



**Present**                      **Members:**                      Councillor Peacock (Chair)  
   Aldermen Baird, Boyle, S McKillop  
   Councillors Beattie, Chivers, Knight-McQuillan (Vice Chair), MA McKillop, C McShane,  
**Officers:**                      Democratic and Central Services Manager

<b>Agenda No.</b>		<b>ACTION</b>
<b>1.</b>	<b>Apologies</b>	
	Councillors Dallat O'Driscoll, Schenning	Note
<b>2.</b>	<b>Draft Terms of Reference</b>	
	The Democratic and Central Services Manager presented a draft Terms of Reference. Following discussion it was <b>AGREED - to approve the Terms of Reference for the Women's Working Group.</b>	To CP&R
<b>3.</b>	<b>Draft Action Plan</b>	
	The Democratic and Central Services Manager presented a Draft Action Plan for 2021-2022. Members discussed the content and <b>AGREED</b> the following: <ul style="list-style-type: none"> <li>• Add timescales and any additional costs for delivery of initiatives.</li> <li>• Maintain the document as a live Action Plan for the remainder of the term of the Council which can be kept under constant review by the WWG and changes made on a rolling basis.</li> <li>• Explore and add actions involving schools and women's community organisations where appropriate.</li> <li>• Further develop themes for actions to be developed under.</li> <li>• Following consultation with other service areas update detail under proposed actions listed and bring back for further consideration by the WG.</li> </ul>	To CP&R  DCSM to bring further draft to next meeting.

Agenda No.		ACTION
	The Democratic and Central Services Manager confirmed that a representative from the Women's Development Resource Agency would be invited to meet the WWG members. The date to be confirmed.	
<b>4.</b>	<b>Date of next meeting</b>	
	Date to be confirmed.	DCSM

**This being all the business the meeting closed at 7.55pm.**