement between Council and families. Official commemorative event established. This could be supplemented by wider information and education programme.
Council does not proceed with memorial and / or plaque	Victim's families have been encouraged to engage in a process to provide ownership and legitimacy of the project. Whilst they were discussing a memorial a plaque to mark the spot of the bomb was an essential element for the families.	Throughout the process, after the initial consultation, those engaged have been comforted that council is committed to providing a structural memorial however they have been made aware of the implications should a consensus be reached for installation on property that does not belong to council. Those engaged are committed only if both the plaque and structural memorial are both pursued.