

Grant Funding Programmes 2019-20	13th November 2018
To: Leisure & Development Committee For Decision	

Linkage to Council Strategy (2015-19)	
Strategic Theme	Resilient, Healthy and Engaged Communities
Outcome	Develop and promote stable and cohesive communities
Lead Officer	Funding Unit Manager
Cost: (If applicable)	Subject to 19/20 Rate Setting Process

The purpose of this report is to recommend the annual grant funding programmes to Council for the 2019-20 period.

Background

Every year Council agrees an annual programme of grants. The grant funding programmes target resources to meet identified need and further Council's objectives as outlined in the Council's Corporate Plan and individual Service Strategies.

In the 2018-19 Grant funding period the following programmes are being delivered:

Table 1

	Grant Programme	No of Projects	Amount Requested	LoO Amount
1.	Building a United Community Fund	10	£14,099.00	£13,487.00
2.	Community Development Support Grant	56	£118,216.90	£95,019.57
3.	Community Festivals Fund	43	£96,860.00	£61,044.00
4.	Culture Arts and Heritage Grant Scheme	32	£32,841.77	£31,419.00
5.	Large Events Funding	9	£296,842.00	£241,465.00
6.	Small Events Funding	2	£14,970.00	£8,982.00
7.	Policing and Community Safety Grant Scheme	11	£64,787.50	£60,687.50
8.	Culture Arts and Heritage – Individual Artist Bursary Scheme	3	£2,743.76	£2,743.76

9.	Culture Arts and Heritage – Youth Creative Skills Bursary Scheme	10	£2,890.00	£2,000.00
10.	Social Inclusion Grants	26	£13,277.25	£12,694.50
11.	Minor Capital Grants Programme	4	£66,663.17	£60,020.17
12.	Major Capital Grants Programme	TBC	TBC	TBC
13.	Every Body Active	22	£21,943.60	£20,194.47
14.	Enterprise Fund	7	£85,015.99	£50,000
15.	Christmas Festive Fund	17	£4,570.00	£4,220.00
	Council Grants Totals	252	£835,720.94	£663,976.97
16.	Landfill Communities Fund	5	£109,000	£108,662.50
	Grand Total	257	£944,720.94	£772,639.47

Grant Funding Programmes 2019-20

An elected members Grant programmes Workshop was held on 17th October 2018, at which the proposed grant programmes for the 2019-20 period were presented and discussed.

A summary of the proposed grants programmes for 2019-20 is attached as **Annex A**, which includes a brief overview of each proposed grant and the criteria to be used for assessment.

Table 2

	Proposed Grant Programme	Revenue / Capital	Proposed Intervention Rate %	Proposed Max Award
1.	Culture Art and Heritage Grants Programme	R	100%	£1,000
2.	Individual Artists Bursary Scheme	R	100%	£1,000
3.	Youth Creative Skills Bursary Scheme	R	100%	£200
4.	Building a United Community Fund	R	100%	£1,500
5.	Community Development Support Grant	R	75%	£1,000 / £2,000
6.	Community Festivals Fund Grant	R	75%	£750/£1,500/£3,000
7.	Social Inclusion Grant	R	85%	£500
8.	Tourism & Recreation Large Event Fund	R	50%	£100,000
9.	Tourism & Recreation Small Event Fund	R	50%	£15,000
10.	Christmas Festive Fund	R	100%	£250

11.	Enterprise Fund	R	100%	£10k
12	Landfill Community Fund	Landfill Tax	75%	£30,000
13	PCSP	DoJ	TBC	TBC
14	Everybody Active Grants Programme	Sport NI	100%	£1,000
15	Main Capital Grants Programme	C	To be agreed	To be agreed
16	Minor Capital Grants Programme	C	To be agreed	To be agreed
17	Twinning Grants	R	100%	£5,000

Recommendations:

The L&D Committee consider the following recommendations:

1. Approve the grant programmes and criteria proposed for 2019-20 as set out in Annex A.
2. Approve the opening of Grant Programmes as set out in Annex B.

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Grant Programmes 2019-2020

Summary Document

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1.0 Introduction

This summary document provides information, guidance and support on Causeway Coast and Glens Borough Council's grant funding programmes for the period 2019/20. Contained in this document you will find information on how to apply, what types of funding are available for the coming year, whether or not you are eligible to apply, information on how your application will be assessed and where to go for advice and support.

If you are intending to apply for one of the Council grants you are strongly advised to read the individual guidance notes which are available for each grant programme – they will provide a broader overview of the individual fund you are applying to as well as providing in depth support on how to answer the specific questions and precise information on what is eligible and what is not eligible when developing your budget.

The general purpose of all our Grants Funds is to help pay for projects that match our targets. In each financial year there is a call for applications, followed by a series of grant funding roadshows where potential applicants will have an opportunity to meet with Council officers and discuss their project prior to application. The roadshows for the 2019/20 grant programmes are scheduled to take place as follows:

- 2.00pm, 4th December 2018, Large Committee Room, Cloonavin, Coleraine
- 7.00pm, 4th December, Meeting Room. Joey Dunlop Centre, Ballymoney
- 2.00pm, 5th December, Danny Boy Auditorium, Roe Valley Arts Centre, Limavady
- 7.00pm, 5th December, Mayor's Parlour, Sheskburn House, Ballycastle

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2.0 Grant Programmes 2019/20

2.1 The Grant Funding Programmes available for the 2019/20 period are as follows:

	Grant Programme	Revenue / Capital	Opening Date	Closing Date	Reports to Council
1.	Culture Art and Heritage Grants Programme	R	4 th Dec 2018	12 noon Friday 22 February 2019	For information
2.	Individual Artists Bursary Scheme	R	4 th Dec 2018	12 noon Friday 22 February 2019	For information
3.	Youth Creative Skills Bursary Scheme	R	4 th Dec 2018	12 noon Friday 24 th May 2019	For information
4.	Building a United Community Fund	R	Rolling fund	1. 12noon on Friday 25 th January 2019 2. 12noon on Friday 26 th April 2019 3. 12noon on Friday 26 th July 2019 4. 12noon on Friday 25 th October 2019	For information
5.	Community Development Support Grant	R	4 th Dec 2018	12noon Friday 1 st February 2019	March 2019
6.	Community Festivals Fund Grant	R	4 th Dec 2018	12noon Friday 18 th January 2019	March 2019
7.	Social Inclusion Grant	R	4 th Dec 2018	12noon Friday 1 st February 2019	March 2019
8.	Tourism & Recreation Large Event Fund	R	4 th Dec 2018	12 noon Friday 11 th January 2019	February 2019
9.	Tourism & Recreation Small Event Fund	R	4 th Dec 2018	12 noon Friday 11 th January 2019	February 2019
10	Christmas Festive Fund	R	1 st August 2019	Friday 30 th August 2019	September 2019
11.	Enterprise Fund	R	15 th April 2019	12 noon Friday 17 th May 2019	June 2019
12	Landfill Community Fund	Landfill Tax	4 th Dec 2018	12 noon Thursday 28 th February 2019	April 2019
13	Town Twinning Fund	R	4 th Dec 2018	12 noon Thursday 28 th February 2019	April 2019
14.	Major Capital Grants Programme	C	TBC	TBC	TBC
15.	Minor Capital Grants Programme	C	TBC	TBC	TBC
16	PCSP	DoJ	TBC	TBC	For Information
17	Everybody Active Grants Programme	Sport NI	April 2019	May 2019	For information

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2.2 You cannot apply to more than one fund for the same project. If you are applying for more than one of our grants, the projects you are applying for must be different from each other.

Each grant fund is limited. Even if an application scores highly, we cannot guarantee all or any of the funding. These are all competitive funds and where necessary applications will be ranked according to how well they score and funding will be awarded to the highest ranked projects only.

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3.0 Who can apply?

3.1 To be eligible for grant-aid, you will have to show that your organisation is a bona fide organisation that is well run and that it:

- Has a properly adopted “Governing Document” such as a constitution or memorandum and articles of association which clearly show that it is non-profit making and taking.

(Council’s Enterprise Fund is an exception and may make awards to local business)

- Is open, accountable and representative of the geographical area in which it serves.
- Be based in the Causeway Coast and Glens Borough Council area or have their main activities based in the Causeway Coast and Glens Council area.

4.0 How to Apply:

4.1 Applications to Council for grant aid should be made via the Councils online funding hub www.causewaycoastandglens.gov.uk

Hard copies of the application forms and guidance notes can be made available upon request. Please contact the Central Funding Unit to request hard copies on 028 7034 7234.

Our grant programmes have been designed to make the application process as easy and straightforward as possible.

4.2 The application process is in 2 parts:

Part A is eligibility and this part of the application form is the same for all Council Grant Funding Programmes. This section gathers information about how your organisation is set up and managed.

Part B is where you fill in your project details, and this part of the application is specific to the grant programme you are applying to. If you are applying for multiple grants, section A need only be completed once, whereas a section B must be completed for each grant you are applying for.

If you have previously applied for a grant from Causeway Coast and Glens Borough Council you will be able to copy information from previous applications into a new application. Previous applications made via Council’s online hub can be cloned. It is then up to you to adapt the application and make any changes required for your new application. Unless your constitution / governing documents have changed you need not resubmit these to Council. You are however required to submit your latest accounts.

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5.0 What we can / cannot fund

Please refer to the individual Grant programme Guidelines for specific eligibility under each grant programme.

5.1 What we can fund

The list below only includes elements which are common to Council's Grant Programmes.

- A proportion of core running costs (part payment of salaries, heat and light, insurance, rent or premises costs, office costs, etc.).
- Programme or activity costs which are directly relevant to the application.
- Travel and transport costs.
- Hire or purchase of equipment for meeting project needs
- Venue hire (excluding hire of groups own premises)
- Technical assistance.
- Training or facilitation costs.
- Festivals and events.
- Capital costs.
- Best practice visits.
- Publicity, marketing.
- Catering (a limit may be placed on the level of funding allowed towards hospitality and catering/ refreshments)

5.2 What we don't fund

Some exclusions will apply, unless specifically allowed for within specific funding programmes:

- Individuals, unless within a bursary framework.
- Businesses and for-profit organisations where funding would contravene local government, State Aid rules or other legislation. (Council's Enterprise Fund will grant-aid businesses but state-aid rules will apply).
- Projects or activities which are delivered outside of the Council area and DO NOT meet the needs within the area.
- Activities which are discriminatory, political, or are classed as proselytizing in nature.
- General appeals.

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- Those organisations who have substantial, demonstrable, unrestricted reserves.
- Costs that can be claimed back from elsewhere e.g. VAT.
- Costs that are not auditable e.g. cash payments unsupported by an approved petty cash system.
- Costs towards banking charges and / or repayment of debt.
- Payments made to individual members of the applicant group or organisation who have a pecuniary interest.
- Retrospective costs e.g. activities completed or costs incurred before the agreement of funding.
- Programmes or activities which are considered the core activity of national or regional government, Government Departments or arms-length body, such as health or education.
- Gifts and prizes.
- Alcohol

5.3 Applications that are not complete or do not provide a detailed project budget are also not eligible.

We are unlikely to fund an organisation that is in poor financial health or cannot show effective financial control.

As well as the above, your project or organisation must also meet the specific eligibility for any of the grants applied for. (This information is shown in the eligibility section of your application form, and detailed in the programme specific guidance notes).

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6.0 Assessment Payment & Appeals Processes

6.1 Assessment process:

Every grant application that we receive will be assessed for the following:

- to ensure that the application is eligible, and
- for reassurance of each organisation's capability to deliver the proposal, and
- how well the proposal meets the programme specific criteria and contributes to Council's Strategic Priorities

The assessment framework for each grant programme is detailed in the appendix tables at the back of this summary document.

6.2 What happens next?

If an application is successful, Council will issue a letter of offer which is a legal agreement with the organisation to deliver on the proposals outlined in the application form.

Your organisation will be invited to training that will explain the processes and procedures for submitting a grant claim, marketing and promotion, monitoring and evaluation requirements and the process of verification. The training is a good way to establish the working relationship between Grant recipients and Council Officers, so that should the applicant have any support needs, the Council can respond in an appropriate and timely manner.

6.3 All Council funding is paid retrospectively. We may make an advance payment of 50% of your grant if need can be demonstrated. The balance of your grant aid will be paid upon satisfactory completion of your project and once we have verified your project expenditure.

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6.4 Reducing Bureaucracy

In accordance with the Code of Practice for Reducing Bureaucracy in Grant Funding to the Community and Voluntary Sector, Council intend to move to a risk-based verification approach over the next 12 months. For small grant recipients, assessments will be carried out by Funding Unit staff to ensure that proper financial procedures are in place and operating accordingly. Depending on the outcome of the assessment an Organisation is rated as one of the following: Substantial, Adequate, Limited and No Assurance. Where an organisation is rated as “substantial” or “adequate” they may be granted easements in terms of the level of financial verification carried out by Council. Where organisations are rated as limited it reaffirms that the organisation is deemed fit to handle public funds and Council’s verification procedure will be applied. Where “no assurance” is rated to an organisation, verification processes will continue to take place with annual reviews of the organisation.

6.3 Appeals Process

If you are unhappy with the funding decision made, you may appeal against the decision. The purpose of this is to ensure that the decisions taken and procedures followed by assessment panels and Committees for individual applications are applied fairly and consistently.

The Review will provide an independent process through which an applicant will have the opportunity to demonstrate to the Review Panel that either:

- the outcome was unreasonable or
- that the proper procedures were not followed

Appeals on any other grounds will not be considered.

6.4 Equal Opportunities Monitoring

We must promote equal opportunities. We must also promote good relations between people of different religious belief, political opinion or racial group. All applicants must complete the Equal Opportunities Monitoring Questionnaire. We will treat as anonymous all of the information you provide in this questionnaire. We do not consider it in the assessment of your application. Please complete the section on “your beneficiaries” for each grant you are applying for.

Name of the Programme	Culture Arts & Heritage Grants			
Overview	<p>Organisations have to demonstrate how their organisation contributes to any one of the following Culture, Arts and Heritage Aims identified in the Causeway Coast and Glens Borough Council's Culture, Arts and Heritage Strategy 2016-2021.</p> <ul style="list-style-type: none"> • Enhancing Our Cultural Venues and Assets – To use our landscape and our cultural assets and activities to enable opportunities for both local people and visitors to participate in Culture, Arts and Heritage in the area. • Investing in Creative learning and Skills Development –To support the creative development our young people and our creative practitioners through training, skills development and providing opportunities to showcase work • History, Heritage and Cultural Tourism –To promote a sense of pride, identity and deeper understanding of our area by bringing together the many stories, histories, identities and languages which are present in the area 			
Assessment & Scoring	Criteria	Score out of a possible 5	Weighting	Possible Score
	Q1 – Clear and concise evidence of a developed project with a Culture, Arts and Heritage ethos		X 2	10
	Q2 – Clear and realistic objectives set for the project		X 2	10
	Q3 – A clear understanding of how the project objectives link to the Culture, Arts and Heritage aims and can help work towards these.		X 1	5
	Q4 - Extent of ability, skills and experience of the group which enables them to deliver the project		X 1	5
	Q5 – A clear understanding of why this project is needed and how you know this		X 2	10
	Q8 – Detailed explanation of planned promotion of project		X 1	5
	Q9 Monitoring and Evaluation		X 1	5
	Applications must score 65% in order to avail of funding.			
Grant Amount	Grants are available for a maximum of 100% of the total project costs up to a maximum of £1000			
Responsible Service Area	Community & Culture			
Contact information for applicant support purpose	<p>Applications may be discussed with officers within the Cultural Arts and Heritage Service Unit before submitting your application:</p> <p>Helen Perry 028 276 49487 helen.perry@causewaycoastandglens.gov.uk</p> <p>Elaine Gaston 028 2076 2225 elaine.gaston@causewaycoastandglens.gov.uk</p> <p>Nic Wright 028 2764 9484 nic.wright@causewaycoastandglens.gov.uk</p>			
Name of the	Individual Artists Bursary Scheme 2089-19			

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Programme	(Creative Skills Development)		
Overview	<p>This bursary scheme links to Strategic Theme 2 in the Cultural Strategy - Investing in creative learning & creative skills development by supporting the creative development of creative practitioners through training, skills development and providing opportunities to showcase work</p> <p>Applicants must be able to:</p> <ul style="list-style-type: none"> Clearly show what the training or development opportunity is by producing a course programme, details of facilitators etc. Demonstrate a quality professional practice (e.g. of published works, exhibitions etc.) Have sufficient experience in their creative art form - please provide an up to date CV and artist's statement with your application. Emerging artists who do not meet these criteria must provide two references from established artists in their field. Demonstrate how the training or development opportunity will be of benefit to them. Allow, at least, a 2 month lead-in-time from the deadline for submission of the application and the date of the commencement of the training/development opportunity. 		
Assessment & Scoring	Criteria	Assessment	Pass /Fail
	Q1 Please describe the training or development opportunity or creative project for which you are applying for assistance	Has the applicant provided a bona fide letter of acceptance or confirmation of an place on a course or a 500 word description of creative project	
	Q2 Demonstrate a quality, professional practice. Emerging artists who do not meet these criteria must provide two references from established artists in their field.	Evidence of experience/track record in this field. (Provide an up to date CV and artist's statement with your application, examples of work e.g. slides, publications).	
	Q3 Demonstrate how the training/development opportunity for which you are applying for assistance, will be of benefit to you	Evidence provided of benefits detailed	
Grant Amount	Maximum of 100% of the total project costs up to £1000.		
Responsible Service Area	Community & Culture		
Contact information for applicant support purpose	<p>Applications may be discussed with officers within the Cultural Services Unit of the Council listed below:</p> <p>Desima Connolly 028 7776 0650 Desima.Connolly@rvacc.co.uk Elaine Gaston 028 2076 2225 elaine.gaston@causewaycoastandglens.gov.uk</p>		

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Name of the Programme	Youth Creative Skills Bursary Scheme 2017-18		
Overview	<p>This bursary scheme links to Strategic Theme 2 in the Cultural Strategy - Investing in creative learning & skills development: <i>To support the creative development of our young people and creative practitioners through training, skills development and providing opportunities to showcase work</i></p> <p>Applicants must be able to:</p> <ul style="list-style-type: none"> • Clearly show what the training or development opportunity is by producing a course programme, details of facilitators etc. • Demonstrate a commitment to the creative art form to which they are requesting the bursary • Show sufficient experience in the creative art form • Demonstrate how the training or development opportunity will be of benefit to them. • Allow, at least, a 2 month lead-in-time from the deadline for submission of the application and the date of the commencement of the training/development opportunity. 		
Assessment & Scoring	Criteria	Assessment	Pass/Fail
	Q1 Description of the training or development opportunity for which you are applying for assistance	Has the applicant provided details of a bona fide course (brochure, leaflet, flier, website advert)	
	Q2 Applicants commitment to the creative art form for which you are requesting your bursary.	Evidence of experience/track record in this field	
Q3 How the training/development opportunity for which you are applying for assistance, will be of benefit to you.	Will the opportunity enhance/develop the applicants skills in this art form		
Grant Amount	An award will be 100% of the total cost of the training, up to a maximum of £200.		
Responsible Service Area	Community & Culture		
Contact information for applicant support purpose	<p>Applications may be discussed with officers within the Cultural Services Unit of the Council listed below:</p> <p>Elaine Gaston 028 2076 2225 elaine.gaston@causewaycoastandglens.gov.uk</p>		

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Name of the Programme	Building A United Community Fund																																																	
Overview	<p>“Building a United Community” Fund has been designed to support, promote and develop Good Relations projects throughout the council area.</p> <p>Organisations applying for funding from the Building a United Community Fund will have to demonstrate how their organisation contributes to the Good Relations Aims identified in the Causeway Coast and Glens Council Good Relations Strategy 2014-2017. These aims are directed by a government strategy published in May 2013 entitled “Together: Building a United Community”. (TBAUC)</p> <ul style="list-style-type: none"> • Our Children and Young people – To continue to improve attitudes amongst our young people and to build a community where they can play a full and active role in building good relations. • Our Shared Community – To create a community where division does not restrict the life opportunities of individuals and where all areas are open and accessible to everyone • Our Safe Community – To create a community where everyone feels safe in moving around and where life choices are not inhibited by fears around safety • Our Cultural Expression – To create a community which promotes mutual respect and understanding, is strengthened by its diversity, and where cultural expression is celebrated and embraced 																																																	
Assessment & Scoring	<table border="1" data-bbox="284 891 1508 1220"> <thead> <tr> <th data-bbox="284 891 347 992"></th> <th data-bbox="355 891 1005 992">Criteria</th> <th data-bbox="1013 891 1364 992">Score out of a possible 5 (must achieve min of 3 points)</th> <th data-bbox="1372 891 1508 992">Pass/Fail</th> </tr> </thead> <tbody> <tr> <td data-bbox="284 999 347 1059">Q2</td> <td data-bbox="355 999 1005 1059">Clear and concise evidence of a developed project with a Good Relations ethos</td> <td data-bbox="1013 999 1364 1059"></td> <td data-bbox="1372 999 1508 1059"></td> </tr> <tr> <td data-bbox="284 1066 347 1104">Q3</td> <td data-bbox="355 1066 1005 1104">Clear and realistic objectives set for the project</td> <td data-bbox="1013 1066 1364 1104"></td> <td data-bbox="1372 1066 1508 1104"></td> </tr> <tr> <td data-bbox="284 1111 347 1216">Q4</td> <td data-bbox="355 1111 1005 1216">A clear understanding of how the project objectives link to the Good Relations aims and can help work towards these.</td> <td data-bbox="1013 1111 1364 1216"></td> <td data-bbox="1372 1111 1508 1216"></td> </tr> </tbody> </table> <p data-bbox="284 1249 606 1288">Assessment & Scoring</p> <p data-bbox="284 1294 1516 1384">If your application scores a minimum of 3 points out of a possible 5 in each of the above 3 questions it will progress to full assessment and scoring. All questions will be scored out of 5 and weighting will be applied as detailed below:</p> <table border="1" data-bbox="284 1400 1460 1971"> <thead> <tr> <th data-bbox="284 1400 391 1467"></th> <th data-bbox="399 1400 933 1467">Criteria</th> <th data-bbox="941 1400 1133 1467">Score out of a possible 5</th> <th data-bbox="1141 1400 1292 1467">Weighting</th> <th data-bbox="1300 1400 1460 1467">Possible Score</th> </tr> </thead> <tbody> <tr> <td data-bbox="284 1473 391 1574">Q5</td> <td data-bbox="399 1473 933 1574">Extent of awareness and evidence base of specific Good Relations needs in the area</td> <td data-bbox="941 1473 1133 1574"></td> <td data-bbox="1141 1473 1292 1574">X2</td> <td data-bbox="1300 1473 1460 1574">10</td> </tr> <tr> <td data-bbox="284 1581 391 1671">Q6</td> <td data-bbox="399 1581 933 1671">A clear understanding of how the project will address specific Good Relations needs in the area.</td> <td data-bbox="941 1581 1133 1671"></td> <td data-bbox="1141 1581 1292 1671">X2</td> <td data-bbox="1300 1581 1460 1671">10</td> </tr> <tr> <td data-bbox="284 1677 391 1778">Q7</td> <td data-bbox="399 1677 933 1778">Robust system to measure baseline before project and change after completion of project.</td> <td data-bbox="941 1677 1133 1778"></td> <td data-bbox="1141 1677 1292 1778">X1</td> <td data-bbox="1300 1677 1460 1778">5</td> </tr> <tr> <td data-bbox="284 1785 391 1874">Q8</td> <td data-bbox="399 1785 933 1874">Demonstrates willingness to work on a collaborative basis to find solutions to locally identified issues.</td> <td data-bbox="941 1785 1133 1874"></td> <td data-bbox="1141 1785 1292 1874">X2</td> <td data-bbox="1300 1785 1460 1874">10</td> </tr> <tr> <td data-bbox="284 1881 391 1971">Q9,11</td> <td data-bbox="399 1881 933 1971">Proactive promotion of community cohesion, ensuring that the whole community can be involved</td> <td data-bbox="941 1881 1133 1971"></td> <td data-bbox="1141 1881 1292 1971">X2</td> <td data-bbox="1300 1881 1460 1971">10</td> </tr> </tbody> </table>					Criteria	Score out of a possible 5 (must achieve min of 3 points)	Pass/Fail	Q2	Clear and concise evidence of a developed project with a Good Relations ethos			Q3	Clear and realistic objectives set for the project			Q4	A clear understanding of how the project objectives link to the Good Relations aims and can help work towards these.				Criteria	Score out of a possible 5	Weighting	Possible Score	Q5	Extent of awareness and evidence base of specific Good Relations needs in the area		X2	10	Q6	A clear understanding of how the project will address specific Good Relations needs in the area.		X2	10	Q7	Robust system to measure baseline before project and change after completion of project.		X1	5	Q8	Demonstrates willingness to work on a collaborative basis to find solutions to locally identified issues.		X2	10	Q9,11	Proactive promotion of community cohesion, ensuring that the whole community can be involved		X2	10
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Q9,11	Proactive promotion of community cohesion, ensuring that the whole community can be involved		X2	10																																														

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	Q12	Wide reaching promotion of the project		X1	5
					50
	Applications must score 65% in order to avail of funding.				
Grant Amount	Up to 100% of total project costs will be available for eligible projects - maximum amount available £1,500				
Responsible Service Area	Community & Culture				
Contact information for applicant support purpose	<p>Applications may be discussed with officers within the Good Relations Unit before submitting your application:</p> <p>Joy Wisener 028 7034 7034 joywisener@casuewaycoastandglens.gov.uk</p> <p>Good Relations Officer 02870347034 goodrelations@causewaycoastandglens.gov.uk</p>				

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Name of the Programme	Community Development Support Grants																																												
Overview	The Community Development Support Grant Programme will provide grants to support, promote and develop the capacity of communities across Causeway Coast and Glens Borough Council by providing financial assistance towards running costs of core community development organisations.																																												
Assessment & Scoring	<table border="1" data-bbox="284 427 1492 853"> <thead> <tr> <th></th> <th>Criteria</th> <th>Score out of 5</th> <th>Weighting</th> <th>Possible Score</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Range of services and activities provided for the benefit of local community</td> <td></td> <td>X2</td> <td>10</td> </tr> <tr> <td>2</td> <td>Needs of the Community</td> <td></td> <td>X1</td> <td>5</td> </tr> <tr> <td>3</td> <td>Extent of awareness and understanding of specific needs of community</td> <td></td> <td>X1</td> <td>5</td> </tr> <tr> <td>4</td> <td>How well activities of the group address needs of the community</td> <td></td> <td>X1</td> <td>5</td> </tr> <tr> <td>5</td> <td>Level of deprivation (NIMDM 2017)</td> <td></td> <td>X2</td> <td>10</td> </tr> <tr> <td>6</td> <td>Other income levered in</td> <td></td> <td>X1</td> <td>5</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td>40</td> </tr> </tbody> </table> <p data-bbox="502 857 1302 891" style="text-align: center;">Applications must score 65% in order to avail of funding.</p>						Criteria	Score out of 5	Weighting	Possible Score	1	Range of services and activities provided for the benefit of local community		X2	10	2	Needs of the Community		X1	5	3	Extent of awareness and understanding of specific needs of community		X1	5	4	How well activities of the group address needs of the community		X1	5	5	Level of deprivation (NIMDM 2017)		X2	10	6	Other income levered in		X1	5					40
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Grant Amount	<p>Community Development groups with premises – 75% up to a maximum of £2,000</p> <p>Community Development groups without premises- 75% up to a maximum of £1,000</p>																																												
Responsible Service Area	Community & Culture																																												
Contact information for applicant support purpose	<p>Applications may be discussed with officers within the Community Development Support Team before submitting your application:</p> <p>Lisa Harris 028 2076 2225 lisa.harris@causewaycoastandglens.gov.uk</p> <p>Catherine Farrimond 028 777 60311 catherine.farrimond@causewaycoastandglens.gov.uk</p>																																												

ANNEX A

Name of the Programme	Community Festival Fund				
Overview	<p>CFF was established in recognition of the positive contribution that festivals can make to communities and to the local economy. The main purpose of Causeway Coast & Glens Borough Council's Community Festivals Fund is 'to enable communities to enhance their quality of life through participation/engagement in culture, arts and leisure activities.' (<i>Department of Culture, Arts and Leisure (DCAL) Community Festivals Fund Revised Policy and Guidance Framework October 2015</i>).</p> <p>The purpose of the Community Festival Fund is to support, promote and develop the capacity of communities to host community festival events across the Causeway Coast and Glens Borough Council area.</p> <p>The fund will also enable organisations to celebrate their unique cultural and community identity, to promote diversity and to strengthen good community relations within and between communities.</p>				
Assessment & Scoring		Criteria	Score out of a possible 5	Weighting	Possible Score
	1a	Strong community participation		X1	5
	1b	Opportunities for people to improve their personal skills or receive training relevant to the project		X1	5
	1c	Improve community relations and contribute to building a strong sense of community		X1	5
	1d	Tackle poverty and/or social exclusion and /or address rural isolation issues		X1	5
	1e	Promote equality of opportunity for all		X1	5
	1f	Demonstrate value for money and maximise income		X1	5
	1g	Attract visitors to the area		X1	5
	1h	Provide opportunities to develop the festival		X1	5
	1i	Encourage a 'sense of place' through connecting the community with, and effectively using, public places and the local built environment.		X 1	5
	8	NIMDM 2017Ranking/ Access to Services Measure Ranking		X 2	10
					55
Applications must score 65% in order to avail of funding.					

ANNEX A

Grant Amount	Community Festival Fund Grant Programme	Maximum Grant Amount
	1. One day community fun day type events. Events must be programmed to be of at least 4 hours consecutive duration and include a range of at least 3 types of activities to suit all sections of the community.	Up to £750
	2. Festival events lasting 2 consecutive days or more. Each of the days of the festival must include a range of activities to suit all sections of the community and be programmed to be at least 4 hours duration. It is not enough to simply duplicate the same event on 2 days – the festival must have different activities on each day that it takes place.	Up to £1,500
	3. Festivals lasting 3 consecutive days or more and anticipated to attract at least 500 participants. Each of the days of the festival must include a range of activities to suit all sections of the community and be programmed to be at least 4 hours duration.	Up to £3,000
Responsible Service Area	Community & Culture	
Contact information for applicant support purpose	Applications may be discussed with officers within the Community Development Support Team before submitting your application: Lisa Harris 028 2076 2225 lisa.harris@causewaycoastandglens.gov.uk	

ANNEX A

Name of the Programme	Social Inclusion Grants																											
Overview	<p>All organisations funded through the Social Inclusion Grant Scheme must demonstrate how their project contributes towards addressing the issues in their area. Organisations will be asked to report back on how effective their project has been in meeting these needs.</p> <p>Social inclusion is about involving everyone within a community and making sure that everyone has the opportunity to participate in society. People can feel excluded or isolated for a number of reasons e.g. older people, people on low incomes, people living in isolated rural areas, people with a disability.</p>																											
Assessment & Scoring	<table border="1" data-bbox="296 595 1501 981"> <thead> <tr> <th>Criteria</th> <th>Score out of 5</th> <th>Weighting</th> <th>Possible Score</th> </tr> </thead> <tbody> <tr> <td>Range and quality of project activities</td> <td></td> <td>X2</td> <td>10</td> </tr> <tr> <td>Number and type of beneficiaries</td> <td></td> <td>X2</td> <td>10</td> </tr> <tr> <td>Area deprivation score</td> <td></td> <td>X1</td> <td>5</td> </tr> <tr> <td>How well the project promotes and addresses social inclusion</td> <td></td> <td>X3</td> <td>15</td> </tr> <tr> <td></td> <td></td> <td></td> <td>40</td> </tr> </tbody> </table> <p style="text-align: center;">Applications must score 65% in order to avail of funding.</p>				Criteria	Score out of 5	Weighting	Possible Score	Range and quality of project activities		X2	10	Number and type of beneficiaries		X2	10	Area deprivation score		X1	5	How well the project promotes and addresses social inclusion		X3	15				40
Criteria	Score out of 5	Weighting	Possible Score																									
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Number and type of beneficiaries		X2	10																									
Area deprivation score		X1	5																									
How well the project promotes and addresses social inclusion		X3	15																									
			40																									
Grant Amount	<p>Applicants can apply for grants of up to 85% of costs, towards project revenue costs. Maximum amount - £500</p>																											
Responsible Service Area	<p>Community & Culture</p>																											
Contact information for applicant support purpose	<p>Applications may be discussed with officers within the Community Development Support Team before submitting your application:</p> <p>Catherine Farrimond 0287776 0311 catherine.farrimond@causewaycoastandglens.gov.uk Lisa Harris 028 2076 2225 lisa.harris@causewaycoastandglens.gov.uk</p>																											

ANNEX A

Name of the Programme	Tourism Large Events Fund																																							
Overview	<p>The purpose of the Tourism Large Events Fund is to support the delivery of the Destination Management Plan. Paramount to this is the growth of visitor numbers and visitor spend.</p> <p>Events must satisfy the parameters below to apply for the Large Tourism and Recreation Events Fund</p> <ul style="list-style-type: none"> • Events with an overall budget in excess of £30,000 • Total visitor numbers greater than 5,000 • The event must take place over a minimum of 2 days with overnight stays, events must have a start and end date and run for consecutive days. (The event must last for a minimum of 5 hours on each day). • Event must demonstrate economic benefits for the area. An economic return of 5:1 is essential. • Events must demonstrate how they will promote Causeway Coast and Glens Borough Council area. Include details within your marketing plan. • In-kind support / Volunteer time must not be included in the budget 																																							
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Grant Amount	Up to 50% of total project costs of the event- maximum available - £100,000																																							
Responsible Service Area	Tourism and Recreation																																							
Contact information for applicant support purpose	Applications may be discussed with officers within the Tourism Events Team before submitting your application: Kerry McMullan 028 7034 7220 kerry.mcmullan@causewaycoastandglens.gov.uk Tracey Freeman 028 7034 7221 tracey.freeman@causewaycoastandglens.gov.uk																																							

ANNEX A

Name of the Programme	Tourism Small Events Fund																																							
Overview	<p>The Council is seeking to provide financial support for events that align themselves to key priority areas such as; Cultural Tourism, Music / Food Tourism and Sports and Activities (tourism related).</p> <p>Events must satisfy the parameters below to apply for the Small Tourism and Recreation Events Fund:</p> <ul style="list-style-type: none"> • Events with an overall total budget of between £7,500 and £30,000. • Total visitor numbers greater than 2,000 • The event must take place over a minimum of 2 days with overnight stays, events must have a start and end date and run for consecutive days. (The event must last for a minimum of 5 hours on each day). • Events must demonstrate economic benefits for the area. (An economic return of 3:1 is essential). • Events must demonstrate how they will promote Causeway Coast and Glens Borough Council area. • In-kind support / Volunteer time must not be included in the budget 																																							
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Grant Amount	Up to 50% of total project costs of the event- maximum available - £15,000																																							
Responsible Service Area	Tourism and Recreation																																							
Contact information for applicant support purpose	<p>Applications may be discussed with officers within the Tourism Events Team before submitting your application:</p> <p>Kerry McMullan 028 7034 7220 kerry.mcmullan@causewaycoastandglens.gov.uk</p> <p>Tracey Freeman 028 7034 7221 tracey.freeman@causewaycoastandglens.gov.uk</p>																																							

ANNEX A

Name of the Programme	Christmas Festive Fund			
Overview	<p>Causeway Coast and Glens Borough Council has developed the Christmas Festive Fund to support Community Associations from the smaller towns, villages and hamlets to help celebrate Christmas. Applications are invited for clearly defined outdoor events to mark the lighting of the Christmas festive lighting in that settlement. Due to a limited funding pot only ONE community group per settlement will be successful.</p> <p>Applications for a range of costs relating to festive entertainment can be supported. Priority will be given to projects that promote wide community involvement for events celebrating this festive season.</p>			
Assessment & Scoring	Criterion	Score (0-5)	Weight	
	1. Clear and concise evidence of a developed project with a date within the scope of the advertised fund (activity to take place between 22 nd November to 16 th December)		X 3	
	2. Clear and realistic objectives set for the project		X 2	
	3. Ability, skills and experience of the group which enables them to deliver the project		X 2	
	4. Detailed explanation of planned promotion of project		X3	
	Applications must score 65% in order to avail of funding.			
Grant Amount	100% of costs up to a maximum of £250			
Responsible Service Area	Tourism and Recreation			
Contact information for applicants	<p>Applications may be discussed with officers from the Tourism & Recreation unit before submitting your application:</p> <p>Kerry McMullan 028 7034 7220 kerry.mcmullan@causewaycoastandglens.gov.uk</p> <p>Tracey Freeman 028 7034 7221 tracey.freeman@causewaycoastandglens.gov.uk</p>			

ANNEX A

Name of the Programme	Enterprise Fund																																						
Overview	<p>The Enterprise Fund is about developing start-up businesses that need assistance in taking the next step in their growth plan. This may be funding towards a new piece of equipment, developing I.T. infrastructure, implementing a significant marketing campaign, product and design development.</p> <p>This fund is aimed at supporting new businesses, <u>with a track record of two years or less</u>, to address barriers to growth using innovative approaches.</p>																																						
Assessment & Scoring	<table border="1" data-bbox="277 474 1522 1048"> <thead> <tr> <th data-bbox="277 474 336 595"></th> <th data-bbox="336 474 1098 595">Criteria</th> <th data-bbox="1098 474 1209 595">Score (0-5)</th> <th data-bbox="1209 474 1362 595">Weight</th> <th data-bbox="1362 474 1522 595">Max Points Available</th> </tr> </thead> <tbody> <tr> <td data-bbox="277 595 336 696">1</td> <td data-bbox="336 595 1098 696">Clear and concise evidence of a developed project with a start and end date within the scope of the advertised fund</td> <td data-bbox="1098 595 1209 696"></td> <td data-bbox="1209 595 1362 696">X3</td> <td data-bbox="1362 595 1522 696">15</td> </tr> <tr> <td data-bbox="277 696 336 797">2</td> <td data-bbox="336 696 1098 797">Clear and realistic objectives set for the project e.g. increase in profit, employment, new markets entered, new products or services introduced</td> <td data-bbox="1098 696 1209 797"></td> <td data-bbox="1209 696 1362 797">X3</td> <td data-bbox="1362 696 1522 797">15</td> </tr> <tr> <td data-bbox="277 797 336 864">3</td> <td data-bbox="336 797 1098 864">Ability, skills and experience of the business which enables them to deliver the project</td> <td data-bbox="1098 797 1209 864"></td> <td data-bbox="1209 797 1362 864">X1</td> <td data-bbox="1362 797 1522 864">5</td> </tr> <tr> <td data-bbox="277 864 336 909">4</td> <td data-bbox="336 864 1098 909">Detailed explanation of planned promotion of project</td> <td data-bbox="1098 864 1209 909"></td> <td data-bbox="1209 864 1362 909">X2</td> <td data-bbox="1362 864 1522 909">10</td> </tr> <tr> <td data-bbox="277 909 336 1010">5</td> <td data-bbox="336 909 1098 1010">Will the project create any new jobs – which could include moving the applicant from part time to full time? (If yes, 1 extra point for every job, up to a max of 5)</td> <td data-bbox="1098 909 1209 1010"></td> <td data-bbox="1209 909 1362 1010">No weighting</td> <td data-bbox="1362 909 1522 1010">5</td> </tr> <tr> <td data-bbox="277 1010 336 1048"></td> <td data-bbox="336 1010 1098 1048"></td> <td data-bbox="1098 1010 1209 1048"></td> <td data-bbox="1209 1010 1362 1048"></td> <td data-bbox="1362 1010 1522 1048">50</td> </tr> </tbody> </table> <p data-bbox="277 1048 1522 1077">Applications must score 65% in order to avail of funding.</p>					Criteria	Score (0-5)	Weight	Max Points Available	1	Clear and concise evidence of a developed project with a start and end date within the scope of the advertised fund		X3	15	2	Clear and realistic objectives set for the project e.g. increase in profit, employment, new markets entered, new products or services introduced		X3	15	3	Ability, skills and experience of the business which enables them to deliver the project		X1	5	4	Detailed explanation of planned promotion of project		X2	10	5	Will the project create any new jobs – which could include moving the applicant from part time to full time? (If yes, 1 extra point for every job, up to a max of 5)		No weighting	5					50
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				50																																			
Grant Amount	<p>Examples of what may be funded:</p> <ul data-bbox="277 1146 1315 1648" style="list-style-type: none"> • Equipment linked to creating new jobs or introducing innovative approaches leading to increased profitability. • Developing I. T. systems for the business which can demonstrably lead to increased profitability or increased employment potential. • Implementing a significant marketing campaign which will lead to increased sales. • Product and design development. • In limited cases, support towards the employment of a key member of staff to assist in the delivery of improved profitability, entering new markets and so on. The applicant must demonstrate available funding to continue the post for a minimum of two years beyond the life of the grant 			Up to £10,000 Available																																			
Responsible Service Area	Prosperity and Place																																						
Contact information for applicants	<p>Applications may be discussed with officers from the Prosperity and Place unit before submitting your application: Martin Clark (Business Development Manager) Tel: 028 7034 7043 Martin.Clark@causewaycoastandglens.gov.uk</p>																																						

ANNEX A

	Bridget McCaughan (Economic Development Officer/Enterprise Development) Bridget.McCaughan@causewaycoastandglens.gov.uk Tel: 028 777 60304																					
Name of the Programme	Landfill Communities Fund (LCF)																					
Overview	<p>The Ulster Wildlife Trust administer the LCF fund on behalf of Council.</p> <p>Applicants can apply to one of the following three Programmes:</p> <ol style="list-style-type: none"> I. Public Amenity Programme applications must satisfy the requirements of LCF Object D – Public Parks and Amenities. The focus must be to undertake direct physical works on a park/amenity which must be open to the general public a minimum of four evenings or two days a week or 104 days a year. II. Biodiversity Conservation and Enhancement Programme applications must satisfy the requirements of LCF Object DA - Conservation of Biodiversity. Project costs must relate solely to the conservation of the species or habitat and the works must be carried out on a site where the species or habitat naturally occurs III. Restoration Programme applications must satisfy the requirements of LCF Object E – Restoration of Religious Buildings or Buildings of Architectural or Historical Interest. The intention should be to maintain, repair or restore either a place of worship, or a building or structure with a listed status or equivalent, where the general public have access. This object does not permit new works or works to private residences. 																					
Assessment & Scoring	Criteria for eligibility		Pass / Fail																			
	Projects must be located within a 10 mile radius of the following registered landfill sites: <ul style="list-style-type: none"> • Craigmore Landfill Site, Craigmore Road, Garvagh, BT51 5HF • Craighullier Quarry, 45 Craighullier Road, Portrush, BT56 8NN 																					
	Satisfactory public access requirements (open to the public a min of 4 evenings or 2 days a week – equivalent to 104 days a year)																					
	Fulfil the requirements of the relevant LCF objectives in line with ENTRUST guidance																					
	<table border="1"> <thead> <tr> <th>Criteria at full application assessment:</th> <th>Score</th> <th>Weighting</th> <th>Max Points possible</th> </tr> </thead> <tbody> <tr> <td>Demonstrate a high positive environmental impact</td> <td></td> <td>X 8</td> <td>40</td> </tr> <tr> <td>Ability, skills and experience of delivering a similar project demonstrated</td> <td></td> <td>X 4</td> <td>20</td> </tr> <tr> <td>Demonstrate a high level of community involvement and support</td> <td></td> <td>X 8</td> <td>40</td> </tr> <tr> <td></td> <td></td> <td></td> <td>100</td> </tr> </tbody> </table>			Criteria at full application assessment:	Score	Weighting	Max Points possible	Demonstrate a high positive environmental impact		X 8	40	Ability, skills and experience of delivering a similar project demonstrated		X 4	20	Demonstrate a high level of community involvement and support		X 8	40			
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			100																			
<p>Projects will be ranked based on score subject to achieving a minimum of 65% and presented to Council to approve allocation of funds. This allocation will be subject to satisfactory registration of projects with ENTRUST, the scheme regulator.</p> <p>In the event of the fund being oversubscribed, two objective measures will be used for ranking applications: 1).distance from landfill site; and 2). level of match funding available.</p>																						
Grant Amount	75% of total project costs to a maximum of £30,000 and a minimum of £5,000 is available.																					
Responsible Service Area	Funding Unit																					
Contact information for applicants	Applications may be discussed with staff from the Ulster Wildlife Trust before submitting an application: Nicky Lowry 028 9045 4094 nicky.lowry@ulsterwildlife.org																					

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Name of the Programme	Twinning Grant Programme			
Overview	<p>The purpose of the Twinning Grant is to support the legacy twinning associations to continue existing legacy links and explore future potential opportunities for twinning which promote the objectives and identity of the Council.</p> <p>The budget available for twinning is £20,000 and each of the 4 legacy Council twinning associations can apply for up to £5,000 per year.</p>			
Assessment & Scoring	Criterion	Score (0-5)	Weighting	Max points
	1. Contribution to Council's Corporate Objectives		X 2	10
	2. Promotion of projects in the following areas: <ul style="list-style-type: none"> • Civic pride • Tourism development • Sports, arts, culture • Economic development 		X 2	10
	3. Potential for future exchanges		X 1	5
	4. Bring residents from Causeway Coast and Glens Borough and the twinned authorities closer together		X1	5
				30
Grant Amount	<p>Grants are available for maximum of 100% of the total projects cost up to a maximum of £5,000</p> <p>Groups may not receive more than one funding award under this programme per year.</p>			
Responsible Service Area	Corporate Services			
Contact information for applicants	<p>Applications may be discussed with officers from Councils Funding Unit before submitting your application:</p> <p>Pauline Donaghy 028 70347164 pauline.donaghy@causewaycoastandglens.gov.uk</p>			

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Name of the Programme	Main Capital Grants Programme																																						
Overview	<p>The Capital Grants Fund is available to local sports and community organisations who wish to request support towards the development of new or the enhancement of existing facilities to meet unmet need.</p> <p>To support external infrastructure projects that are aligned to Council's aims and objectives.</p> <p>To support external infrastructure projects that require additional capital funding to achieve completion</p>																																						
Stage Eligibility	<p>1 Stage 1: Eligibility Criteria</p> <p>Applications must score a “pass” in all eligibility criterion. If an application fails in any of the criterion it will be deemed ineligible and will NOT be progressed.</p> <table border="1" data-bbox="256 696 1509 2022"> <thead> <tr> <th data-bbox="256 696 316 752"></th> <th data-bbox="316 696 1297 752">Criterion</th> <th data-bbox="1297 696 1410 752">Pass</th> <th data-bbox="1410 696 1509 752">Fail</th> </tr> </thead> <tbody> <tr> <td data-bbox="256 752 316 824">1</td> <td data-bbox="316 752 1297 824">Applications must be from properly constituted not for profit groups Council will carry out due diligence of legal status.</td> <td data-bbox="1297 752 1410 824"></td> <td data-bbox="1410 752 1509 824"></td> </tr> <tr> <td data-bbox="256 824 316 931">2</td> <td data-bbox="316 824 1297 931">Applications will usually only be considered from Sports Clubs and Community projects geographically located within the Causeway Coast and Glens Borough Council area.</td> <td data-bbox="1297 824 1410 931"></td> <td data-bbox="1410 824 1509 931"></td> </tr> <tr> <td data-bbox="256 931 316 1072">3</td> <td data-bbox="316 931 1297 1072">Applications should add value to existing provision or opportunity (e.g. a project or activity which meets unmet demand and/or generates additional services). 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Assessment & Scoring	Criterion	Score (0-5)	Weight	Max Score
<p>Stage 2: submission of a viable, sustainable business case.</p>	<p>1 <u>Strategic relevance:</u> Clearly demonstrates an ability to assist Council in the delivery of agreed strategic objectives including inter alia:</p> <ul style="list-style-type: none"> ➤ Corporate Plan ➤ Relevant Council strategies ➤ Programme Aims ➤ Community Planning priorities 		X2	10
	<p>2 <u>Community/Sporting Need:</u> Providing community or sporting access to facilities in areas of clearly demonstrated need. Need can be demonstrated in a number of ways including inter alia:</p> <ul style="list-style-type: none"> ➤ Council policies and strategies e.g. Sports facilities Strategy & Framework for Community Centre Provision ➤ Fulfilment of national or governing body standards ➤ Binding commitments to use by local groups/organisations ➤ Condition reports on existing provision ➤ The residual capacity or otherwise in similar facilities close by <p><u>Note:</u> Projects that are likely to cause significant levels of displacement from existing facilities will not be funded by Council.</p>		X4	20
	<p>3 <u>Accessible to All:</u> Council will afford a higher priority to projects that demonstrate innovative measures that will make the proposed facility attractive, welcoming and accessible to all the community.</p> <p><u>Note:</u> Council will not fund facilities that are for the sole use of membership organisations.</p>		X3	15
	<p>4 <u>Increases in Community and Sports Participation:</u> Council will afford a priority to those projects that will increase participation in community and sporting activities (as demonstrated via a clear Development Plan).</p>		X2	10
	<p>5 <u>Value for Money:</u> Council will afford a priority to those projects that increase participation in community and sporting activities with the best value for money i.e. cost per capita for Council investment.</p>		X3	15
	<p>6 <u>Under Represented Groups:</u> Council will afford a higher priority to applications that demonstrate innovative measures to promote participation in community and sporting activities by</p>		X3	15

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	<p>those currently under represented and in particular:</p> <ul style="list-style-type: none"> ➤ Older people (50+) ➤ People with a disability ➤ Women and girls ➤ People living in areas of high social need 			
	<p>7 Partnership Funding: The percentage of funding required from Council (including any other Council funding being applied). A higher score will be awarded to projects requesting a lesser % from Council against the overall project costs.</p>		X3	15
	<p>8 Sustainability and viability: The business case must make reasonable and evidence based assumptions in relation to construction costs, risk, optimism bias, operational costs and projected income. Through this process the business case must demonstrate the project's viability and sustainability in capital and revenue terms.</p>		X3	15
	Total Maximum Score			115
<p>Applicants must score 70% in order to avail of funding.</p>				
Grant Amount	<p>Causeway Coast and Glens Borough Council will grant aid up to a maximum of 50% of total evidenced capital project costs. Organisations must match fund the remaining 50% from other sources or from their own resources. (In kind contributions will not be considered).</p>			
Responsible Service Area	<p>Leisure & Development Directorate</p>			
Contact information for applicant support purpose	<p>Applications must be discussed with officers from the relevant service area before submitting an application: Contact the Funding Unit for advice on the relevant Council Officer: grants@causewaycoastandglens.gov.uk or telephone 0287034 7198</p>			

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Name of the Programme	Minor Capital Grants Programme																																		
Overview	The Minor Capital Grant programme will offer support to the Community and Voluntary Sector within the Causeway Coast and Glens Borough Council area to develop and improve the infrastructure of community premises. Financial assistance of up to £30,000 is available to make small scale improvements to existing community owned premises.																																		
Assessment & Scoring	<table border="1"> <thead> <tr> <th data-bbox="284 376 359 448"></th> <th data-bbox="363 376 1069 448">Criterion</th> <th data-bbox="1077 376 1228 448">Score (0-5)</th> <th data-bbox="1236 376 1396 448">Weight</th> <th data-bbox="1404 376 1548 448">Max Score</th> </tr> </thead> <tbody> <tr> <td data-bbox="284 454 359 728">1</td> <td data-bbox="363 454 1069 728"> <p><u>Strategic relevance:</u> Clearly demonstrates an ability to assist Council in the delivery of agreed strategic objectives including inter alia:</p> <ul style="list-style-type: none"> ➤ Corporate Plan ➤ Relevant Council strategies ➤ Programme Aims ➤ Community Planning priorities </td> <td data-bbox="1077 454 1228 728"></td> <td data-bbox="1236 454 1396 728">X2</td> <td data-bbox="1404 454 1548 728">10</td> </tr> <tr> <td data-bbox="284 734 359 1299">2</td> <td data-bbox="363 734 1069 1299"> <p><u>Assessment of Need:</u> Providing access to facilities (e.g. community or sporting facilities) in areas of clearly demonstrated need. Need can be demonstrated in a number of ways including inter alia:</p> <ul style="list-style-type: none"> ➤ Results from surveys, studies, consultation, statistical analysis ➤ Council policies and strategies ➤ Binding commitments to use by local groups/organisations ➤ Condition reports on existing provision ➤ The residual capacity or otherwise in similar facilities close by <p><u>Note:</u> Projects that are likely to cause significant levels of displacement from existing facilities will not be funded by Council.</p> </td> <td data-bbox="1077 734 1228 1299"></td> <td data-bbox="1236 734 1396 1299">X4</td> <td data-bbox="1404 734 1548 1299">20</td> </tr> <tr> <td data-bbox="284 1305 359 1646">3</td> <td data-bbox="363 1305 1069 1646"> <p><u>Accessible to All:</u> Council will afford a higher priority to projects that demonstrate innovative measures that will make the proposed facility attractive, welcoming and accessible to all the community.</p> <p><u>Note:</u> Council will not fund facilities that are for the sole use of membership organisations.</p> </td> <td data-bbox="1077 1305 1228 1646"></td> <td data-bbox="1236 1305 1396 1646">X3</td> <td data-bbox="1404 1305 1548 1646">15</td> </tr> <tr> <td data-bbox="284 1653 359 1848">4</td> <td data-bbox="363 1653 1069 1848"> <p><u>Increases in Participation from all sections of the community:</u> Council will afford a priority to those projects that will increase participation in activities, e.g. community or sporting activities (as demonstrated via a clear Development Plan).</p> </td> <td data-bbox="1077 1653 1228 1848"></td> <td data-bbox="1236 1653 1396 1848">X2</td> <td data-bbox="1404 1653 1548 1848">10</td> </tr> <tr> <td data-bbox="284 1854 359 2016">5</td> <td data-bbox="363 1854 1069 2016"> <p><u>Value for Money:</u> Council will afford a priority to those projects that increase participation in activities such as community or sporting activities with the best value for money i.e. cost per capita for Council investment.</p> </td> <td data-bbox="1077 1854 1228 2016"></td> <td data-bbox="1236 1854 1396 2016">X3</td> <td data-bbox="1404 1854 1548 2016">15</td> </tr> </tbody> </table>		Criterion	Score (0-5)	Weight	Max Score	1	<p><u>Strategic relevance:</u> Clearly demonstrates an ability to assist Council in the delivery of agreed strategic objectives including inter alia:</p> <ul style="list-style-type: none"> ➤ Corporate Plan ➤ Relevant Council strategies ➤ Programme Aims ➤ Community Planning priorities 		X2	10	2	<p><u>Assessment of Need:</u> Providing access to facilities (e.g. community or sporting facilities) in areas of clearly demonstrated need. 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	<p>6 <u>Under Represented Groups:</u> Council will afford a higher priority to applications that demonstrate innovative measures to promote participation in activities by those currently under represented and in particular:</p> <ul style="list-style-type: none"> ➤ Older people (50+) ➤ People with a disability ➤ Women and girls ➤ People living in areas of high social need 		X3	15
	<p>7 <u>Partnership Funding:</u> The percentage of funding required from Council (including any other Council funding being applied). A higher score will be awarded to projects requesting a lesser % from Council against the overall project costs.</p>		X3	15
	<p>8 <u>Sustainability and viability:</u> The business case must make reasonable and evidence based assumptions in relation to construction costs, risk, optimism bias, operational costs and projected income. Through this process the business case must demonstrate the project's viability and sustainability in capital and revenue terms.</p>		X3	15
	Total Maximum Score			115
Applications must score 65% in order to avail of funding.				
Grant Amount	75% of eligible project costs - minimum award value is £5,000 and maximum £30,000 (excluding VAT). Organisations must match fund a minimum of 25% from other sources or from their own resources (in kind contributions are not considered).			
Service Area	Funding Unit			
Contact information	Applications may be discussed with officers from the Funding Unit before submitting your application: Patricia O'Brien (Funding Unit Manager) Tel: 028 7034 7234: Email; Patricia.OBrien@causewaycoastandglens.gov.uk			

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Name of the Programme	Policing and Community Safety Partnership (PCSP)				
Overview	The Causeway Coast and Glens Policing and Community Safety Partnership (PCSP) Grants Programme has been designed to support, promote and develop community safety initiatives throughout the council area.				
Assessment & Scoring		Criteria	Score out of a possible 5	Weighting	Possible Score
	1	Identify the PCSP priority theme(s) that your project will address		x2	10
	2	Describe the issue(s) your project will address and the evidence you have to support this?		X4	20
	3	Describe the difference your proposed project will make i.e. the positive changes / outcomes after your project has been delivered.		x4	20
	4	List your main project activities in chronological order, and include estimated timescales for each activity.		x2	10
	5	Participants targeted?		x2	10
	6	Demonstration of value for money and realistic budget		x2	10
	7	Detail the method(s) to be used throughout the lifetime of the project to capture and demonstrate the difference that your project is making.		x3	15
	8	Publicity of the project		x1	5
					100
Grant Amount	Tbc				
Responsible Service Area	Community & Culture (PCSP)				
Contact information for applicant support purpose	<p>Melissa Lemon PCSP Officer Tel: 7034 7031 Email: melissa.lemon@causewaycoastandglens.gov.uk</p> <p>Jonny Donaghy PCSP Manager Tel: 276 60294 Email: jonny.donaghy@causewaycoastandglens.gov.uk</p>				

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Name of the Programme	Every Body Active Grants Programme																																	
Overview	<p>The Every Body Active Grants Programme is available to local organisations that can both promote and increase participation in physical activity and its development within the Borough.</p> <p>Priority will be given to projects which aim to increase participation among traditionally underrepresented groups which include:</p> <ul style="list-style-type: none"> • Women and girls • People with a disability; • Those living in areas of greatest social need (specifically people living within the top 25% of wards designated by NI Multiple Deprivation Measure Index 2010) 																																	
Assessment & Scoring	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 5%;"></th> <th style="width: 60%;">Criteria</th> <th style="width: 15%;">Score out of a possible 5</th> <th style="width: 10%;">Weighting</th> <th style="width: 10%;">Possible Score</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td> Project detail i.e. new activities/ services created (What will you do? When will you do it? Where will you do it? How will you do it?) </td> <td></td> <td style="text-align: center;">X6</td> <td style="text-align: center;">30</td> </tr> <tr> <td style="text-align: center;">2</td> <td> Identified Need. Who will benefit? (How did you identify the need for this project? Have you consulted with potential participants? How does your project fit strategic with Every Body Active & Community Plan priorities? Number of beneficiaries) </td> <td></td> <td style="text-align: center;">X7</td> <td style="text-align: center;">35</td> </tr> <tr> <td style="text-align: center;">3</td> <td> Contribution to Community Plan outcomes </td> <td></td> <td style="text-align: center;">X3</td> <td style="text-align: center;">15</td> </tr> <tr> <td style="text-align: center;">4</td> <td> Sustainability (How will you ensure that your project will assist with keeping people involved in Physical activity? Has the project development plans in place to sustain the project? Has the project coaching in place to help sustain increased participation? Does your project link to Causeway Coast and Glens Borough Councils Every Body Active 2020 Coaching Programme funded through Strand One Every Body Active 2020 Opportunities programme funded by Sport NI) </td> <td></td> <td style="text-align: center;">X4</td> <td style="text-align: center;">20</td> </tr> <tr> <td></td> <td style="text-align: center;">Total</td> <td></td> <td></td> <td style="text-align: center;">100</td> </tr> </tbody> </table> <p>Applications must score 65% in order to avail of funding.</p>					Criteria	Score out of a possible 5	Weighting	Possible Score	1	Project detail i.e. new activities/ services created (What will you do? When will you do it? Where will you do it? How will you do it?)		X6	30	2	Identified Need. Who will benefit? (How did you identify the need for this project? Have you consulted with potential participants? How does your project fit strategic with Every Body Active & Community Plan priorities? Number of beneficiaries)		X7	35	3	Contribution to Community Plan outcomes		X3	15	4	Sustainability (How will you ensure that your project will assist with keeping people involved in Physical activity? Has the project development plans in place to sustain the project? Has the project coaching in place to help sustain increased participation? Does your project link to Causeway Coast and Glens Borough Councils Every Body Active 2020 Coaching Programme funded through Strand One Every Body Active 2020 Opportunities programme funded by Sport NI)		X4	20		Total			100
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	Total			100																														
Grant Amount	100% up to a max of £1,000																																	
Responsible Service Area	Sport & Wellbeing																																	
Contact information for applicant support purpose	Damian McAfee (Sports & Wellbeing Manager) Tel: 028 703 47234 Damian.mcafee@causewaycoastandglens.gov.uk																																	

ANNEX B

Call Details for Grant Programmes 2019/20

	Grant Programme	Revenue / Capital	Opening Date	Closing Date
1.	Culture Art and Heritage Grants Programme	R	4 th Dec 2018	12 noon Friday 22 February 2019
2.	Individual Artists Bursary Scheme	R	4 th Dec 2018	12 noon Friday 22 February 2019
3.	Youth Creative Skills Bursary Scheme	R	4 th Dec 2018	12 noon Friday 24 th May 2019
4.	Building a United Community Fund	R	Rolling fund	1. 12noon on Friday 25 th Jan 2019 2. 12noon on Friday 26 th April 2019 3. 12noon on Friday 26 th July 2019 4. 12noon on Friday 25 th Oct 2019
5.	Community Development Support Grant	R	4 th Dec 2018	12noon Friday 1 st February 2019
6.	Community Festivals Fund Grant	R	4 th Dec 2018	12noon Friday 18 th January 2019
7.	Social Inclusion Grant	R	4 th Dec 2018	12noon Friday 1 st February 2019
8.	Tourism & Recreation Large Event Fund	R	4 th Dec 2018	12 noon Friday 11 th January 2019
9.	Tourism & Recreation Small Event Fund	R	4 th Dec 2018	12 noon Friday 11 th January 2019
10	Christmas Festive Fund	R	1 st August 2019	Friday 30 th August 2019
11.	Enterprise Fund	R	15 th April 2019	12 noon Friday 17 th May 2019
12.	Landfill Community Fund	Landfill Tax	4 th Dec 2018	12 noon Thursday 28 th Feb 2019
13.	Town Twinning Fund	R	4 th Dec 2018	12 noon Thursday 28 th February 2019
14.	Major Capital Grants Programme	C	TBC	TBC
15.	Minor Capital Grants Programme	C	TBC	TBC
16.	PCSP	DoJ	TBC	TBC
17.	Everybody Active Grants Programme	Sport NI	April 2019	May 2019

ANNEX B