

<b>Title of Report:</b>	<b>Grant Funding Programmes 2020-21</b>
<b>Committee Report Submitted To:</b>	<b>Leisure &amp; Development Committee</b>
<b>Date of Meeting:</b>	<b>19<sup>th</sup> November 2019</b>
<b>For Decision or For Information</b>	<b>For Decision</b>

<b>Linkage to Council Strategy (2019-23)</b>	
Strategic Theme	Resilient, Healthy & Engaged Communities
Outcome	Develop & promote stable and cohesive communities
Lead Officer	Funding Unit Manager

<b>Budgetary Considerations</b>	
Cost of Proposal	Subject to 2020-21 rate Setting Process
Included in Current Year Estimates	<b>YES/NO</b>
Capital/Revenue	Revenue/Capital
Code	
Staffing Costs	

<b>Screening Requirements</b>	Required for new or revised Policies, Plans, Strategies or Service Delivery Proposals.		
Section 75 Screening	Screening Completed:	Yes	Date: 10.10.17
	EQIA Required and Completed:	No	Date:
Rural Needs Assessment (RNA)	Screening Completed	Yes	Date: 30.09.19
	RNA Required and Completed:	No	Date:
Data Protection Impact Assessment (DPIA)	Screening Completed:	Yes/No	Date:
	DPIA Required and Completed:	No	Date:

## 1.0 Purpose of Report

The purpose of this report is to recommend the annual grant funding programmes to Council for the 2020-21 period.

## 2.0 Background

Every year Council agrees an annual programme of grants. The grant funding programmes target resources to meet identified need and further Council's objectives as outlined in Council's Corporate Plan and individual Service Strategies.

In the 2019-20 Grant funding period the following grant programmes are being delivered:

	<b>Grant Programme</b>	<b>No of Projects</b>	<b>Budget</b>	<b>Amount Requested</b>	<b>LoO Amount</b>
1	Building a United Community Fund	3	£15,000.00	£16,429.00	£3,950.00
2	Community Development Support Grant	49	£94,122.00	£116,559.21	£86,774.44
3	Community Festivals Fund	42	£71,490.00		£62,055.00
4	Culture Arts and Heritage Grant Scheme	24	£21,000.00	£31,694.50	£22,445.00
5	Large Events Funding	8	£242,426.00	£336,225.00	£303,650.00
6	Small Events Funding	6	£7,700.00	£61,550.00	£60,050.00
7	Policing and Community Safety Grant Scheme	4	£25,000.00	£84,336.00	£19,775.00
8	Culture Arts and Heritage – Creative Practitioner's Bursary Scheme	3	£3,000.00	£2,890.00	£2,540.00
9	Culture Arts and Heritage – Youth Creative Skills Bursary Scheme	36	£3,000.00	£9,622.50	£2,160.00
10	Social Inclusion Grants	27	£15,575.00	£18,723.00	£12,283.00
13	Everybody Active Grants	30	£34,936.00	£48,067.95	£28,143.50
14	Enterprise Fund	5	£50,000.00	£208,579.55	£43,478.21
15	Festive Fund	19	£4,240.00	£5,550.00	£4,750.00
16	Landfill Communities Fund	6	£127,060.71	£141,806.50	£132,075.25
17	Town Twinning Grant	2	£20,000.00	£25,000.00	£10,000.00
18	The 148 <sup>th</sup> Open Legacy Fund	10	£100,000.00	£142,593.00	£99,997.00
	<b>TOTALS</b>	<b>274</b>	<b>£834,549.71</b>	<b>£1,249,626.21</b>	<b>£894,126.40</b>

### 3.0 Grant Funding Programmes 2020-21

An Elected Members Grant Programmes workshop was held on 17<sup>th</sup> October 2019 at which the proposed grant programmes for the 2020-21 period were presented and discussed.

At the workshop Members requested;

- A two stage application process for the Tourism Events Funds. Stage 1 will be used to determine eligibility and to signpost applicants to the most appropriate fund.
- That the Tourism Small Events Fund is renamed the Tourism Events Growth Fund.
- That Officers consider the development of a grant programme for the purchase of automated external defibrillators.

A summary of the proposed grants programmes for 2020-21 is attached at **Annex A**, which includes a brief overview of each proposed grant and the criteria to be used for assessment.

The Grant Funding Programmes available for the 2020/21 period are as follows:

	Grant Programme	Revenue / Capital	Council Funding Contribution	External Funding Rate	Project Intervention Rate	Maximum Award
1.	Culture Art and Heritage Grants Programme	R	100%	0%	100%	£1,000
2.	Creative Practitioners Bursary Scheme	R	100%	0%	100%	£1,000
3.	Youth Creative Skills Bursary Scheme	R	100%	0%	100%	£200
4.	Building a United Community Fund	R	25%	75% - The Executive Office	100%	£1,500
5.	Community Development Support Grant	R	50%	50% - DfC	75%	£1,000 / £2,000
6.	Community Festivals Fund Grant	R	53%	47% - DfC	75%	£750 / £1,500 / £3,000
7.	Social Inclusion Grant	R	50%	50% - DfC	85%	£500
8.	Tourism Large Event Fund	R	100%	0%	50%	£100,000
9.	Tourism Growth Event Fund	R	100%	0%	50%	£15,000
10.	Christmas Festive Fund	R	100%	0%	100%	£250
11.	Enterprise Fund	R	100%	0%	100%	£10,000
12.	Landfill Community Fund	Landfill Tax	0%	100% - HMRC	75%	£30,000
13.	Town Twinning Fund	R	100%	0%	100%	£5,000
14.	Major Capital Grants Programme	C	100%	0%	TBC	TBC
15.	Minor Capital Grants Programme	C	100%	0%	TBC	TBC
16.	PCSP	DoJ	0%	100%	100%	TBC (£5,000)
17.	Everybody Active Grants Programme	Sport NI	0%	100%	100%	(£1,000)
18.	Rural Business Development Grant Scheme	DAERA	0%	100% - DAERA	50%	£4,999

#### 4.0 Support to Applicants

Grant Roadshows will take place throughout the Causeway Coast and Glens Borough

2.30pm, 4 <sup>th</sup> December 2019, Large Committee Room, Cloonavin, <b>Coleraine</b>
7.00pm, 4 <sup>th</sup> December 2019, Conference Room. Joey Dunlop Centre, <b>Ballymoney</b>
2.00pm, 5 <sup>th</sup> December 2019, Auditorium, Roe Valley Arts Centre, <b>Limavady</b>
7.00pm, 5 <sup>th</sup> December 2019, Board-Room, Sheskburn House, <b>Ballycastle</b>
7.00pm, 16 <sup>th</sup> December 2019, NACN, 25 Mill Street, <b>Cushendall</b>

A number of additional workshops have been planned to support applicants to the 2020-21 Grant programmes:

<b>Grant</b>	<b>Training</b>	<b>Location</b>	<b>Time</b>
- Community Development Support Grant - Social Inclusion - Community Festival Fund	How to write a good application	Large Committee Room, Cloonavin	Monday 9 <sup>th</sup> December @ 6.30pm
Tourism Events Fund Mandatory Training Session	How to write a good application	Large Committee Room, Cloonavin	Monday 13 <sup>th</sup> January 9am – 5pm
4 x Tourism Events Fund Drop In Clinics	Guidance on completing application	Coleraine Ballymoney Ballycastle Limavady	TBC

#### 5.0 Recommendations

- It is recommended that the Leisure and Development Committee recommends to Council the grant programmes (excluding Capital Grant Programme), criteria and scheduling proposed for 2020-21 as detailed above and summarised in Annex A.
- It is recommended that the Leisure & Development Committee considers the affordability of the annual grant programmes and therefore a reduction to the revenue allocation for 2020-21. Based on 2018-19 allocation of £430,900 this equates to:
  - a. 5% - £21,545
  - b. 10% - £43,090
  - c. 20% - £86,180
- It is recommended that the Leisure and Development Committee recommends to Council a review of the affordability, programme parameters and specific criteria of the Capital Grants Programme prior to a decision on opening the programme for applications in 2020-21.

## Annex A



## Grant Programmes 2020-2021

### Summary Document

<b>Content</b>	<b>Page</b>
Introduction	2
Grant programmes 2020/21	3-4
Who can Apply	5
How to Apply	5
What can / cannot be funded	6-7
Assessment, Payment & Appeals Processes	8-9
Equal Opportunities Monitoring	9
<b>Appendices:</b>	<b>10-32</b>
Grant Programme Summary Sheets	

## 1.0 Introduction

This summary document provides information, guidance and support on Causeway Coast and Glens Borough Council's grant funding programmes for the period 2020/21. Contained in this document you will find information on how to apply, what types of funding are available for the coming year, whether or not you are eligible to apply, information on how your application will be assessed and where to go for advice and support.

If you are intending to apply for one of the Council grants you are strongly advised to read the individual guidance notes which are available for each grant programme – they will provide a broader overview of the individual fund you are applying to as well as providing in depth support on how to answer the specific questions and precise information on what is eligible and what is not eligible when developing your budget.

The general purpose of all our Grants Funds is to help pay for projects that match our targets. In each financial year there is a call for applications, followed by a series of grant funding roadshows where potential applicants will have an opportunity to meet with Council officers and discuss their project prior to application. The roadshows for the 2020/21 grant programmes are scheduled to take place as follows:

2.30pm, 4th December 2019, Large Committee Room, Cloonavin, **Coleraine**

7.00pm, 4<sup>th</sup> December 2019, Conference Room. Joey Dunlop Centre, **Ballymoney**

2.00pm, 5<sup>th</sup> December 2019, Auditorium, Roe Valley Arts Centre, **Limavady**

7.00pm, 5<sup>th</sup> December 2019, Board-Room, Sheskburn House, **Ballycastle**

7.00pm, 16<sup>th</sup> December 2019, NACN, 25 Mill Street, **Cushendall**

## 2.0 Grant Programmes 2020/21

2.1 The Grant Funding Programmes available for the 2020/21 period are as follows:

	Grant Programme	Revenue / Capital	Opening Date	Closing Date	Reports to Council
1.	Culture Art and Heritage Grants Programme	R	4 <sup>th</sup> Dec 2019	12 noon Friday 31 <sup>st</sup> January 2019	For information
2.	Creative Practitioners Bursary Scheme	R	4 <sup>th</sup> Dec 2019	12 noon Friday 28 <sup>th</sup> February 2020	For information
3.	Youth Creative Skills Bursary Scheme	R	4 <sup>th</sup> Dec 2019	12 noon Friday 24 <sup>th</sup> April 2020	For information
4.	Building a United Community Fund	R	4 <sup>th</sup> Dec 2019	1. Rolling	For information
5.	Community Development Support Grant	R	4 <sup>th</sup> Dec 2019	12noon Friday 31 <sup>st</sup> January 2020	March 2020
6.	Community Festivals Fund Grant	R	4 <sup>th</sup> Dec 2019	12noon Friday 17 <sup>th</sup> January 2020	March 2020
7.	Social Inclusion Grant	R	4 <sup>th</sup> Dec 2019	12noon Friday 7 <sup>th</sup> February 2020	March 2020
8.	Tourism & Recreation Large Event Fund	R	4 <sup>th</sup> Dec 2019	Stage 1 Closes 12 noon Thursday 16 <sup>th</sup> December 2019 Stage 2 closes 12 noon Wednesday 12 <sup>th</sup> February 2020	March 2020
9.	Tourism Events Growth Fund	R	4 <sup>th</sup> Dec 2019	Stage 1 Closes 12 noon Thursday 16 <sup>th</sup> December 2019 Stage 2 closes 12 noon Wednesday 12 <sup>th</sup> February 2020	March 2020
10	Christmas Festive Fund	R	24 <sup>th</sup> Aug 2020	12 noon Friday 25 <sup>th</sup> September 2020	September 2020
11.	Enterprise Fund	R	6 <sup>th</sup> April 2020	12 noon Friday 15 <sup>th</sup> May 2020	June 2020
12	Landfill Community Fund	Landfill Tax	4 <sup>th</sup> Dec 2019	12 noon Wednesday 5 <sup>th</sup> February 2020	April 2020
13	Town Twinning Fund	R	4 <sup>th</sup> Dec 2019	12 noon Friday 28 <sup>th</sup> February 2019	April 2020
14.	Major Capital Grants Programme	C	TBC	TBC	TBC
15.	Minor Capital Grants Programme	C	TBC	TBC	TBC
16	PCSP	DoJ	TBC	TBC	For information
17	Everybody Active Grants Programme	Sport NI	TBC	TBC	For information
18	Rural Business Capital Grants Programme	DAERA	TBC	TBC	For information

2.2 You cannot apply to more than one fund for the same project. If you are applying for more than one of our grants, the projects you are applying for must be different from each other.

Each grant fund is limited. Even if an application scores highly, we cannot guarantee all or any of the funding. These are all competitive funds and where necessary applications will be ranked according to how well they score and funding may be awarded to the highest ranked projects only.

DRAFT



### 3.0 Who can apply?

3.1 To be eligible for grant-aid, you will have to show that your organisation is a bona fide organisation that is well run and that it:

- Has a properly adopted “Governing Document” such as a constitution or memorandum and articles of association which clearly show that it is non-profit making and taking.

(Council’s Enterprise Fund and the DAERA funded Rural Business Capital Grant Scheme are exceptions and can make awards to local business)

- Is open, accountable and representative of the geographical area in which it serves.
- Be based in the Causeway Coast and Glens Borough Council area or have their main activities based in the Causeway Coast and Glens Council area.

### 4.0 How to Apply:

4.1 Applications to Council for grant aid should be made via the Councils online funding hub [www.causewaycoastandglens.gov.uk](http://www.causewaycoastandglens.gov.uk)

Hard copies of the application forms and guidance notes can be made available upon request. Please contact the Central Funding Unit to request hard copies on 028 7034 7198.

Our grant programmes have been designed to make the application process as easy and straightforward as possible.

4.2 The application process is in 2 parts:

**Part A** is eligibility and this part of the application form is the same for all Council Grant Funding Programmes. This section gathers information about how your organisation is set up, governed and managed.

**Part B** is where you fill in your project details, and this part of the application is specific to the grant programme you are applying to. If you are applying for multiple grants, section A need only be completed once, whereas a section B must be completed for each grant you are applying for.

If you have previously applied for a grant from Causeway Coast and Glens Borough Council you will be able to clone your Part A. Unless your constitution / governing documents have changed you need not resubmit these to Council. You are however required to submit your latest accounts each financial year.

## **5.0 What we can / cannot fund**

Please refer to the individual Grant programme Guidelines for specific eligibility under each grant programme.

### **5.1 What we can fund**

The list below only includes elements which are common to Council's Grant Programmes.

- A proportion of core running costs (part payment of salaries, heat and light, insurance, rent or premises costs, office costs, etc.).
- Programme or activity costs which are directly relevant to the application.
- Travel and transport costs.
- Hire or purchase of equipment for meeting project needs
- Venue hire (excluding hire of groups own premises)
- Technical assistance.
- Training or facilitation costs.
- Festivals and events.
- Capital costs.
- Best practice visits.
- Publicity, marketing.
- Catering (a limit may be placed on the level of funding allowed towards hospitality and catering/ refreshments)

### **5.2 What we don't fund**

Some exclusions will apply, unless specifically allowed for within specific funding programmes:

- Individuals, unless within a bursary framework.
- Businesses and for-profit organisations where funding would contravene local government, State Aid rules or other legislation. (Council's Enterprise Fund will grant-aid businesses but state-aid rules will apply).
- Projects or activities which are delivered outside of the Council area and DO NOT meet the needs within the area.
- Activities which are discriminatory, political, or are classed as proselytizing in nature.
- General appeals.
- Those organisations who have substantial, demonstrable, unrestricted reserves.

- Costs that can be claimed back from elsewhere e.g. VAT.
- Costs that are not auditable e.g. cash payments unsupported by an approved petty cash system.
- Costs towards banking charges and / or repayment of debt.
- Payments made to individual members of the applicant group or organisation who have a pecuniary interest.
- Retrospective costs e.g. activities completed or costs incurred before the agreement of funding.
- Programmes or activities which are considered the core activity of national or regional government, Government Departments or arms-length body, such as health or education.
- Gifts and prizes.
- Alcohol

**5.3** Applications that are not complete or do not provide a detailed project budget are also not eligible.

We are unlikely to fund an organisation that is in poor financial health or cannot show effective financial control.

As well as the above, your project or organisation must also meet the specific eligibility for any of the grants applied for. (This information is shown in the eligibility section of your application form, and detailed in the programme specific guidance notes).

## **6.0 Assessment Payment & Appeals Processes**

### **6.1 Assessment process:**

Every grant application that we receive will be assessed for the following:

- to ensure that the application is eligible, and
- for reassurance of each organisation's capability to deliver the proposal, and
- how well the proposal meets the programme specific criteria and contributes to Council's Strategic Priorities

The assessment framework for each grant programme is detailed in the appendix tables at the back of this summary document.

### **6.2 What happens next?**

If an application is successful, Council will issue a letter of offer which is a legal agreement with the organisation to deliver on the proposals outlined in the application form.

Your organisation will be invited to training that will explain the processes and procedures for submitting a grant claim, marketing and promotion, monitoring and evaluation requirements and the process of verification. The training is a good way to establish the working relationship between Grant recipients and Council Officers, so that should the applicant have any support needs, the Council can respond in an appropriate and timely manner.

### **6.3 All Council funding is paid retrospectively.**

We may make an advance payment of 50% of your grant if need can be demonstrated. The balance of your grant aid will be paid upon satisfactory completion of your project and once we have verified your project expenditure.

### **6.4 Appeals Process**

If you are unhappy with the funding decision made, you may appeal against the decision. The purpose of this is to ensure that the decisions taken and procedures followed by assessment panels and Committees for individual applications are applied fairly and consistently.

The Review will provide an independent process through which an applicant will have the opportunity to demonstrate to the Review Panel that either:

- the outcome was unreasonable or
- that the proper procedures were not followed

Appeals on any other grounds will not be considered.

## **6.5 Equal Opportunities Monitoring**

We must promote equal opportunities. We must also promote good relations between people of different religious belief, political opinion or racial group. All applicants must complete the Equal Opportunities Monitoring Questionnaire. We will treat as anonymous all of the information you provide in this questionnaire. We do not consider it in the assessment of your application. Please complete the section on “your beneficiaries” for each grant you are applying for.

DRAFT

## Appendix 1

<b>Name of the Programme</b>	<b>Culture Arts &amp; Heritage Grants 2020-21</b>			
<b>Overview</b>	<p>Organisations have to demonstrate how their organisation contributes to any one of the following Culture, Arts and Heritage Aims identified in the Causeway Coast and Glens Borough Council's Culture, Arts and Heritage Strategy 2016-2021.</p> <ul style="list-style-type: none"> <li>• <b>Enhancing Our Cultural Venues and Assets</b> – To use our landscape and our cultural assets and activities to enable opportunities for both local people and visitors to participate in Culture, Arts and Heritage in the area.</li> <li>• <b>Investing in Creative learning and Skills Development</b> –To support the creative development our young people and our creative practitioners through training, skills development and providing opportunities to showcase work</li> <li>• <b>History, Heritage and Cultural Tourism</b> –To promote a sense of pride, identity and deeper understanding of our area by bringing together the many stories, histories, identities and languages which are present in the area</li> </ul>			
<b>Assessment &amp; Scoring</b>	Criteria	Score out of a possible 5	Weighting	Possible Score
	Q1 – Clear and concise evidence of a developed project with a Culture, Arts and Heritage ethos		X 3	15
	Q2 – Clear and realistic objectives set for the project		X 1	5
	Q3 – A clear understanding of how the project objectives link to the Culture, Arts and Heritage aims and can help work towards these.		X 1	5
	Q4 - Extent of ability, skills and experience of the group which enables them to deliver the project		X 1	5
	Q5 – A clear understanding of why this project is needed and how you know this		X 2	10
	Q6 – Detailed explanation of planned promotion of project		X 1	5
	Q7 Monitoring and Evaluation		X 1	5
				50
<b>Applications must score 65% in order to avail of funding.</b>				
<b>Grant Amount</b>	Grants are available for a maximum of 100% of the total project costs up to a maximum of £1000			
<b>Responsible Service Area</b>	Community & Culture			
<b>Contact information for applicant support purpose</b>	<p>Applications may be discussed with officers within the Cultural Arts and Heritage Service Unit before submitting your application:</p> <p><u>Arts Projects</u>            Elaine Gaston 028 2076 2225 <a href="mailto:elaine.gaston@causewaycoastandglens.gov.uk">elaine.gaston@causewaycoastandglens.gov.uk</a>  <u>Museum/Heritage Projects</u>            Nic Wright 028 2764 9484 <a href="mailto:nic.wright@causewaycoastandglens.gov.uk">nic.wright@causewaycoastandglens.gov.uk</a></p>			

<b>Name of the Programme</b>	<b>Creative Practitioners Bursary Scheme 2020-21 (Creative Skills Development)</b>												
<b>Overview</b>	<p>This bursary scheme links to Strategic Theme 2 in the Cultural Strategy - Investing in creative learning &amp; creative skills development by supporting the creative development of creative practitioners through training, skills development and providing opportunities to showcase work</p> <p>Applicants must be able to:</p> <ul style="list-style-type: none"> <li>• Clearly show what the training or development opportunity is by producing a course programme, details of facilitators etc.</li> <li>• Demonstrate a quality professional practice (e.g. of published works, exhibitions etc.)</li> <li>• Have sufficient experience in their creative art form - please provide an up to date CV and artist's statement with your application. Emerging artists who do not meet these criteria must provide two references from established artists in their field.</li> <li>• Demonstrate how the training or development opportunity will be of benefit to them.</li> <li>• Allow, at least, a 2 month lead-in-time from the deadline for submission of the application and the date of the commencement of the training/development opportunity.</li> </ul>												
<b>Assessment &amp; Scoring</b>	<table border="1"> <thead> <tr> <th data-bbox="327 795 965 862">Criteria</th> <th data-bbox="965 795 1412 862">Assessment</th> <th data-bbox="1412 795 1524 862">Pass /Fail</th> </tr> </thead> <tbody> <tr> <td data-bbox="327 862 965 1041">Q1 Please describe the training or development opportunity or creative project for which you are applying for assistance</td> <td data-bbox="965 862 1412 1041">Has the applicant provided a bona fide letter of acceptance or confirmation of an place on a course or a 500 word description of creative project</td> <td data-bbox="1412 862 1524 1041"></td> </tr> <tr> <td data-bbox="327 1041 965 1276">Q2 Demonstrate a quality, professional practice. Emerging practitioners who do not meet these criteria must provide two references from established practitioners in their field.</td> <td data-bbox="965 1041 1412 1276">Evidence of experience/track record in this field. (Provide an up to date CV and practitioners statement with your application, examples of work e.g. slides, publications) or two references from established practitioners.</td> <td data-bbox="1412 1041 1524 1276"></td> </tr> <tr> <td data-bbox="327 1276 965 1411">Q3 Demonstrate how the training/development opportunity will be of benefit to you</td> <td data-bbox="965 1276 1412 1411">Evidence provided of benefits detailed</td> <td data-bbox="1412 1276 1524 1411"></td> </tr> </tbody> </table>	Criteria	Assessment	Pass /Fail	Q1 Please describe the training or development opportunity or creative project for which you are applying for assistance	Has the applicant provided a bona fide letter of acceptance or confirmation of an place on a course or a 500 word description of creative project		Q2 Demonstrate a quality, professional practice. Emerging practitioners who do not meet these criteria must provide two references from established practitioners in their field.	Evidence of experience/track record in this field. (Provide an up to date CV and practitioners statement with your application, examples of work e.g. slides, publications) or two references from established practitioners.		Q3 Demonstrate how the training/development opportunity will be of benefit to you	Evidence provided of benefits detailed	
Criteria	Assessment	Pass /Fail											
Q1 Please describe the training or development opportunity or creative project for which you are applying for assistance	Has the applicant provided a bona fide letter of acceptance or confirmation of an place on a course or a 500 word description of creative project												
Q2 Demonstrate a quality, professional practice. Emerging practitioners who do not meet these criteria must provide two references from established practitioners in their field.	Evidence of experience/track record in this field. (Provide an up to date CV and practitioners statement with your application, examples of work e.g. slides, publications) or two references from established practitioners.												
Q3 Demonstrate how the training/development opportunity will be of benefit to you	Evidence provided of benefits detailed												
<b>Grant Amount</b>	Maximum of 100% of the total project costs up to £1000.												
<b>Responsible Service Area</b>	Community & Culture												
<b>Contact information for applicant support purpose</b>	<p>Applications may be discussed with officers within the Cultural Services Unit of the Council listed below:</p> <p>Elaine Gaston      028 2076 2225      <a href="mailto:elaine.gaston@causewaycoastandglens.gov.uk">elaine.gaston@causewaycoastandglens.gov.uk</a></p> <p>Nic Wright      028 2764 9484      <a href="mailto:nic.wright@causewaycoastandglens.gov.uk">nic.wright@causewaycoastandglens.gov.uk</a></p>												

<b>Name of the Programme</b>	<b>Youth Creative Skills Bursary Scheme 2020-21</b>		
<b>Overview</b>	<p>This bursary scheme links to Strategic Theme 2 in the Cultural Strategy - Investing in creative learning &amp; skills development:  <i>To support the creative development of our young people and creative practitioners through training, skills development and providing opportunities to showcase work</i></p> <p>Applicants must be able to:</p> <ul style="list-style-type: none"> <li>Clearly show what the training or development opportunity is by producing a course programme, details of facilitators etc.</li> <li>Demonstrate a commitment to the creative form for which they are requesting the bursary</li> <li>Show sufficient experience in the creative form</li> <li>Demonstrate how the training or development opportunity will be of benefit to them.</li> <li>Allow, at least, a 2 month lead-in-time from the deadline for submission of the application and the date of the commencement of the training/development opportunity.</li> </ul>		
<b>Assessment &amp; Scoring</b>	Criteria	Assessment	Pass/Fail
	Q1 Description of the training or development opportunity for which you are applying for assistance	Has the applicant provided details of a bona fide letter of acceptance or confirmation of a place on a course.	
	Q2 Applicants commitment to the creative art form for which you are requesting your bursary.	Evidence of experience/track record in this field	
Q3 How the training/development opportunity for which you are applying for assistance, will be of benefit to you.	Will the opportunity enhance/develop the applicants skills in this art form		
<b>Grant Amount</b>	An award will be 100% of the total cost of the training, up to a maximum of £200.		
<b>Responsible Service Area</b>	Community & Culture		
<b>Contact information for applicant support purpose</b>	<p>Applications may be discussed with officers within the Cultural Services Unit of the Council listed below:</p> <p><u>Arts</u>  Elaine Gaston      028 2076 2225      <a href="mailto:elaine.gaston@causewaycoastandglens.gov.uk">elaine.gaston@causewaycoastandglens.gov.uk</a></p> <p><u>Museums/Heritage</u>  Nic Wright      028 2764 9484      <a href="mailto:nic.wright@causewaycoastandglens.gov.uk">nic.wright@causewaycoastandglens.gov.uk</a></p>		



<b>Name of the Programme</b>	<b>Building A United Community Fund 2020-21</b>																							
<b>Overview</b>	<p>“Building a United Community” Fund has been designed to support, promote and develop Good Relations projects throughout the council area.</p> <p>Organisations applying for funding from the Building a United Community Fund will have to demonstrate how their organisation contributes to the Good Relations Aims identified in the Causeway Coast and Glens Council Good Relations Strategy 2014-2017. These aims are directed by a government strategy published in May 2013 entitled “Together: Building a United Community”. (TBAUC)</p> <ul style="list-style-type: none"> <li>• <b>Our Children and Young people</b> – To continue to improve attitudes amongst our young people and to build a community where they can play a full and active role in building good relations.</li> <li>• <b>Our Shared Community</b> – To create a community where division does not restrict the life opportunities of individuals and where all areas are open and accessible to everyone</li> <li>• <b>Our Safe Community</b> – To create a community where everyone feels safe in moving around and where life choices are not inhibited by fears around safety</li> <li>• <b>Our Cultural Expression</b> – To create a community which promotes mutual respect and understanding, is strengthened by its diversity, and where cultural expression is celebrated and embraced</li> </ul>																							
<b>Assessment &amp; Scoring</b>		<table border="1"> <thead> <tr> <th data-bbox="319 772 446 875">Criteria</th> <th data-bbox="446 772 943 875">Score out of a possible 5 (must achieve min of 3 points)</th> <th data-bbox="943 772 1332 875">Pass/Fail</th> </tr> </thead> <tbody> <tr> <td data-bbox="319 875 446 943">Q2</td> <td data-bbox="446 875 943 943">Clear and concise evidence of a developed project with a Good Relations ethos</td> <td data-bbox="943 875 1332 943"></td> </tr> <tr> <td data-bbox="319 943 446 1010">Q3</td> <td data-bbox="446 943 943 1010">Clear and realistic objectives set for the project</td> <td data-bbox="943 943 1332 1010"></td> </tr> <tr> <td data-bbox="319 1010 446 1115">Q4</td> <td data-bbox="446 1010 943 1115">A clear understanding of how the project objectives link to the Good Relations aims and can help work towards these.</td> <td data-bbox="943 1010 1332 1115"></td> </tr> </tbody> </table>	Criteria	Score out of a possible 5 (must achieve min of 3 points)	Pass/Fail	Q2	Clear and concise evidence of a developed project with a Good Relations ethos		Q3	Clear and realistic objectives set for the project		Q4	A clear understanding of how the project objectives link to the Good Relations aims and can help work towards these.											
Criteria	Score out of a possible 5 (must achieve min of 3 points)	Pass/Fail																						
Q2	Clear and concise evidence of a developed project with a Good Relations ethos																							
Q3	Clear and realistic objectives set for the project																							
Q4	A clear understanding of how the project objectives link to the Good Relations aims and can help work towards these.																							
<p><b>Assessment &amp; Scoring</b></p>																								
<p>If your application scores a minimum of 3 points out of a possible 5 in each of the above 3 questions it will progress to full assessment and scoring. All questions will be scored out of 5 and weighting will be applied as detailed below:</p>																								
	<table border="1"> <thead> <tr> <th data-bbox="343 1288 446 1366">Criteria</th> <th data-bbox="446 1288 885 1366">Score out of a possible 5</th> <th data-bbox="885 1288 1085 1366">Weighting</th> <th data-bbox="1085 1288 1412 1366">Possible Score</th> </tr> </thead> <tbody> <tr> <td data-bbox="343 1366 446 1467">Q5</td> <td data-bbox="446 1366 885 1467">Extent of awareness and evidence base of specific Good Relations needs in the area</td> <td data-bbox="885 1366 1085 1467">X2</td> <td data-bbox="1085 1366 1412 1467">10</td> </tr> <tr> <td data-bbox="343 1467 446 1568">Q6</td> <td data-bbox="446 1467 885 1568">A clear understanding of how the project will address specific Good Relations needs in the area.</td> <td data-bbox="885 1467 1085 1568">X2</td> <td data-bbox="1085 1467 1412 1568">10</td> </tr> <tr> <td data-bbox="343 1568 446 1668">Q7</td> <td data-bbox="446 1568 885 1668">Robust system to measure baseline before project and change after completion of project.</td> <td data-bbox="885 1568 1085 1668">X1</td> <td data-bbox="1085 1568 1412 1668">5</td> </tr> <tr> <td data-bbox="343 1668 446 1778">Q8</td> <td data-bbox="446 1668 885 1778">Demonstrates willingness to work on a collaborative basis to find solutions to locally identified issues.</td> <td data-bbox="885 1668 1085 1778">X2</td> <td data-bbox="1085 1668 1412 1778">10</td> </tr> </tbody> </table>	Criteria	Score out of a possible 5	Weighting	Possible Score	Q5	Extent of awareness and evidence base of specific Good Relations needs in the area	X2	10	Q6	A clear understanding of how the project will address specific Good Relations needs in the area.	X2	10	Q7	Robust system to measure baseline before project and change after completion of project.	X1	5	Q8	Demonstrates willingness to work on a collaborative basis to find solutions to locally identified issues.	X2	10			
Criteria	Score out of a possible 5	Weighting	Possible Score																					
Q5	Extent of awareness and evidence base of specific Good Relations needs in the area	X2	10																					
Q6	A clear understanding of how the project will address specific Good Relations needs in the area.	X2	10																					
Q7	Robust system to measure baseline before project and change after completion of project.	X1	5																					
Q8	Demonstrates willingness to work on a collaborative basis to find solutions to locally identified issues.	X2	10																					

	Q9,11	Proactive promotion of community cohesion, ensuring that the whole community can be involved		X2	10
	Q12	Wide reaching promotion of the project		X1	5
					<b>50</b>
<b>Applications must score 65% in order to avail of funding.</b>					
<b>Grant Amount</b>	Up to 100% of total project costs will be available for eligible projects - maximum amount available £1,500				
<b>Responsible Service Area</b>	Community & Culture				
<b>Contact information for applicant support purpose</b>	<p>Applications may be discussed with officers within the Good Relations Unit before submitting your application:</p> <p>Good Relations Officer 02870347034      <a href="mailto:goodrelations@causewaycoastandglens.gov.uk">goodrelations@causewaycoastandglens.gov.uk</a></p>				

DRAFT

<b>Name of the Programme</b>	<b>Community Development Support Grants</b>				
<b>Overview</b>	The Community Development Support Grant Programme will provide grants to support, promote and develop the capacity of communities across Causeway Coast and Glens Borough Council by providing financial assistance towards running costs of core community development organisations.				
<b>Assessment &amp; Scoring</b>		<b>Criteria</b>	<b>Score out of 5</b>	<b>Weighting</b>	<b>Possible Score</b>
	1	Range of services and activities provided for the benefit of local community		X2	10
	2	Needs of the Community		X1	5
	3	Extent of awareness and understanding of specific needs of community		X1	5
	4	How well activities of the group address needs of the community		X1	5
	5	Level of deprivation (NIMDM 2017)		X2	10
	6	Other income levered in		X1	5
<b>Applications must score 65% in order to avail of funding.</b>					
<b>Grant Amount</b>	Community Development groups with premises – 75% up to a maximum of £2,000 Community Development groups without premises- 75% up to a maximum of £1,000				
<b>Responsible Service Area</b>	Community & Culture				
<b>Contact information for applicant support purpose</b>	Applications may be discussed with officers within the Community Development Support Team before submitting your application:  Lisa Harris 028 2076 2225 <a href="mailto:lisa.harris@causewaycoastandglens.gov.uk">lisa.harris@causewaycoastandglens.gov.uk</a> Catherine Farrimond 028 777 60311 <a href="mailto:catherine.farrimond@causewaycoastandglens.gov.uk">catherine.farrimond@causewaycoastandglens.gov.uk</a> Adele McCloskey 028 703 47084 <a href="mailto:adele.mccloskey@causewaycoastandglens.gov.uk">adele.mccloskey@causewaycoastandglens.gov.uk</a>				

Name of the Programme	Community Festival Fund																																																																
<p><b>Overview</b></p>	<p>CFF was established in recognition of the positive contribution that festivals can make to communities and to the local economy. The main purpose of Causeway Coast &amp; Glens Borough Council's Community Festivals Fund is 'to enable communities to enhance their quality of life through participation/engagement in culture, arts and leisure activities.' (<i>Department of Culture, Arts and Leisure (DCAL) Community Festivals Fund Revised Policy and Guidance Framework October 2015</i>).</p> <p>The purpose of the Community Festival Fund is to support, promote and develop the capacity of communities to host community festival events across the Causeway Coast and Glens Borough Council area.</p> <p>The fund will also enable organisations to celebrate their unique cultural and community identity, to promote diversity and to strengthen good community relations within and between communities.</p>																																																																
<p><b>Assessment &amp; Scoring</b></p>	<table border="1"> <thead> <tr> <th data-bbox="325 768 440 898"></th> <th data-bbox="443 768 1062 898">Criteria</th> <th data-bbox="1066 768 1230 898">Score out of a possible 5</th> <th data-bbox="1233 768 1398 898">Weighting</th> <th data-bbox="1401 768 1541 898">Possible Score</th> </tr> </thead> <tbody> <tr> <td data-bbox="325 902 440 958"><b>1a</b></td> <td data-bbox="443 902 1062 958">Strong community participation</td> <td data-bbox="1066 902 1230 958"></td> <td data-bbox="1233 902 1398 958">X1</td> <td data-bbox="1401 902 1541 958">5</td> </tr> <tr> <td data-bbox="325 963 440 1093"><b>1b</b></td> <td data-bbox="443 963 1062 1093">Opportunities for people to improve their personal skills or receive training relevant to the project</td> <td data-bbox="1066 963 1230 1093"></td> <td data-bbox="1233 963 1398 1093">X1</td> <td data-bbox="1401 963 1541 1093">5</td> </tr> <tr> <td data-bbox="325 1097 440 1182"><b>1c</b></td> <td data-bbox="443 1097 1062 1182">Improve community relations and contribute to building a strong sense of community</td> <td data-bbox="1066 1097 1230 1182"></td> <td data-bbox="1233 1097 1398 1182">X1</td> <td data-bbox="1401 1097 1541 1182">5</td> </tr> <tr> <td data-bbox="325 1187 440 1339"><b>1d</b></td> <td data-bbox="443 1187 1062 1339">Tackle poverty and/or social exclusion and /or address rural isolation issues</td> <td data-bbox="1066 1187 1230 1339"></td> <td data-bbox="1233 1187 1398 1339">X1</td> <td data-bbox="1401 1187 1541 1339">5</td> </tr> <tr> <td data-bbox="325 1344 440 1400"><b>1e</b></td> <td data-bbox="443 1344 1062 1400">Promote equality of opportunity for all</td> <td data-bbox="1066 1344 1230 1400"></td> <td data-bbox="1233 1344 1398 1400">X1</td> <td data-bbox="1401 1344 1541 1400">5</td> </tr> <tr> <td data-bbox="325 1404 440 1489"><b>1f</b></td> <td data-bbox="443 1404 1062 1489">Demonstrate value for money and maximise income</td> <td data-bbox="1066 1404 1230 1489"></td> <td data-bbox="1233 1404 1398 1489">X1</td> <td data-bbox="1401 1404 1541 1489">5</td> </tr> <tr> <td data-bbox="325 1494 440 1550"><b>1g</b></td> <td data-bbox="443 1494 1062 1550">Attract visitors to the area</td> <td data-bbox="1066 1494 1230 1550"></td> <td data-bbox="1233 1494 1398 1550">X1</td> <td data-bbox="1401 1494 1541 1550">5</td> </tr> <tr> <td data-bbox="325 1554 440 1610"><b>1h</b></td> <td data-bbox="443 1554 1062 1610">Provide opportunities to develop the festival</td> <td data-bbox="1066 1554 1230 1610"></td> <td data-bbox="1233 1554 1398 1610">X1</td> <td data-bbox="1401 1554 1541 1610">5</td> </tr> <tr> <td data-bbox="325 1615 440 1776"><b>1i</b></td> <td data-bbox="443 1615 1062 1776">Encourage a 'sense of place' through connecting the community with, and effectively using, public places and the local built environment.</td> <td data-bbox="1066 1615 1230 1776"></td> <td data-bbox="1233 1615 1398 1776">X 1</td> <td data-bbox="1401 1615 1541 1776">5</td> </tr> <tr> <td data-bbox="325 1780 440 1865"><b>8</b></td> <td data-bbox="443 1780 1062 1865">NIMDM 2017 Ranking/ Access to Services Measure Ranking</td> <td data-bbox="1066 1780 1230 1865"></td> <td data-bbox="1233 1780 1398 1865">X 2</td> <td data-bbox="1401 1780 1541 1865">10</td> </tr> <tr> <td data-bbox="325 1870 440 1926"></td> <td data-bbox="443 1870 1062 1926"></td> <td data-bbox="1066 1870 1230 1926"></td> <td data-bbox="1233 1870 1398 1926"></td> <td data-bbox="1401 1870 1541 1926"><b>55</b></td> </tr> </tbody> </table> <p style="text-align: center;"><b>Applications must score 65% in order to avail of funding.</b></p>						Criteria	Score out of a possible 5	Weighting	Possible Score	<b>1a</b>	Strong community participation		X1	5	<b>1b</b>	Opportunities for people to improve their personal skills or receive training relevant to the project		X1	5	<b>1c</b>	Improve community relations and contribute to building a strong sense of community		X1	5	<b>1d</b>	Tackle poverty and/or social exclusion and /or address rural isolation issues		X1	5	<b>1e</b>	Promote equality of opportunity for all		X1	5	<b>1f</b>	Demonstrate value for money and maximise income		X1	5	<b>1g</b>	Attract visitors to the area		X1	5	<b>1h</b>	Provide opportunities to develop the festival		X1	5	<b>1i</b>	Encourage a 'sense of place' through connecting the community with, and effectively using, public places and the local built environment.		X 1	5	<b>8</b>	NIMDM 2017 Ranking/ Access to Services Measure Ranking		X 2	10					<b>55</b>
	Criteria	Score out of a possible 5	Weighting	Possible Score																																																													
<b>1a</b>	Strong community participation		X1	5																																																													
<b>1b</b>	Opportunities for people to improve their personal skills or receive training relevant to the project		X1	5																																																													
<b>1c</b>	Improve community relations and contribute to building a strong sense of community		X1	5																																																													
<b>1d</b>	Tackle poverty and/or social exclusion and /or address rural isolation issues		X1	5																																																													
<b>1e</b>	Promote equality of opportunity for all		X1	5																																																													
<b>1f</b>	Demonstrate value for money and maximise income		X1	5																																																													
<b>1g</b>	Attract visitors to the area		X1	5																																																													
<b>1h</b>	Provide opportunities to develop the festival		X1	5																																																													
<b>1i</b>	Encourage a 'sense of place' through connecting the community with, and effectively using, public places and the local built environment.		X 1	5																																																													
<b>8</b>	NIMDM 2017 Ranking/ Access to Services Measure Ranking		X 2	10																																																													
				<b>55</b>																																																													

<b>Grant Amount</b>	Community Festival Fund Grant Programme	Maximum Grant Amount
	1. One day community fun day type events. Events must be programmed to be of at least 4 hours consecutive duration and include a range of at least 3 types of activities to suit all sections of the community.	Up to £750
	2. Festival events lasting 2 consecutive days or more. Each of the days of the festival must include a range of activities to suit all sections of the community and be programmed to be at least 4 hours duration. It is not enough to simply duplicate the same event on 2 days – the festival must have different activities on each day that it takes place.	Up to £1,500
	3. Festivals lasting 3 consecutive days or more and anticipated to attract at least <b>500</b> participants. Each of the days of the festival must include a range of activities to suit all sections of the community and be programmed to be at least 4 hours duration.	Up to £3,000
<b>Responsible Service Area</b>	Community & Culture	
<b>Contact information for applicant support purpose</b>	Applications may be discussed with officers within the Community Development Support Team before submitting your application:  Lisa Harris 028 2076 2225 <a href="mailto:lisa.harris@causewaycoastandqlens.gov.uk">lisa.harris@causewaycoastandqlens.gov.uk</a>	

<b>Name of the Programme</b>	<b>Social Inclusion Grants</b>																											
<b>Overview</b>	<p>All organisations funded through the Social Inclusion Grant Scheme must demonstrate how their project contributes towards addressing the issues in their area. Organisations will be asked to report back on how effective their project has been in meeting these needs.</p> <p>Social inclusion is about involving everyone within a community and making sure that everyone has the opportunity to participate in society. People can feel excluded or isolated for a number of reasons e.g. older people, people on low incomes, people living in isolated rural areas, people with a disability.</p>																											
<b>Assessment &amp; Scoring</b>	<table border="1"> <thead> <tr> <th>Criteria</th> <th>Score out of 5</th> <th>Weighting</th> <th>Possible Score</th> </tr> </thead> <tbody> <tr> <td>Range and quality of project activities</td> <td></td> <td>X2</td> <td>10</td> </tr> <tr> <td>Number and type of beneficiaries</td> <td></td> <td>X2</td> <td>10</td> </tr> <tr> <td>Area deprivation score</td> <td></td> <td>X1</td> <td>5</td> </tr> <tr> <td>How well the project promotes and addresses social inclusion</td> <td></td> <td>X2</td> <td>10</td> </tr> <tr> <td></td> <td></td> <td></td> <td><b>35</b></td> </tr> </tbody> </table> <p style="text-align: center;"><b>Applications must score 65% in order to avail of funding.</b></p>				Criteria	Score out of 5	Weighting	Possible Score	Range and quality of project activities		X2	10	Number and type of beneficiaries		X2	10	Area deprivation score		X1	5	How well the project promotes and addresses social inclusion		X2	10				<b>35</b>
Criteria	Score out of 5	Weighting	Possible Score																									
Range and quality of project activities		X2	10																									
Number and type of beneficiaries		X2	10																									
Area deprivation score		X1	5																									
How well the project promotes and addresses social inclusion		X2	10																									
			<b>35</b>																									
<b>Grant Amount</b>	Applicants can apply for grants of up to 85% of costs, towards project revenue costs. Maximum amount - £500																											
<b>Responsible Service Area</b>	Community & Culture																											
<b>Contact information for applicant support purpose</b>	<p>Applications may be discussed with officers within the Community Development Support Team before submitting your application:</p> <p>Catherine Farrimond 0287776 0311 <a href="mailto:catherine.farrimond@causewaycoastandglens.gov.uk">catherine.farrimond@causewaycoastandglens.gov.uk</a></p>																											

<b>Name of the Programme</b>	<b>Tourism Large Events Fund</b>			
<b>Overview</b>	<p>The purpose of the Tourism Large Events Fund is to support the delivery of the Destination Management Plan. Paramount to this is the growth of visitor numbers and visitor spend.</p> <p>Events must satisfy the parameters below to apply for the Large Tourism and Recreation Events Fund</p> <ul style="list-style-type: none"> <li>• Events with an overall budget in excess of <b>£30,000</b></li> <li>• Total visitor numbers greater than <b>5,000</b></li> <li>• The event must take place over a minimum of 2 days with overnight stays, events must have a start and end date and run for consecutive days. (The event must last for a minimum of 5 hours on each day).</li> <li>• Event must demonstrate economic benefits for the area. An economic return of <b>5:1</b> is expected.</li> <li>• Events must demonstrate how they will promote Causeway Coast and Glens Borough Council area. Include details within your marketing plan.</li> <li>• In-kind support / Volunteer time must not be included in the budget</li> </ul>			
<b>Assessment &amp; Scoring</b>	<b>Criteria</b>	<b>Score out of possible 5</b>	<b>Weighting</b>	<b>Possible Score</b>
	Q1. Event Management		X 4	20
	Q2. Event Financial Sustainability		X 1	5
	Q3a. Tourism Economic Impact (5:1 expected)		X 4	20
	Q3b. Local Suppliers used		X 1	5
	Q4. Media impact and marketing activity		X 4	20
	Q5. Event Development		X 2	10
	Q6. Visitor Experience		X 4	20
	Q7. Financial Breakdown	Not Scored		
				<b>100</b>
<b>Applications must score 65% in order to avail of funding.</b>				
<b>Grant Amount</b>	Up to 50% of total project costs of the event- maximum available - £100,000			
<b>Responsible Service Area</b>	Tourism and Recreation			
<b>Contact information for applicant support purpose</b>	<p>Applications may be discussed with officers within the Tourism Events Team before submitting your application:</p> <p>Kerry McMullan 028 7034 7220 <a href="mailto:kerry.mcmullan@causewaycoastandglens.gov.uk">kerry.mcmullan@causewaycoastandglens.gov.uk</a></p> <p>Tracey Freeman 028 7034 7221 <a href="mailto:tracey.freeman@causewaycoastandglens.gov.uk">tracey.freeman@causewaycoastandglens.gov.uk</a></p>			

<b>Name of the Programme</b>	<b>Tourism Events Growth Fund</b>			
<b>Overview</b>	<p>The Council is seeking to provide financial support for events that align themselves to key priority areas such as; Cultural Tourism, Music / Food Tourism and Sports and Activities (tourism related).</p> <p>Events must satisfy the parameters below to apply for the Small Tourism and Recreation Events Fund:</p> <ul style="list-style-type: none"> <li>• Events with an overall total budget of between <b>£10,000 and £30,000</b>.</li> <li>• Total visitor numbers greater than <b>1,000</b></li> <li>• The event must take place over a minimum of 2 days with overnight stays, events must have a start and end date and run for consecutive days. (The event must last for a minimum of 5 hours on each day).</li> <li>• Events must demonstrate economic benefits for the area. (An economic return of 3:1 is expected but not essential).</li> <li>• Events must demonstrate how they will promote Causeway Coast and Glens Borough Council area.</li> <li>• In-kind support / Volunteer time must not be included in the budget</li> </ul>			
<b>Assessment &amp; Scoring</b>	<b>Criteria</b>	<b>Score out of possible 5</b>	<b>Weighting</b>	<b>Possible Score</b>
	Q1. Event Management		X 4	20
	Q2. Event Financial Sustainability		X 1	5
	Q3a. Tourism Economic Impact		X 4	20
	Q3b. Local Suppliers used		X 1	5
	Q4. Media impact and marketing activity		X 4	20
	Q5. Event Development		X 2	10
	Q6. Visitor Experience		X 4	20
	Q7. Financial Breakdown	Not Scored		
			<b>100</b>	
<b>Applications must score 65% in order to avail of funding.</b>				
<b>Grant Amount</b>	Up to 50% of total project costs of the event- maximum available - £15,000			
<b>Responsible Service Area</b>	Tourism and Recreation			
<b>Contact information for applicant support purpose</b>	<p>Applications may be discussed with officers within the Tourism Events Team before submitting your application:</p> <p>Kerry McMullan 028 7034 7220 <a href="mailto:kerry.mcmullan@causewaycoastandglens.gov.uk">kerry.mcmullan@causewaycoastandglens.gov.uk</a></p> <p>Tracey Freeman 028 7034 7221 <a href="mailto:tracey.freeman@causewaycoastandglens.gov.uk">tracey.freeman@causewaycoastandglens.gov.uk</a></p>			



<b>Name of the Programme</b>	<b>Christmas Festive Fund</b>			
<b>Overview</b>	<p>The Christmas Festive Fund is to support Community Associations from the smaller towns, villages and hamlets to help celebrate Christmas:</p> <ul style="list-style-type: none"> <li>• Only <b>ONE</b> community group per settlement will be successful.</li> <li>• Should Council receive more than one application per settlement the application which is the most inclusive and has the most far reaching community involvement will be selected. Council may also request that applicants work together to produce one all-inclusive event.</li> <li>• Priority will be given to projects that promote wide community involvement for events celebrating this festive period.</li> </ul> <p><b>Eligibility Criteria</b></p> <ul style="list-style-type: none"> <li>• Towns, villages, settlements with a population of over 100 residents may apply or towns, villages, settlements who have been allocated a Christmas tree from Causeway Coast and Glens borough Council may apply.</li> <li>• Applications are invited for clearly defined outdoor events to mark the lighting of the Christmas tree/ festive lighting in that settlement.</li> </ul>			
<b>Assessment &amp; Scoring</b>	<b>Criterion</b>	<b>Score (0-5)</b>	<b>Weight</b>	<b>Overall Score</b>
	1. Clear and concise evidence of a developed project with a date within the scope of the advertised fund (activity to take place between 23rd November and 13 <sup>th</sup> December)		X 3	15
	2. Clear and realistic objectives set for the project		X 2	10
	3. Ability, skills and experience of the group which enables them to deliver the project		X 2	10
	4. Detailed explanation of planned promotion of project		X3	15
				<b>50</b>
<b>Applications must score 65% in order to avail of funding.</b>				
<b>Grant Amount</b>	100% of costs up to a maximum of £250			
<b>Responsible Service Area</b>	Tourism and Recreation			
<b>Contact information for applicants</b>	<p>Applications may be discussed with officers from the Tourism &amp; Recreation unit before submitting your application:</p> <p>Geraldine Smyth 028 7776 3117 <a href="mailto:kerry.mcmullan@causewaycoastandglens.gov.uk">kerry.mcmullan@causewaycoastandglens.gov.uk</a></p> <p>Tracey Freeman 028 7034 7221 <a href="mailto:tracey.freeman@causewaycoastandglens.gov.uk">tracey.freeman@causewaycoastandglens.gov.uk</a></p>			

<b>Name of the Programme</b>	<b>Enterprise Fund</b>			
<b>Overview</b>	<p>The Enterprise Fund is about developing those recent start-up businesses that need assistance in taking the next innovative step in their growth plan. This may be funding towards a new piece of equipment, developing I.T. infrastructure, implementing a significant marketing campaign, product and design development.</p> <p>This fund is aimed at supporting businesses, <u>with a track record of two years or less</u>, to address barriers to growth using innovative approaches.</p>			
<b>Assessment &amp; Scoring</b>				
	Criteria	Score (0-5)	Weight	Max Points Available
	1 Clear and concise evidence of a developed project with a start and end date within the scope of the advertised fund		X3	15
	2 Clear and realistic objectives set for the project e.g. increase in profit, employment, new markets entered, new products or services introduced		X3	15
	3 Ability, skills and experience of the business which enables them to deliver the project		X1	5
	4 Detailed explanation of planned promotion of project		X2	10
	5 Will the project create any new jobs – which could include moving the applicant from part time to full time? (If yes, 1 extra point for every job, up to a max of 5)		No weighting	5
				<b>50</b>
<b>Applications must score 65% in order to avail of funding.</b>				
<b>Grant Amount</b>	<p><b>Examples of what may be funded:</b></p> <ul style="list-style-type: none"> <li>• Equipment linked to creating new jobs or introducing innovative approaches leading to increased profitability.</li> <li>• Developing I. T. systems for the business which can demonstrably lead to increased profitability or increased employment potential.</li> <li>• Implementing a significant marketing campaign which will lead to increased sales.</li> <li>• Product and design development.</li> <li>• Development of a marketing support programme or sales research which will lead to the business entering new markets</li> <li>• In limited cases, support towards the employment of a key member of staff to assist in the delivery of improved profitability, entering new markets and so on. The applicant must demonstrate available funding to continue the post for a minimum of two years beyond the life of the grant</li> </ul>			Up to £10,000 Available
<b>Responsible Service Area</b>	Prosperity and Place			
<b>Contact information for applicants</b>	<p>Applications may be discussed with officers from the Prosperity and Place unit before submitting your application:</p> <p>Martin Clark (Business Development Manager)  Tel: 028 7034 7043 <a href="mailto:Martin.Clark@causewaycoastandglens.gov.uk">Martin.Clark@causewaycoastandglens.gov.uk</a></p> <p>Bridget McCaughan (Economic Development Officer/Enterprise Development)  Tel: 028 777 60304 <a href="mailto:Bridget.McCaughan@causewaycoastandglens.gov.uk">Bridget.McCaughan@causewaycoastandglens.gov.uk</a></p>			

<b>Name of the Programme</b>	<b>Landfill Communities Fund (LCF)</b>																						
<b>Overview</b>	<p>The Ulster Wildlife Trust administer the LCF fund on behalf of Council.</p> <p><b>Applicants can apply to one of the following three Programmes:</b></p> <ol style="list-style-type: none"> <li>I. <b>Public Amenity Programme</b> applications must satisfy the requirements of LCF <b>Object D</b> – Public Parks and Amenities. The focus must be to undertake direct physical works on a park/amenity which must be open to the general public a minimum of four evenings or two days a week or 104 days a year.</li> <li>II. <b>Biodiversity Conservation and Enhancement Programme</b> applications must satisfy the requirements of LCF <b>Object DA</b> - Conservation of Biodiversity. Project costs must relate solely to the conservation of the species or habitat and the works must be carried out on a site where the species or habitat naturally occurs</li> <li>III. <b>Restoration Programme applications</b> must satisfy the requirements of LCF <b>Object E</b> – Restoration of Religious Buildings or Buildings of Architectural or Historical Interest. The intention should be to maintain, repair or restore either a place of worship, or a building or structure with a listed status or equivalent, where the general public have access. This object does not permit new works or works to private residences.</li> </ol>																						
<b>Assessment &amp; Scoring</b>	<b>Criteria for eligibility</b>			<b>Pass / Fail</b>																			
	Projects must be located within a 10 mile radius of the following registered landfill sites: <ul style="list-style-type: none"> <li>• Craigmore Landfill Site, Craigmore Road, Garvagh, BT51 5HF</li> <li>• Craighullier Quarry, 45 Craighullier Road, Portrush, BT56 8NN</li> </ul>																						
	Satisfactory public access requirements (open to the public a min of 4 evenings or 2 days a week – equivalent to 104 days a year)																						
	Fulfil the requirements of the relevant LCF objectives in line with ENTRUST guidance																						
	<table border="1"> <thead> <tr> <th><b>Criteria at full application assessment:</b></th> <th><b>Score</b></th> <th><b>Weighting</b></th> <th><b>Max Points possible</b></th> </tr> </thead> <tbody> <tr> <td>Demonstrate a high positive environmental impact</td> <td></td> <td>X 8</td> <td>40</td> </tr> <tr> <td>Ability, skills and experience of delivering a similar project demonstrated</td> <td></td> <td>X 4</td> <td>20</td> </tr> <tr> <td>Demonstrate a high level of community involvement and support</td> <td></td> <td>X 8</td> <td>40</td> </tr> <tr> <td></td> <td></td> <td></td> <td><b>100</b></td> </tr> </tbody> </table> <p>Projects will be ranked based on score subject to achieving a minimum of 65% and presented to Council to approve allocation of funds. This allocation will be subject to satisfactory registration of projects with ENTRUST, the scheme regulator.</p> <p>In the event of the fund being oversubscribed, two objective measures will be used for ranking applications: 1).distance from landfill site; and 2). level of match funding available.</p>				<b>Criteria at full application assessment:</b>	<b>Score</b>	<b>Weighting</b>	<b>Max Points possible</b>	Demonstrate a high positive environmental impact		X 8	40	Ability, skills and experience of delivering a similar project demonstrated		X 4	20	Demonstrate a high level of community involvement and support		X 8	40			
<b>Criteria at full application assessment:</b>	<b>Score</b>	<b>Weighting</b>	<b>Max Points possible</b>																				
Demonstrate a high positive environmental impact		X 8	40																				
Ability, skills and experience of delivering a similar project demonstrated		X 4	20																				
Demonstrate a high level of community involvement and support		X 8	40																				
			<b>100</b>																				
<b>Grant Amount</b>	75% of total project costs to a maximum of £30,000 and a minimum of £5,000 is available.																						
<b>Responsible Service Area</b>	Funding Unit																						
<b>Contact information for applicants</b>	Applications may be discussed with staff from the Ulster Wildlife Trust before submitting an application: Helen Lorimer 028 9046 3133 <a href="mailto:helen.lorimer@ulsterwildlife.org">helen.lorimer@ulsterwildlife.org</a>																						

<b>Name of the Programme</b>	<b>Twinning Grant Programme</b>			
<b>Overview</b>	<p>The purpose of the Twinning Grant is to support the legacy twinning associations to continue existing legacy links and explore future potential opportunities for twinning which promote the objectives and identity of the Council.</p> <p>The budget available for twinning is £20,000 and each of the 4 legacy Council twinning associations can apply for up to £5,000 per year.</p>			
<b>Assessment &amp; Scoring</b>	<b>Criterion</b>	<b>Score (0-5)</b>	<b>Weighting</b>	<b>Max points</b>
	1. Contribution to Council's Corporate Objectives		X 2	10
	2. Promotion of projects in the following areas: <ul style="list-style-type: none"> <li>• Civic pride</li> <li>• Tourism development</li> <li>• Sports, arts, culture</li> <li>• Economic development</li> </ul>		X 2	10
	3. Potential for future exchanges		X 1	5
	4. Bring residents from Causeway Coast and Glens Borough and the twinned authorities closer together		X1	5
				<b>30</b>
<b>Grant Amount</b>	<p>Grants are available for maximum of 100% of the total projects cost up to a maximum of £5,000</p> <p><b>Groups may not receive more than one funding award under this programme per year.</b></p>			
<b>Responsible Service Area</b>	Corporate Services			
<b>Contact information for applicants</b>	<p>Applications may be discussed with officers from Councils Funding Unit before submitting your application:</p> <p>Pauline Donaghy 028 70347164 <a href="mailto:pauline.donaghy@causewaycoastandglens.gov.uk">pauline.donaghy@causewaycoastandglens.gov.uk</a></p>			

<b>Name of the Programme</b>	<b>Main Capital Grants Programme (CRITERIA TO BE REVIEWED LATER &amp; BEFORE OPENING A FURTHER CALL)</b>																																						
<b>Overview</b>	<p>The Capital Grants Fund is available to local sports and community organisations who wish to request support towards the development of new or the enhancement of existing facilities to meet unmet need.</p> <p>To support external infrastructure projects that are aligned to Council's aims and objectives.</p> <p>To support external infrastructure projects that require additional capital funding to achieve completion</p>																																						
<b>Stage Eligibility</b> 1	<p><b>Stage 1: Eligibility Criteria</b></p> <p>Applications must score a “pass” in all eligibility criterion. If an application fails in any of the criterion it will be deemed ineligible and will <b>NOT</b> be progressed.</p> <table border="1" data-bbox="256 719 1506 2009"> <thead> <tr> <th data-bbox="256 719 316 775"></th> <th data-bbox="316 719 1295 775"><b>Criterion</b></th> <th data-bbox="1295 719 1412 775"><b>Pass</b></th> <th data-bbox="1412 719 1506 775"><b>Fail</b></th> </tr> </thead> <tbody> <tr> <td data-bbox="256 779 316 846">1</td> <td data-bbox="316 779 1295 846">Applications must be from properly constituted not for profit groups Council will carry out due diligence of legal status.</td> <td data-bbox="1295 779 1412 846"></td> <td data-bbox="1412 779 1506 846"></td> </tr> <tr> <td data-bbox="256 851 316 954">2</td> <td data-bbox="316 851 1295 954">Applications will usually only be considered from Sports Clubs and Community projects geographically located within the Causeway Coast and Glens Borough Council area.</td> <td data-bbox="1295 851 1412 954"></td> <td data-bbox="1412 851 1506 954"></td> </tr> <tr> <td data-bbox="256 958 316 1095">3</td> <td data-bbox="316 958 1295 1095">Applications should add value to existing provision or opportunity (e.g. a project or activity which meets unmet demand and/or generates additional services). Activities should not duplicate current provision or cause displacement.</td> <td data-bbox="1295 958 1412 1095"></td> <td data-bbox="1412 958 1506 1095"></td> </tr> <tr> <td data-bbox="256 1099 316 1406">4</td> <td data-bbox="316 1099 1295 1406">           Applications will only be considered from projects that can demonstrate their strategic fit with:           <ul style="list-style-type: none"> <li>• Causeway Coast &amp; Glens Council Strategy</li> <li>• For Sports facility projects:               <ul style="list-style-type: none"> <li>- Sport and Leisure Facility Strategy</li> <li>- Sport &amp; Wellbeing Mandate</li> </ul> </li> <li>• For Community facility projects:               <ul style="list-style-type: none"> <li>- Councils Community Facility framework</li> <li>- The Community Plan for Causeway Coast &amp; Glens 2017-2030.</li> </ul> </li> </ul> </td> <td data-bbox="1295 1099 1412 1406"></td> <td data-bbox="1412 1099 1506 1406"></td> </tr> <tr> <td data-bbox="256 1411 316 1655">5</td> <td data-bbox="316 1411 1295 1655">           All requests for funding will satisfy the definition of capital which is defined for the purpose of this programme as the following:           <ul style="list-style-type: none"> <li>• Grant aid for an asset that would be expected to last at least 10 years.</li> <li>• Unitary in nature, e.g. a building extension, new pitch, provision of enhancement lighting to enable extended use of facilities.</li> <li>• Total project costs over £30,000.</li> </ul> </td> <td data-bbox="1295 1411 1412 1655"></td> <td data-bbox="1412 1411 1506 1655"></td> </tr> <tr> <td data-bbox="256 1659 316 1796">6</td> <td data-bbox="316 1659 1295 1796">Applications will be considered ineligible if either the applicant organisation or the site where the project is to be based have received any capital investment from Council in the past five years (date of the last payment from Council will be used).</td> <td data-bbox="1295 1659 1412 1796"></td> <td data-bbox="1412 1659 1506 1796"></td> </tr> <tr> <td data-bbox="256 1800 316 1901">7</td> <td data-bbox="316 1800 1295 1901">Applicants must submit final signed accounts for the previous two financial years. Only those organisations that Council considers to be financially sound will be considered eligible.</td> <td data-bbox="1295 1800 1412 1901"></td> <td data-bbox="1412 1800 1506 1901"></td> </tr> <tr> <td data-bbox="256 1906 316 2009">8</td> <td data-bbox="316 1906 1295 2009">Applicants must submit all documentation relevant to demonstrate good governance practices. Only those organisations that Council considers to have appropriate procedures will be eligible.</td> <td data-bbox="1295 1906 1412 2009"></td> <td data-bbox="1412 1906 1506 2009"></td> </tr> </tbody> </table>				<b>Criterion</b>	<b>Pass</b>	<b>Fail</b>	1	Applications must be from properly constituted not for profit groups Council will carry out due diligence of legal status.			2	Applications will usually only be considered from Sports Clubs and Community projects geographically located within the Causeway Coast and Glens Borough Council area.			3	Applications should add value to existing provision or opportunity (e.g. a project or activity which meets unmet demand and/or generates additional services). Activities should not duplicate current provision or cause displacement.			4	Applications will only be considered from projects that can demonstrate their strategic fit with: <ul style="list-style-type: none"> <li>• Causeway Coast &amp; Glens Council Strategy</li> <li>• For Sports facility projects:               <ul style="list-style-type: none"> <li>- Sport and Leisure Facility Strategy</li> <li>- Sport &amp; Wellbeing Mandate</li> </ul> </li> <li>• For Community facility projects:               <ul style="list-style-type: none"> <li>- Councils Community Facility framework</li> <li>- The Community Plan for Causeway Coast &amp; Glens 2017-2030.</li> </ul> </li> </ul>			5	All requests for funding will satisfy the definition of capital which is defined for the purpose of this programme as the following: <ul style="list-style-type: none"> <li>• Grant aid for an asset that would be expected to last at least 10 years.</li> <li>• Unitary in nature, e.g. a building extension, new pitch, provision of enhancement lighting to enable extended use of facilities.</li> <li>• Total project costs over £30,000.</li> </ul>			6	Applications will be considered ineligible if either the applicant organisation or the site where the project is to be based have received any capital investment from Council in the past five years (date of the last payment from Council will be used).			7	Applicants must submit final signed accounts for the previous two financial years. Only those organisations that Council considers to be financially sound will be considered eligible.			8	Applicants must submit all documentation relevant to demonstrate good governance practices. Only those organisations that Council considers to have appropriate procedures will be eligible.		
	<b>Criterion</b>	<b>Pass</b>	<b>Fail</b>																																				
1	Applications must be from properly constituted not for profit groups Council will carry out due diligence of legal status.																																						
2	Applications will usually only be considered from Sports Clubs and Community projects geographically located within the Causeway Coast and Glens Borough Council area.																																						
3	Applications should add value to existing provision or opportunity (e.g. a project or activity which meets unmet demand and/or generates additional services). Activities should not duplicate current provision or cause displacement.																																						
4	Applications will only be considered from projects that can demonstrate their strategic fit with: <ul style="list-style-type: none"> <li>• Causeway Coast &amp; Glens Council Strategy</li> <li>• For Sports facility projects:               <ul style="list-style-type: none"> <li>- Sport and Leisure Facility Strategy</li> <li>- Sport &amp; Wellbeing Mandate</li> </ul> </li> <li>• For Community facility projects:               <ul style="list-style-type: none"> <li>- Councils Community Facility framework</li> <li>- The Community Plan for Causeway Coast &amp; Glens 2017-2030.</li> </ul> </li> </ul>																																						
5	All requests for funding will satisfy the definition of capital which is defined for the purpose of this programme as the following: <ul style="list-style-type: none"> <li>• Grant aid for an asset that would be expected to last at least 10 years.</li> <li>• Unitary in nature, e.g. a building extension, new pitch, provision of enhancement lighting to enable extended use of facilities.</li> <li>• Total project costs over £30,000.</li> </ul>																																						
6	Applications will be considered ineligible if either the applicant organisation or the site where the project is to be based have received any capital investment from Council in the past five years (date of the last payment from Council will be used).																																						
7	Applicants must submit final signed accounts for the previous two financial years. Only those organisations that Council considers to be financially sound will be considered eligible.																																						
8	Applicants must submit all documentation relevant to demonstrate good governance practices. Only those organisations that Council considers to have appropriate procedures will be eligible.																																						

Assessment & Scoring	Criterion	Score (0-5)	Weight	Max Score
Stage 2: submission of a viable, sustainable business case.	<b>1</b> <u><b>Strategic relevance:</b></u> Clearly demonstrates an ability to assist Council in the delivery of agreed strategic objectives including inter alia: <ul style="list-style-type: none"> <li>➤ Corporate Plan</li> <li>➤ Relevant Council strategies</li> <li>➤ Programme Aims</li> <li>➤ Community Planning priorities</li> </ul>		X2	10
	<b>2</b> <u><b>Community/Sporting Need:</b></u> Providing community or sporting access to facilities in areas of clearly demonstrated need. Need can be demonstrated in a number of ways including inter alia: <ul style="list-style-type: none"> <li>➤ Council policies and strategies e.g. Sports facilities Strategy &amp; Framework for Community Centre Provision</li> <li>➤ Fulfilment of national or governing body standards</li> <li>➤ Binding commitments to use by local groups/organisations</li> <li>➤ Condition reports on existing provision</li> <li>➤ The residual capacity or otherwise in similar facilities close by</li> </ul> <u><b>Note:</b></u> Projects that are likely to cause significant levels of displacement from existing facilities will not be funded by Council.		X4	20
	<b>3</b> <u><b>Accessible to All:</b></u> Council will afford a higher priority to projects that demonstrate innovative measures that will make the proposed facility attractive, welcoming and accessible to all the community.  <u><b>Note:</b></u> Council will not fund facilities that are for the sole use of membership organisations.		X3	15
	<b>4</b> <u><b>Increases in Community and Sports Participation:</b></u> Council will afford a priority to those projects that will increase participation in community and sporting activities (as demonstrated via a clear Development Plan).		X2	10
	<b>5</b> <u><b>Value for Money:</b></u> Council will afford a priority to those projects that increase participation in community and sporting activities with the best value for money i.e. cost per capita for Council investment.		X3	15

	<b>6</b> <b><u>Under Represented Groups:</u></b> Council will afford a higher priority to applications that demonstrate innovative measures to promote participation in community and sporting activities by those currently under represented and in particular: <ul style="list-style-type: none"> <li>➤ Older people (50+)</li> <li>➤ People with a disability</li> <li>➤ Women and girls</li> <li>➤ People living in areas of high social need</li> </ul>		X3	15
	<b>7</b> <b><u>Partnership Funding:</u></b> The percentage of funding required from Council (including any other Council funding being applied). A higher score will be awarded to projects requesting a lesser % from Council against the overall project costs.		X3	15
	<b>8</b> <b><u>Sustainability and viability:</u></b> The business case must make reasonable and evidence based assumptions in relation to construction costs, risk, optimism bias, operational costs and projected income. Through this process the business case must demonstrate the project's viability and sustainability in capital and revenue terms.		X3	15
	<b>Total Maximum Score</b>			<b>115</b>

Applicants must score **70%** in order to avail of funding.

<b>Grant Amount</b>	Causeway Coast and Glens Borough Council will grant aid up to a maximum of 50% of total evidenced capital project costs. Organisations must match fund the remaining 50% from other sources or from their own resources. (In kind contributions will not be considered).
<b>Responsible Service Area</b>	Leisure & Development Directorate
<b>Contact information for applicant support purpose</b>	Applications must be discussed with officers from the relevant service area before submitting an application: Contact the Funding Unit for advice on the relevant Council Officer: <a href="mailto:grants@causewaycoastandglens.gov.uk">grants@causewaycoastandglens.gov.uk</a> or telephone 0287034 7198



<b>Name of the Programme</b>	<b>Minor Capital Grants Programme</b>				
<b>Overview</b>	The Minor Capital Grant programme will offer support to the Community and Voluntary Sector within the Causeway Coast and Glens Borough Council area to develop and improve the infrastructure of community premises. Financial assistance of up to £30,000 is available to make small scale improvements to existing community owned premises.				
<b>Assessment &amp; Scoring</b>		<b>Criterion</b>	<b>Score (0-5)</b>	<b>Weight</b>	<b>Max Score</b>
	1	<p><b><u>Strategic relevance:</u></b> Clearly demonstrates an ability to assist Council in the delivery of agreed strategic objectives including inter alia:</p> <ul style="list-style-type: none"> <li>➤ Corporate Plan</li> <li>➤ Relevant Council strategies</li> <li>➤ Programme Aims</li> <li>➤ Community Planning priorities</li> </ul>		X2	10
	2	<p><b><u>Assessment of Need:</u></b> Providing access to facilities (e.g. community or sporting facilities) in areas of clearly demonstrated need. Need can be demonstrated in a number of ways including inter alia:</p> <ul style="list-style-type: none"> <li>➤ Results from surveys, studies, consultation, statistical analysis</li> <li>➤ Council policies and strategies</li> <li>➤ Binding commitments to use by local groups/organisations</li> <li>➤ Condition reports on existing provision</li> <li>➤ The residual capacity or otherwise in similar facilities close by</li> </ul> <p><b><u>Note:</u></b> Projects that are likely to cause significant levels of displacement from existing facilities will not be funded by Council.</p>		X4	20
	3	<p><b><u>Accessible to All:</u></b> Council will afford a higher priority to projects that demonstrate innovative measures that will make the proposed facility attractive, welcoming and accessible to all the community.</p> <p><b><u>Note:</u></b> Council will not fund facilities that are for the sole use of membership organisations.</p>		X3	15
	4	<p><b><u>Increases in Participation from all sections of the community:</u></b> Council will afford a priority to those projects that will increase participation in activities, e.g. community or sporting activities (as demonstrated via a clear Development Plan).</p>		X2	10
	5	<p><b><u>Value for Money:</u></b> Council will afford a priority to those projects that increase participation in activities such as community</p>		X3	15



	or sporting activities with the best value for money i.e. cost per capita for Council investment.			
6	<p><b><u>Under Represented Groups:</u></b> Council will afford a higher priority to applications that demonstrate innovative measures to promote participation in activities by those currently under represented and in particular:</p> <ul style="list-style-type: none"> <li>➤ Older people (50+)</li> <li>➤ People with a disability</li> <li>➤ Women and girls</li> <li>➤ People living in areas of high social need</li> </ul>		X3	15
7	<p><b><u>Partnership Funding:</u></b> The percentage of funding required from Council (including any other Council funding being applied). A higher score will be awarded to projects requesting a lesser % from Council against the overall project costs.</p>		X3	15
8	<p><b><u>Sustainability and viability:</u></b> The business case must make reasonable and evidence based assumptions in relation to construction costs, risk, optimism bias, operational costs and projected income. Through this process the business case must demonstrate the project's viability and sustainability in capital and revenue terms.</p>		X3	15
	<b>Total Maximum Score</b>			<b>115</b>
<b>Applications must score 65% in order to avail of funding.</b>				
<b>Grant Amount</b>	75% of eligible project costs - minimum award value is £5,000 and maximum £30,000 (excluding VAT).  Organisations must match fund a minimum of 25% from other sources or from their own resources (in kind contributions are not considered).			
<b>Service Area</b>	Funding Unit			
<b>Contact information</b>	Applications may be discussed with officers from the Funding Unit before submitting your application: Patricia O'Brien (Funding Unit Manager) Tel: 028 7034 7234: Email; <a href="mailto:Patricia.O'Brien@causewaycoastandglens.gov.uk">Patricia.O'Brien@causewaycoastandglens.gov.uk</a>			

<b>Name of the Programme</b>	<b>Policing and Community Safety Partnership (PCSP)</b>				
<b>Overview</b>	The Causeway Coast and Glens Policing and Community Safety Partnership (PCSP) Grants Programme has been designed to support, promote and develop community safety initiatives throughout the council area.				
<b>Assessment &amp; Scoring</b>		Criteria	Score out of a possible 5	Weighting	Possible Score
	1	Identify the PCSP priority theme(s) that your project will address		x2	10
	2	Describe the issue(s) your project will address and the evidence you have to support this?		X4	20
	3	Describe the difference your proposed project will make i.e. the positive changes / outcomes after your project has been delivered.		x4	20
	4	List your main project activities in chronological order, and include estimated timescales for each activity.		x2	10
	5	Participants targeted?		x2	10
	6	Demonstration of value for money and realistic budget		x2	10
	7	Detail the method(s) to be used throughout the lifetime of the project to capture and demonstrate the difference that your project is making.		x3	15
	8	Publicity of the project		x1	5
					<b>100</b>
<b>Grant Amount</b>	Tbc				
<b>Responsible Service Area</b>	Community & Culture (PCSP)				
<b>Contact information for applicant support purpose</b>	<p>Melissa Lemon PCSP Officer Tel: 7034 7031 Email: <a href="mailto:melissa.lemon@causewaycoastandglens.gov.uk">melissa.lemon@causewaycoastandglens.gov.uk</a></p> <p>Jonny Donaghy PCSP Manager Tel: 276 60294 Email: <a href="mailto:jonny.donaghy@causewaycoastandglens.gov.uk">jonny.donaghy@causewaycoastandglens.gov.uk</a></p>				

<b>Name of the Programme</b>	<b>Every Body Active Grants Programme</b>				
<b>Overview</b>	<p>The Every Body Active Grants Programme is available to local organisations that can both promote and increase participation in physical activity and its development within the Borough.</p> <p>Priority will be given to projects which aim to increase participation among traditionally underrepresented groups which include:</p> <ul style="list-style-type: none"> <li>• Women and girls</li> <li>• People with a disability;</li> <li>• Those living in areas of greatest social need (specifically people living within the top 25% of wards designated by NI Multiple Deprivation Measure Index 2010)</li> </ul>				
<b>Assessment &amp; Scoring</b>		<b>Criteria</b>	<b>Score out of a possible 5</b>	<b>Weighting</b>	<b>Possible Score</b>
	1	<b>Project detail i.e. new activities/ services created</b> (What will you do? When will you do it? Where will you do it? How will you do it?)		X6	30
	2	<b>Identified Need. Who will benefit?</b> (How did you identify the need for this project? Have you consulted with potential participants? How does your project fit strategic with Every Body Active & Community Plan priorities? Number of beneficiaries)		X7	35
	3	<b>Contribution to Community Plan outcomes</b>		X3	15
	4	<b>Sustainability</b> (How will you ensure that your project will assist with keeping people involved in Physical activity? Has the project development plans in place to sustain the project? Has the project coaching in place to help sustain increased participation? Does your project link to Causeway Coast and Glens Borough Councils Every Body Active 2020 Coaching Programme funded through Strand One Every Body Active 2020 Opportunities programme funded by Sport NI)		X4	20
		<b>Total</b>			<b>100</b>
<b>Applications must score 65% in order to avail of funding.</b>					
<b>Grant Amount</b>	100% up to a max of £1,000				
<b>Responsible Service Area</b>	Sport & Wellbeing				
<b>Contact information for applicant support purpose</b>	Damian McAfee (Sports & Wellbeing Manager) Tel: 028 276 62303 <a href="mailto:Damian.mcafee@causewaycoastandglens.gov.uk">Damian.mcafee@causewaycoastandglens.gov.uk</a>				

<b>Name of the Programme</b>	<b>Rural Business Development Grant Scheme</b>																													
<b>Overview</b>	<p>The Rural Business Development Grant Scheme is funded by the Department of Agriculture, Environment and Rural Affairs (DAERA) as part of the Tackling Rural Poverty and Social Isolation (TRPSI) Programme. It aims to sustain and support the development of micro rural businesses by providing a small capital grant for the business.</p> <p>Applications must satisfy the following eligibility Criteria:</p> <ul style="list-style-type: none"> <li>• The business must be based in a rural area - defined as an area with a population of less than 5,000 residents.</li> <li>• Must be an established business that is actively trading.</li> <li>• The business must currently be employing less than 10 full-time equivalent employees.</li> <li>• Must be appropriately insured or prepared to obtain appropriate insurance if awarded a grant.</li> <li>• Must provide two quotations for each item to be purchased.</li> </ul>																													
<b>Assessment &amp; Scoring</b>	<table border="1"> <thead> <tr> <th></th> <th><b>Criteria</b></th> <th><b>Max Points</b></th> </tr> </thead> <tbody> <tr> <td>1</td> <td><b>Economic Impact</b> The project presented should demonstrate a positive economic impact by sustaining existing employment, creating additional employment and/or having a positive impact on turnover.</td> <td>25</td> </tr> <tr> <td>2</td> <td><b>Need for the Project</b> The project presented should clearly demonstrate the need for the project.</td> <td>25</td> </tr> <tr> <td>3</td> <td><b>Export Potential</b> Is there evidence of the potential to export out of Northern Ireland?</td> <td>5</td> </tr> <tr> <td>4</td> <td><b>Innovation</b> Will the project lead to the introduction of a new product/service to the marketplace or new business practices by the applicant?</td> <td>10</td> </tr> <tr> <td>5</td> <td><b>Business Efficiency</b> Has the applicant introduced business efficiencies through the delivery of this project?</td> <td>10</td> </tr> <tr> <td>6</td> <td><b>Previous Funding</b> Has the applicant received other public grant funding in the last 4 years?</td> <td>10</td> </tr> <tr> <td>7</td> <td><b>Management Skills / Resources</b> Does the applicant have the capacity, skills and experience to deliver this project?</td> <td>15</td> </tr> <tr> <td></td> <td></td> <td><b>100</b></td> </tr> </tbody> </table> <p><b>Applications must score 65% in order to avail of funding.</b></p>				<b>Criteria</b>	<b>Max Points</b>	1	<b>Economic Impact</b> The project presented should demonstrate a positive economic impact by sustaining existing employment, creating additional employment and/or having a positive impact on turnover.	25	2	<b>Need for the Project</b> The project presented should clearly demonstrate the need for the project.	25	3	<b>Export Potential</b> Is there evidence of the potential to export out of Northern Ireland?	5	4	<b>Innovation</b> Will the project lead to the introduction of a new product/service to the marketplace or new business practices by the applicant?	10	5	<b>Business Efficiency</b> Has the applicant introduced business efficiencies through the delivery of this project?	10	6	<b>Previous Funding</b> Has the applicant received other public grant funding in the last 4 years?	10	7	<b>Management Skills / Resources</b> Does the applicant have the capacity, skills and experience to deliver this project?	15			<b>100</b>
	<b>Criteria</b>	<b>Max Points</b>																												
1	<b>Economic Impact</b> The project presented should demonstrate a positive economic impact by sustaining existing employment, creating additional employment and/or having a positive impact on turnover.	25																												
2	<b>Need for the Project</b> The project presented should clearly demonstrate the need for the project.	25																												
3	<b>Export Potential</b> Is there evidence of the potential to export out of Northern Ireland?	5																												
4	<b>Innovation</b> Will the project lead to the introduction of a new product/service to the marketplace or new business practices by the applicant?	10																												
5	<b>Business Efficiency</b> Has the applicant introduced business efficiencies through the delivery of this project?	10																												
6	<b>Previous Funding</b> Has the applicant received other public grant funding in the last 4 years?	10																												
7	<b>Management Skills / Resources</b> Does the applicant have the capacity, skills and experience to deliver this project?	15																												
		<b>100</b>																												
<b>Grant Amount</b>	The Scheme can provide funding of up to 50% of costs for capital items up to a maximum of £4,999. The minimum grant awarded will be £500. The total cost of the capital project must be a minimum of £1,000 and must not exceed £20,000. Applicants must provide the remaining match funding towards the project.		Up to £4,999 Available																											
<b>Responsible Service Area</b>	Prosperity and Place																													
<b>Contact information for applicants</b>	<p>Applications may be discussed with an officer from the Prosperity and Place unit:</p> <p>Bridget McCaughan (Economic Development Officer/Enterprise Development) Tel: 028 777 60304 <a href="mailto:Bridget.McCaughan@causewaycoastandqlens.gov.uk">Bridget.McCaughan@causewaycoastandqlens.gov.uk</a></p>																													

DRAFT